

Organization	ACTED (Agency for Technical Cooperation and Development)			
Project Title	Information management and evaluation support to the Shelter cluster			
CHF Code	CHF-DMA-0489-480			
Primary Cluster	Shelter and Non-food Items	Secondary Cluster		
CHF Allocation	Standard Allocation 1 (May 2013)	Project Duration	7 months	
Project Budget	199,992.34			
CAP Details	CAP Code	SOM-13/S-NF/56391	CAP Budget	520,000.00
	CAP Project Ranking	A - HIGH	CAP Gender Marker	
Project Beneficiaries		Men	Women	Total
	Beneficiary Summary			
		Boys	Girls	Total
		Total		
	Total beneficiaries include the following:			
	Other	0	0	80
Internally Displaced People	50,000	50,000	100,000	
Implementing Partners				
Organization focal point contact details	Name: Valerie Ceylon Title: ACTED Kenya/Somalia Country Director			
	Telephone: +254 722 116 728 E-mail: valerie.ceylon@acted.org			

BACKGROUND INFORMATION

1. Project rationale. Humanitarian context: Give a specific description of the humanitarian situation in the target region based on newest data available (indicate source) (Maximum of 1500 characters)	It is widely recognized that the effectiveness of humanitarian interventions is undermined if they are not based on timely and accurate information. Humanitarian actors in Somalia recognize this as a particular challenge, due to a security context that limits access on the ground and restricts regular data collection and information sharing. Ongoing conflict and climatic shocks in Somalia have generated huge displacements, with currently 1.1 million IDPs in the country (OCHA April 2013). As a result, shelter remains a major humanitarian issue and priority concern in Somalia as hundreds of thousands of IDPs abide, often for years, in makeshift shelters using available materials which don't meet specific shelter standards and in areas without adequate access to basic humanitarian services. Shelter cluster members lack the access to up to date and accurate country wide IDP profiling of humanitarian needs. Reliable baseline needs assessments are required to enhance the accountability of Cluster member's programming in Somalia. Support with assessing/monitoring IDP needs can also assist Cluster members with stronger and more accountable programming, including settlement planning and planning for durable solutions including return. Moreover, current data on Somali IDP needs and available services lack gender disaggregation, something which is vital to incorporate into methodology for data collection and analysis, to accurately capture gender needs.
2. Needs assessment. Describe the capacities in place, then identify the gaps (previous and new). Explain the specific needs of your target group(s) in detail. State how the needs assessment was conducted (who consulted whom, how and when?). List any baseline data	Needs assessments conducted throughout Somalia highlight that most IDP shelters and settlements do not meet SPHERE standards. Many IDPs are living in emergency conditions with limited resources, and are therefore in home environments which fail to meet basic living needs. REACH assessments have also supported the above findings. A REACH shelter sector review carried out in 2012 in 43 settlements in Mogadishu, Puntland and Somaliland found chronic over-crowding and poor camp spatial planning and provided comparable baseline data and analysis across the country. In many cases not enough is known about shelter conditions of IDPs settlements in Somalia, including Galkayo, Baidoa and Kismayo, and as a result responses fall short of reaching those most in need. The sector review undertaken by REACH in late 2012 should be seen as a continuous process. A framework and methodology have been established and can now be expanded to other areas as prioritized by the Cluster. The Shelter cluster selected Galkayo, Baidoa and Kismayo as priority location for shelter mapping. In a context where the security context stabilizes it parts of Somalia, and where the Somalia government and humanitarian community have IDP relocation and return high on their agendas, it is important to look at the impact and sustainability of permanent shelter programmes that have been implemented by partners, and especially look at durable solutions in planning for return/local integration.
3. Activities. List and describe the activities that your organization is currently implementing to address these needs	Since August 2012, ACTED in partnership with IMPACT Initiatives and through the REACH programme, has carried out several shelter assessments, camp profiles and mapping activities in Somaliland, Puntland and Mogadishu. As a result, ACTED has developed a strong understanding of the needs and issues specifically related to IDPs in these regions. This project will build on the Shelter Sector review that was conducted by REACH in late 2012 and aimed to "contribute to the formulation of a countrywide Somalia Shelter Cluster needs analysis and response strategy for 2013". Currently ACTED/IMPACT are implementing a project aiming to improve the quality, availability and accessibility of information relating to IDP infrastructure and services in IDP camps for use by humanitarian actors, through the mapping of IDP settlements. The REACH team has just completed an asset mapping assessment of two IDP settlements in Dollow and is planning for further deployments in 8 IDP settlements with the potential for co-funding of activities between its donor ECHO and CHF. ACTED is aware of the current lack of access in Kismayo and, as soon as the context allows for limited access, will work through local partners in its programming, with one local staff member overseeing activity implementation.

