

## South Sudan 2013 CHF Standard Allocation Project Proposal

*for CHF funding against Consolidated Appeal 2013*

For further CHF information please visit <http://unocha.org/south-sudan/financing/common-humanitarian-fund>  
or contact the CHF Technical Secretariat [chfsouthsudan@un.org](mailto:chfsouthsudan@un.org)

This project proposal shall be submitted by cluster partners in two stages to the Cluster Coordinators and Co-coordinators for each project against which CHF funds are sought. In the first stage, before cluster defenses, applying partners fill sections I and II. The project proposal should explain and justify the activities for which CHF funding is requested and is intended to supplement information already available in the CAP Project Sheets. The proposals will be used by the cluster Peer Review Team in prioritizing and selecting projects for CHF funding during CHF Standard Allocation round. Partners should also fill and submit to cluster coordinator/ co-coordinator the CHF Project Summary (Annex 1). In the second stage projects recommended for funding by the CHF Advisory Board must complete Section III of this application and revised/update sections I and II if needed.

### SECTION I:

#### CAP Cluster

#### NFI & Emergency Shelter

#### CHF Cluster Priorities for 2013 First Round Standard Allocation

This section should be filled by the cluster Coordinators/Co-coordinators before sending to cluster partners. It should provide a brief articulation of Cluster priority activities and geographic priorities that the cluster will recommend for funding from the CHF in line with the cluster objectives highlighted in the CAP 2013.

#### Cluster Priority Activities for this CHF Round

- i) Adequate storage and transportation for the pipeline to ensure completion of dry season prepositioning.
- ii) Adequate procurement to prevent pipeline breakage in 2013.
- iii) Frontline response capacity including field coordination; frontline transportation; assessment; appropriate shelter/NFI provision and PDM.

#### Cluster Geographic Priorities for this CHF Round

- i) Jonglei – (Pibor, Uror, Duk, Akobo);
- ii) Upper Nile (Renk, Maban);
- iii) Unity (Leer, Rubkona);
- iv) Abyei Administrative Area; Warrap (Twic);
- v) NBeG;
- vi) Unity;
- vii) Lakes.

#### Project details

The sections from this point onwards are to be filled by the organization requesting CHF funding.

#### Requesting Organization

Medair

#### Project CAP Code

SSD-13/S-NF/55630/5095

#### CAP Project Title (please write exact name as in the CAP)

Emergency assistance to most vulnerable returnees, IDPs and host community members in South Sudan through the timely provision of NFIs and emergency shelter.

#### Project Location(s) (list State, and County (or counties) where CHF activities will be implemented. If the project is covering more than one State please indicate percentage per State)

State	%	County
Upper Nile	40	Any county requiring emergency response
Central Equatoria	25	Any county requiring emergency response
Jonglei	25	Any county requiring emergency response
All Others	10	Any county requiring emergency response

#### Total Project Budget requested in the in South Sudan CAP

US\$1,095,994.00

#### Total funding secured for the CAP project (to date)

US\$ 0

#### Funding requested from CHF for this project proposal

US\$ 400,000

#### Are some activities in this project proposal co-funded?

Yes  No  (if yes, list the item and indicate the amount under column i of the budget sheet)

#### Direct Beneficiaries (Ensure the table below indicates both the total number of beneficiaries targeted in the CAP project and number of targeted beneficiaries scaled appropriately to CHF request)

	Number of direct beneficiaries targeted in CHF Project	Number of direct beneficiaries targeted in the CAP
Women:	10,074	27,500
Girls:	7,478	20,000
Men:	5,495	15,000
Boys:	7,478	20,000
<b>Total:</b>	<b>30,525</b>	<b>82,500</b>

#### Indirect Beneficiaries

#### Catchment Population (if applicable)

#### Implementing Partner/s (Indicate partner/s who will be sub-contracted if applicable and corresponding sub-grant amounts)

#### CHF Project Duration (12 months max., earliest starting date will be Allocation approval date)

Indicate number of months: 12 (April 2013– March 214)

