

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): 14/SA1/0463

Section 1 – Project Details

Date of Request	15 April 2014, resubmitted 24 April 2014	Cluster	Protection
Organization Name:	International Rescue Committee	Contact Name:	Jody Yasinowsky
Project Code:	SSD-14/P-HR-RL/60764	Contact Email/Tel No.:	Jody.Yasinowsky@rescue.org +211 (0) 954 290 147
Location:	Payinjar and Rubkona, Unity State Juba, Central Equatoria State Awerial, Lakes State	Date of Allocation:	16 January 2014
Duration (start and end date as PPA/agreement):	1 February 2014 – 30 April 2014	Amount Allocated:	US\$505,109
Project Title:	Strengthening Community Protection and Improving Gender-Based Violence (GBV) Prevention and Response Services in Humanitarian Settings in South Sudan		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.	Reason for NCE: Indicate reason (s) for no-cost extension.																																				
<table border="0"> <tr> <td><input type="checkbox"/></td> <td>Significant change in activities</td> <td><input type="checkbox"/></td> <td>Change in location</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Change in outputs</td> <td><input checked="" type="checkbox"/></td> <td>Change in budget</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Change in target beneficiaries</td> <td><input type="checkbox"/></td> <td>Change in recipient org</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Change in project duration/NCE</td> <td colspan="2">Other Specify: _____</td> </tr> </table> <p style="text-align: center;">No. of month requested: 1 New end date: 31 May 2014</p>	<input type="checkbox"/>	Significant change in activities	<input type="checkbox"/>	Change in location	<input type="checkbox"/>	Change in outputs	<input checked="" type="checkbox"/>	Change in budget	<input type="checkbox"/>	Change in target beneficiaries	<input type="checkbox"/>	Change in recipient org	<input checked="" type="checkbox"/>	Change in project duration/NCE	Other Specify: _____		<table border="0"> <tr> <td><input checked="" type="checkbox"/></td> <td>Insecurity</td> <td><input checked="" type="checkbox"/></td> <td>Programmatic delays</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Inaccessibility</td> <td><input type="checkbox"/></td> <td>Delays in finalizing PPA</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Staffing/recruitment delays</td> <td><input type="checkbox"/></td> <td>Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Internal admn delays</td> <td><input type="checkbox"/></td> <td>Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Procurement delays</td> <td><input type="checkbox"/></td> <td>Delay in securing supplies from pipeline</td> </tr> </table> <p>Other Specify: Insecurity and Inaccessibility of project sites has made it difficult to recruit staff locally. We have relocated staff from other projects where appropriate.</p>	<input checked="" type="checkbox"/>	Insecurity	<input checked="" type="checkbox"/>	Programmatic delays	<input checked="" type="checkbox"/>	Inaccessibility	<input type="checkbox"/>	Delays in finalizing PPA	<input checked="" type="checkbox"/>	Staffing/recruitment delays	<input type="checkbox"/>	Delays in disbursement of funds	<input type="checkbox"/>	Internal admn delays	<input type="checkbox"/>	Delays in organization's internal transfer of funds	<input checked="" type="checkbox"/>	Procurement delays	<input type="checkbox"/>	Delay in securing supplies from pipeline
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Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **28 February 2014**

Amount of Funds Unspent as of **1 March 2014**

Amount of Funds Committed But Not Spent by **30 April 2014**

Percentage of Activities Completed as of **31 March 2014**

\$132,322	26%
\$372,787	74%
\$372,787	74%
70%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

Endorsed by **Mr. Vincent Lelei**, OCHA Head of Office, South Sudan

Review Date _____

Humanitarian Coordinator, South Sudan

Approved by **Mr. Toby Lanzer**, DSRSG/RC/HC/UNDP RR, South Sudan

Review Date _____

Section 5 – Revision Description and Justification

Description and justification of requested change

Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.

To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.

Please provide revision details in the revision table in section 6 of this document.

