

### CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

**Instructions:**

Complete this request form and submit to the CHF Technical Secretariat at [CHFsouthsudan@un.org](mailto:CHFsouthsudan@un.org) and copy [kizitoi@un.org](mailto:kizitoi@un.org). Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

**For CHF Technical Secretariat:**

- AA/ UNDP Informed Date: 21-11-13 By: Kizito
- Cluster Coordinator Informed Date: 21-11-13 By: Kizito
- Grantee Informed Date: 21-11-13 By: Kizito
- CHF Database Updated Date: 21-11-13 By: Kizito

Allocation ID (CHF TS to fill in): SA1/019/13

**Section 1 - Project Details**

Date of Request	1 October 2013, submitted 7 November 2013, resubmitted 13 November 2013	Cluster	FOOD SECURITY AND LIVELIHOODS
Organization Name:	AMURT INTERNATIONAL	Contact Name:	Daniel Muiruri / Redempta Mueni
Project Code:	SSD-13/A/55169/7981	Date of Allocation:	15 February 2013
Location:	Northern Bahr El Ghazal	Contact Email/Tel No.:	<a href="mailto:daniel.muiruri@amurt.org">daniel.muiruri@amurt.org</a> <a href="mailto:redempta.mueni@amurt.org">redempta.mueni@amurt.org</a>
Duration (start and end date as PPA/agreement):	5 April 2013-30 September 2013	Amount Allocated:	US\$250,000
Project Title:	Increasing food production of the vulnerable groups of returnees, IDPs and host community through crop diversification & Agriculture inputs support in Northern Barh el Ghazal, South Sudan.		

**Section 2 - Revision Type/Reason for No-Cost Extension**

<p><b>Type of Revision:</b> Indicate the type (s) of revision being requested.</p> <p> <input type="checkbox"/> Significant change in activities  <input type="checkbox"/> Change in outputs  <input checked="" type="checkbox"/> Change in target beneficiaries  <input checked="" type="checkbox"/> Change in project duration/NCE                 </p> <p> <input type="checkbox"/> Change in location  <input type="checkbox"/> Change in budget  <input type="checkbox"/> Change in recipient org                  Other Specify: _____             </p> <p>No. of month requested <b>3 Months</b> New end date: <b>31 December 2013</b></p>	<p><b>Reason for NCE:</b> Indicate reason (s) for no-cost extension.</p> <p> <input type="checkbox"/> Insecurity  <input checked="" type="checkbox"/> Inaccessibility  <input type="checkbox"/> Staffing/recruitment delays  <input checked="" type="checkbox"/> Internal admn delays  <input type="checkbox"/> Procurement delays                 </p> <p> <input type="checkbox"/> Programmatic delays  <input checked="" type="checkbox"/> Delays in finalizing PPA  <input type="checkbox"/> Delays in disbursement of funds  <input type="checkbox"/> Delays in organization's internal transfer of funds  <input type="checkbox"/> Delay in securing supplies from pipeline             </p> <p>Other Specify: _____</p>
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**Section 3 - Level of Completion**

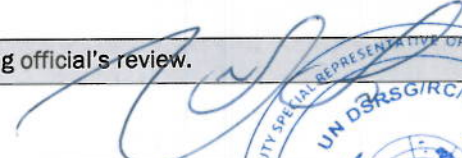
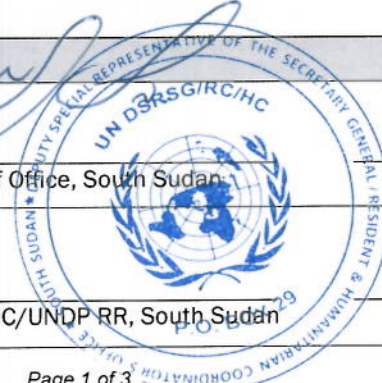
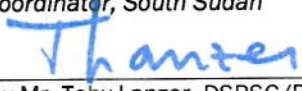
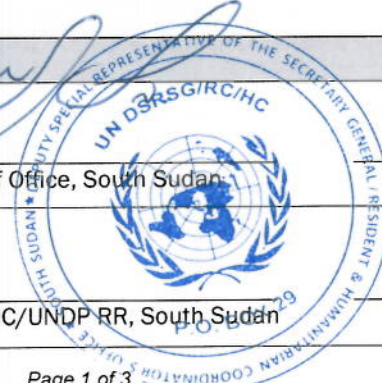
Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **30 September 2013**  
 Amount of Funds Unspent as of **30 September 2013**  
 Amount of Funds Committed But Not Spent by **30 September 2013**  
 Percentage of Activities Completed as of **30 September 2013**

\$204,722	82%
\$2,600	1%
\$42,678	17%
<b>82%</b>	

**Section 4**

This section is for the approving official's review.

