

SUN Movement Multi-Partner Trust Fund



PROGRAMME¹ QUARTERLY PROGRESS UPDATE

As of Quarter no 1: April – June 2013

Submission Date: July 2013

Participating UN Organization:	 World Food Programme wfp.org				
Implementing Partner(s):	Hunger Alliance of Ghana				
Programme Number:	#00085325 SUN 02/GHA/002 “Civil Society”				
Programme Title:	Formation of Coalition of Civil Society Organizations (CSOs) to support Scale up Nutrition in Ghana				
Total Approved Programme Budget:	US \$374,500				
Location:	Ghana				
MC Approval Date:	05/12/2012				
Programme Duration:	36 months	Starting Date:	01/04/2013	Completion Date:	31/12/2015
Funds Committed:	US \$350,000 US \$24,500 (ISC)			Percentage of Approved:	100%
Funds Disbursed:	US \$188,800 US \$14,404 (ISC)			Percentage of Approved:	54%
Expected Programme Duration:	36 months	Forecast Final Date:	01/04/2013	Delay (Months):	3 months

Outcomes:	Achievements/Results:	Percentage of planned:
<p>To attain an independent and multi-sectoral platform for CSOs with a focal point and a Secretariat that seeks to advocate for making nutrition a high development priority issue in Ghana.</p>	<p>In furtherance of this outcome, the following activities have been executed in the first quarter of 2013:</p> <p>a) In furtherance of this outcome, activity 1.6 was implemented in this quarter. A functioning Secretariat was established with almost all logistics provided.</p> <p>b) A nationwide mapping of relevant CSOs involved in nutrition has moved from planning stage to implementation. As a consultancy activity, the Secretariat and the Coalition's Leadership advertised the mapping exercise in one of the leading national newspapers in Ghana "the Ghanaian Times" edition dated 20th June, 2013 to solicit for the expression of interest from qualified Ghanaian consultancy firms to conduct the mapping exercise. Eight (8) firms and organizations in all responded and Terms of Reference (ToR) was issued to them for the preparation of technical and financial proposals. Thereafter, a three member Evaluation Team was set up to evaluate the proposals and subsequently the most qualified organization House of Mentoring and Research Resources made of a team of Academia at University of Ghana was selected to conduct the mapping exercise. Since then, the Consultants have submitted their inception report and the exercise has begun smoothly. The initial phase of the exercise is covering the three northern regions and the Greater Accra region.</p> <p>c) A solid and functioning governance structure for the coalition was established with Executive Council and Sub-Committee Members appointed.</p> <p>d) Activity 1.3 has reached the implementation stage. Guidelines for the Coalition are currently being developed to guide the operations of the Coalition. The first draft of the guidelines document is expected to be ready by the end of July, 2013. Broader consultation on the guidelines development is being pursued and it shall be sustained in the coming weeks.</p>	<p>70% of this activity planned and executed.</p> <p>100% of this activity is planned and 70% achieved.</p> <p>70% of this activity planned and achieved.</p>

	<p>e) Activity 1.5 has moved from planning stage to implementation stage. The launch of the Coalition is now fixed on 1st August, 2013. All arrangements for the launch are being worked on. Already the venue and other preparations have commenced eagerly and the programme for the launch including invitation letters has been sent out. A Committee was set up in June, 2013 to plan for the launch of the coalition. The Secretariat is leading the planning of the launch and is working with the Planning Committee to make the lunch very successful.</p> <p>f) Activity 1.7 has been executed. The Coalition’s website has been developed and its social networks accounts created. By this, the Coalition has been hooked to the face book and twitter sites to enhance its visibility and participation. The process of connecting the website of the Coalition to the website of the SUN Secretariat is being worked on. The Coalition has also developed its logo. This activity was carried out by Robi Incom-Ghana which was selected among three organizations.</p> <p>g) Activity 2.7 was also planned and executed during this quarter. Coalition’s Membership meetings were also organized in this quarter including meetings of its Technical Committee at the Secretariat and the Conference Room of the National Development Planning Commission. Other planned meetings are underway.</p> <p>h) Activity 1.9 was planned and executed in this quarter. The Coalition has developed its electronic newsletter ready for circulation. The electronic newsletter shall be published and be circulated among over 1,000 Subscribers every month. The Secretariat finds the electronic newsletter a perfect substitute for the print newsletter because it is less costive and it has wider coverage.</p> <p>i) The Coalition has initiated a rapid appraisal of CSOs involvement in nutrition at the commencement of the project alongside the mapping exercise. The baseline survey has commenced. As a</p>	<p>100% of this activity planned and executed.</p>
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	<p>consultancy activity, a request for the expression of interest was placed in the Ghanaian Times on 20th June, 2013 and qualified firms applied. The Evaluation Committee eventually selected Management Technologies Consultancies to undertake the baseline survey.</p>	
<p>Popular demand for the scale up of nutrition interventions in Ghana promoted through a national awareness raising campaign to support SUN Movement and the 1,000 Days campaign.</p>	<p>In furtherance of this outcome, activity 2.6 was planned and executed in the first quarter. A Coalition's communication team was set up in the first quarter, forming one of the three Sub-committees of the coalition to commence work on the development of the laid down procedures for communicating the position of the coalition with Key Stakeholders on nutrition matters. In the second quarter of 2013, the Committee began its work to give effect to activity 2.3. A team initiated work on the development of consistent evidence based messages to inform and raise awareness on nutrition.</p> <p>a) Activity 2.5 has commenced. This activity has moved from planning stage to implementation. The venue for the 1,000 Days of the child concert has been booked at Tamale Sports Stadium on August 18th 2013. 1,000 Days of the child concert Artistes and Celebrity Ambassadors have also been identified. This makes activity 2.2 also executed.</p> <p>b) Activity 2.4 has been planned and about 50% executed. The Coalition is currently working to adopt and adapt the national nutrition advocacy strategy for its use. This activity is regarded as a consultancy activity. In view of this, the coalition advertised for an expression of interest in the Ghanaian Times dated 20th June, 2013. Five consultancy firms and organizations applied and the Terms of Reference (ToR) were issued to qualified and shorted listed organizations. Subsequently the most qualified organization was selected by the Evaluation Committee to undertake this activity. The organization, Sustainable Social Action for the Reduction of Poverty (SSARP) has commenced work on the development of the Advocacy strategy.</p>	<p>50% of this activity planned.</p> <p>70% of this activity planned and executed.</p>