The International Rescue Committee (IRC) is requesting a budget realignment and a one-month no-cost extension (NCE) for our approved project SSD-14/P-HR-RL/60764 "Strengthening Community Protection and Improving Gender-Based Violence (GBV) Prevention and Response Services in Humanitarian Settings in South Sudan." The new proposed end date is May 31, 2014. A one-month NCE is required to ensure the successful implementation of all programmatic activities as laid out in the proposal.

Through the CHF-funded program, the IRC provides life-saving protection and GBV prevention and response services to vulnerable populations, in particular, internally displaced persons (IDPs), across three states: Unity, Lakes and Central Equatoria. The conflict that erupted in mid-December 2013 resulted in massive displacements, market fluctuations and limited access to some of the IRC's key target areas.

Currently, the IRC's Bentiu field office remains closed due to the on-going security crisis in the area and all programming in Bentiu is restricted to the Protection of Civilians (PoC) site within the UNMISS base. Access to Bentiu town continues to fluctuate due to insecurity and IRC staff has been instructed to stay within the UNMISS PoC site. Due to the lack of access to Bentiu town, it is no longer necessary to conduct inter-agency assessments and impossible to provide life-saving services to vulnerable persons outside of the PoC site. Conversely, due to the wide area where IDPs are currently residing in Awerial County, the IRC is expanding its protection and GBV programming to two areas: Mingkaman and Ahou. This will help ensure that the needs of vulnerable persons, in particular women and children, are adequately catered for and addressed. However, additional support is needed for Awerial to set up safe spaces and conduct activities in the two locations.

During the time that the original proposal was drafted and submitted, the IRC assumed that the local markets in all intervention areas would be accessible and routine supplies such as stationery and food products, would be readily available. Unfortunately, based on reality, some of the markets are completely empty, such as in Ganyiel, whereas the products of others are cost prohibitively expensive. Based on the real costs of goods and availability of supplies in local markets, the cost of the supplies needed to carry out planned activities were underestimated in the original proposal. Therefore, in the revised budget, the IRC increased the budget of most of the direct program implementation lines to reflect actual costs in all locations.

Additionally, based on the revised needs, the IRC has made the following substantial additions and changes to the budget. Newly added lines are needed to ensure that the IRC is able to provide quality programming and services in the target locations. Lines that have been removed are no longer required and the IRC has reallocated the funds to new or increased budget lines.

Item description	Justification
WPE Senior Manager (removed)	This position has not been successfully recruited during the project period.
WPE Program Manager – Bentiu	Reduced the overall budget due to the delays in recruitment.
WPE Program Manager – Juba (new)	In replace of the Women's Protection and Empowerment (WPE) Senior Manager based in Juba, a Juba-based WPE Program Manager is required to oversee the GBV programming in the UN House and Topping PoC sites.
GBV Emergency Response Training – Juba (removed)	This line item is no longer required since the training was carried out internally at reduced costs for new staff.
Rainy season supplies: boots, rain gear visibility (new)	With the start of the rainy season, which causes flooding in the PoC sites in Juba, the IRC's WPE staff need rain boots and gear that will enable them to continue conducting house visits and other routine activities.
Safe space set up PoC's: Tents/temporary structure (new)	The IRC's tent in one of the PoC sites in Topping recently collapsed due to the heavy rains. In advance of the rainy season, the IRC's safe spaces within the three PoCs in UN House and Topping need to be reinforced and improved.
Assessment materials – Bentiu and Awerial (removed)	This line item is no longer required since the IRC has been to conduct internal assessments at a reduced cost.
Resource materials – Bentiu (removed)	This line item is no longer required.
Interagency Assessments – Bentiu (removed)	This line item is no longer required due to the lack of operations outside of the PoC.
IEC Material Development (removed)	This line item is no longer required due to time constraints in developing the materials.
Safe space set up- Temporary structures for rainy season in Bentiu (new)	In preparation for the rainy season, the IRC's current PoC Safe Space in Bentiu needs to be improved and reinforced. Temporary structures will be constructed.
Safe space set up- fencing, repairs etc (new)	Due to the increased coverage in Awerial County, the IRC will set up a Women's Centre in Mingkaman and a Safe Space in Ahou.
Supplies for safe space activities (new)	Additional supplies are required to conduct activities in the two locations in Awerial County: Mingkaman and Ahou.

