

CHF 2012 Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval. Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudanfinancing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org. Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least three weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input checked="" type="checkbox"/> AA/ UNDP Informed	Date: 26.6.13	By: Kizito
<input checked="" type="checkbox"/> Cluster Coordinator Informed	Date: 26.6.13	By: Kizito
<input checked="" type="checkbox"/> Grantee Informed	Date: 26.6.13	By: Kizito
<input checked="" type="checkbox"/> CHF Database Updated	Date: 26.6.13	By: Kizito

Section 1 - Project Details

Date of Request	21 June 2013	Cluster	Education
Organization Name:	UNESCO	Contact Name:	Hannah Snowden
Allocation ID(CHF TS to fill in):	S/089/12	Contact Email/Tel No.:	h.snowden@unesco.org / 0922403988
Project Code:	SSD-12/E/51237/R/5103	Date of Allocation:	20 Sep 2012
Location:	South Sudan	Amount Allocated:	US\$300,000
Project Title:	Delivering life-saving messages and psychosocial support to children and youth affected by emergencies		

Section 2 - Revision Type/Reason for No-Cost Extension

<p>Type of Revision: Indicate the type (s) of revision being requested.</p> <table border="0"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td><input type="checkbox"/> Change in targets</td> </tr> <tr> <td><input type="checkbox"/> Change in outcome/outputs</td> <td><input type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in beneficiaries</td> <td><input type="checkbox"/> Change in recipient project</td> </tr> <tr> <td colspan="2">Other Specify: _____</td> </tr> <tr> <td colspan="2">No of Months requested: 6</td> </tr> <tr> <td colspan="2">New end date: 31 September 2013</td> </tr> </table>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input checked="" type="checkbox"/> Change in project duration/NCE	<input type="checkbox"/> Change in targets	<input type="checkbox"/> Change in outcome/outputs	<input type="checkbox"/> Change in budget	<input type="checkbox"/> Change in beneficiaries	<input type="checkbox"/> Change in recipient project	Other Specify: _____		No of Months requested: 6		New end date: 31 September 2013		<p>Reason for No-Cost Extension: Indicate reason (s) for no-cost extension.</p> <table border="0"> <tr> <td><input type="checkbox"/> Insecurity</td> <td><input checked="" type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Internal administrative delays</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input checked="" type="checkbox"/> Staffing/recruitment delays</td> <td><input checked="" type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Procurement delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td colspan="2">Other Specify: _____</td> </tr> </table>	<input type="checkbox"/> Insecurity	<input checked="" type="checkbox"/> Programmatic delays	<input type="checkbox"/> Internal administrative delays	<input type="checkbox"/> Delays in finalizing PPA	<input checked="" type="checkbox"/> Staffing/recruitment delays	<input checked="" type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Procurement delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	Other Specify: _____	
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Section 3 - Level of Completion

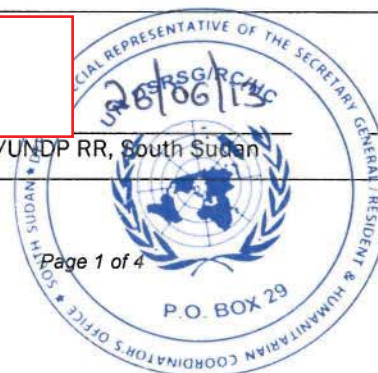
Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **21 June 13**
 Amount of Funds Unspent as of **21 June 13**
 Amount of Funds Committed But Not Spent by **21 June 13**
 Percentage of Activities Completed as of **21 June 13**

\$180,000	60%
\$120,000	40%
-	
60%	

Section 4

This section is for the approval of:		
OCHA South Sudan:		
Endorsed by Mr. _____		Review Date _____
Humanitarian Coordinator:		
Approved by Mr, Toby Lanzer, DSRSG/RC/HC/UNDP RR, South Sudan		Approval Date _____