#### Contact details Organization's Country Office

Organization's Address: Medair South Sudan  
Hai Matara, Airport View

#### Contact details Organization's HQ

Organization's Address: Chemin du Croset 9  
CH-1024 Ecublens, Switzerland

	Juba
Project Focal Person	Christina Kelling (NFI Project Manager) <a href="mailto:ert-nfi@southsudan.medair.org">ert-nfi@southsudan.medair.org</a> +211 956 937 095
Country Director	Caroline Boyd <a href="mailto:cd-southsudan@medair.org">cd-southsudan@medair.org</a>
Finance Officer	Lisa Poulson <a href="mailto:finance-southsudan@medair.org">finance-southsudan@medair.org</a>

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## SECTION II

### A. Humanitarian Context Analysis

Briefly describe (in no more than 500 words) the current humanitarian situation in the specific locations where CHF funded activities will be implemented. Provide evidence of needs by referencing assessments and key data, including the number and category of the affected population<sup>1</sup>

Upper Nile remains a volatile state and in recent years has dealt with the largest returnee influxes in South Sudan; experiencing stranded returnees, militia violence, displacement and a massive influx of refugees from Sudan (not to be addressed with this proposal – but greatly impacting host communities and humanitarian resources available for emergency response). Flooding destroys homes and displaces households, affecting the majority of the state – 7 of 12 counties in Upper Nile were affected late in 2012 according to the November 4<sup>th</sup> OCHA Humanitarian Bulletin.

Renk County in Upper Nile State faces ongoing needs with a large current returnees population (primarily waiting for onward transport) and as the most likely entry point for new returnees, in light of ease of access from the north and insecurity cutting off other potential points of entry into South Sudan. Upon leaving Renk County, returnees in transit and returnees at point of final destination still require support from the humanitarian community. Medair has conducted NFI distributions in Renk in 2011 and 2012 and will continue providing support in 2013. In addition Medair is currently providing support for returnees in Maban County – and will continue to provide any required NFI/shelter support for the host community in that county. Ongoing flooding during the rainy season has also necessitated the need for NFI support in other counties of Upper Nile state.

Central Equatoria is not as volatile as Upper Nile, but still faces a number of emergencies necessitating NFI response. Flooding affects many areas of Central Equatoria, thousands of returnees pass through en route to final destinations, and small scale conflict occurs between different tribal groups.

Jonglei faces large-scale tribal and militia violence-related displacement each year, and has some of the worst access for reaching vulnerable groups. Jonglei is also highly flood-affected with 10 of 11 counties affected by flooding (November 4<sup>th</sup> bulletin OCHA Bulletin).

IDPs and returnees are often unable to carry household items with them, leaving them in need of basic items such as blankets, mosquito nets, cooking sets, and shelter. Young children and pregnant women are the most vulnerable to disease and thus most in need of shelter and non-food items such as mosquito nets and blankets. Families are often separated – increasing the number of female and single parent families and leaving them particularly vulnerable as the single breadwinners and care-givers.

### B. Grant Request Justification

Briefly describe (in no more than 500 words) the reasons for requesting CHF funding at this time. Explain how CHF funding will help address critical humanitarian gaps in your cluster. Explain the value added by your organization (e.g. geographical presence). Indicate if any other steps have been taken to secure alternative funding.

The unpredictable and changing nature of emergencies in South Sudan highlights the need for flexible humanitarian response. Medair's emergency response programme responds to acute emergencies throughout South Sudan, targeting the most vulnerable and at-risk beneficiaries - conflict and flood-displaced populations, returnees in transit or arriving at final destination and host communities. Between March and September 2013, Medair's NFI/ES programme will continue to ensure that the most vulnerable households have inclusive access to appropriate shelter solutions and life-saving NFIs.

Medair will continue to act as State Focal Point in Upper Nile, coordinating all NFI and ES activities and ensuring all critical gaps throughout the state are identified and covered. Following on from the pilot project in 2012, Medair intends to implement wider scale emergency shelter programming, particularly in Upper Nile, which continues to see large numbers of returnees and people displaced due to conflict and flooding. Medair will cover the entire state as a distribution partner and has two full time NFI Officers dedicated to emergency response. Medair will also run a 2-day workshop in April 2013 to capacity build the RRC and partner organizations in emergency NFI and shelter response.

