For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.
For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'
Mandatory fields are marked with an asterisk*

CHF SOMALIA

Project Document

1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	Danish Refugee Council
(B) Type of Organization*	☐ UN Agency ☐ International NGO ☐ Local NGO International NGO
(C) Project Title* For standard allocations, please use the CAP title.	NGO Safety Program (NSP)
(D) CAP Project Code	SOM-12/CSS/48396 — Not required for Emergency Reserve proposals outside of CAP
(E) CAP Project Ranking	High — Required for proposals during Standard Allocations
(F) CHF Funding Window*	Standard Allocation 2 (Oct 2012)
(G) CAP Budget	$ - — Must be equal to total amount requested in current CAP
(H) Amount Request*	$ 300,000.00 Equals total amount in budget, must not exceed CAP Budget
(I) Project Duration*	12 months — No longer than 6 months for proposals to the Emergency Reserve
(J) Primary Cluster*	Enabling Programmes
(K) Secondary Cluster	Only indicate a secondary cluster for multi-cluster projects

(L) Beneficiaries
Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website (http://www.fsnau.org)

	Men	Women	Total
Total beneficiaries	0	0	200

Total beneficiaries include the following:

	Men	Women	Total
Aid Agencies	200	0	200
	0	0	0
	0	0	0
	0	0	0

(M) Location
Precise locations should be listed on separate tab

Regions							
☐ Awdal	☐ Banadir	☐ Bay	☐ Gedo	☐ L Juba	☐ M Juba	☐ Mudug	☐ Sanaag	☐ Togdheer
☐ Bakool	☐ Bari	☐ Galgaduud	☐ Hiraan	☐ L Shabelle	☐ M Shabelle	☐ Nugaal	☐ Sool	☐ W Galbeed

(N) Implementing Partners
(List name, acronym and budget)

		Budget
1		$ -
2		$ -
3		$ -
4		$ -
5		$ -
6		$ -
7		$ -
8		$ -
9		$ -
10		$ -
Total Budget:		$ -
Remaining Budget:		$ 300,000

Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).

(O) Agency focal point for project:	Name*	Emmanuel Rinck	Title	
	Email*	emmanuel@nspsomalia.org	Phone*	+254 725 236 631
	Address			

3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *

The political and security situation in South Central Somalia deteriorated in 2008, 2009, 2010 and 2011. Somalia remains a major and complex humanitarian and political crisis, where humanitarian assistance is challenged to the limits. Humanitarian space and access shrank to an unprecedented level in from 2008 to 2012 with numerous assassinations, kidnappings and attacks, specifically targeting NGOs and UN agencies. Towards the end of 2009, NGO international staff presence in South Somalia was very limited, which explains the relative reduction in major security incidents affecting NGOs in the South since then. In 2010 and 2011, Al Shabaab (AS) increased and systematized its harassment of NGOs and other UN agencies, blacklisting some on the grounds of religion or nationality, while attempting to control NGO operations to unprecedented levels (movement control, taxation). Since mid-2011 up to now, a coalition of anti-Al Shabaab (anti-AS) forces led by AMISOM, Kenyan and Ethiopian forces, took back from AS the control of several key locations in South-Central Central, most noticeably Mogadishu, Baidoa and Beletweyn among other cities. This has resulted in a fragile improvement in access, but also in increased risks for NGOs as fights are ongoing. As a result, several NGOs started to reengage in those areas. In parallel, fights started in the Buhoodle area, along clanic and political lines, creating a new area of tensions in the North. 2012 was however a difficult year for NGO workers, with 5 NGO workers killed in Somalia, 6 staff kidnapped in Dadaab as well as 5 staff kidnapped in Somalia perpetrated. All in all, 2012 is a time of major changes in the security and political situation in Somalia, with new but fragile and risky opportunities for NGOs to operate in areas previously unreachable.