Casual Labor- volunteers, teachers, security (new)	Additional support is required to conduct activities in two locations in Awerial County: Mingkaman and Ahou.
<p>List activities that were implemented during project period:</p> <p>Unity State:</p> <ul style="list-style-type: none"> - Conducted 1 Initial Rapid Needs Assessment (IRNA) and 12 focus group discussions (FGDs) - Drafted map of existing service providers in the area - Established 5 community protection committees in 4 camps in Ganyliel - Conducted 2-day training sessions on human rights and protection principles for CPCs - Shared IRNA with the national protection cluster; conducted 1 protection mainstreaming training of IRC WASH, Community Case Management and health; shared 1 protection monitoring report; and conducted 3 advocacy initiatives with the food security and protection clusters and local authorities - Conducted 1 GBV rapid assessment in the Bentiu PoC and established a referral pathway - Conducted 1 GBV case management and psychosocial support in emergency contexts trainings - Provided direct case management and psychosocial support services to reporting GBV survivors - Conducted FGDs with women and girls - Shared information about risks to GBV based on assessments and advocate for GBV risk mitigation practices with relevant sectors - Conducted awareness-raising activities to inform the population about the availability of services to support GBV survivors and other relevant information that can help mitigate risks to GBV - Participated in joint child protection/protection/GBV working group meetings in Bentiu PoC <p>Central Equatoria State:</p> <ul style="list-style-type: none"> - Provided direct case management and psychosocial support services to reporting GBV survivors and provide referral services - Conducted case supervision to GBV psychosocial and health service providers - Facilitated 1 training on GBV case management - Conducted FGDs with women and girls in the PoCs - Shared information about risks to GBV based on assessments and advocate for GBV risk mitigation practices with relevant sectors - Prepared dignity kits and held preparatory meetings with food/NFI and protection actors - Conducted awareness-raising activities to inform the population about the availability of services to support GBV survivors and other relevant information that can help mitigate risks to GBV with InterNews in Tomping - Participated in all other sector working group meetings (no specific GBV working group exists) to ensure that GBV issues are raised and addressed - Developed and pre-tested IEC materials for community members to use during outreach - Conducted radio shows in Tomping PoC - Conducted 3 FGDs, targeting 25 people in UN House - Shared reports with actionable recommendations and advocated with the protection, health and WASH clusters - Created a map of existing service providers in the area of operation and established referral mechanisms - Conducted 3 information sessions to identify protection needs - Established a CPC, which had to be dismantled after a joint analysis revealed the harmful impact of the committee - Trained CPCs and community leaders on human rights and protection principles <p>Lakes State:</p> <ul style="list-style-type: none"> - Conducted assessment on the availability and capacity of GBV response services and established a referral pathway for GBV survivor support - Facilitated a one-day GBV counseling and case management training - Provided direct case management and psychosocial support services to reporting GBV survivors and provide referral services - Conducted weekly meetings with women's leaders - Devised action plans with community to mitigate priority risks 	<p>List outstanding activities:</p> <p>Unity State:</p> <ul style="list-style-type: none"> - Conduct 1 GBV case management and psychosocial support in emergency contexts trainings - Continue providing direct case management and psychosocial support services to reporting GBV survivors - Continue conducting FGDs with women and girls - Continue sharing information about risks to GBV based on assessments and advocate for GBV risk mitigation practices with relevant sectors - Continue awareness-raising activities to inform the population about the availability of services to support GBV survivors and other relevant information that can help mitigate risks to GBV - Distribute 3,500 dignity kits - Continue protection monitoring missions and analyzing protection monitoring information - Continue sharing reports with actionable recommendations to other humanitarian actors and undertake regular advocacy to ensure protection concerns are addressed and protection is mainstreamed throughout all assistance provision - Strengthen map of existing service providers in the area of operation and establish referral mechanisms - Identify information needs and produce and disseminate information material to raise awareness on rights and available services - Develop community response plans <p>Central Equatoria State:</p> <ul style="list-style-type: none"> - Continue providing direct case management and psychosocial support services to reporting GBV survivors and provide referral services - Continue conducting case supervision to GBV psychosocial and health service providers - Facilitate 1 training on GBV case management - Continue conducting regular FGDs with women and girls in the PoCs - Continue sharing information about risks to GBV based on assessments and advocate for GBV risk mitigation practices with relevant sectors - Distribute dignity kits - Continue awareness-raising activities on availability of services to support GBV survivors in collaboration with InterNews in Tomping PoC - Continue participating in working group meetings to ensure that GBV issues are raised and addressed - Continue conducting radio shows in Tomping PoC - Continue protection monitoring missions and analyzing protection monitoring information - New community protection strategy under development <p>Lakes State:</p> <ul style="list-style-type: none"> - Continue sharing information about risks to GBV based on assessments and advocate for GBV risk mitigation practices with relevant sectors - Continue providing direct case management and