In Central Equatoria, Medair will take on the role of State Focal Point from IOM, freeing up cluster capacity for the coordination of emergency response and pre-positioning at a national level. The Focal Point will coordinate all NFI and ES activities throughout Central Equatoria State and build links with local government and partners to ensure timely communication and response to

<sup>1</sup> To the extent possible reference needs assessment findings and include key data such as mortality and morbidity rates and nutritional status, and how the data differs among specific groups and/or geographic regions. Refer situation/data/indicators to national and/or global standards.

emergencies.

Medair will also provide NFI and ES assessment and distribution support in any of the ten states of South Sudan, in response to acute crises. Medair will coordinate closely with the NFI and ES Cluster, State Focal Points and partners on the ground to identify appropriate NFI interventions. Medair's team will coordinate closely with other clusters, such as WASH and health, allowing for integrated emergency responses.

The proposed CHF grant is critical to allowing the continuation of Medair's NFI and emergency shelter programming in 2013. The CHF grant will support ongoing personnel costs, as well as the costs of operating a Malakal office and transporting personnel and NFI and shelter items as required. This funding is critical to fund a slight expansion in staff – that will allow the programme to respond more flexibly across any of the ten states.

Medair is applying for ECHO funding for the emergency response programme, but that funding is meant to cover four sectors and cannot support NFI and ES emergency response programming to the desired level (responding to multiple emergencies simultaneously) without additional funding.

### C. Project Description (For CHF Component only)

#### i) Contribution to Cluster Objectives

Briefly describe how CHF funding will be used to contribute to the achievement of the cluster priority activities identified for this allocation.

In line with cluster priorities, the Medair programme is designed to target vulnerable populations and target under-served geographical areas. Medair's programme is not limited to pre-decided counties, but responds based on identified needs. Medair responds with NFI and shelter items once needs have been assessed and documented through reports, conducted by Medair, cluster partners or a combination of the two. This ensures an appropriate response adapted to context and gender, with the needs of the most vulnerable HHs (female headed households, pregnant and lactating mothers, unaccompanied boys and girls, the disabled or chronically ill, the elderly, and households with boys and girls under the age of 5) taken into account.

Medair's activities directly align with the third priority activity listed above: Frontline services including coordination, transport, storage, assessment and distribution. Medair is one of the key frontline partners in South Sudan – filling the state focal point role in Upper Nile, a critical state, and able to assist in frontline assessments and distributions throughout the country.

#### ii) Project Objective

State the objective/s of this CHF project will achieve. Objective/s should be Specific, Measurable, Achievable, Relevant and Time-bound (SMART)

Between March and September 2013:

- All potential and confirmed reported emergencies in Upper Nile and Central Equatoria are responded to effectively by the Medair NFI / ES emergency response team.
- Across the ten states of South Sudan, Medair is able to respond to acute emergencies through the provision of NFI / ES, in coordination with the cluster, SFP, partner organizations and local authorities.

#### iii) Proposed Activities

List the main activities to be implemented with CHF funding. As much as possible link activities to the exact location of the operation and the corresponding number of direct beneficiaries (broken down by age and gender to the extent possible).

##### 1. Assessments:

- Conduct assessments in response to emergencies and potential NFI / ES needs.
- Conduct focus group discussions and key informant interviews, including single-gender groups and individuals to identify gender specific needs
- Register and verify emergency-affected households and most vulnerable households, including female headed households, pregnant and lactating women

Assessments may be individual or may be part of inter-agency or multi-sectoral assessments.

##### 2. Distributions:

- Distribute essential non-food items and environmentally friendly shelter kits to verified vulnerable households.