LOGICAL FRAMEWORK

Objective 1	To contribute to improved information management and humanitarian planning, programming and targeting in Somalia
Outcome 1	Humanitarian actors have better information for planning, response and coordination in shelter assistance interventions
Activity 1.1	Remote sensing and secondary data review to map information and gaps in shelter assistance to IDPs Satellite imagery will be used to determine the

	location, size and density of IDP settlements in Galkayo, Kismayo and Baidoa. Satellite images will be used to identify individual houses affected in hard to reach or highly affected areas. A secondary data review will collect and assess existing data from Shelter cluster members and other NGOs operating in the areas. This secondary data review will aim to identify information gaps in shelter needs and set priorities for field level data collection. The secondary data collection will review cluster members assessments of IDP needs, 4 W matrixes, demonstrating assistance coverage in relevant sectors, maps from OCHA, UNOSAT and any other reliable and updated needs gaps analysis mapping undertaken by partner organizations. The secondary data collection will be compiled into a secondary data review report and disseminated amongst cluster par								
Activity 1.2	Primary data collection on shelter needs in ten IDP settlements Field level data collection will provide verification of the reality on the ground, filling in gaps, and adding qualitative assessment through direct observation, household surveys and interviews. Approximately ten IDP camps will be targeted for field level data collection. Expected target regions include Galkayo, Baidoa and Kismayo, based on the Shelter cluster's needs and priorities.								
Activity 1.3	Data analysis and dissemination, including production of static maps, IDP fact sheets, final assessment report Field data will be overlaid with satellite imagery and secondary data for analysis, and visualized and disseminated through hard and soft copies of static maps. A minimum of four maps will be produced per settlement. In addition, one fact sheet per IDP settlement including details on population and shelter conditions will be produced as will a final assessment report including analysis of findings, detailing the methodology and tools used with recommendations for follow up and use. All these outputs will be disseminated and shared with/by cluster members and other donors, UN agencies including OCHA and international and local NGOs to support planning and coordination and inform programming and responses, through a series of cluster coordination meetings, on the inter-agency online database and via email to relevant stakeholders and partners.								
Indicators for outcome 1		Cluster	Indicator description			Target			
	Indicator 1.1								
	Indicator 1.2	Shelter and Non-food Items	Number of cluster partners receiving the results of mapping within the project's duration			80			
	Indicator 1.3	Shelter and Non-food Items	Number of products including maps, factsheets and reports provided to UN agencies, clusters and NGOs within the project's duration			40			
Outcome 2	The Shelter cluster and cluster members receive evaluation reports, maps and factsheets to inform better shelter programming								
Activity 2.1	Field data collection on existing permanent shelter programmes in Galkayo Field level data collection will provide verification of the reality on the ground, filling in gaps, and adding qualitative assessment through direct observation, household surveys and interviews. Two IDP camps will be targeted for field level data collection, including Tawaqal and Haloboqad, as per the Shelter cluster request. This evaluation will look at assessing the impact of the permanent shelter programmes, especially looking at the sustainability of these projects and analyse the success of the project in local integration.								
Activity 2.2	Data analysis and dissemination, including final evaluation report A final evaluation report will be produced, including analysis of findings, detailing the methodology and tools used. The report will make recommendations towards durable solutions programmes in these areas. The outputs will be disseminated and shared with/by cluster members and other donors, UN agencies and international and local NGOs to support planning and coordination and inform programming and responses, through a series of cluster coordination meetings, and via email to relevant stakeholders and partners.								
Activity 2.3									
Indicators for outcome 2		Cluster	Indicator description			Target			
	Indicator 2.1								
	Indicator 2.2	Shelter and Non-food Items	Number of products including evaluation reports produced and disseminated among cluster partners within the project's duration			1			
	Indicator 2.3								
Outcome 3									
Activity 3.1									
Activity 3.2									
Activity 3.3									
Indicators for outcome 3		Cluster	Indicator description			Target			
	Indicator 3.1								
	Indicator 3.2								
	Indicator 3.3								
WORK PLAN									
Project workplan for activities defined in the Logical framework	Activity Description			Month 1-2	Month 3-4	Month 5-6	Month 7-8	Month 9-10	Month 11-12
	Activity 1.1 Remote sensing and secondary data review to map information and gaps in shelter assistance to IDPs Satellite imagery will be used to determine the location, size and density of IDP settlements in Galkayo, Kismayo and Baidoa. Satellite images will be used to identify individual houses affected in hard to reach or highly affected areas. A secondary data review will collect and assess existing data from Shelter cluster members and other NGOs operating in the areas. This secondary data review will aim to identify information gaps in shelter needs and set priorities for field level data collection. The secondary data collection will review cluster members assessments of IDP needs, 4 W matrixes, demonstrating assistance coverage in			X					

