

SUN Movement Multi Partner Trust Fund (SUN Movement MPTF)
3rd Management Committee Meeting December 5th 2012
To be APPROVED by the Management Committee

PARTICIPANTS:

1 Management Committee Members Present:

- **Contributing Partners (donors):** Anna Taylor and Tanya Green (UK- DfID); Alexandre Ghelew (Switzerland-SDC); Sinead NicAodh (Ireland-IrishAid).
- **Participating Organizations:** Bruce McCarron (UNOPS); Bjorn Ljungqvist (UN REACH Partnership).
- **MPTF Office, SUN MPTF Administrative Agent, ex- officio member:** Olga Aleshina, Senior Portfolio Manager;
- **Chair:** David Nabarro (SUN Movement Coordinator)

2 Management Committee Members who participated in writing:

- **Participating Organizations:** Francesco Branca (WHO and interim Executive Secretary of the SCN); Ramiro Lopez da Silva (WFP);

3 Observers:

- **Observer UN Organizations:** Brian Thompson (FAO);
- **Observer Civil Society:** Brendan Cox (Save the Children, chair of the SUN CS network)

4 Secretariat

- **SUN Movement Secretariat:** Stefano Di Gessa

5 Apologies for absence:

- Werner Schultink (UNICEF); Bisrat Aklilu (Executive Coordinator, MPTF Office)

SUMMARY OF PROCEEDINGS:

Agenda.

The Management Committee approved the following agenda items for discussion:

- (i) update on financials of the SUN MPTF;
- (ii) update on follow-up to decisions taken during the second meeting of the Management Committee of the SUN MPTF on 28th August;
- (iii) decisions on three (3) proposals that were set aside by Management Committee during its second meeting;
- (iv) authorization by the Management Committee to activate MPTF Window 3 “ Support for Global SUN Strategic Efforts” and;
- (v) AOB

1 ITEM 1: The MPTF Administrative Agent Updated the Management Committee of the SUN MPTF (MC) about the Funding Situation of the MPTF

- a) The Management Committee agreed to decide on allocations within overall funding available and deposited in SUN MPTF Account. The amounts of funds available for disbursement were indicated by the updated figures provided by Multi-Partner Trust Fund Office prior to the meeting. Current situation as at 5th December: SUN MPTF has US\$8.7 million in commitments and US\$ 3.6 million in deposits. During 2nd MC meeting, US \$ 2,996,000 million (US\$ 2,800,000 of total proposal cost plus the 7% of the indirect costs by

Participating Organizations) were programmed under Window 2.

- b) After approval of SUN MPTF Logframe during 2nd meeting of MC in August 28th, DFID was in contact with MPTF Office with a view to releasing their next tranche. The MPTF Office is to receive the 2nd tranche from DFID shortly in December for an equivalent of approx. US \$ 1.023 million for use within SUN MPTF Window 2. An additional US\$ 323,000 has been committed by DFID to SUN MPTF, earmarked for Window 2, to be available in January 2013. The funds available for, and deposited in Window3 are US\$ 47,053.
- c) The request for disbursements against funding allocations as approved in the 2nd meeting of the SUN MPTF MC held on August 28th are still to be finalized. This reflects the time needed to finalize the responsibilities and payment mechanisms for the POs and to adapt the proposals submitted by the country Civil Society alliances. It is anticipated that disbursements will take place before the end of the year: the MPTF Office needed to receive instructions from the Chair of the MC to transfer funds before 14th December due to year-end closure of accounts. All other disbursement requests will be considered on reopening of the SUN MPTF Account in January 2013.
- d) All submitted proposals fall under Window 2, namely: “Support to the Civil Society Network, and national alliances to engage in the SUN Movement”. The Management Committee was to decide also on activation of Window 3 (see agenda item below) though no specific proposal has yet been submitted.
- e) Once projects are approved by the Management Committee and transmitted to the MPTF Office by the Chair of the MC, the transfer of funding to respective Participating UN Organizations will be made within 3-5 business days from receipt of the approved programme document, provided that the funding is available and deposited.

2 ITEM 2: The SUN Movement Secretariat updated the MC on follow-up to the decisions taken during its second meeting on August 28th 2012.

- a) At request of the MC, the Chair of MPTF informed all submitting organizations about the SUN MPTF Management Committee decisions as taken on 28th August with official communications shortly after that meeting. Following this communication, in-country POs and CSAs have worked together and resubmitted a revised proposal. Nepal asked more time to do so as they have decided to shift from WFP to REACH as Participating UN Organization. Additional information was requested in respect of the three proposals that were set aside at the MC meeting
- b) At the second MC meeting the SMS was requested to assess implications of the funding allocations being less than the amounts requested. A short paper on these implications was shared with the Management Committee. The assessment is that in each case the overall logic of projects were unchanged. In two cases proponents reduced the lifetime of the project from 3 to 2 years, specifying that they will seek additional funding locally for the third year. In some cases sub-components present in the original submissions were removed. Many changed the relative weight of their advocacy and proposed changes in advocacy techniques (e.g. fewer national meetings, reduced mass-media coverage etc.). The extent of advocacy outreach anticipated within proposals was reduced – in most cases by reducing the number of districts or provinces

that would be covered.

