

SUN Movement Multi-Partner Trust Fund (MPTF)
Management Committee (MC) Meeting December 5th 2012
Key Decisions of the Committee - to be APPROVED by MC

The following 8 decisions were agreed by the members of the SUN MPTF Management Committee (MC) at their third meeting on 5th December 2012. This document is part of the minutes of the third meeting of the SUN MPTF Management Committee.

Decisions and recommendations by the Management Committee

Decision 1: The MPTF Office – when requested by the Chair of the SUN MPTF MC - will make a single transfer to the submitting Participating Organization (PO) for the total amount of the grant allocated by the SUN MPTF MC. The PO will transfer the funds to the recipient Civil Society Alliance (CSA) in upfront annual tranches. The amount transferred will be based on the annual budget in the original CSA proposal.

Decision 2: In accordance with the Administrative Agent Protocol, the MPTF Office will arrange transfer of funds to POs within 3-5 business days following the receipt of all documentation including the Transfer Request Form signed by the Chair of the MPTF and duly signed Project Proposals. As explained by the Administrative Agent, in 2012 the instructions to transfer funds will only be accepted until the week ending the 14th December 2012 due to closure of fiscal year and budget. Fund Transfer Requests after this date will be effectuated only in January 2013. The POs should make the first annual transfer to CSAs within 2 weeks from the receipt of funds from MPTF Office. If major delays are likely to occur (e.g. due to closure of the fiscal year, key staff absences, major vacation breaks), the timelines will be communicated to CSAs.

Decision 3: The MC agreed to consider proposals from Ghana, Mali and the Global network that had been set aside at the August 28th MC since the following additional information has been provided: the Ghana alliance on internal CSA governance structure; the Mali alliance on preferred UN Participating Organization and the Global network on the finalized governance process including the selection of a secretariat for the global CSO SUN facility serving as grant recipient.

Decision 4: Participating Organizations agreed to serve as facilitators for national and global civil society projects as follows:

- (a) WFP will serve as facilitator for Civil Society Alliances in Mali and Ghana;
- (b) UNOPS will serve as facilitator in support of the proposal from the Global Civil Society Network.

Decision 5: The MC requested the Chair to inform applicants of decisions and recommendations in relation to their proposals. The MC requested that the Ghana proposal better explains how processes link to outcomes and that the Mali proposal indicates how strategies will be put in place for longer term sustainability of the capacity building efforts.

Decision 6: The MC requested that an electronic consultation be initiated with regard to implementing the global network proposal as soon as UNOPS and Save the Children (the Secretariat of the SUN CS network) have refined it. The purpose of the consultation would be to clarify the role of the Global network with respect to (a) the development and implementation of proposals by national alliances and (b) supporting national alliances as they contribute to implementation of the SUN Movement strategy and the objectives of the SUN MPTF. It would also be helpful if more information becomes available on

the contributions of different International Non-Governmental Organizations (INGOs) to these global functions. Once the Global proposal has been refined the MC will assess and approve it electronically within 7 working days of its submission.

Decision 7: The MC agreed that its standard refinement processes would be used to move from allocation of funding to formal agreement on implementation with in-country alliances. After a grant has been allocated, the national civil society alliance will work with the chosen Participating Organization to refine the proposal, including prioritization as needed. Refinement will take into account recommendations provided by the MC during the approval of funding allocations, including the summary appraisal of the proposals by the Secretariat. Revised proposals will have to be submitted within the following 30 days to the SUN MPTF Secretariat for signing and release of funds. MC is not expected to further revise those proposals. The Chair will inform the MC when the funds are released as appropriate.

Decision 8: MC agrees on the following funding allocations: USD 350,000 to OMAES in Mali; USD 350,000 to Ghana Alliance against Hunger and Malnutrition in Ghana; USD 500.000 to Save the Children UK for Global SUN CS proposal. The total allocation of funding equivalent to USD \$1,200,000 under Window 2 of the SUN MPTF with additional 7% to be charged by Participating Organizations for their oversight function.

Follow-up communications to in-country civil society alliances and Participating Organizations will be provided by the SUN Movement Secretariat to reflect the overall direction provided by the MC for refinement of proposals. They will be sent after approval of the minutes and decisions of the third meeting by the MC.