relevant sectors, maps from OCHA, UNOSAT and any other reliable and updated needs gaps analysis mapping undertaken by partner organizations. The secondary data collection will be compiled into a secondary data review report and disseminated amongst cluster par														
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M & E DETAILS

Activity Description	M & E Tools to use	Means of verification	Month (s) when planned M & E will be done												
			1	2	3	4	5	6	7	8	9	10	11	12	
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communication

OTHER INFORMATION

Coordination with other Organizations in project area	Organization	Activity
	1. Clusters	ACTED will work with and through the cluster system at Nairobi and field level, through presenting information on the project's aims, request cluster members participation in information sharing and disseminate to members at general (Nairobi based) and regional meetings. ACTED will form links with relevant stakeholders operating programs both remotely and in the field, to identify information needs and gaps, build on existing data and knowledge of members, and ensure data collected and shared feeds directly into cluster coordination and informs planning and decision-making.
Gender theme support	Yes	
Outline how the project supports the gender theme	There is a lack of gender disaggregated data in IDP mapping and needs assessments, which resultantly hinders humanitarian organization's ability to effectively plan and implement gender appropriate responses. This means that organizations are unable to understand the different needs of different gender groups (e.g. men, women, children, the elderly). This data deficit will therefore be addressed by ACTED/REACH through the program by collecting (wherever possible) gender disaggregated data in IDP mapping. The project will generally ensure defined guidelines to safeguard the dignity, protection and participation of women through the entire project cycle. ACTED and REACH will also ensure gender equality in the recruitment of project staff.	
Select (tick) activities that supports the gender theme	Activity 1.1: Remote sensing and secondary data review to map information and gaps in shelter assistance to IDPs Satellite imagery will be used to determine the location, size and density of IDP settlements in Galkayo, Kismayo and Baidoa. Satellite images will be used to identify individual houses affected in hard to reach or highly affected areas. A secondary data review will collect and assess existing data from Shelter cluster members and other NGOs operating in the areas. This secondary data review will aim to identify information gaps in shelter needs and set priorities for field level data collection. The secondary data collection will review cluster members assessments of IDP needs, 4 W matrixes, demonstrating assistance coverage in relevant sectors, maps from OCHA, UNOSAT and any other reliable and updated needs gaps analysis mapping undertaken by partner organizations. The secondary data collection will be compiled into a secondary data review report and disseminated amongst cluster par	
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BUDGET

1.1 Supplies, commodities, equipment and transport	1.1.1 Supplies (materials and goods)								
	Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total
		ACTED Laptop for data entry	800	2	1	1,600.00	0.00	1,600.00	
		ACTED Phones with GPS	250	10	1	2,500.00	0.00	2,500.00	
		ACTED Satellite images (see tab 5 for breakdown)	14850	1	1	14,850.00	0.00	14,850.00	
	Subtotal Supplies				18,950.00	0.00	18,950.00	10.1	
1.2 Personnel (staff, consultants, travel and training)	1.1.2 Transport and Storage								
	Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total
		ACTED Transport hire for enumerators	80	7	65	36,400.00	0.00	36,400.00	
		Subtotal Transport and Storage				36,400.00	0.00	36,400.00	19.5
	1.2.1 International Staff								
Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total	
	ACTED Reporting Officer (35% of their time work)	1187.71	1	7	8,313.97	0.00	8,313.97		
	ACTED Area Coordinator (35% of their time work)	1833.85	1	7	12,836.95	0.00	12,836.95		

