

Low Emission Climate Resilient Development (LECRd)

MPTF OFFICE GENERIC ANNUAL PROGRAMME¹ NARRATIVE PROGRESS REPORT REPORTING PERIOD: 8 NOVEMBER 2013 – 31 DECEMBER 2013

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¹ The term “programme” is used for programmes, joint programmes and projects.

² Strategic Results, as formulated in the Strategic UN Planning Framework (e.g. UNDAF) or project document;

³ The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to as “Project ID” on the project’s factsheet page the [MPTF Office GATEWAY](#)

⁴ The MPTF or JP Contribution, refers to the amount transferred to the Participating UN Organizations, which is available on the [MPTF Office GATEWAY](#)

⁵ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

⁶ As per approval of the original project document by the relevant decision-making body/Steering Committee.

⁷ If there has been an extension, then the revised, approved end date should be reflected here. If there has been no extension approved, then the current end date is the same as the original end date. The end date is the same as the operational closure date which is when all activities for which a Participating Organization is responsible under an approved MPTF / JP have been completed. As per the MOU, agencies are to notify the MPTF Office when a programme completes its operational activities.

(DELETE BEFORE SUBMISSION)

Guidelines:

The Narrative Progress Report template is based on the UNDG 2003 template, which is currently under review and is in line with the [UNDG Results Based Management Handbook \(October 2011\)](#).

Building on continued efforts made in the UN system to produce results-based reports, the progress report should describe how the activities (inputs) contributed to the achievement of specific short-term outputs during the twelve month reporting period, and to demonstrate how the short-term outputs achieved in the reporting period collectively **contributed to the achievement of the agreed upon outcomes** of the applicable Strategic (UN) Planning Framework guiding the operations of the Fund.

In support of the individual programme reports, please attach any additional relevant information and photographs, assessments, evaluations and studies undertaken or published.

Where available, the information contained in the Programme Summaries and Quarterly and/or Semi-Annual Updates prepared by the Participating Organizations may be useful in the preparation of the Annual Narrative Progress Report. These Summaries and Updates, where applicable, are available in the respective Fund sections of the MPTF Office GATEWAY (<http://mptf.undp.org/>).

Formatting Instructions:

- The report should be between 10-15 pages. Include a list of the main abbreviations and acronyms that are used in the report.
- Number all pages, sections and paragraphs as indicated below.
- Format the entire document using the following font: 12point _ Times New Roman and do not use colours.
- The report should be submitted in one single Word or PDF file.
- Annexes can be added to the report but need to be clearly referenced, using footnotes or endnotes within the body of the narrative.

NARRATIVE REPORT FORMAT

EXECUTIVE SUMMARY

- In ¼ to ½ a page, summarise the most important achievements of Programme during the reporting period and key elements from your detailed report below. Highlight in the summary, the elements of the main report that you consider to be the most critical to be included in the MPTF Office Consolidated Annual Report.
- During the reporting period that is about two months, the programme has not been able to take off programmatically. This is not unanticipated. However, considerable effort was put in to operationalize the programme. Setting up of programme coordination unit (PCU) office at the programme location which was a separate atoll far from where normal UN operations took place, was undertaken. Identification and getting a location and office space, ensuring local councils were supportive of the PCU setup, and procuring the necessary equipment to run the PCU were done. In parallel recruitment process for PCU staff including an international Chief Technical Advisor was underway during the reporting period. Meanwhile, groundwork for detailing out the joint annual workplans of the PUNOs were underway as well, with a view to having initial baseline assessment Terms of References completed by the first quarter. This target was set given to take into consideration that time was needed for all agencies sine all agencies were already closing there ongoing annual workplans and was planning the next year workplans.
- No baseline indicator needed, beyond what is in the programme document, were collected as the initial operationalization of the programme was still underway. This is the first joint programme of this scale targeting one geographic atoll, in a development setting, since the Tsunami 2004 recovery efforts. Therefore, considerable work was needed in terms of inter-agency coordination and in ensuring the establishment of a robust PCU.

I. Purpose

The programme will assist the Laamu Atoll and its islands to realize low emission and climate resilient development (LECReD). The programme seeks to mainstream LECReD issues into local level development planning and service delivery for greater community-level ownership and sustainability of programme benefits. Towards this objective, the programme will support local councils, civil society, private sector and other local stakeholders to establish platforms for stronger partnerships, improved coordination, and enhanced participation in local planning for LECReD; it will strengthen data and knowledge systems for LECReD; improve local level LECReD development planning and management of service delivery; and through a learning-by-doing approach establish early lessons and build demand for LECReD planning and management for replication and scaling-up.