OCHA South Sudan:		18/11/13
Endorsed by Mr. Vincent Lelei, OCHA Head of Office, South Sudan		Review Date
Humanitarian Coordinator, South Sudan		20/11/2013
Approved by Mr. Toby Lanzer, DSRG/RC/HC/UNDP RR, South Sudan		Review Date

## Section 5 – Revision Description and Justification

Description and justification of requested change		
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>		
<p>AMURT International is seeking the approval for extension of the project duration for three months ending on 31 December 2013 to complete the remaining project activity. The project activity of trainings on vegetable production and post harvesting practices was hampered by heavy rains rendering some locations inaccessible. The delay in disbursement of funds one month after signing the PPA to some extent caused a delay in completion of the project.</p> <p>AMURT International had projected to train 20 cereal production farmer groups, 15 groups' vegetable production farmers and 6 school gardens. The FSL team completed training 12 cereal farmer groups out of the planned 20 farmer groups; 3 school garden PTA members out of 6 school garden PTAs and plan to train 10 new groups of vegetable production.</p> <p>Vegetable farmers were also not adequately provided with seeds and pesticides due to scarcity of the seeds in Aweil and also they could not plant sooner due to the heavy rains experienced in Northern Bahr El Ghazal. The vegetable farmers targeted for this activity live near the wetlands and are in a position to carry out the planting and harvesting of vegetables successfully. Training of pesticide application, harvesting and marketing is key to the success of this project and the FSL team look forward to the achievement end of November 2013. The seeds, tools and pesticides have since been procured and are awaiting distribution and training for the remaining 10 groups of 50 farmers per group</p> <p>It was recommended prior to filing NCE, planned monitoring and evaluation by the FSL M&amp;R officer to the project to assess project progress was necessary and this further delayed AMURT International filing for NCE.</p> <p>The achievement of 83% of the project activities could not be achieved without the support of suppliers who after many years of cooperation with AMURT extend credit facilities</p>		
<p><b>List activities that were implemented during project period:</b></p> <ol style="list-style-type: none"> <li>1. Sensitization, mobilization and registration of vulnerable beneficiaries</li> <li>2. Procurement of seeds and tools</li> <li>3. Distribution of seeds and tools</li> <li>4. Training of 12 cereal and vegetable production farmer groups</li> <li>5. Registration of cereal and vegetable farmers</li> <li>6. Procurement of vegetable seeds and pesticides</li> <li>7. Training of 3 school garden PTAs</li> </ol>	<p><b>List outstanding activities:</b></p> <p><b>Training on cereal and vegetable production, post harvest handling;</b></p> <ol style="list-style-type: none"> <li>1. Training of 8 groups of cereal and vegetable production and farmer groups</li> <li>2. Training 3 school garden PTAs</li> <li>3. Training 10 groups' vegetable production farmers of 50 members each.</li> <li>4. Distribute ready procured vegetable seeds and pesticides to vegetable farmers</li> </ol>	
Review remarks by cluster coordinator.	Name of reviewer	Phanuel Adwera, FSL Cluster Coordinator
Explain the rationale to endorse or reject the request		
<p>An FSL cluster monitoring visit to the project location between 28-31/10/2013 confirms that the activities contained in the report were duly carried out, and the partner has arranged a realistic plan to conclude the remaining activities within the requested time span, save for the training on cereals which has been discarded on account it is time barred.</p>		
Review remarks by CHF Technical Secretariat:	Name of reviewer	Federica D'Andreagiovanni
<p>FSL cluster discussed and endorsed the request for NCE after FSL Monitoring and Reporting specialist visit to determine the rate of implementation of project activities.</p> <p>CHF Technical Secretariat reviewed and asked Amurt International to provide more information on financial expenditure, NCE period requested, strengthening of the justification for the requested NCE. All the requested information was provided.</p> <p>Amurt International should provide an interim final narrative report covering activities upto 30 September 2013. An updated final narrative report will be required one month at the end of the NCE period.</p>		

