

# Common Humanitarian Fund for South Sudan

## CHF Reserve Application Template

For further CHF information please visit <http://unocha.org/south-sudan/financing/common-humanitarian-fund> or contact the CHF Technical Secretariat [CHFsouthsudan@un.org](mailto:CHFsouthsudan@un.org)

### Note:

This application shall be submitted to the cluster coordinator and co-coordinator for the relevant cluster with copy to the CHF Technical Secretariat.

If the project is not already in the CAP a project sheet must also be prepared and submitted into OPS.

CHF Reserve No.	
Date Received:	
CAP Project	<input type="checkbox"/> Yes <input type="checkbox"/> No
Focal point:	

To be filled in by the CHF Technical Secretariat

### CHF Reserve Grant Request Summary

Requesting Organisation:	<b>LEAD DEVELOPMENT AGENCY (LDA)</b>	
Project Title:	Enabling vulnerable communities in Longechuk and Maiwut sustain and preserve their livelihoods using their land and appropriate tools and technologies	
Project Code (if CAP project):	SSD-14/F/60688/R	
Cluster/Sector:	FOOD SECURITY AND LIVELIHOOD (FSL)	
Geographic areas of implementation (list State, County and if possible Payam. If the project is covering more than one State please indicate percentage per state):	<b>State</b>	<b>County, Payam</b>
	<b>Upper Nile</b>	<b>100</b> <i>Maiwut, Longechuk</i>
Targeted population (conflict affected, IDPs, Returnees, Host Communities)	Conflict affected, IDPs, Returnees, Host Communities	
Total project budget:	<b>\$195,008</b>	
Amount requested from CHF Reserve:	<b>\$144,733</b>	
<b>Are some activities in this project proposal co-funded?</b>	Yes <input type="checkbox"/> (if yes, list the item and indicate the amount under column in of the budget sheet) No <input checked="" type="checkbox"/> (if no, indicate if additional funding will be sought to complement the CHF Reserve in section II/B)	
Project Duration (indicate number of months, earliest starting date will be Allocation approval date):	<b>3 months, 1/4/2014 to 30/6/2014</b>	
Total number of direct beneficiaries targeted by the CHF Reserve grant request (disaggregated by sex/age):	Total: 10,000 (Men: 1,000, Women: 6,000, Other group: 3,000 Both Host and IDPs communities, aged, displaced) Maiwut :4360 (Females 3080, Men, 520, IDPs and aged, 760, Longechuk : 5640(Females 2920, Men, 480, IDPs and aged, 3000) Total targeted HH: 3,500	
Implementing partners (include those that will benefit/ sub-grant from CHF funding and corresponding amounts):	LDA	
Project Contact Details: Organization's Address	LEAD DEVELOPMENT AGENCY Liaison offices Munuki at Mongateen, Juba and Mulakia, Malakal town, Upper Nile	Organization's HQ <i>Pagak payam at Maiwut County, UNS</i>
Project Focal Person	Name, Charles Ooro Owino, <a href="mailto:jakowino@gmail.com">jakowino@gmail.com</a> , 0955902681/097778544	Name, Wilson Omol Ajwang, <a href="mailto:wilsonomol@gmail.com">wilsonomol@gmail.com</a> , 0955902681/097778544
Finance Officer	Name, Gal Gony Gatluak, <a href="mailto:gonygaluak@yahoo.com">gonygaluak@yahoo.com</a> , +8821655580367	Name, Gal Gony Gatluak, <a href="mailto:gonygaluak@yahoo.com">gonygaluak@yahoo.com</a> +8821655580367
Country Director	Name, Dak Tut Dey, <a href="mailto:ldasouthsudan@gmail.com">ldasouthsudan@gmail.com</a> , +254 713663790/+8821650265708 0955902681/097778544	Name, Leonard Mlongo <a href="mailto:mlongoleo@ymail.com">mlongoleo@ymail.com</a> +254 721576293

## SECTION II

### A. Humanitarian Context Analysis

- In approximately 500 words briefly describe the humanitarian situation in the specific region/area where CHF Reserve activities are planned for with reference to assessments and key data, including the number and type of the affected population<sup>1</sup>.
- Also explain relation to the work of other partners in the area.