<ul style="list-style-type: none"> - Shared information about risks to GBV based on assessments and advocate for GBV risk mitigation practices with relevant sectors - Procured and delivered 1,800 dignity kits to Awerial - Conducted awareness-raising activities to inform the population about the availability of services to support GBV survivors and other relevant information that can help mitigate risks to GBV - Participated in weekly GBV working group meetings - Participated in inter-agency assessments - Conducted 3 protection IRNAs - 223 individuals participated in FGDs and conducted routine monitoring of the food distribution and registration - Shared reports with actionable recommendations with other humanitarian actors and undertook regular advocacy - Trained 11 humanitarian partners on protection mainstreaming - Conducted information sessions on access to medical services and on IDP rights with CPCs and community leaders - Conducted a 1-hour radio campaign on access to services - Established and trained 1 CPC and 1 Community Policing and Protection Team on human rights and protection principles 	<p>psychosocial support services to reporting GBV survivors and provide referral services</p> <ul style="list-style-type: none"> - Continue conducting weekly meetings with women's leaders - Facilitate a follow-on training on GBV counseling and case management - Continue conducting awareness-raising activities to inform the population about the availability of services to support GBV survivors and other relevant information that can help mitigate risks to GBV - Continue participating in weekly GBV working group meetings - Continue devising informal community action plans to mitigate priority risks - Procure an additional 500 dignity kits - Continue follow-up protection monitoring mission reports and undertaking routine advocacy 	
Review remarks by cluster coordinator.	Name of reviewer	Peter Trotter
Explain the rationale to endorse or reject the request		
<p>The scope of the IRC project under CHF 2014 remains an important protection priority to respond to the current crisis and IRC has provided a detailed explanation of how the CHF 2014 interrelates to CHF 2013 and other secured funds. The Cluster agrees that three months into the crisis a number changes have taken place in the context, not foreseeable in the moment the proposal was drafted, thus requiring a revision of the original budget sheet. The Protection Cluster recognizes that there is a need for flexibility in protection projects' implementation and endorses the NCE request.</p>		
Review remarks by CHF Technical Secretariat:	Name of reviewer	Anne – Sophie Lebeux
<p>CHF TS reviewed the request and asked the partner to clarify few issues. The partner provided the requested information. Simultaneously, CHF TS asked the Protection cluster to provide their review remarks. The cluster endorsed the request recognizing the need in the area of implementation.</p>		

