

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least three weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): 13/SA2/0226

Section 1 – Project Details

Date of Request	12 February 2014, Submitted 20 February 2014	Cluster	Food Security and Livelihoods
Organization Name:	Mercy Corps	Contact Name:	Amanuel Dibaba
Project Code:	SSD-13/A/55286/R/5162	Date of Allocation:	16 August 2013
Location:	Unity State: Panyinjar County	Contact Email/Tel No.:	adibaba@ss.mercycorps.org
Duration:	1 October 2013 – 30 April 2014	Amount Allocated:	US\$280,000
Project Title:	Support Agricultural Livelihoods and Productive Safety-Nets for Vulnerable Household in Unity, NBeG, Warrap States and Abyei Administration Area.		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.	Reason for No-Cost Extension: Indicate reason (s) for no-cost extension.																		
<table border="0"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient project</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested 2 New end date: 30 June 2014</p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient project	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<table border="0"> <tr> <td><input checked="" type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input checked="" type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input type="checkbox"/> Procurement delays</td> <td>Other Specify: Inflation in support costs</td> </tr> </table>	<input checked="" type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input checked="" type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input type="checkbox"/> Procurement delays	Other Specify: Inflation in support costs
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Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **31 January 2014**

Amount of Funds Unspent as of **31 January 2014**

Amount of Funds Committed But Not Spent by **31 January 2014**

Percentage of Activities Completed as of **31st January 2014**

\$ 110,000	39%
\$170,000	61%
\$0	0%
CFW 0%; seeds & tools 0%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

Endorsed by **Mr. Vincent Lelei**, OCHA Head of Office, South Sudan

Review Date

Humanitarian Coordinator, South Sudan

Approved by **Mr. Toby Lanzer**, DSRSG/RC/HC/UNDP RR, South Sudan

Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change		
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>		
<p>Mercy Corps project was selected by the FSL Cluster for the second round of the 2013 Allocation in August 2013.</p> <p>The PPA was signed between UNDP and Mercy Corps for the implementation of the above project in Unity State (Panyinjar County) among the host communities on 1 October 2013 and 7 October 2013 by the two parties respectively.</p> <p>Mercy Corps managed to start all the preparation work for the implementation of the project in Panyinjar with all procurements of required seeds and tools and identified beneficiaries and cash for work projects in Chuk, Ganyiel and Nyal despite the flooding in all these payams which were totally inaccessible by road. During the first two months of the project implementation, (October and November) Panyinjar County was still flooded making any program implementation impossible though preparation and ground work was done. Implementation was intensified in December despite logistical problems hindering movement of inputs while implementation sites still cut off from the state capital, Bentiu. With all beneficiaries and projects identified and procurements completed, unfortunately fighting started in the entire Country making Unity State extremely insecure for implementation for the project.</p> <p>The combined effect of floods at the start of the project and the more than one month conflict, more than two months have been lost for program implementation and despite the signing of the agreement between government and the opposing side Unity State still has remained insecure for activities to run smoothly. Logistical movement has been hampered with and Mercy Corps is not sure at this stage all the beneficiaries initially identified have not been displaced. This has created a lot of uncertainty on the initial preparation that had been done.</p> <p>Mercy Corps has been conservative during this period especially at a time when Panyinjar was still flooded with minimal support expenditure hence a healthy budget to still support program activities as planned.</p> <p>Mercy Corps therefore proposes a 2-months No Cost Extension in order to continue with the project implementing for the 1,500 beneficiaries for cash for work and seeds and tools which are so crucial at this stage given the combined effect of flooding on last year's harvest and the crisis which has resulted into displacements. The budget is currently well balanced to continue and adequately support the project activities with quality implementation without further realignment on support cost.</p>		
<p>List activities that were implemented during project period:</p> <p><u>Direct beneficiaries in cash for work:</u> Target: 0 / Actuals: 750</p> <p><u>Beneficiaries of seeds and tools:</u> Target: 0 / Actuals: 750</p>	<p>List outstanding activities:</p> <p><u>Direct beneficiaries in cash for work:</u> Target: 750 / Actuals: 750</p> <p><u>Beneficiaries of seeds and tools:</u> Target: 750 / Actuals: 750</p>	
Review remarks by cluster coordinator.	Name of reviewer	Okot David
Explain the rationale to endorse or reject the request		
This request is technically cleared. Kindly proceed with granting them an NCE to complete these activities in the targeted location.		
Review remarks by CHF Technical Secretariat:	Name of reviewer	Federica D'Andreagiovanni
NCE granted as per your request.		
Dated 21 February 2014		
Please note: This request was processed in accordance with the shortened NCE procedure approved by the Humanitarian Coordinator on 9 January 2014.		
This NCE modifies your narrative reporting requirements. Mercy Corps is required to submit a narrative progress report by 15 April 2014 covering activities implemented upto 31 March 2014.		

6 - Revision Details					
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.			
Output	Improved household production and access to food and cash income for 1,500 emergency affected households by February 2014.	Output	Improved household production and access to food and cash income for 1,500 emergency affected households by June 2014.		
Key Activities	Beneficiary Selection & Registration Cash for Work Vegetable seeds and tools	Key Activities	Beneficiary Selection & Registration Cash for Work Vegetable seeds and tools		
Locations (specify county):	Unity State: Panyinjar County	Locations (specify county):	Unity State: Panyinjar County		
Beneficiaries:	Men: 4,500 Women: 4,500	Beneficiaries:	Men: 4,500 Women: 4,500		
Duration:	1 October 2013 – 30 April 2014	Duration:	1 October 2013 – 30 June 2014		
Indicative CHF Budget:	Relief Items and Transportation	125,600	Indicative CHF Budget:	Relief Items and Transportation	125,600
	Personnel	66,622		Personnel	66,622
	Staff Travel	9,800		Staff Travel	9,800
	Training/Workshop/Seminar/Campaign	0		Training/Workshop/Seminar/Campaign	0
	Contracts/ Sub grant	0		Contracts/ Sub grant	0
	Vehicle Operating and Maintenance Costs	28,394		Vehicle Operating and Maintenance Costs	28,394
	Office Equipment and Communication	8,193		Office Equipment and Communication	8,193
	Other Costs	20,483		Other Costs	20,483
	Programme Support Costs (PSC)	18,136		Programme Support Costs (PSC)	18,136
	Audit cost (NGOs only)	2,772		Audit cost (NGOs only)	2,772
	Total:	280,000		Total:	280,000