(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *

In this context, NGOs, including the largest agencies, do not have the financial means, expertise, or time to implement proper security mitigation measures. This is the gap NSP aims to address. There are more than 200 estimated INGOs and LNGOs operating in Somalia ranging from small local NGOs (2 or 3 workers) to large International NGOs (more than 300 workers); from NGOs operating in Mogadishu to NGOs operating in Hargeisa; from emergency NGOs with a strong security culture, to development NGOs with little experience in operating in insecure contexts. This represents a wide diversity of organizations, all potential beneficiaries of NSP services. In addition, female staff members within the NGOs face different risks, vulnerabilities and needs compared to male staff which NSP is aware need to be taken into consideration. Extensive consultations with NGOs have been performed to understand NGO priorities. These consultations identified the following needs which NSP aims to address: training /capacity building on 2 levels (personal security of staff and capacity building of the NGO at the organizational level); good

(C) List and describe the activities that your organization is currently implementing to address these needs.(maximum 1500 characters)

Produce written reports and briefings. Daily, weekly, quarterly reports and advisories sent through NSP mailing list. Develop "New to Somalia" operational manuals specific to South Central, Puntland, Somaliland, other relevant manuals, taking into account the particular risks and vulnerabilities of female staff members. Produce written Area briefings including clan composition, history of security incidents, main contacts, medical facilities for 50 to 60 key locations. Develop relevant maps: area of influence, risk maps, access map in collaboration with OCHA. Organize regular security briefings in Nairobi, Puntland and Hargeisa, ad hoc briefings and ad hoc individual meetings with NGOs on request. These meetings enable NSP to propose tailored advisories. Issues covered include threat analysis, information before assessments or movement, advice on access negotiations and security strategies for newcomers. Provide Security Risk Assessments in most common locations in Somalia and in previously uncovered areas to contribute to access building. Briefings and assessments will take into account the particular needs of female staff members compared to male staff members. ;Develop and enhance the NSP database and incident tracking: produce specific reports and statistics on request for NGOs, ensuring the different risks and needs of female and male staff members are taken into account ;NSP will provide the HEIST course, a 4 day training focused on the personal security of NGO workers, taking into consideration the specific risks and vulnerabilities of female staff. The training is specific to Somalia. NSP plans to organise 15 HEIST trainings per year. Approximately 40% of the trainings will be organized in Nairobi and 60% in Somaliland and Puntland. ;NSP will conduct a series of security related trainings. Medical training will be conducted. Conduct specific training for Country Directors and Security Focal Points. NSP will develop formal trainings for two key categories of NGO workers: Country Directors and Security Focal Points and ad hoc trainings, on request. Depending on NSP's capacity, more trainings could be developed on request to reflect the particular needs identified by NGOs; Develop a basic security SOP for smaller NGOs. Provide support to NGOs during crisis; Provide support to NGOs on request in crisis situations including developing a kidnapping management contingency plan; Produce SPU coordination and facilitation.

