

## CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

### Instructions:

Complete this request form and submit to the CHF Technical Secretariat at [CHFsouthsudan@un.org](mailto:CHFsouthsudan@un.org) and copy [kizitoi@un.org](mailto:kizitoi@un.org).

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

### For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

**Allocation ID (CHF TS to fill in): 13/SA2/0357**

### Section 1 – Project Details

Date of Request	3 February 2014	Cluster	Protection
Organization Name:	Danish Refugee Council	Contact Name:	Mike Mckie
Project Code:	SSD-13/P-HR-RL/55129/R/5181	Contact Email/Tel No.:	avr@ddg-southsudan.org +211 913 481 282
Location:	Warrap-Abyei	Date of Allocation:	16 August 2013
Duration (start and end date as PPA/agreement):	1 October 2013 – 31 March 2014	Amount Allocated:	US\$96,021
Project Title:	Enabling community protection and conflict reduction in displaced and returning populations in Abyei		

### Section 2 – Revision Type/Reason for No-Cost Extension

<p><b>Type of Revision:</b> Indicate the type (s) of revision being requested.</p> <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient org</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested : <b>2 Months</b> New end date: <b>31 May 2014</b></p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient org	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<p><b>Reason for NCE:</b> Indicate reason (s) for no-cost extension.</p> <table border="0" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Procurement delays</td> <td><input type="checkbox"/> Delay in securing supplies from pipeline</td> </tr> </table> <p>Other Specify: _____</p>	<input checked="" type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input checked="" type="checkbox"/> Procurement delays	<input type="checkbox"/> Delay in securing supplies from pipeline
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### Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of < **31 December 2013** >

Amount of Funds Unspent as of < **31 December 2013** >

Amount of Funds Committed But Not Spent by <**31 December 2013**>

Percentage of Activities Completed as of < **31 December 2013**>

<b>\$17,923</b>	<b>18%</b>
<b>\$78,098</b>	<b>82%</b>
<b>\$0</b>	<b>0%</b>
<b>30%</b>	

### Section 4

This section is for the approving official's review.

**OCHA South Sudan:**

\_\_\_\_\_  
Endorsed by **Mr. Vincent Lelei**, OCHA Head of Office, South Sudan

\_\_\_\_\_  
Review Date

**Humanitarian Coordinator, South Sudan**

\_\_\_\_\_  
Approved by **Mr. Toby Lanzer**, DSRSG/RC/HC/UNDP RR, South Sudan

\_\_\_\_\_  
Review Date

**Section 5 – Revision Description and Justification**

<b>Description and justification of requested change</b>		
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>		
<p>DRC is seeking no cost extension to this grant due to unforeseen accessibility challenge in some of the proposed implementation sites; however no changes will be made to the original allocation. This challenge was as a result of flooding due to heavy rains in Abyei region during the month of September, October and November 2013. DRC was forced to scale down implementation of activities in Alel County which was completely cut-off; some of the villages in Alel County are still inaccessible to date. Implementation team managed to reach a few villages in Rumamer County where they mobilize target beneficiaries and carried out planned activities.. During this period the team could not use the team vehicle in some sites, they were forced to walk long distances to reach venues for meetings and trainings. Beneficiary turn-up during these activities was low due bad weather. The 2 month NCE requested would enable DRC to complete implementing proposed activities in Alel County.</p> <p>In addition to this is Abyei Referendum held in late October significantly inhibited our ability to mobilize duty bearers for the purposes of workshops on conflict sensitivity. Also the recent political crisis in South Sudan, whilst increasing the necessity of such activities, has made implementing them much harder. With the AAA in 'crisis mode' (the Chairman, Deng Alor Koul, was one of the 11 political detainees), and local organizations/civil society addressing the displacement into Abyei (some 2,700 have entered the region since the crisis began); it has not been possible to mobilize the right people for such a workshop to be effective. This will change in the next 2 months as the immediate crisis subsides and workshops become possible.</p> <p>DRC also experienced delays in finalizing the procurement of services and material for the construction of operation base in Agok due to the political crisis that took place on the 15<sup>th</sup> December 2013 in Juba. Abyei region receives most of its supplies from Khartoum and neighboring states namely , North Bahr El Ghazal, Warrap and Western Bahr El Ghazal. DRC had planned to procure materials for the construction on operation base locally. As a result of the political crisis Abyei region did not receive its supplies due to security challenges on the roads in the 3 states and closure of border with Khartoum. However with the recent signing of the agreement on cessation of hostilities between the government/SPLM and opposition and the general reduction in incidences of clashes between government and opposition it is expected that the roads will open and Abyei will be supplied. DRC anticipates that it will be able to procure materials and finalize construction of operation base within the requested 2 months NCE period.</p>		
<p><b>List activities that were implemented during project period:</b></p> <ul style="list-style-type: none"> <li>• Mobilization and selection of new Community Protection Training</li> <li>• Continuation training to previous round Community Protection Training</li> <li>• Conflict Management education provided to Community Protection Committees</li> </ul>	<p><b>List outstanding activities:</b></p> <ul style="list-style-type: none"> <li>• Conflict sensitivity briefings/workshops to be given to UNISFA, AAA, Juba/Agok Protections Clusters, and Conflict Reduction Sub-Cluster</li> <li>• Training national organizations/staff in conflict sensitive approaches.</li> <li>• Remaining Community Protection Committees trained in Conflict Management Education.</li> </ul>	
<b>Review remarks by cluster coordinator.</b>	<b>Name of reviewer</b>	<b>Peter Trotter</b>
<p>Explain the rationale to endorse or reject the request</p> <p>The scope of the project in Abyei remains an important protection priority, unfortunately delayed in implementation due to factors (heavy rains late last year, ad hoc Abyei referendum and the 15 Dec crisis) beyond the control of DRC. Given the current relative calm, the Cluster agrees that implementation will now be possible and, therefore, endorses the request.</p>		
<b>Review remarks by CHF Technical Secretariat:</b>	<b>Name of reviewer</b>	<b>Federica D'Andreagiovanni</b>
<p><b>NCE granted as per your request.</b></p> <p>Dated 5 February 2014</p> <p><i>Please note: This request was processed in accordance with the shortened NCE procedure approved by the Humanitarian Coordinator on 9 January 2014.</i></p>		