Section 6 - Revision Details					
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.			
Output	<ul style="list-style-type: none"> - 90 participants trained on GBV response in crisis settings demonstrate increased knowledge - 280 dignity kits prepositioned - 4 trainings conducted for CBOs, NGOs and government social workers on GBV case management - 100% of reporting GBV survivors receive services in line with their needs and requests - 100% (Juba) and 80% (Unity and Lakes) of those receiving services in line with their needs, requests and based on informed consent - 3 radio campaigns held for women, girls, men and boys - 72 joint protection assessments or monitoring missions conducted - 60 participants trained on protection/"Do No Harm"/conflict sensitivity - 10,000 individuals benefited from protection advice and administrative/legal assistance - 3 response plans incorporating community protection strategies to reduce violence and promote peacebuilding completed 	Output	<ul style="list-style-type: none"> - 90 participants trained on GBV response in crisis settings demonstrate increased knowledge - 280 dignity kits prepositioned - 4 trainings conducted for CBOs, NGOs and government social workers on GBV case management - 100% of reporting GBV survivors receive services in line with their needs and requests - 100% (Juba) and 80% (Unity and Lakes) of those receiving services in line with their needs, requests and based on informed consent - 3 radio campaigns held for women, girls, men and boys - 72 joint protection assessments or monitoring missions conducted - 60 participants trained on protection/"Do No Harm"/conflict sensitivity - 10,000 individuals benefited from protection advice and administrative/legal assistance - 3 response plans incorporating community protection strategies to reduce violence and promote peacebuilding completed 		
Key Activities	Conduct assessments of availability and capacity of GBV responses services; facilitate GBV case management and psychosocial support in emergency contexts; provide direct case management and psychosocial support services to reporting GBV survivors and provide referral services to health facilities and other services as needed; conduct periodic safety assessments; devise community action plans to mitigate priority protection risks for women and girls; distribute dignity kits; conduct awareness-raising activities; support GBV working group coordination; undertake protection monitoring missions and analyze protection monitoring information; map existing service providers and establish referral mechanisms; identify information needs and produce and disseminate information material to raise awareness on rights and available services; establish/support existing community protection committees; develop community response plans; train community committees on human rights and protection principles	Key Activities	<ul style="list-style-type: none"> - Conduct assessments of availability and capacity of GBV responses services; facilitate GBV case management and psychosocial support in emergency contexts; provide direct case management and psychosocial support services to reporting GBV survivors and provide referral services to health facilities and other services as needed; conduct periodic safety assessments; devise community action plans to mitigate priority protection risks for women and girls; distribute dignity kits; conduct awareness-raising activities; support GBV working group coordination; undertake protection monitoring missions and analyze protection monitoring information; map existing service providers and establish referral mechanisms; identify information needs and produce and disseminate information material to raise awareness on rights and available services; establish/support existing community protection committees; develop community response plans; train community committees on human rights and protection principles 		
Locations (specify county):	Rubkona and Payinjar, Unity State Juba, Central Equatoria State Awerial, Lakes State	Locations (specify county):	<ul style="list-style-type: none"> - Rubkona and Payinjar, Unity State - Juba, Central Equatoria State - Awerial, Lakes State 		
Beneficiaries:	11,305 direct; 100,236 indirect	Beneficiaries:	- 11,305 direct; 100,236 indirect		
Duration:	3 months (1 February – 30 April 2014)	Duration:	- 4 months (1 February – 31 May 2014)		
Indicative CHF Budget:	Relief Items and Transportation	0	Indicative CHF Budget:	Relief Items and Transportation	0
	Personnel	239,558		Personnel	199,824

	Staff Travel	24,217			Staff Travel	22,745
	Training/Workshop/Seminar/Campaign	81,505			Training/Workshop/Seminar/Campaign	135,095
	Contracts/ Sub grant	0			Contracts/ Sub grant	0
	Vehicle Operating and Maintenance Costs	89,845			Vehicle Operating and Maintenance Costs	72,311
	Office Equipment and Communication	14,950			Office Equipment and Communication	14,574
	Other Costs	17,316			Other Costs	22,842
	Programme Support Costs (PSC)	32,717			Programme Support Costs (PSC)	32,717
	Audit cost (NGOs only)	5,001			Audit cost (NGOs only)	5,001
	Total:	505,109			Total:	505,109