3 ITEM 3: MC agreed grants for the three (3) proposals that were set aside during its 2nd meeting on August 28th 2012 recommending modifications to two proposals and asking to see a revision of one before agreeing to disbursement.

- a) Three proposals had been set aside during the 2nd MC meeting: Ghana, Mali and Global Network. The additional information received by the Committee enabled it to assess whether to allocate funding to the three. The MC made a number of recommendations about the Ghana and Mali proposals and requested that they be communicated in writing by the Chair. Ghana and Mali will be given 30 working days after transmittal of decisions to revise their proposals and take into account recommendations by the MC. With regard to the global network proposal, substantive changes were requested and the MC will undertake an electronic review of the refined proposal once it has been received from the PO.
- b) Consistent with decisions taken in August, the refined proposals from Ghana and Mali will be sent to the SUN MPTF Secretariat: budget, design and expected results will be examined and a check will be made to ensure that the recommendations of the MC have been taken into account. Then the Chair of the MC will complete and forward to the MPTF Office requests for release of funds. The Management Committee is kept fully informed of the processes.
- c) The Civil Society Alliances that have requested funds have also asked specific SUN MPTF Participating Organizations to facilitate their work. The proponents from Ghana and Mali requested that WFP be their facilitator: the proponent of the global network proposal asked that UNOPS be their facilitator.

4 ITEM 4: MC authorized activation of MPTF Window 3 “Support for Global SUN Strategic Efforts” to finance the baseline study and other preparatory work for the 2015 SUN Movement Evaluation

- a) The SUN Movement Strategy (paragraph 36), approved by the Lead Group in September 2012, envisages that an independent evaluation of the SUN Movement’s achievements will be undertaken in 2015. The Management Committee agreed to the activation of SUN MPTF Window 3 so that funds within the window can be used to finance the baseline study for this evaluation. The baseline will be initiated in the first quarter of 2013.
- b) The Management Committee agreed to the SUN Movement Secretariat’s choice of UNOPS as the Participating Organization that facilitates the conduct of the baseline study. This will involve a consultancy to establish an approach for monitoring the effectiveness and evaluating the impact SUN Movement as a whole, and for analyzing the contributions of different groups of stakeholders within the Movement. The approach will draw on the SUN Movement’s Road Map and Accountability Framework as well as all other Monitoring and Evaluation documents including the logframes for the SUN MPTF and the SUN Movement Secretariat. It will include a retrospective stock-take of the context for action on under-nutrition nutrition in 2009-10, before the emergence of the SUN Movement, to serve as a pre-baseline. It will establish a late 2012 baseline for the evaluation to serve as a point of comparison for future evaluations.

- c) The Management Committee welcomed (a) the intention to incorporate evaluation of the SUN MPTF within the overall approach for monitoring and evaluation of the movement and (b) to establish the pre-baseline and baseline for the 2015 evaluation of the Movement within the coming 10 weeks – to be completed reporting period for the SUN MPTF (starting April 2013).

5 ITEM 5: Other business - Reporting on disbursements and progress:

- a) The SUN Secretariat will work with MPTF Office to provide relevant information on the SUN MPTF decisions and activities to be publicly disclosed. All financial information of the SUN MPTF (including contributions committed, funding deposited, transfers made to Participating Organizations) is publicly available on the SUN MPTF website on the MPTF Office GATEWAY (<http://mptf.undp.org/factsheet/fund/SUN00>) and on the SUN website (www.scalingupnutrition.org). The Management Committee would like to see brief summaries of proposals supported by the SUN MPTF in the public domain – those summaries will be posted on both websites.
- b) The MC requests that progress with implementing SUN MPTF-funded activities be spelt out in Quarterly Updates that are also posted in the public domain. This is standard practice in the majority of MPTFs. The format of these Quarterly Updates is as follows: 1-2 pages of summary of achievements of that quarter and indication of overall levels of financial commitments and disbursements.
- c) The MC members were asked to adopt the Quarterly Reporting practice which will allow the MC to monitor progress against the funded activities. The first Quarterly Report covering the reporting period 1st January to 31st March 2013 is due on 15 April 2013. The MC Chair asked the MPTF Office to share the Quarterly Update template with the MC members for their information and approval.