The aim is that the local development plans will evolve from stand-alone action plans into more strategic and evidence-based instruments, which are climate smart and able to mobilize public and private investment. This programme will be closely linked to the existing national development planning cycle and will build capacity of local and national partners engaged in these local processes. The rationale being that lessons learned will be used to inform replication throughout the country and directly support the national agenda.

The Republic of Maldives is highly vulnerable to climate change due to its low-lying geography that makes it susceptible to flooding and inundation, and its dependence on economic activities that are sensitive to climate change, such as fishing and tourism. It is also highly dependent on imported fossil fuels for its energy supply and this represents a major source of greenhouse gas emissions for the country. Consequently, the Maldives has made significant commitments to the pursuit of a low emission climate resilient development agenda. However, ongoing decentralization reforms, fiscal crisis and low capacity at the sub-national level, mean that local planning is not reflective of national level commitments.

This programme responds to the United Nations Development Assistance Framework Outcome 9: “Enhanced capacities at national and local levels to support low carbon life-styles, climate change adaptation, and disaster risk reduction” and builds on the comparative strengths of United Nations Organizations. The programme is innovative and represents a pioneering initiative of bringing together the wealth of diverse development-oriented expertise from these United Nations Organizations with equally diverse national and local partners to address this multi-faceted development challenge.

In pursuit of the core objective, the programme will achieve the following outputs:

Output 1: Partnership, coordination and participation platform for local LECReD planning and action is strengthened;

Output 2: Data and knowledge systems established or identified to support evidence-based planning and policy development for LECReD at the local level;

Output 3: Improved Local Level Planning and Management for LECReD;

Output 4: Practical local experience in LECReDs interventions leads to learning and promotes replication

II. Results

- This section is the **most important in the Report** and particular attention should be given to reporting on **results / and changes** that have taken place rather than on activities. It has three parts to help capture this information in different ways (i. Narrative section; ii. Indicator based performance assessment; and iii. A specific story).

i) Narrative reporting on results:

The LECReD programme document was signed by all seven participating UN organisations (PUNOs) in addition to the national coordinating authorities in the Government (namely Ministries of Finance and Treasury, Ministry of Environment and Energy and the Laamu Atoll Council) marking the beginning of a new phase in the LECReD Programme after a tumultuous few years of programme conception and design. The programme addresses an important challenge that exists with regards to linking development planning with the current and future challenges of climate change. LECReD requires a highly participatory approach given that its aim is to use and build upon existing development strategies, plans and mechanisms in the country. This participatory approach extends to different levels of the Government in addition to the in depth involvement of the expertise of UN agencies present in the Maldives.

All this requires unprecedented levels of coordination at the level of PUNOs in addition to various levels of central, Atoll and local government. Emphasis was therefore placed at the initial stages of this programme to establish a strong mechanism through which such coordination can be achieved. The main activities under the Programme for the reporting period was therefore dedicated to this task which in turn contributes towards better results in terms of the programme outcome and outputs. In the initial 2 months of the Programme (the reporting period) work began on the hiring process of the important Programme Coordinating Unit (PCU). The establishment of a PCU that is going to be based in Laamu Atoll itself and will be working closely with seven UN agencies to achieve the Programme outcome and outputs is a novel task for the UNCT. After thoroughly detailing out the TORs for the PCU and its individual members, the recruitment process started through widely advertising the posts.

The PCU is to be located in Laamu Atoll which has its many logistical complications. During the reporting period procurements were made for the office setup at the project site in Laamu Atoll to ensure that the PCU will have access to all services required as soon as they are recruited to begin their roles in Laamu Atoll.

From a programmatic point of view, the momentum gained leading up to the signing of the programme was continued by the PUNOs by starting work on the Joint Annual Work Plan (JAWP). Bearing in mind the need for a coordinated effort to implement the activities in order to achieve the programme outcomes and outputs, which require a mainstreamed approach to development, the preparation of the JAWP involved a joint effort where all seven agencies worked closely together. The work began during the reporting period and continued on to the next year with the aim that the JAWP has to be well-coordinated and structured in order to achieve the outputs in the way the LECD programme intended.

ii) Indicator Based Performance Assessment:

Using the **Programme Results Framework from the Project Document / AWP** - provide an update on the achievement of indicators at both the output and outcome level in the table below. Where it has not been possible to collect data on indicators, clear explanation should be given explaining why, as well as plans on how and when this data will be collected.