Total direct beneficiaries (CHF funded portion of the programme): 30,525 individuals (5,088 HHs) of which:

Women: 10,074

Girls: 7478

Men: 5495

Boys: 7478

NFIs: 27,474 individuals (4,579 HHs) total

Women: 9066

Girls: 6731

Men: 4946

Boys: 6731

Emergency Shelter: 3054 individuals (509 HHs) total

Women: 1008

Girls: 748

Men: 550  
Boys: 748

3. Post Distribution Monitoring Assessments (PDMs):

- Monitor and evaluate the coverage, effectiveness and appropriateness of distributions,
- Seek feedback on gender-specific needs or gaps with focus groups and house to house interviews with male and female headed households
- Circulate PDMs to cluster partners

4. Coordination:

- Act as state focal point in Upper Nile
- Take on the state focal point role in Central Equatoria in early 2013
- Liaise with IOM, all state focal points and NFI partners in regards to acute emergencies and support available from Medair

As state focal point in Upper Nile and Central Equatoria – Medair will host and lead state NFI/ES meetings, and will act as the distribution partner of last resort – ensuring that all emergencies are assessed and responded to in these states. Other work is flexible – and teams will visit any of the 10 states in support of the cluster and cluster partners if needed. However, a large portion of this is expected to be Jonglei, as northern counties of Jonglei are most easily reached from Malakal where Medair is based for Upper Nile. Medair is also ready to respond in Pibor or other areas affected by conflict elsewhere in Jonglei.

CHF funding will cover approximately 74% of Medair's 6 month programme or 30,525 beneficiaries of the total 2013 CAP beneficiaries (82,500 individuals).

**iv). Cross Cutting Issues**

Briefly describe how cross-cutting issues (e.g. gender, environment, HIV/AIDS) are addressed in the project implementation.

Gender will be addressed throughout this programme through gender analysis in needs assessments (gender specific needs identified), gender sensitive activities (including women in distributions and seeking out female community leaders and key informants) and gender sensitive outcomes (prioritizing female headed HHs, pregnant and lactating mothers and families with large numbers of young children). Surveys and interviews in PDMs will be gender balanced.

In 2013, the standard NFI kit will include a piece of cloth for females to use as a sanitary product or as a kanga for carrying babies. Additionally pregnant and lactating women and children under 5 are likely to suffer the most from exposure and vector-related health problems, and are thus the greatest beneficiaries of NFI and emergency shelter distributions.

The environment footprint of activities will be minimal. Shelter activities in particular will be based upon sourcing renewable or recyclable materials when possible, such as bamboo and rope from old tyres. Available construction materials will be sourced locally when possible, reducing the carbon footprint of activities by reducing transport while simultaneously assisting the local economy.

**v) Expected Result/s**

Briefly describe (in no more than 300 words) the results you expect to achieve at the end of the CHF grant period.

1. 4,579 vulnerable HHs have received NFI kits or loose items (27,474 individuals) (of which Women: 9066; Girls: 6731; Men: 4946; Boys: 6731)
2. 509 vulnerable HHs have received emergency shelter kits (3054 individuals) (of which Women: 1008; Girls: 748; Men: 550 Boys: 748)
3. 100% of assessment and distribution reports have been circulated within 3 working days of every NFI/ES intervention.
4. 2 post-distribution monitoring (PDM) surveys have been conducted (within 2 months of intervention) with results feeding into the improvement of future programming
5. Efficient and effective running of NFI & ES activities in Upper Nile and Central Equatoria States, including:
  - NFI coordination meetings held and minutes circulated on a monthly basis
  - State stock levels reported to Juba on a monthly basis
  - Improved coordination between government authorities, UN & NGO agencies, and local communities - leading to more efficient NFI and environmentally friendly emergency shelter responses in UPN and CEQ States.
6. Continued attendance and input into NFI/ES cluster at a national level (100%).

List below the output indicators you will use to measure the progress and achievement of your project results. At least three of the indicators should be taken from the cluster defined Standard Output Indicators (SOI) (annexed). Put a cross (x) in the first column to identify the cluster defined SOI. Indicate as well the total number of direct beneficiaries disaggregated by gender and age.

