

CHF 2012 Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval. Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

<p>Instructions: Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org. Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least <u>three weeks before</u> expiration of approved project duration.</p>	<p>For CHF Technical Secretariat:</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> AA/ UNDP Informed</td> <td>Date: 11-7-13</td> <td>By: Kizitoi</td> </tr> <tr> <td><input checked="" type="checkbox"/> Cluster Coordinator Informed</td> <td>Date: 11-7-13</td> <td>By: Kizitoi</td> </tr> <tr> <td><input checked="" type="checkbox"/> Grantee Informed</td> <td>Date: 11-7-13</td> <td>By: Kizitoi</td> </tr> <tr> <td><input checked="" type="checkbox"/> CHF Database Updated</td> <td>Date: 11-7-13</td> <td>By: Kizitoi</td> </tr> </table>	<input checked="" type="checkbox"/> AA/ UNDP Informed	Date: 11-7-13	By: Kizitoi	<input checked="" type="checkbox"/> Cluster Coordinator Informed	Date: 11-7-13	By: Kizitoi	<input checked="" type="checkbox"/> Grantee Informed	Date: 11-7-13	By: Kizitoi	<input checked="" type="checkbox"/> CHF Database Updated	Date: 11-7-13	By: Kizitoi
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Section 1 - Project Details

Date of Request	25 May 2013, submitted 12 June 2013, Resubmitted 2 July 2013	Cluster	FSL
Organization Name:	NPA	Contact Name:	John Maruti
Allocation ID(CHF TS to fill in):	S/100/12	Contact Email/Tel No.:	jmaruti@npaid.org
Project Code:	SSD-12/A/51430/R/5125	Date of Allocation:	20 September 2012
Location:	Leer & Mayendit – Unity State	Amount Allocated:	US\$260,000
Project Title:	Humanitarian Food Security and Disaster Risk Reduction Response in South Sudan		

Section 2 - Revision Type/Reason for No-Cost Extension

<p>Type of Revision: Indicate the type (s) of revision being requested.</p> <table border="0"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient project</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested 3 Months New end date: 31 August 2013</p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient project	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<p>Reason for No-Cost Extension: Indicate reason (s) for no-cost extension.</p> <table border="0"> <tr> <td><input type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input checked="" type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Procurement delays</td> <td>Other Specify: _____</td> </tr> </table>	<input type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input checked="" type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input checked="" type="checkbox"/> Procurement delays	Other Specify: _____
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Section 3 - Level of Completion


Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of < 30 April 2013 >
 Amount of Funds Unspent as of <30 April 2013 >
 Amount of Funds Committed But Not Spent by <30 April 2013 >
 Percentage of Activities Completed as of < 30 April 2013 >

\$142,496	55%
\$67,504	26%
\$50,000	19%
75%	

Section 4

This section is for the approving official's review.

OCHA South Sudan _____ Endorsed by		04/07/13 _____ Review Date
Humanitarian Coordinator _____ Appro	/HC/UNDP RR, South Sudan	10/7/2013 _____ Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change		
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p> <p>The six months agreement for this project was scheduled to run from Dec 2012 - May 2013, considering that the month of December is usually characterized by the long holiday very little was realized as pertains to project implementation which was further followed by a somewhat delayed process of procuring fishing gear in January. The delay in disbursing the 1st instalment also contributed to the late inception of the project. This means that the first two months (Dec and Jan) were lost with proper implementation starting in February 2013 (Hence the reason for NPA to request for this three months NCE to cover for the same).</p> <p>To date, 75% of the proposed targets have been achieved with training of beneficiaries and dissemination of extension services being the only activities that are still ongoing due to the fact that most of them have just started returning back from the toic. With only 10 days left to the end of the project period, this therefore implies that the remaining activities will stretch beyond the agreement's date of termination. Based on this justification, NPA seeks to request for a 3 months (June – August) NO COST extension to necessitate effective completion of the remaining activity and be able to finalise all the appropriate reports. This NCE request is only for the extension of the duration and does affect neither the initial project coverage, scope nor targets.</p>		
Review remarks by cluster coordinator.	Name of reviewer	Zacchaeus Ndirima, Information Manager
Explain the rationale to endorse or reject the request		
<p>FSL cluster notes the need to complete the remaining tasks in order to ensure the project implementation and results are fully realized. FSL supports the extension to enable NPA finalize the planned trainings and conduct extension especially during this cropping season.</p>		
Review remarks by CHF Technical Secretariat:	Name of reviewer	Federica D'Andreagiovanni
<p>FSL Cluster and NPA discussed and agreed on the need for 3 months NCE to allow NPA complete training of beneficiaries and dissemination of extension services activities. OCHA TS requested FSL cluster to formerly endorse and put their review remarks. The cluster endorsed request and included their review remarks.</p>		

6 - Revision Details

Original CHF Allocation(s)

Details of the original CHF allocations (please insert information from allocation tables).

Proposed Revised Allocation(s)

Details on proposed revised allocations.

Outcomes	Outcomes	Same
<ul style="list-style-type: none"> - Increased access to food for consumption by food insecure household or groups living in the targeted locations. - Increased capability of vulnerable populations, including women and returnees, meeting cost of standard food basket - Increased agricultural production for targeted households through provision of inputs, adoption of improved techniques and technologies - Increased income of beneficiaries through sales of vegetables and preserved fish 	Same	
<ul style="list-style-type: none"> - Beneficiary Identification - Provision of inputs - Farmers training - Extension service delivery 	Key Activities	Same
Leer & Mayendit Counties, Unity State	Locations (specify county):	Same
4,200	Beneficiaries:	Same
1 December 2012 - 31 May 2013	Duration	1 December 2012 - 31 August 2013
Indicative CHF Budget:	Indicative CHF Budget:	
Supplies, Commodities, Equipment, Transport	Supplies, Commodities, Equipment, Transport	114,000.00
Personnel	Personnel	48,900.00
Staff Travel	Staff Travel	22,500.00
Training/Workshop/Seminar/Campaign	Training/Workshop/Seminar/Campaign	42,000.00
Contracts	Contracts	0
Vehicle Operating and Maintenance Costs	Vehicle Operating and Maintenance Costs	3,000.00
Office Equipment and Communication	Office Equipment and Communication	5,400.00
Other Administrative Costs	Other Administrative Costs	4,785.00
Programme Support Costs (PSC)	Programme Support Costs (PSC)	16,841.00
Audit	Audit	2,574.00
Total:	Total:	260,000.00