<p>Nutrition is recognized as both health and developmental issue secured through the adoption and implementation of a strong National nutrition policy which is supported by appropriate budgetary allocation.</p>	<p>In relation to this outcome, the Coalition is yet to roll out the relevant activities. These activities shall commence in the third quarter of 2013.</p>	
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Qualitative achievements against outcomes and results:

- a) For activity 1.6, a lot of progress was made in the establishment of a Secretariat for the coalition in the quarter prior to the funds disbursement. The coalition's secretariat was furnished with logistics except a few office equipment required supporting existing ones. The Coalition's Coordinator commenced work and was supported by other staffs. In this regard, achievement against result could be measured as 80% complete.
- b) Planned meetings on nationwide mapping of relevant CSOs to join the coalition were commenced in the beginning of the year. Further work on this will be done with the support of REACH. A Technical Team was put in place during the beginning of the year to plan with a Consultant who will be recruited to support this mapping exercise. Ahead of mapping, the coalition registered a number of CSOs during this period as members.
- c) A solid and functioning governance structure made up of an Executive Council and three Sub-committees were established to steer the affairs of the coalition. During the beginning of the year, two meetings were convened by the Executive Council and members of the Sub-Committee according to plan.
- d) 40% of the target for the launch of the coalition was achieved. A committee was put in place to plan the launch of the coalition. The committee has since been meeting.
- e) 40% of the target for the development of the guidelines to guide the operations of the coalition was achieved during this quarter. A committee was put in place to develop the guidelines. This committee has since met once. It is expected that this activity will be accomplished by the end of third quarter of the year.
- f) 50% of activity 2.6 has been achieved. A communication and advocacy sub-committee was inaugurated to commence work on the development of communication tools and strategies for communicating the common position of the coalition on issues relevant to nutrition at national level. The committee has since met once.
- g) Mapping of relevant CSOs has moved from planning stage to implementation in the 1st quarter of project start (following funds disbursement). To this end, a request for expression of interest was advertised in one of the leading Ghanaian newspapers, the Ghanaian Times on June 20th 2013. Eight firms and relevant organizations applied and they were issued with relevant Terms of Reference (ToR) for them to submit technical and financial proposals to the Secretariat. An evaluation Team made up of Dr. Frank Mcavor, the Vice Chair of the Coalition, Dr. Amos Laar, the Lead Technical Person of the Coalition and Nana Ayim, the Coordinator of the Coalition evaluated all the proposals and House of Mentoring Research and Resources, a University of Ghana Think Tank was selected among the rest to commission the mapping exercise. Currently the exercise has begun and it is expected to be completed in August, 2013. In matching the achievement against outcomes and results, it must be indicated that this activity is about 70% planned and 50% executed.

- h) Guidelines for the Coalition are being developed. This activity relates to activity 1.3 which commenced in June. A draft guidelines document is expected to be ready by the end July 2013 and it shall be widely shared and discussed by members of the Coalition. In relation to the outcomes and results of this activity, it must be indicated that this activity is 100% planned and 70% complete.**
- i) The launch of the Coalition is fixed at 1st August, 2013. Venue has made booked and invitation letters, programme and other arrangements have commenced. Activity 1.5 is 70% complete.**
- j) The Coalition has finished work on the design of its website and other has also created its social network accounts (facebook and twitter) to encourage effective participation and enhance its visibility. The next step is to link this website to that of the SUN Secretariat.**
- k) The Coalition has designed its electronic newsletter which is expected to serve as the vehicle for its public relations activities and mass education. This newsletter shall be managed by the Communication and Advocacy Sub-Committee of the Coalition. It shall be published once a month highlighting all the major activities that are executed within each month. In relations to the results and outcomes, this activity is 80% complete. The first edition of the newsletter shall be circulated in August 2013.**
- l) Rapid appraisal of CSOs involvement in nutrition also commenced in June as a back up activity of the mapping exercise. This activity is a consultancy activity. The exercise was therefore advertised in the Ghanaian Times just like the Advocacy strategy and the mapping. Call for proposals were made and relevant Terms of Reference were submitted to guide qualifying Consultants. An Evaluation Team was constituted and evaluation was commissioned. Management Technologies Consultancy was selected to commission work on the baseline survey. The activity has since commenced. This activity is about 100% planned and 30% executed. It expected to be completed in August, 2013.**
- m) The Coalition has started work on the development of its advocacy strategy. As a consultancy activity, activity 2.4 was advertised in Ghanaian Times on June 20th 2013 for calls of proposals. Five organizations applied and the Evaluation Committee selected the most qualified organization. The Sustainable Social Action for the Reduction of Poverty (SSARP) was selected to commission the advocacy strategy. This activity has commenced.**

¹ The term “programme” is used for projects, programmes and joint programmes.