<b>6 - Revision Details</b>																																													
<b>Original CHF Allocation(s)</b> Details of the original CHF allocations (please insert information from allocation tables).	<b>Proposed Revised Allocation(s)</b> Details on proposed revised allocations.																																												
<b>Output</b> <ul style="list-style-type: none"> <li>At least 300 farmers receive major trainings on crops, cereal, vegetable production, post harvest, processing and marketing</li> <li>At least 6 school gardens formed</li> </ul>	<ul style="list-style-type: none"> <li>At least 300 farmers receive major trainings on crops, cereal, vegetable production, post harvest, processing and marketing</li> <li>At least 6 school gardens formed and PTAs trained on school gardening</li> </ul>																																												
<b>Key Activities</b> <ol style="list-style-type: none"> <li>Farmers training on cereal production (agronomic practices)</li> <li>Farmers training on vegetable production (20 groups of 300 farmers)</li> <li>Post harvest handling (20 groups of 300 cereal production farmers)</li> </ol> PTAs trainings on school gardening ( 6 schools)	<ul style="list-style-type: none"> <li>Train remaining 8 groups of cereal and vegetable production farmers on post harvest handling</li> <li>Train 3 PTAs on school gardening</li> <li>Train 10 groups of vegetable farmers on vegetable production, pesticide use, processing and marketing</li> <li>Distribute vegetable seeds and pesticides to 10 groups of vegetable farmers</li> </ul>																																												
<b>Locations (specify county):</b> Northern Barh el Ghazal, Aweil Centre County	<ul style="list-style-type: none"> <li>Northern Barh el Ghazal, Aweil Centre County – Aluoch, Kuom,Warkuech, Warbit,Ngek rot</li> </ul>																																												
<b>Beneficiaries:</b> 300 cereal farmers , 300 vegetable farmers, 6 school gardens	<ul style="list-style-type: none"> <li>8 groups of 150 cereal production farmers, 10 groups of 500 vegetable farmers and 3 school garden PTAs</li> </ul>																																												
<b>Duration:</b> 5 April 2013-30 September 2013	<b>5 April 2013-31 December 2013</b>																																												
<b>Indicative CHF Budget:</b> <table border="1"> <tr> <td>Relief Items and Transportation</td> <td>121,555</td> </tr> <tr> <td>Personnel</td> <td>46,320</td> </tr> <tr> <td>Staff Travel</td> <td>10600</td> </tr> <tr> <td>Training/Workshop/Seminar/Campaign</td> <td>16,210</td> </tr> <tr> <td>Contracts/ Sub grant</td> <td>0</td> </tr> <tr> <td>Vehicle Operating and Maintenance Costs</td> <td>29,747</td> </tr> <tr> <td>Office Equipment and Communication</td> <td>0</td> </tr> <tr> <td>Other Costs</td> <td>6,900</td> </tr> <tr> <td>Programme Support Costs (PSC)</td> <td>16,193</td> </tr> <tr> <td>Audit cost (NGOs only)</td> <td>2,475</td> </tr> <tr> <td><b>Total:</b></td> <td><b>250,000</b></td> </tr> </table>	Relief Items and Transportation	121,555	Personnel	46,320	Staff Travel	10600	Training/Workshop/Seminar/Campaign	16,210	Contracts/ Sub grant	0	Vehicle Operating and Maintenance Costs	29,747	Office Equipment and Communication	0	Other Costs	6,900	Programme Support Costs (PSC)	16,193	Audit cost (NGOs only)	2,475	<b>Total:</b>	<b>250,000</b>	<table border="1"> <tr> <td>Relief Items and Transportation</td> <td>121,555</td> </tr> <tr> <td>Personnel</td> <td>46,320</td> </tr> <tr> <td>Staff Travel</td> <td>10600</td> </tr> <tr> <td>Training/Workshop/Seminar/Campaign</td> <td>16,210</td> </tr> <tr> <td>Contracts/ Sub grant</td> <td>0</td> </tr> <tr> <td>Vehicle Operating and Maintenance Costs</td> <td>29,747</td> </tr> <tr> <td>Office Equipment and Communication</td> <td>0</td> </tr> <tr> <td>Other Costs</td> <td>6,900</td> </tr> <tr> <td>Programme Support Costs (PSC)</td> <td>16,193</td> </tr> <tr> <td>Audit cost (NGOs only)</td> <td>2,475</td> </tr> <tr> <td><b>Total:</b></td> <td><b>250,000</b></td> </tr> </table>	Relief Items and Transportation	121,555	Personnel	46,320	Staff Travel	10600	Training/Workshop/Seminar/Campaign	16,210	Contracts/ Sub grant	0	Vehicle Operating and Maintenance Costs	29,747	Office Equipment and Communication	0	Other Costs	6,900	Programme Support Costs (PSC)	16,193	Audit cost (NGOs only)	2,475	<b>Total:</b>	<b>250,000</b>
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