The South Sudan national conflict which broke out in mid December 2013 transformed Longechuk and Maiwut Counties into refuge zones for civilians from Malakal and surrounding towns in Upper Nile State has severely strained coping mechanisms of host populations in counties already with Internally Displaced Persons (IDPs) and vulnerable groups in the current crises. In the current emergency situation have increased strains on food requirements from the affected IDPs and hosts within the two counties, hence need for this three month emergency appeal for external intervention.

In addition to addressing emergency requirements, this three month proposal seeks to strengthen local coping mechanisms by distributing emergency agricultural and fishing inputs to the affected communities.

This program will enhance farming techniques by responding to needs for emergency tools and seeds. Increased farmland will be availed in collaboration with local authorities.

The targeted affected people are follows: Total: 10,000 (Men: 1,000, Women: 6,000, Other group: 3,000 Both Host and IDPs communities, aged, displaced) Maiwut :4360 (Females 3080, Men, 520, IDPss and aged, 760. Longechuk: 5640(Females 2920, Men, 480, IDPs and aged, 3000). LDA will distribute seeds and tools to the above mentioned affected population for timely planting of cereal seeds and varied fast-growing vegetable seeds such as onion, carrots, kales and pumpkins; weeding at the right time, harvesting and keep records of targeted households, while the IDPs and hosts camping close to the Jekow river at Pagak Payam will be provided with fishing gear to enable them obtain ready food, both for sale and domestic consumption.

Latest situation preliminary report of February 2014 from Longechuk and Maiwut counties shows that prices of food increased unreasonably following the onset of fighting by approximately 30%. Maiwut and Longechuk have very small markets for food exchange. As now out of the current crisis on the two counties, it is important that donors and LDA will intervene with the proposed activities and prevent further food prices increase after the harvest expected in June 2014.

### B. Grant Request Justification

- In approximately 300 words describe why CHF Reserve funding is sought for this project, and why this particular activity is important. Explain why the activity is time critical and need rapid funding through the CHF Reserve.
- Confirm that your organization's internal reserves or other donor funds are not immediately available and/or appropriate to fund the proposed activities. Please provide information on which donors or what other funding sources have been approached.
- Briefly describe the value added by your organization
- Describe why this activity was not funded through the CHF standard allocation process, and what has changed since that process was completed to make this project emerge as a priority.

The CHF funding will strengthen coping mechanisms for populations affected by the current violent crisis in South Sudan, triggering turmoil, with families dispersal and uncertainty which has also transformed Maiwut and Longechuk counties into refuge zones for civilians escaping from the havoc in Malakal and the surrounding towns within Upper Nile State, in addition to IDPs and the vulnerable already shielded there. This has placed severe strain on the coping mechanisms of host populations. The 3 months conflict has claimed many lives leaving many displaced.

This funding will enable affected households return to their farmlands, distributing farm tools, higher yielding fast-growing seeds, and assist them preserve their harvests. Targeted groups are includes host community, IDPs, returnees and the aged.

The funds will assist beneficiaries to re-build their livelihood resilience. LDA targets host, IDPs and returnees community through its livelihood activities focusing on vulnerable and marginalized groups, households with malnourished children and female-headed households. In this, LDA will apply the "do-no-harm" approach, ensure mutual benefits to the concerned, and employ participatory and community driven approaches and decision making platforms to enhance project sustainability at the grass root level during distribution of agricultural inputs.

Maiwut and Longechuk have very small markets, for food transaction. The organization will assist farmers construct storage facilities to reduce overdependence on middlemen, form local cooperative societies to buy excess yields and affordably to deficient households. In consultation with FAO, LDA will obtain seeds and farm tools from core pipeline in prepositioning emergency agricultural inputs.

### C. Project Description (For CHF Component only)

#### i) Contribution to Cluster Objectives

Briefly describe how CHF funding will be used to contribute to the achievement of the cluster priority activities identified for this allocation.

The project will supply quality seeds and supply better tools to farmers, thus prepositioning tools in Pagak and Mathiang towns in Maiwut and Longechuk Counties respectively, supporting core pipeline in prepositioning emergency agricultural inputs, fisheries supplies to the affected populations of the counties, which are often inaccessible after the beginning of rains. By developing a

<sup>1</sup> To the extent possible reference needs assessment findings and include key data such as mortality and morbidity rates and nutritional status, and how the data differs among specific groups and/or geographic regions. Refer situation/data/indicators to national and/or global standards.