4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	International and National Non-Governmental Organisations and CBOs in Somalia operate safely and securely.			
(B) Outcome 1*	NGOs operating in Somalia have improved their understanding of the Somali security context and can base their decisions on releva			
(C) Activity 1.1*	Daily reports, Weekly reports, Quarterly reports, Advisories			
(D) Activity 1.2	Nairobi, Puntland and Hargeisa regular security briefings; Ad hoc briefings o n request; Security Risk Assessments in most common			
(E) Activity 1.3	Written briefings: operational manuals New to Somalia; Written Area Briefings: basic information (clan composition, history of securi			
(F) Indicator 1.1*	Enabling Programmes		**Target***	200
(G) Indicator 1.2	Enabling Programmes	At least 60% of the registered NGOs receiving NSP reports and a	**Target**	200 Aid Organizations
(H) Indicator 1.3	Enabling Programmes	At least 60% of the registered NGOs receiving NSP briefings (or	**Target**	200 Aid Organizations
(I) Outcome 2	NGOs operating in Somalia have built up their capacity in terms of security knowledge and practices			
(J) Activity 2.1	HEIST training (personal security training)			
(K) Activity 2.2	Country Directors and Security Focal Point specific training			
(L) Activity 2.3	Development of a basic security SOP for smaller NGOs			
(M) Indicator 2.1	Enabling Programmes		**Target**	200
(N) Indicator 2.2	Enabling Programmes	At least 60% of the HEIST trainees declared at the end of the tra	**Target**	200 Aid Organizations
(O) Indicator 2.3	Enabling Programmes	At least 400 NGO workers are trained each year and at least 50	**Target**	200 Aid Organizations
(P) Outcome 3	NGOs operating in Somalia are supported, on request, in terms of crisis management and evacuations			
(Q) Activity 3.1	Support to NGOs on request for other kind of crisis situation			
(R) Activity 3.2	Development of a contingency plan for kidnapping management and support to NGOs during crisis			
(S) Activity 3.3				
(T) Indicator 3.1	Enabling Programmes		**Target**	200
(U) Indicator 3.2	Enabling Programmes	At least 60% of the NGO declare support from NSP to their requ	**Target**	200 Aid Organizations
(V) Indicator 3.3	Enabling Programmes	Number of response activities supported by NSP	**Target**	200 Aid Organizations
(W) Implementation Plan* Describe how you plan to implement these activities (maximum 1500 characters)	NSP is organized in 3 departments : Training department; Information and Analysis department; Support department. The Program Manager supervises the coordination of the 3 departments. The training department is composed of 1 international Training Manager and 2 national Training Officers. 50 % of the trainings will be conducted in Nairobi, and 50 % in Somalia (mainly Hargeisa or Garowe). External consultants are used to bring additional expertise to the training. Information and Analysis departments is composed of 1 International Information and Analysis Manager, 3 national Security Analysts in Nairobi. NSP is planning to open 2 new Regional Offices, 1 in Mogadishu (run by an international staff) , and 1 in Garowe (run by an international staff) on top of its Hargesia office (run by a Senior Somali staff). The team is completed by 12 NSP Field Officers, local staff based in strategic places of Somalia (4 in Somaliland, 3 in Puntland, 5 in South Central Somalia), their location is security dependent and can change. This team provides information and analysis in their area of responsibility, as well as a direct link to NGOs in the field. A strong database system has been developed to ensure relevant circulation and capitalization of the information. The response component of NSP activities (output 3) is supervised by one of the 6 NSP most senior staff (Program Manager, Training Manager or Information and Analysis Manager, Regional offices Managers), in link with the appropriate Field Officers, depending on the situation. External consultants will be hired for production of some of the written material planned in this proposal.			

5. MONITORING AND EVALUATION (to be completed by organization)

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) *

Activities will be managed on a Project Management basis. A Gantt chart will identify each deliverable (Activity) element. The Gantt will report against start date, days for completion and completion dates. Financial management will ensure that expenditures are linked to Activities and the accomplishments. NSP Programme Manager (PM) and Senior Administration Finance Officer will be responsible for the daily operational monitoring of progress in accordance with the Gantt; the Danish Refugee Co uncil (DRC) will ensure full and complete compliance with all administrative and financial obligations. Quarterly workshops and regular visits on the field by Senior Management team ensures team cohesion and control of activities. NGO online surveys/stakeholders workshops form the basis of the performance review of the project. Financial and progress reports will also be provided at the quarterly Steering Committee (SC) meetings. The NSP SC consists 9 elected NGOs, representing the diversity of NGOs present in Somalia. The steering committee provides guidance and validates NSP strategy based on the feedback of other NGOs, and on lessons learned during the implementation of the action.

(B) Work Plan
Must be in line with the log frame.
Mark "X" to indicate the period activity will be carried out

Activity	Timeframe Please select 'weeks' for projects up to 6 months, and 'months' for projects up to 12 months					
	Month 1-2	Month 3-4	Month 5-6	Month 7-8	Month 9-10	Month 11-12
1.1* Daily reports, Weekly re	X	X	X	X	X	X
1.2 Nairobi, Puntland and H	X	X	X	X	X	X
1.3 Written briefings: operat	X	X	X	X	X	X
2.1 HEIST training (persona	X	X	X	X	X	X
2.2 Country Directors and S	X			X		
2.3 Development of a basic				X		
3.1 Support to NGOs on req	X	X	X	X	X	X
3.2 Development of a contin	X			X		
3.3 0						

6. OTHER INFORMATION (to be completed by organization)

(A) Coordination with other activites in project area
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

	Organization	Activity
1	UNOCHA	Sharing of NSP database information for monitoring purposes. Joint Production
2	UNDSS	Daily exchange of information for cross checking. Common Medical evacuation
3	NGO Consortium	On a Bi-monthly basis, NSP organises a security brief for all NGO Consortium m
4		
5		
6		
7		
8		
9		
10		

(B) Cross-Cutting Themes
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes	(Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender	Yes	Gender is taken into account during the HEIST training and Country Director	
Capacity Building			