	<u>Achieved</u> Indicator Targets	Reasons for Variance with Planned Target (if any)	Source of Verification
<p>Outcome 1⁸: Enhanced capacities at national and local levels to support low carbon life-styles, climate change adaptation, and disaster risk reduction</p> <p>Outcome Indicator 1: <i>Percentage reduction in Carbon emission in atolls and islands in Laamu</i></p> <p>Baseline: 0%</p> <p>Target: tbd%</p>	Not applicable for the reporting period		
<p>Output 1 Partnership, coordination and participation platform for local LECReD planning and action is established</p> <p>Indicator 1.1 <i>Progress towards establishing the platform</i></p> <p><i>Baseline: no platform</i></p> <p><i>Target: 1) LWG convened by Feb 2014; 2) CSES published on website by April 2014; 3) CC Forum by Dec 2014 and each year; 4) 20% increase in participation in CC Forum each year</i></p> <p>Indicator 1.2 <i>Proportion of local people surveyed that indicated LECReD planning is inclusive</i></p> <p><i>Baseline: tbd</i></p> <p><i>Target: tbd</i></p> <p>Indicator 1.3 <i>Proportion of women and youth and female-headed households in targeted islands receiving training and support on reducing carbon emissions and building resilience to climate change</i></p> <p><i>Baseline: tbd</i></p> <p><i>Target: tbd</i></p>	Not applicable for the reporting period		
<p>Output 2 Data and knowledge systems established or identified to support evidence-based planning and policy development for LECReD at the local level</p> <p>Indicator 2.1 <i>Proportion of LECReD data identified in DMP that is available to planners and</i></p>	Not applicable for the reporting period		

⁸ Note: Outcomes, outputs, indicators and targets should be **as outlined in the Project Document** so that you report on your **actual achievements against planned targets**. Add rows as required for Outcome 2, 3 etc.

<p>stakeholders Baseline: tbd Target: 80% by end 2014; 100% by end 2015.</p> <p>Indicator 2.2 <i>Proportion of stakeholders identified in DMTP trained in utilization of climate data</i> Baseline: 0% Target: tbd%</p> <p>Indicator 2.3 <i>Number of inhabited islands in Laamu which have up-to-date Climate Profiles indicating option and opportunities made available on website.</i> Baseline: tbd Target: 4 largest islands by end 2014 and; all islands by end 2016.</p>			
<p>Output 3 Improved Local Level Planning and Management for LECReD Indicator 3.1 <i>Number of backable LECReD policy or investment projects identified from planning</i> Baseline: tbd Target: tbd Indicator 3.2 <i>Proportion of targeted stakeholders trained in activities identified in CDAP.</i> Baseline: tbd Target: tbd</p> <p>Indicator 3.3 <i>Proportion of localized national policy, local regulations, development plans that include age and gender sensitive references to reducing emissions or climate change or climate change risks.</i> Baseline: tbd Target: tbd</p>	Not applicable for the reporting period		
<p>Output 4 Practical local experience in LECReDs interventions leads to learning and promotes replication Indicator 4.1 <i>Proportion of Small Grant and no-regret projects replicated in local plans</i> Baseline: none Target: tbd</p> <p>Indicator 4.2 <i>Number of lessons learned produced for specific audience and disseminated</i></p>	Not applicable for the reporting period		

iii) A Specific Story (Optional)

Nil

Problem / Challenge faced: Describe the specific problem or challenge faced by the subject of your story (this could be a problem experienced by an individual, community or government).

Programme Interventions: How was the problem or challenged addressed through the Programme interventions?

Result (if applicable): Describe the observable *change* that occurred so far as a result of the Programme interventions. For example, how did community lives change or how was the government better able to deal with the initial problem?

Lessons Learned: What did you (and/or other partners) learn from this situation that has helped inform and/or improve Programme (or other) interventions?

III. Other Assessments or Evaluations (if applicable)

- Report on any assessments, evaluations or studies undertaken.

IV. Programmatic Revisions (if applicable)

- Indicate any major adjustments in strategies, targets or key outcomes and outputs that took place.

V. Resources (Optional)

- Provide any information on financial management, procurement and human resources.
- Indicate if the Programme mobilized any additional resources or interventions from other partners.