<b>SOI (X)</b>	<b>#</b>	<b>Output Indicators</b> <small>(Ensure the output indicators are consistent with the output indicators that will be used in the results framework section III of this project proposal).</small>	<b>Target (indicate numbers or percentages)</b> <small>(Targets should be disaggregated by age and sex as per the standard output indicators list and add-up to the number of direct beneficiaries identified page 1)</small>
x	1.	<b>Total direct beneficiaries – number of people provided with NFI support</b>	<b>27,474 individuals (4579 HHs)</b>
		<i>Women and girls</i>	<i>15,797</i>
		<i>Men and boys</i>	<i>11,677</i>

		1a. Total conflict or disaster affected people provided with NFI support	15,111 (2,518 HHs)
		<i>Women and girls</i>	8,689
		<i>Men and boys</i>	6,422
		1b. Total returnees provided with NFI support	9,616 (1,603 HHs)
		<i>Women and girls</i>	5,529
		<i>Men and boys</i>	4,087
		1c. Total hosts provided with NFI support	2,747 (458 HHs)
		<i>Women and girls</i>	1,580
		<i>Men and boys</i>	1,167
x	2.	<b>Total direct beneficiaries – number of people provided shelter support</b>	<b>3,054 (509 HHs)</b>
		<i>Women and girls</i>	1,756
		<i>Men and boys</i>	1,298
		2a. Total conflict or disaster affected people provided with shelter support	1,069
		<i>Women and girls</i>	615
		<i>Men and boys</i>	454
		2b. Total returnees provided with shelter support	1,680
		<i>Women and girls</i>	966
		<i>Men and boys</i>	714
		2c. Total hosts provided with shelter support	305
		<i>Women and girls</i>	175
		<i>Men and boys</i>	130
x	3.	<b>Number of needs assessments conducted</b>	<b>8</b>
		<i>Of which inter-agency</i>	6
x	4.	<b>Number of distributions conducted</b>	<b>6</b>
		<i>Of which inter-agency</i>	4
x	5.	<b>Number of post-distribution monitoring exercises conducted</b>	<b>2</b>
		<i>Of which inter-agency</i>	2
x	6.	<b>Average response time between assessment and distribution of NFI and / or ES</b>	<b>14 days</b>
x	7.	<b>Coordination / Cluster meetings convened</b>	<b>12 total (6 Upper Nile, 6 CEQ)</b>
x	8.	<b>Number of monthly stock / distribution reports compiled for Upper Nile and CEQ cluster, and submitted to Cluster Coordinators</b>	<b>12 total (6 Upper Nile, 6 CEQ)</b>

#### vi) Implementation Mechanism

Describe planned mechanisms for implementation of the project. Explain if it is implemented through implementing partners such as NGOs, government actors, or other outside contractors.

Medair will directly implement activities, relying on offices in Malakal and Juba to support mobile teams who will be field-based. Medair will coordinate responses with IOM as the primary provider of NFI items, and with both IOM and World Vision as transport and warehousing partners in Upper Nile. As State Focal Point in Upper Nile and Central Equatoria, Medair will hold monthly coordination meetings to ensure that needs are communicated and gaps are being addressed. Medair will rely on IOM as a warehouse and transport partner in Central Equatoria State. All assessments and distributions will be undertaken in partnership with county and payam level RRC representatives, and relevant INGOs, National NGOs and CBOs.

#### vii) Monitoring and Reporting Plan

Describe how you will monitor and report on the progress and achievements of the project. Notably:

1. Explain how will you measure whether a) Activities have been conducted, b) Results have been achieved, c) Cross-cutting issues have been addressed, and d) Project objectives have been met
2. Indicate what monitoring tools and technics will be used
3. Describe how you will analyze and report on the project achievements
4. Ensure key monitoring and reporting activities are included in the project workplan (Section III)<sup>2</sup>.