<p>local a seed bank, the project will promote community seed based security for access to quality seeds.</p> <p>Food and Nutrition security of targeted affected populations with all agricultural inputs improved. This will maximize nutritional impacts among vulnerable/food insecure populations, like orphaned, the old and the disabled.</p> <p>LDA enhance farmers' post-harvest preservation handling, with each homestead having storage facilities for surplus. Increase of farmland will be done in collaboration with local authorities and opinion leaders. LDA will advise farmers on timely planting, usage of animal manure and plant varied vegetables such as carrots, kales and pumpkins; weeding at the right time, harvesting and keep records of targeted households.</p> <p>LDA will work with farmers to form local cooperative societies to buy from farmers their excess yields and sell food to deficient households at affordable prices in the markets. All these will contribute to building community capacity for food production.</p>
<p><b>ii) Project Objective</b> State the objective/s of this CHF project. Objective/s should be Specific, Measurable, Achievable, Relevant and Time-bound (SMART)</p>
<p>The objective of this CHF project is to increase food availability through household production and post-harvest handling, while the objectives of Crises Response Plans (CRP) project are:</p> <p>Providing emergency response livelihood inputs (seeds, tools, and fishing gears) to facilitate production and consumption. This will also maximize nutritional impacts among the vulnerable/food insecure populations, LDA Crises Response Plans (CRP) objective is to sustain livelihoods of community members; especially those affected by emergency of this current crises in Maiwut and Longechuk. They will be provided by seeds and tools, fishing gear, assist them building capacity for food production, post-harvest handling, preservation &amp; livelihood diversification.</p>
<p><b>iii) Proposed Activities</b> Present the project strategy (<b>what the project intends to do, and how it intends to do it</b>). There should be a logical flow to the strategy: activities should lead to the outputs, which should contribute towards the outcomes, which should ultimately lead to the project objective. <u>List the main activities and results to be implemented with CHF funding.</u> As much as possible link activities to the exact location of the operation and the corresponding number of <u>direct beneficiaries (broken down by age and gender to the extent possible).</u></p>
<ul style="list-style-type: none"> <li>• Work with local authorities and opinion leaders to identify and register of 3,500 beneficiary's households (HHs), preference given to female headed households.</li> <li>• Distribute Seeds and tools to 3500 HHs (3,000 HHs for crop seeds and tools and 500 for vegetable production inputs) identified, 1500 HHs in 5 payams of Longechuk namely Mathiang, Pamach, Malou, Jangok (Warweng) and Chotbora; 1000 HHs in 6 payams of Maiwut namely Maiwut, Kigille, Ulang, Jotome, Turu and Pagak</li> <li>• Coordinate with FAO to support core pipeline activities in repositioning emergency agricultural inputs</li> <li>• Delivered of 70 MT of assorted seeds and 30 MT tools to the project sites</li> <li>• Develop and maintain a distribution format for all inputs distributed</li> <li>• Closely monitor and supervise activities under this CHF proposal to ensure proper delivery of inputs to the vulnerable and needy households</li> <li>• Ensure preparation and timely submission of mandated reports to the CHF</li> </ul>
<p><b>iv). Cross Cutting Issues</b> Briefly describe how cross-cutting issues (e.g. gender, environment, HIV/AIDS) are addressed in the project implementation.</p>
<p>LDA will encourage equitable participation of women, men and youth by ensuring that the full range is included. Collaboration will be other FSL and other development partners engaged in food security initiatives. To mainstream gender, 60% of the targeted beneficiaries will be women. These will be mainly female-headed households, widows and child-headed households. They will be targeted for activities in the main cereal crop production and fisheries areas. Families of People living with HIV- AIDS will also be supported with intervention on the improvement of vegetable production systems. Awareness will be raised about the spread of HIV diseases. Farmers will also be encouraged to practice, land use intensification by minimizing land tillage, introducing crop rotation and using organic cover crops.</p>
<p><b>v) Expected Result/s</b> Briefly describe (in no more than 100 words) the results you expect to achieve at the end of the CHF grant period.</p>
<ul style="list-style-type: none"> <li>• Registered beneficiaries aware of seeds and tools to plant and use in their farms.</li> <li>• Distributed of Farm seeds and tools</li> <li>• Increase outputs of vegetable, cereal and fishing products to the communities.</li> <li>• Diversify food sources to enhance nutritional value of foods eaten in the community</li> </ul>
<p>List below the output indicators you will use to measure the progress and achievement of your project results. <u>At least three</u> of the indicators should be taken from the cluster <u>defined Standard Output Indicators (SOI) (annexed)</u>. Put a cross (x) in the first column to identify the cluster <u>defined SOI</u>. Indicate as well the total number of direct beneficiaries disaggregated by gender and age. Add as many indicators as relevant to measure your project results. Ensure these indicators will</p>

