

### CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval. Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

**Instructions:**

Complete this request form and submit to the CHF Technical Secretariat at [CHFsouthsudan@un.org](mailto:CHFsouthsudan@un.org) and copy [kizitoi@un.org](mailto:kizitoi@un.org). Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

**For CHF Technical Secretariat:**

- AA/ UNDP Informed Date: 14-4-14 By: Kizito
- Cluster Coordinator Informed Date: 14-4-14 By: Kizito
- Grantee Informed Date: 14-4-14 By: Kizito
- CHF Database Updated Date: 14-4-14 By: Kizito

Allocation ID (CHF TS to fill in): 14/SA1/0404

**Section 1 – Project Details**

Date of Request	21 March 2014, Submitted 7 April 2014	Cluster	ETC
Organization Name:	WFP	Contact Name:	Tassilo Teppert
Project Code:	SSD-14/ER/60731	Contact Email/Tel No.:	tassilo.teppert@wfp.org, 922465709
Location:	Juba	Date of Allocation:	16 January 2014
Duration (start and end date as PPA/agreement):	3 Months 15 January 15 April 2014	Amount Allocated:	US\$1,599,027
Project Title:	Provision of Emergency Data Connectivity and Security Telecommunications to the Humanitarian Community in the Republic of South Sudan		

**Section 2 – Revision Type/Reason for No-Cost Extension**

<p><b>Type of Revision:</b> Indicate the type (s) of revision being requested.</p> <p><input type="checkbox"/> Significant change in activities <input type="checkbox"/> Change in outputs <input type="checkbox"/> Change in target beneficiaries <input checked="" type="checkbox"/> Change in project duration/NCE</p> <p><input type="checkbox"/> Change in location <input type="checkbox"/> Change in budget <input type="checkbox"/> Change in recipient org Other Specify: _____</p> <p>No. of month requested <u>2 and half</u> New end date: <u>30 June 2014</u></p>	<p><b>Reason for NCE:</b> Indicate reason (s) for no-cost extension.</p> <p><input checked="" type="checkbox"/> Insecurity <input type="checkbox"/> Inaccessibility <input checked="" type="checkbox"/> Staffing/recruitment delays <input type="checkbox"/> Internal admn delays <input checked="" type="checkbox"/> Procurement delays</p> <p><input type="checkbox"/> Programmatic delays <input type="checkbox"/> Delays in finalizing PPA <input type="checkbox"/> Delays in disbursement of funds <input type="checkbox"/> Delays in organization's internal transfer of funds <input type="checkbox"/> Delay in securing supplies from pipeline</p> <p>Other Specify: _____</p>
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**Section 3 – Level of Completion**

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **26 March 2014**  
 Amount of Funds Unspent as of **26 March 2014**  
 Amount of Funds Committed But Not Spent by **26 March 2014**  
 Percentage of Activities Completed as of **26 March 2014**

\$164,320	10.27%
\$691,856	43.27%
\$742,851	46.46%
45%	

**Section 4**

This section is for \_\_\_\_\_

OCHA South Sudan \_\_\_\_\_

Endorsed by \_\_\_\_\_

Humanitarian Coordinator \_\_\_\_\_

Approved by \_\_\_\_\_



P.O. BOX 29

11/09/14  
Review Date

14/4/2014  
Review Date

## Section 5 – Revision Description and Justification

<b>Description and justification of requested change</b>		
Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.		
To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.		
Please provide revision details in the revision table in section 6 of this document.		
ETC is requesting for an extension in the validity of the funds received by the CHF.		
ETC is facing strong constraints bringing telecommunications equipment in the country in this short period. The two main reasons are that suitable equipment is not readily available ex-stock, and in addition there have been procurement delays due to conflict. Following the onset of violence in late-December, customs clearance at Juba airport and bureaucratic procedures have become slower and more cumbersome while the ETC also experienced diversion of stock to Kampala on several occasions.		
Furthermore, the ethnic dimension of the conflict has resulted in evacuations and subsequent staff recruitment delays. Filling vacant positions has been slowed down by prevailing ethnic restrictions for potential staff to avoid ETC staff being directly targeted in the field.		
The funds are to be utilized as planned, with no revision		
<b>List activities that were implemented during project period:</b>	<b>List outstanding activities:</b>	
<ul style="list-style-type: none"> <li>- 7 active data sites (328 users)</li> <li>- Radio training for 99 humanitarians</li> <li>- Installation of 2 new VHF networks</li> <li>- Radio programming for more than 150 radios</li> </ul>	<ul style="list-style-type: none"> <li>- Settlement of contractual fees</li> <li>- Procurement of equipment: remote radio room, additional VSAT, solar solutions</li> <li>- Assessment missions for additional operational sites</li> </ul>	
Review remarks by cluster coordinator.	Name of reviewer	Marta Dabbas
Explain the rationale to endorse or reject the request		
Procurement and staff recruitment delays have been a key issue and did not allow for an optimized use of funds within the current TDD. A No-Cost Extension (NCE) is highly recommended to allow sufficient time for the implementation of planned activities.		
Review remarks by CHF Technical Secretariat:	Name of reviewer	David Throp
ETC cluster reviewed and endorsed the request for NCE based on the justifications provided by partner. CHF TS reviewed and asked requesting partner to strengthen the justification. The requested information was provided.		
WFP should provide a progress narrative report by 15 April 2014 for activities so far implemented. A final narrative report will be required one month at the end of the NCE period.		