Medair will conduct 2 post-distribution monitoring exercises (PDMs) between March and September 2013 to ensure adequate coverage, effectiveness and quality of items and appropriateness of items distributed. PDMs incorporate household surveys, focus group discussions and market surveys. Care will be taken in surveying to ensure gender balance and the evaluation of gender

<sup>2</sup> CHF minimum narrative reporting requirements will include the submission of a final narrative report and where applicable a narrative mid-term report. Narrative reports will include a progress on the project achievements using the outputs indicators listed in this project proposal.

specific needs by holding separate female and male focus group discussions and conducting household questionnaires with female and male headed households. . At least one PDM will focus on an NFI intervention and at least one will focus on a shelter intervention.

Additionally, Medair releases TORs and summary reports for each assessment and distribution conducted (multi-agency reports may be substituted if Medair worked with other partners). This makes it easy to track the exact activities which have been conducted and whether or not objectives have been met for each activity. These reports are circulated to the NFI Cluster and relevant partners on the ground and in Juba, allowing transparency of achievements and greater accountability within the humanitarian community.

**E. Total funding secured for the CAP project**

Please add details of secured funds from other sources for the project in the CAP.

Source/donor and date (month, year)	Amount (USD)

### SECTION III:

This section is **NOT required** at the first submission of a proposal to the cluster coordinator/co-coordinator. However it is required to be filled for proposals recommended for funding by the Advisory Board.

The logical framework is a tool to present how the implementation of CHF funded activities and their results (outputs and outcomes) will contribute to achieving higher level humanitarian results (project and cluster objectives) and how these results will be measured.

Fill in the logical framework below for this project proposal ensuring the information provided is in accordance with the strategies and activities described in the narrative section of this proposal, in particular section C.

LOGICAL FRAMEWORK				
CHF ref./CAP Code: <b>SSD-13/S-NF/55630</b>		Project title: <b>Emergency assistance to most vulnerable returnees, IDPs and host community members through the timely provision of NFIs and emergency shelter</b>		Organisation: <b>Medair</b>
<b>Overall Objective</b>	<p><b>Cluster Priority Activities for this CHF Allocation:</b> <i>What are the Cluster Priority activities for this CHF funding round this project is contributing to:</i></p> <ul style="list-style-type: none"> <li>• Frontline response capacity including field coordination; frontline transportation; assessment; appropriate shelter/NFI provision and PDM.</li> </ul>	<p><b>Indicators of progress:</b> <i>What are the key indicators related to the achievement of the CAP project objective?</i></p> <ul style="list-style-type: none"> <li>• Total direct beneficiaries – number of people provided with NFI support</li> <li>• Total direct beneficiaries – number of people provided with shelter support</li> <li>• Average response time of 14 days between assessment and distribution</li> </ul>	<p><b>How indicators will be measured:</b> <i>What are the sources of information on these indicators?</i></p> <ul style="list-style-type: none"> <li>• Total of households served with NFI and shelter support as seen in intervention reports.</li> </ul>	
<b>Purpose</b>	<p><b>CHF Project Objective:</b> <i>What are the specific objectives to be achieved by the end of this CHF funded project?</i></p> <ul style="list-style-type: none"> <li>• All potential and confirmed reported emergencies in Upper Nile and Central Equatoria are responded to effectively by the Medair NFI / ES emergency response team.</li> <li>• Across the ten states of South Sudan, Medair is able to respond to acute emergencies through the provision of NFI / ES, in coordination with the cluster, SFP, partner organizations and local authorities.</li> </ul>	<p><b>Indicators of progress:</b></p> <ul style="list-style-type: none"> <li>• No of needs assessments completed (of which 6 are inter-agency)</li> <li>• No of distributions conducted (of which 4 are inter-agency)</li> <li>• 12 coordination / cluster meetings convened (6 UPN, 6 CEQ)</li> <li>• 12 stock / distribution reports compiled for UPN and CEQ cluster and submitted to cluster coordinator on a monthly basis</li> </ul>	<p><b>How indicators will be measured:</b> <i>What sources of information already exist to measure this indicator? How will the project get this information?</i></p> <ul style="list-style-type: none"> <li>• Assessment and intervention reports will be circulated following completion</li> <li>• Minutes of state level cluster meetings will be circulated on a monthly basis</li> </ul>	<p><b>Assumptions &amp; risks:</b> <i>What factors not under the control of the project are necessary to achieve these objectives? What factors may get in the way of achieving these objectives?</i></p> <ul style="list-style-type: none"> <li>• Security situation in South Sudan remains stable</li> <li>• Access to remote areas affected by emergencies</li> <li>• Willing partners with capacity to conduct interagency interventions</li> </ul>
<b>Results</b>	<p><b>Results - Outcomes (intangible):</b> <i>State the changes that will be observed as a result of this CHF Project. E.g. changes in access, skills, knowledge, practice/behaviors of the direct</i></p>	<p><b>Indicators of progress:</b> <i>What are the indicators to measure whether and to what extent the project</i></p>	<p><b>How indicators will be measured:</b> <i>What are the sources of information on these indicators?</i></p>	<p><b>Assumptions &amp; risks:</b> <i>What factors not under the control of the project are necessary to achieve the expected outcomes? What factors may get in the way of</i></p>