be measurable during the project implementation.			
SOI (X)	#	Output Indicators (Ensure the output indicators are consistent with the output indicators that will be used in the results framework section III of this project proposal).	Target (indicate numbers or percentages) (Targets should be disaggregated by age and sex as per the standard output indicators list and add-up to the number of direct beneficiaries identified page 1)
	1.	Total direct beneficiaries Women Men Others(Children, Elderly, handicapped)	<i>No. of beneficiaries: 10,000</i> No. of beneficiaries: 6,000 No. of beneficiaries: 1,000 No. of beneficiaries: 3,000
	2.	Quantity of seeds distributed in MT	70 mt of assorted seeds LDA will identify and register 3,500 beneficiary's households for agricultural assistance (3,500 HHs for crop seeds, 2000 HHs assorted tools, 500 HHs for vegetables)
	3.	Number of agricultural tools distributed	2,000 handtools
	4.	Number of beneficiaries disaggregated by gender provided with seeds and tools Women Men Others( Aged, Children, handicapped)	No. of beneficiaries: 6,000 women No. of beneficiaries: 1,000 Men No. of beneficiaries: 3,000 aged, children, handicapped
	5.	Quantity of seeds distributed	70 MT of assorted seeds LDA will identify and register 3,500 beneficiary's households for agricultural assistance (3,500 HHs for crop seeds, 2000 HHs assorted tools, 500 HHs for vegetables)

#### vi) Implementation Mechanism

Describe planned mechanisms for implementation of the project. Explain if it is implemented through implementing partners such as NGOs, government actors, or other outside contractors.

- Local authorities and stakeholders will be consulted in identifying and registering 3,500 beneficiary households for agricultural assistance (3,500 for crop seeds and 2,000 assorted hand tools and 500 for vegetable production inputs).
- Organized into groups or individually and distribute 70 MT of assorted crop seeds and 30MT of assorted hand tools to the targeted households.
- In the County level where we are implementing, LDA will Select beneficiaries,
- Close monitoring and supervision of activities under CHF will be done to ensure proper delivery to the vulnerable and needy households;
- LDA will administer post distribution/post harvest questionnaires and submit the completed questionnaires to CHF for analysis to determine the impact of the inputs distributed.
- It will ensure preparation and timely submission of mandated reports.

#### viii) Monitoring and Reporting Plan

Describe how you will monitor and report on the progress and achievements of the project. Notably:

1. Explain how will you measure whether:

**a) How to measure whether activities will have been conducted**

- Inspect and keep beneficiaries register, desegregated by gender, age and ability.
- Examine farmer's register, noting names of members, written curriculum. Take field pictures of farms and harvest preservation facilities
- Produce register of seeds for distribution, noting quantity, quality, source and storage.
- File minutes of meetings with Payam Administrators, County Commissioners, noting their responses to the project objectives, initiatives and activities.
- File minutes of meetings with health authorities, noting their consent for project.
- Produce and keep register of targeted mothers,
- Produce register of community members provided with fishing tools, type of tools, quantity and where distributed; quantity of fish caught, whether used for domestic consumption or sale in the market.
- Minutes of farmers' cooperative meeting on how and where to sell their harvests,

**b) How to measure whether results will have been achieved**

- Obtain regular report on each farmer's activities according to register
- Each farmer has prepared a storage facility in readiness for harvest, cooperative society registered with names of

leaders, with equitable gender balance.