6 - Revision Details																						
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).	Proposed Revised Allocation(s) Details on proposed revised allocations.																					
Output	Provide emergency security telecommunications and IT services to enable humanitarian actors to better coordinate assessments and relief operations independent from public infrastructure, while continuing to provide coordination and IM activities.																					
Key Activities	The main activities to be implemented with CHF are: <ul style="list-style-type: none"> <li>a. Creation of three remote radio rooms in Malakal, Benitu, and Bor with host being located in Juba.</li> <li>b. Up to eight emergency locations provided with data connectivity and power (Jonglei, Upper Nile, Unity, Warrap, Lakes, Central Equatoria.)</li> <li>c. Mobile connectivity kits will be provided for short term field missions as and when required by the humanitarian community.</li> <li>d. Training on security communications procedures, VHF and HF network management and administration and emergency response management will be provided to relevant staff of humanitarian organizations to enhance capacity.</li> </ul>																					
Locations (specify county):	<table border="1"> <thead> <tr> <th>State</th> <th>%</th> <th>County/ies</th> </tr> </thead> <tbody> <tr> <td>Jonglei</td> <td>20</td> <td>Bor, Lankien</td> </tr> <tr> <td>Lakes</td> <td>15</td> <td>Awerial, Mingkaman</td> </tr> <tr> <td>Unity</td> <td>20</td> <td>Bentiu</td> </tr> <tr> <td>Upper Nile</td> <td>15</td> <td>Malakal</td> </tr> <tr> <td>Central Equatoria</td> <td>15</td> <td>Juba, Tomping and Juba3</td> </tr> <tr> <td>Warrap</td> <td>15</td> <td>Twic County</td> </tr> </tbody> </table>	State	%	County/ies	Jonglei	20	Bor, Lankien	Lakes	15	Awerial, Mingkaman	Unity	20	Bentiu	Upper Nile	15	Malakal	Central Equatoria	15	Juba, Tomping and Juba3	Warrap	15	Twic County
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Beneficiaries:	120 organizations																					
Duration:	3 months (15 January 2014 – 15 April 2014)																					
Indicative CHF Budget:	<table border="1"> <thead> <tr> <th>Relief Items and Transportation</th> <th>1,242,136</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td>180,282</td> </tr> <tr> <td>Staff Travel</td> <td>27,600</td> </tr> <tr> <td>Training/Workshop/Seminar/Campaign</td> <td>6,000</td> </tr> <tr> <td>Contracts/ Sub grant</td> <td></td> </tr> <tr> <td>Vehicle Operating and Maintenance Costs</td> <td>6,000</td> </tr> <tr> <td>Office Equipment and Communication</td> <td>32,400</td> </tr> <tr> <td>Other Costs</td> <td></td> </tr> </tbody> </table>	Relief Items and Transportation	1,242,136	Personnel	180,282	Staff Travel	27,600	Training/Workshop/Seminar/Campaign	6,000	Contracts/ Sub grant		Vehicle Operating and Maintenance Costs	6,000	Office Equipment and Communication	32,400	Other Costs						
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Common Humanitarian Fund for South Sudan

CHF 14\_WFP\_ETC\_NCE\_140410

Programme Support Costs (PSC)		104,609		Programme Support Costs (PSC)	104,609
Audit cost (NGOs only)				Audit cost (NGOs only)	
<b>Total:</b>		<b>1,599,027</b>		<b>Total:</b>	<b>1,599,027</b>