<p><i>beneficiaries.</i></p> <ul style="list-style-type: none"> <li>• Appropriate NFI / shelter provision in response to critical needs</li> <li>• Improved effectiveness of NFI and emergency shelter programming through coordination and monitoring</li> </ul>	<p><i>achieves the envisaged outcomes?</i></p> <ul style="list-style-type: none"> <li>• 2 post-distribution monitoring exercises conducted</li> <li>• 12 coordination / cluster meetings convened (6 UPN, 6 CEQ)</li> <li>• 12 stock / distribution reports compiled for UPN and CEQ cluster and submitted to cluster coordinator on a monthly basis</li> </ul>	<ul style="list-style-type: none"> <li>• Post-distribution monitoring reports</li> <li>• Minutes of meetings circulated</li> <li>• National and state level stock reports circulated</li> </ul>	<p><i>achieving these objectives?</i></p> <ul style="list-style-type: none"> <li>• Individual sites targeted for PDMs are secure and accessible</li> <li>• National level coordination continues</li> <li>• Staff retention to allow continuation of 2 SFP roles</li> </ul>
<p><b>Immediate-Results - Outputs (tangible):</b>  <i>List the products, goods and services (<b>grouped per areas of work</b>) that will result from the implementation of project activities. Ensure that the outputs are worded in a manner that describes their contribution to the outcomes.</i></p> <ul style="list-style-type: none"> <li>• Emergencies are assessed for NFI and shelter needs</li> <li>• Emergency affected and returnee households are provided with essential NFIs in response to critical needs</li> <li>• Emergency affected and returnee households are provided with shelter kits in response to critical needs</li> <li>• Timely response to emergencies</li> </ul>	<p><b>Indicators of progress:</b>  <i>What are the indicators to measure whether and to what extent the project achieves the envisaged outputs?  Ensure the indicators identified in Section II (v) of this proposal are adequately inserted in this section.</i></p> <ul style="list-style-type: none"> <li>• 8 needs assessments are conducted</li> <li>• 6 distributions are conducted</li> <li>• Total conflict or disaster affected people provided with NFI support is 15,111 individuals (8689 women and girls; 6422 men and boys)</li> <li>• Total returnees provided with NFI support is 9616 individuals (5529 women and girls; 4087 men and boys)</li> <li>• Total host community provided with NFI support is 2747 individuals (1580 women and girls; 1167 men and boys)</li> <li>• Total conflict or disaster affected people provided with shelter support is 1069 individuals ( 615 women and girls; 454 men and boys)</li> <li>• Total returnees provided with shelter support is 1680 individuals ( 966 women and girls; 714 men and boys)</li> <li>• Total host community provided with shelter support is 305 individuals (175 women and girls; 130 men and boys)</li> <li>• Average response time between assessment and intervention is 14 days</li> </ul>	<p><b>How indicators will be measured:</b>  <i>What are the sources of information on these indicators?</i></p> <ul style="list-style-type: none"> <li>• Assessment Reports</li> <li>• Intervention reports – recording beneficiary number and type</li> <li>• Post-Distribution Monitoring Reports</li> </ul>	<p><b>Assumptions &amp; risks:</b>  <i>What factors not under the control of the project are necessary to achieve the expected outcomes? What factors may get in the way of achieving these objectives?</i></p> <ul style="list-style-type: none"> <li>• Individual sites targeted for assessment and interventions are secure and accessible</li> <li>• Core pipeline of NFI items managed by IOM remains open throughout the year</li> <li>• NFI transport by WVI or IOM remains available throughout the year</li> </ul>