- Application for quantity and type of seeds received from farmers, according to register.
- Obtain land tenure authorization letter from local authorities for farmers
- Mothers obtain diversified foodstuff from health centres for themselves and below 5 years of age children, as corroborated by register kept at health centres.
- Fishing register indicates increase in fish harvest from the rivers.
- Higher incomes indicated in farmers' cash records
- Higher harvests noted for staples and non-staple foodstuff
- Records indicate increased farm sizes per household
- Reduced losses reported and more food crops indicated in stored for domestic consumption and sales

c) **Cross-cutting issues have been addressed,**

- Health centers have flip charts on HIV-AIDS awareness, community members are ready to discuss issues of HIV/AIDS;
- Sign of healthy children as evidenced by height and weight ratio, both at health centers and homes. Health centers have flip charts on proper nutrition practices;
- Evidence of community members practicing good hygiene practices by having pit latrines, dish racks, clean water storage facilities when homes visited.

d) **How to measure whether Project objectives have been met.**

- Community members have food to enable them cross post- harvest gap
- There are no post-harvest cheap sales to middlemen due to lack of preservation and storage facilities;
- Collection centers (markets) are available for members wanting to sell their produce in exchange for other foodstuffs or consumer goods;
- Reduced expenditure by households on foodstuffs after harvests; expenses are on other life-enhancing activities, thus lives improved and dignity upheld as households have greater control of their destinies

2. **Indicate what are the monitoring institutional arrangements (e.g. monitoring team, monitoring schedule, updates to management etc.) and monitoring tools and technics will be used to collect data on the indicators to monitor the progress towards the results achieved. Please provide an indication of the frequency data will be collected and if there is already a baseline for the indicators or if a baseline will be collected.**

<b>Monitoring indicator</b>	<b>Targets</b>
Total direct beneficiaries	
Women	6,000 women beneficiaries
Men	1,000 men beneficiaries
Others(Aged, Children, handicapped)	3,000 Aged, Handicapped and Children
Quantity of seeds distributed	70MTs
People provided with seeds	
Women	2100 women headed HHs
Men	350 Men headed HHs
Others(Aged, handicapped)	1050 HHs including aged and handicapped
Distribution of Agricultural tools	No of tools
Women	No of beneficiaries
Men	No of beneficiaries

- The Monitoring Team is composed of the Program Director (PD), Program Manager (PM) and the Project Officer (PO).
- In the life of the project, the PD will visit the field 3 times, the PM 6 times, while the PO will monitor activities continually as it is implemented.
- There will be regular updates to management on weekly, monthly and quarterly basis.
- There will be a final report before the end of the project.

3. **Describe how you will analyze the data collected and report on the project achievements in comparison with the project strategy.**

Data will be obtained from primary sources including:

Beneficiary register, meeting attendance register, minutes of meetings, mothers and children progress report from health centers, pictures of seed distribution, farm progress (planting, weeding, harvest), questionnaires and interviews

with participants.

4. Ensure key monitoring and reporting activities are included in the project workplan (Section III)<sup>2</sup>.

**E. Total funding secured for the CAP project**

Please add details of secured funds from other sources for the project in the CAP.

Source/donor and date (month, year)	Amount (USD)
Not yet	N/A

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<sup>2</sup> CHF minimum narrative reporting requirements will include the submission of a final narrative report and where applicable a narrative mid-term report. Narrative reports will include a progress on the project achievements using the outputs indicators listed in this project proposal.

### SECTION III:

The logical framework is a tool to present how the implementation of CHF funded activities and their results (outputs and outcomes) will contribute to achieving higher level humanitarian results (project and cluster objectives) and how these results will be measured.

Fill in the logical framework below for this project proposal ensuring the information provided is in accordance with the strategies and activities described in the narrative section of this proposal, in particular section C. Follow the guidance and the structure (Goal, objective, outcome, outputs and activities) and the numbering. Add/remove lines according to the project strategy.