Section 5 – Revision Description and Justification

Description and justification of requested change		
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>		
<p>UNESCO Juba requests for the project duration to be extended to the 31 September 2013. The reasons are as follows:</p> <ol style="list-style-type: none"> 1) The CHF disbursement was delayed until 12 November 2012. The consultant we had identified for the position was expecting to begin work on 1 October 2012, as this was our envisaged project start-date. The consultant was unavailable to work during the month of December and the revision of the draft materials was therefore postponed and did not commence until January, causing a delay in the start and therefore the completion of the project. 2) This project includes three main components for funding: (1) staffing for material development, (2) printing of materials; (3) training. Within the CHF 2012 budget submitted, UNESCO did not allocate funds for printing of materials because, at the time of submission, a funding source had been identified for the printing. However, there were changes to the donor priorities and this funding was not made available. Without funds to print the materials, UNESCO is unable to deliver the training component of this project on time. In order to rectify this, UNESCO's submission to the first round of CHF 2013 includes funding for printing. This has been approved and UNESCO will be able produce the materials and roll-out the training within the CHF 2013 project timeframe. In order to ensure that we can complete all printing of materials and then align the training components of the two projects, we request an extension until 31 September 2013. 3) Activities completed so far include the revision of draft teaching and learning materials and the development of new materials, as laid out in the project work plan. Activities still to be accomplished are the endorsement of all materials by line Ministries and partners and then printing, training and roll-out. Once this project phase is completed on 31 September 2013, UNESCO will not need another NCE. 		
Review remarks by cluster coordinator.	Name of reviewer	Amson Simbolon (UNICEF - Cluster Coordinator)
Explain the rationale to endorse or reject the request		
<p>Due to the CHF delayed disbursement and the lack of funds for printing, the Education Cluster endorses this request for a no cost extension. This extension will enable UNESCO to print all materials and deliver all trainings planned under the CHF 2012 round 1 and CHF 2013 round 1 projects in a timely and thorough way.</p>		
Review remarks by CHF Technical Secretariat:	Name of reviewer	Meron Berhane
<p>Consulting with cluster coordinator and recognizing the need to finalize the Project, CHF TS exceptionally support the extension request. UNESCO is advised that they will not be allocated CHF in future before completing the activities of the project under this NCE and that of 2013 Education project.</p>		

6 - Revision Details	
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).	Proposed Revised Allocation(s) Details on proposed revised allocations.
<p>Outcomes</p> <ul style="list-style-type: none"> • 1,000 tool kits comprising training of trainers manual, teacher guidance manual; flip book; posters • 300 teacher trainers trained (including 100 females), in life-saving messages, psychosocial support and peace-building skills and methodologies; • 3000 teachers trained (including 1000 females) in all States on life-saving messages, psychosocial support and peace-building messages and methodologies; • 300,000 children and youth receive lessons on life skills and psychosocial support in emergencies; • Teachers and teacher trainers are supported, monitored and evaluated, including by their peers, to ensure that 300,000 children and youth (including 100000 females) are receiving teaching on the modules. 	<p>Outcomes</p> <p>No change</p>
<p>Key Activities</p> <p>Activity 1. Design, develop and print material on life-saving messages and psychosocial support, building on modules already produced. Specifically these should relate to messages on nutrition; environment; health of both boys and girls; and material on peace building and conflict resolution skills.</p> <p>Activity 2. Develop a monitoring and evaluation and peer-to-peer mentoring plan for teacher trainers and teachers trained in these methodologies to ensure that 300000 (including 100000 females) children and youth are receiving lessons on these modules. Trainers will receive training on this monitoring and evaluation plan as well as on peer-to-peer monitoring.</p> <p>Activity 3. Train 300 teacher trainers (including 100 females) in all States on life-saving messages, psychosocial support and peace building materials and training to ensure they are prepared to plan and roll-out their own trainings.</p>	<p>Key Activities</p> <p>No change</p>
<p>Locations (specify county): Unity, Upper Nile, Jonglei, Warrap, Lakes, NBeG and WBeG States, Eastern Equatoria, Western Equatoria, Central Equatoria.</p> <p>Beneficiaries: Women (1,100); Men (2,200); Children 300,000 (indirect)</p> <p>Duration: 1 October 2012 - March 2013</p>	<p>Locations (specify county):</p> <p>No change</p> <p>Beneficiaries:</p> <p>No change</p> <p>Duration</p> <p>1 October 2012– 31 September 2013</p>

Indicative CHF Budget:	Supplies, Commodities, Equipment, Transport	0	Indicative CHF Budget:	Supplies, Commodities, Equipment, Transport	0
	Personnel	147,000		Personnel	147,000
	Staff Travel	0		Staff Travel	-
	Training/Workshop/Seminar/Campaign	133,374		Training/Workshop/Seminar/Campaign	133,374
	Contracts	0		Contracts	-
	Vehicle Operating and Maintenance Costs	0		Vehicle Operating and Maintenance Costs	-
	Office Equipment and Communication	0		Office Equipment and Communication	-
	Other Administrative Costs	0		Other Administrative Costs	-
	Programme Support Costs (PSC)	19,626		Programme Support Costs (PSC)	19,626
	Total:	300,000		Total:	300,000