<p><b>Activities:</b> List in a chronological order the key activities to be carried out. Ensure that the key activities will result in the project outputs.</p> <ul style="list-style-type: none"> <li>• Carry out NFI and shelter assessments</li> <li>• Distribute NFI kits / loose items</li> <li>• Distribute emergency shelter kits</li> <li>• Conduct post-distribution monitoring assessments for targeted NFI and shelter interventions</li> <li>• Act as NFI/ES State Focal Point in Upper Nile State</li> <li>• Partner and RRC capacity building in UPN on NFI/ES emergency response</li> <li>• Act as NFI/ES State Focal Point in Central Equatoria State</li> </ul>	<p><b>Inputs:</b> What inputs are required to implement these activities, e.g. staff time, equipment, travel, publications costs etc.?</p> <ul style="list-style-type: none"> <li>• NFIs provided as GIK from IOM</li> <li>• NFI transport provided by cluster partners (WVI/IOM)</li> <li>• Shelter materials provided through IOM pipeline</li> <li>• Full time NFI Staff (4 NFI Officers, 1 PM, 1 Malakal Team Leader, 1 Juba based Team leader and support staff)</li> <li>• Malakal Office – support to state focal point and Upper Nile staff</li> <li>• Malakal Warehousing – shelter related</li> <li>• Equipment – 2 land cruisers, communications, maintenance costs</li> <li>• Transport – cost of transporting staff to assessments and interventions</li> </ul>	<p><b>Assumptions, risks and pre-conditions:</b> What pre-conditions are required before the project starts? What conditions outside the project's direct control have to be present for the implementation of the planned activities?</p> <ul style="list-style-type: none"> <li>• There is no significant deterioration in the South Sudan security situation – putting a halt to programming</li> </ul>
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**PROJECT WORK PLAN**  
This section must include a workplan with clear indication of the specific timeline for each main activity and sub-activity (if applicable). The workplan must be outlined with reference to the quarters of the calendar year.

Activities	Q1/2013		Q2/2013			Q3/2013			Q4/2013			Q1/2014		
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
<b>Result 1 – Emergencies are assessed for NFI and shelter needs</b>			x	x	x	x	x	x	x	x	x	x	x	x
Activity (1.1) Carry out NFI and shelter assessments			x	x	x	x	x	x	x	x	x	x	x	x
<b>Result 2 – Emergency affected and returnee households are provided with essential NFIs in response to critical needs</b>			x	x	x	x	x	x	x	x	x	x	x	x
Activity (2.1) Distribute NFI kits			x	x	x	x	x	x	x	x	x	x	x	x
<b>Result 3 – Emergency affected and returnee households are provided with shelter kits in response to critical needs</b>			x	x	x	x	x	x	x	x	x	x	x	x
Activity (3.1) Distribute emergency shelter kits			x	x	x	x	x	x	x	x	x	x	x	x
<b>Result (4) – Improve effectiveness of NFI and emergency shelter programming through coordination and monitoring</b>			x	x	x	x	x	x	x	x	x	x	x	x
Activity (4.1) Conduct post-distribution monitoring assessments for targeted NFI and shelter interventions					x			x			x			x
Activity (4.2) Act as NFI State Focal Point in Upper Nile State and Central Equatoria States			x	x	x	x	x	x	x	x	x	x	x	x
Activity (4.3) Conduct training for partners and RRC in Upper Nile State on NFI / ES emergency response			x											

\*: TIMELINE FOR EACH SPECIFIC ACTIVITY MUST BE MARKED WITH AN X AND SHADED GREY 15%