LOGICAL FRAMEWORK				
CHF ref./CAP Code: SSD-14/F/60688/R		Project title: Enabling vulnerable communities in Longechuk and Maiwut sustain and preserve their livelihoods using their land and appropriate tools and technologies		
		Organisation: LEAD DEVELOPMENT AGENCY (LDA)		
Goal/Objectives/Outcomes/Outputs	Indicator of progress	Means of Verification	Assumptions and Risks	
<b>Goal/Impact (cluster priorities)</b> <ol style="list-style-type: none"> <li>Increase access to food for people affected by displacement and food insecure households is vital to combating malnutrition, disease and destitution.</li> <li>Delivery of critical productive inputs to protect livelihoods (agricultural production and fishing)</li> </ol>	<ul style="list-style-type: none"> <li>Availability of emergency response livelihood inputs among targeted households and food sufficiency</li> </ul>	<ul style="list-style-type: none"> <li>National nutrition surveys</li> <li>Public health reports</li> <li>Agriculture censuses</li> <li>Area department of agriculture records</li> </ul>	<b>Assumption</b> <ul style="list-style-type: none"> <li>All the stakeholders involved in this food security endeavor are committed to what it takes to reduce food insecurity in the target areas</li> </ul> <b>Risk</b> <ul style="list-style-type: none"> <li>Existing/ Change of government priorities on food and agriculture</li> </ul>	
<b>CHF project Objective</b> <ol style="list-style-type: none"> <li>Supporting core pipeline in pre-positioning essential livelihoods inputs to meet the immediate needs in the two counties Maiwut and Longechuk</li> <li>Providing emergency response livelihood inputs (seeds, tools, and fishing gears) to facilitate production and consumption. This will also maximize nutritional impacts among vulnerable populations</li> </ol>	Percentage of households with assessed needs having access to the necessary inputs and resources to protect and restart primary production <ul style="list-style-type: none"> <li>Improvements in nutritional status at the beneficiary-level</li> <li>Improved levels of skills and capacities in primary food production among affected households</li> </ul>	<ul style="list-style-type: none"> <li>National nutrition surveys</li> <li>Public health reports</li> <li>Agriculture censuses</li> <li>Area department of agriculture records</li> </ul>	<b>Assumptions</b> <ul style="list-style-type: none"> <li>Farmers use the inputs provided appropriately (quantity used, timing of use).</li> <li>Inputs are delivered in a timely manner</li> </ul> <b>Risks</b> <ul style="list-style-type: none"> <li>Availability of inputs for distribution programs</li> <li>No farmer registration database</li> </ul>	
<b>Outcome 1</b>	#Vulnerability to food insecurity for conflict affected population reduced	# & Percentage of households receives seeds # & % of house hold receives tools and water canes for food	Distribution check lists # Report # Questionnaires	#Security will prevail # Community participations # Government support
<b>Output 1.1</b>	#Availability of food and access to agriculture production inputs improved	# of people receives seeds and tools #Number of people receives fishing gears	#Distribution lists #Reports #Questionnaires	# Security will prevail #Community participations #Government
<b>Activity 1.1.1</b>	<ul style="list-style-type: none"> <li>Reaffirm stakeholder commitment and conduct the required paperwork</li> <li>Establish the target beneficiaries and mode of distribution</li> </ul>			

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Goal/Objectives/Outcomes/Outputs		Indicator of progress	Means of Verification	Assumptions and Risks
<b>Activity 1.1.2</b>	<ul style="list-style-type: none"> <li>Procurement of base seeds</li> </ul>			
<b>Activity 1.1.3</b>	<ul style="list-style-type: none"> <li>Distribute production inputs or cash to purchase a range of inputs in order to give producers flexibility in devising strategies and managing their production and reducing risk</li> </ul>			
<b>Output 1.2</b>	#Number of the beneficiaries have access to tools for food productions	#Number of the beneficiaries receives tools	#Thematic team reports #Distribution check lists	#Security will prevail # Community participations # Government support
<b>Activity 1.2.1</b>	Avail the use of new technological inputs for primary food production			
<b>Activity 1.2.2</b>	Carry out sensitization campaigns for acceptance of the new technologies among farmers			
<b>Activity 1.2.3</b>	Received of base seeds from FAO			
<b>Outcome 2</b>	Building capacity of local community to increase food productions, post-harvest handling and storages	<ul style="list-style-type: none"> <li>of extension workers to communities encouraged on food productions</li> </ul>	<ul style="list-style-type: none"> <li>beneficiaries report</li> <li>Project report</li> <li>Questionnaires</li> </ul>	<ul style="list-style-type: none"> <li>Continued funding by donors</li> <li>Extension agents remain in the district</li> <li>Government support and community participation</li> </ul>
<b>Output 2.1</b>	<ul style="list-style-type: none"> <li># of the extension workers orientated on modern agriculture techniques</li> <li># of farmers aware of FFS</li> <li># of beneficiaries alerted on field schools</li> </ul>	Record percentage of targeted households practicing proper farm husbandry, minimized post-harvest losses indicated	<ul style="list-style-type: none"> <li>Household survey</li> <li>Agriculture censuses</li> <li>Awareness survey</li> </ul>	<ul style="list-style-type: none"> <li>Extension agents remain in the district</li> <li>Community commitment</li> </ul>
<b>Activity 2.1.1</b>	Farmer campaigns on food productions, post-harvest handling and storages			
<b>Activity 2.1.2</b>	Offer extension services			
<b>Activity 2.1.3</b>	Monitoring sizes of farms ploughed, planted, weeded and amounts of crops harvested			
<b>Output 2.2</b>	<ul style="list-style-type: none"> <li>List of farmers</li> <li>Sizes of farms ploughed</li> <li>Sizes of farms and seeds planted</li> <li>Sizes of farms weeded</li> <li>Sizes and types of storage facilities; preservatives applied</li> </ul>	<ul style="list-style-type: none"> <li>90% of people attended to</li> </ul>	<ul style="list-style-type: none"> <li>Household survey</li> <li>Project report</li> <li>Storage check lists available</li> </ul>	<ul style="list-style-type: none"> <li>Community commitment</li> <li>Government support</li> <li>Donors funding to the project</li> </ul>
<b>Activity 2.2.1</b>	Farmer education campaigns on proper storage practices			
<b>Activity 2.2.2</b>	On-farm demonstration of proper storage facilities			
<b>Activity 2.2.3</b>	Monitoring the storage practices for adherence and results thereof			