6 - Revision Details							
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).			Proposed Revised Allocation(s) Details on proposed revised allocations.				
Output	<ul style="list-style-type: none"> <li>Briefings and trainings provided to national and international actors operating in Abyei on community needs and conflict sensitive responses</li> <li>Response plans include conflict analysis/ sensitivity to reduce violence and promote peace building</li> <li>Community protection committees supported through meeting facilitation and capacity building</li> </ul>			Output	Same as proposed outputs in original CHF allocation.		
Key Activities	<ul style="list-style-type: none"> <li>Monitoring mission of the previously formed community protection committees conducted, to identify gaps.</li> <li>Map new project sites</li> <li>Mobilise and meet new community leaders</li> <li>Identify community protection mechanisms from analysis; create community protection committee as necessary</li> <li>Design support plan for community protection committees including training and meeting facilitation</li> <li>Conduct targeted advocacy briefings for clusters and govt. and UNIFSA</li> <li>Provide training on conflict sensitive response planning and conflict sensitivity in project implementation</li> <li>Convene regular meetings of the community protection committees</li> <li>Conduct 12 refresher trainings.</li> <li>Conduct conflict management education training</li> </ul>			Key Activities	Same s proposed activities in original CHF allocation.		
Locations (specify county):	Rumamer and Alel Counties in Abyei			Locations (specify county):	Rumamer and Alel Counties in Abyei		
Beneficiaries:	488 (219 women and 269 men) direct beneficiaries.			Beneficiaries:	488 (219 women and 269 men) direct beneficiaries.		
Duration:	<b>6 Months (1 October 2013 – 31 March 2014)</b>			Duration	<b>8 Months (1 October 2013 – 31 May 2014)</b>		
Indicative CHF Budget:	Relief Items and Transportation	0		Indicative CHF Budget:	Relief Items and Transportation	0	
	Personnel	43,250			Personnel	43,250	
	Staff Travel	8,100			Staff Travel	8,100	
	Training/Workshop/Seminar/Campaign	9,356			Training/Workshop/Seminar/Campaign	9,356	
	Contracts/ Sub grant				Contracts/ Sub grant		
	Vehicle Operating and Maintenance Costs	10,500			Vehicle Operating and Maintenance Costs	10,500	
	Office Equipment and Communication	23,164			Office Equipment and Communication	23,164	
	Other Costs	700			Other Costs	700	
	Programme Support Costs (PSC)	0			Programme Support Costs (PSC)	0	
	Audit cost (NGOs only)	951			Audit cost (NGOs only)	951	
		<b>Total:</b>	<b>96,021</b>				<b>Total:</b>