	ACTED Assessment Specialist (80% of their time work)	2400	1	7	16,800.00	0.00	16,800.00	
	ACTED Local Flights Travel Costs (Kenya-Somalia)	1000	2	2	4,000.00	0.00	4,000.00	
	ACTED Local Flights Travel Costs (within Somalia)	166.66	6	2	1,999.92	0.00	1,999.92	
Subtotal International Staff					43,950.84	0.00	43,950.84	23.5

1.2.2 Local Staff

Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total
	ACTED Compliance Officers (50% of their time work)	425	2	7	5,950.00	0.00	5,950.00	
	ACTED AME Officers & Assistants (50% of their time work)	425	2	7	5,950.00	0.00	5,950.00	
	ACTED GIS Officer (50% of his time work)	500	1	7	3,500.00	0.00	3,500.00	
	ACTED Program Officer (50% of their time work)	550	1	7	3,850.00	0.00	3,850.00	
	ACTED Field Officers (80% of their time)	720	2	7	10,080.00	0.00	10,080.00	
	ACTED Liaison Coordinator (50% of his time work)	1050	1	7	7,350.00	0.00	7,350.00	
Subtotal Local Staff					36,680.00	0.00	36,680.00	19.6

1.3 Training of Counterparts

Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total
	Training session for data collectors (2 day trainings for 30 enumerators + 2 facilitators x 3 areas)	1290	1	3	3,870.00	0.00	3,870.00	
Subtotal Training of Counterparts					3,870.00	0.00	3,870.00	2.1

1.4 Contracts (with implementing partners)

Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total
	Stipends for enumerator for data collection missions	20.83	30	65	40,618.50	0.00	40,618.50	
Subtotal Contracts					40,618.50	0.00	40,618.50	21.7

1.5 Other Direct Costs

Code	Budget Line Description	Unit Cost	Units	Timeframe	Amount(USD)	Organization	CHF	% of CHF Total
	ACTED Office rent in Mogadishu (7% monthly contribution from the CHF)	700	1	7	4,900.00	0.00	4,900.00	
	ACTED Offices Supplies	30	1	7	210.00	0.00	210.00	
	ACTED Offices Utilities	30	1	7	210.00	0.00	210.00	
	ACTED Offices communication	70	1	7	490.00	0.00	490.00	
	ACTED Money Vendor Fees and Bank Charges	90	1	7	630.00	0.00	630.00	
Subtotal Other Direct Costs					6,440.00	0.00	6,440.00	3.4

TOTAL

186,909.34 0.00 186,909.34

2.0 Indirect Costs

					Amount(USD)	Organization	CHF	% of CHF Total
	Indirect Costs				13,083.00	0.00	13,083.00	6.9997
GRAND TOTAL					199,992.34	0.00	199,992.34	100.0

Other sources of funds

Description	Amount	%
Organization	0.00	0.00
Community	0.00	0.00
CHF	199,992.34	100.00
Other Donors	a)	0.00
	b)	0.00
TOTAL	199,992.34	

LOCATIONS

Region	District	Location	Activity	Beneficiary Description	Number	Latitude	Longitude	P.Code
Bay	Baidoa	Baidoa	Remote sensing and secondary data review, Primary data collection, Data analysis and dissemination	Humanitarian agencies and IDPs	80	3.11718	43.6469	NA-3802-

								X04-001
Lower Juba	Kismayo	Kismayo	Remote sensing and secondary data review, Primary data collection, Data analysis and dissemination	Humanitarian agencies and IDPs	80	-0.36029	42.546261	SA-3801-J13-001
Mudug	Gaalkacyo	Gaalkacyo	Remote sensing and secondary data review, Primary data collection, Data analysis and dissemination	Humanitarian agencies and IDPs	80	6.76924	47.430611	NB-3808-F21-001
TOTAL					240			

DOCUMENTS

Document Description
1. REACH Somalia Shelter review
2. ACTED budget
3. Joint Review 1
4. JRC 2 Comments
5. REACH brochure
6. ACTED IMPACT MoU template
7. REACH CHF concept
8. Revised budget July 2013 (with breakdowns)
9. Risk mitigation measures
10. ACTED budget 29072013
11. ACTED budget 13092013
12. ACTED budget 30092013
13. ACTED budget 01102013