## PROJECT WORK PLAN

This section must include a workplan with clear indication of the specific timeline for each main activity and sub-activity (if applicable). The workplan must be outlined with reference to the quarters of the calendar year. Please insert as well the key monitoring activities to be conducted during the project implementation (collection of baseline, monitoring visits, surveys etc.)

<b>Project start date:</b>	<b>1 April 2014</b>	<b>Project end date:</b>	<b>30 June 2014</b>
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Activities	Q1/2014			Q2/2014			Q3/2014			Q4/2014		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activity 1 Reaffirm stakeholder commitment and carry out the required paperwork				x								
Activity 2 Establish target beneficiaries and mode of distribution of the food production inputs (farm based, financial and technological)				x	x							
Activity 3 Sensitize food producers on better farm management practices, including base seed production and reservation practices as well as how to use the new technology for food security				x								
Activity 4 Received necessary farm inputs (seeds and tools) in Consultation with FAO				x								
Activity 5 Distribute the food production inputs to target beneficiaries				x	x							
Activity 6 Acquire necessary Inventories for the beneficiaries on input received for monitoring purposes				x	x	x						
Activity 7 Provide extension services				x	x	x						
Activity 8 Carry out regular monitoring to ascertain that production inputs by beneficiaries				x	x	x						
Activity 9 Farmer education campaigns and seminars on post-harvest handling and storage including on-farm demonstration				x	x	x						
Activity 10 Educating farmers on post-harvest and storage practices for adherence and results thereof				x	x	x						
Activity 11 Monitoring and Evaluation				x	x	x						
Activity 12 Submission of the progress and the final report				x	x	x						

\*: TIMELINE FOR EACH SPECIFIC ACTIVITY MUST BE MARKED WITH AN X AND SHADED GREY 15%

### CHF Reserve Grant Request Review Section – Internal

#### CHF Reserve Grant Request Review Section – Internal

Reviewer			Justification/clarification/recommendations
Function/Title:	Cluster Coordinator or co-coordinator		
Name:			
Organisation:			
Date:			
Recommendation:	Grant recommended : <input type="checkbox"/> Yes <input type="checkbox"/> No		
Function/Title:	State-level focal point		
Name:			
Organisation:			
Date:			
Recommendation:	Grant recommended : <input type="checkbox"/> Yes <input type="checkbox"/> No		
Function/Title:	CHF Technical Secretariat		
Name:			
Organisation:			
Date:			
Recommendation:	Grant recommended : <input type="checkbox"/> Yes <input type="checkbox"/> No		
Function/Title:			
Name:			
Organisation:			
Date:			
Recommendation:	Grant recommended : <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>PRT Recommendation, DATE:</b>			<b>Key points:</b>
Names	Organisation:	Title	

Grant recommended :			
1. <input type="checkbox"/> Yes with no further revision			
2. <input type="checkbox"/> Yes subject to revision (TS to confirm revision)			
3. <input type="checkbox"/> Yes subject to revision (PRT to confirm revision)			
4. <input type="checkbox"/> Not recommended			