

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): SA2/199/13

Section 1 – Project Details

Date of Request	14 April 2014, submitted on 16 April 2014, resubmitted 9 May 2014	Cluster	WASH
Organization Name:	Rural Water and Sanitation Support Agency	Contact Name:	Joseph Kenyi – Director
Project Code:	SSD-13/WS/55955/R/15725	Contact Email/Tel No.:	Josephkenyi@yahoo.co.uk Tel: +211956095332
Location:	Cueibet , Yirol East and Rumbek central	Date of Allocation:	16 August 2013
Duration (start and end date as PPA/agreement):	1.11.2013 to 30.04.2014	Amount Allocated:	US\$125,000
Project Title:	WATER, SANITATION AND HYGIENE PROJECT		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.	Reason for NCE: Indicate reason (s) for no-cost extension.																		
<table border="0"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient org</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested 2 1/2 (TWO and Half Month) New end date: 15 July 2014</p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient org	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<table border="0"> <tr> <td><input checked="" type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input checked="" type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input type="checkbox"/> Procurement delays</td> <td><input type="checkbox"/> Delay in securing supplies from pipeline</td> </tr> </table> <p>Other Specify: _____</p>	<input checked="" type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input checked="" type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input type="checkbox"/> Procurement delays	<input type="checkbox"/> Delay in securing supplies from pipeline
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Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **14 April 2014**

Amount of Funds Unspent as of **14 April 2014**

Amount of Funds Committed But Not Spent by **14 April 2014**

Percentage of Activities Completed as of **14 April 2014**

\$78,756	63%
\$45,006	36%
\$1,238	1%
63%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

Endorsed by **Ms. Catherine Howard**, OCHA Deputy Head of Office, South Sudan

Review Date

Humanitarian Coordinator, South Sudan

Approved by **Mr, Toby Lanzer**, DSRSG/RC/HC/UNDP RR, South Sudan

Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change	
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>	
<p>The project implementation in Cueibet, and Yirol West counties faced challenges due to insecurity which lead to the suspension of activities from 15 December 2013 –March 2014 due to pro-military confrontation in the capital Juba which eventually spread to other states. The insecurity constituted a negative impact on our project sites which are located at the border between Lakes state, Unity State and Warrap State.</p> <p>The community in our community site still expect delivery of services because we have done the mobilization and introduction of the project to the beneficiary communities</p> <p>The currently security situation has stabilized and RUWASSA is in position to continue with the implementation of the remaining activities.</p> <p>With reasons stated above we request two and half month no cost extension and therefore we request amendment of the contract from start date 1.11.2013 to 15.07.2014.</p>	
<p>List activities that were implemented during project period:</p> <ul style="list-style-type: none"> ▪ 3 boreholes out of 7 planned completed in Yirol East County (Karar in Adior Payam, Magok in Pagarau Payam and Manyang-Chiew in Tinagau Payam). ▪ Training provided to 6 pump caretakers on preventive maintenance (3 females and 3 males) out of 14 planned ▪ Training provided to 3 water management committees comprised of 5 members each making a total of 15 members trained (42% men and 58% women) out of 7 planned on operation sustainability of the newly established boreholes equipped with hand pumps. ▪ 7 women trained as community based hygiene promoters to maintain hygiene promotion activities in villages provided with new water points. Their main role is to create awareness on safe water chain (avoiding contamination during collection, transportation, storage and before consumption), hand washing with soap during critical times, safe excreta disposal ▪ 3 hygiene promotion campaigns out of 7 have been conducted and approximated 1,550 people reached with 3 key hygiene messages; 150 are women, 675 are boys and 675 are girls. Hygiene messages such as; (I) access to safe drinking water and safe water chain (II) proper hand washing with soap at critical times, (III) safe excreta disposal disseminated through sessions using teaching aid / posters and video shows on water sanitation and hygiene. 	<p>List outstanding activities:</p> <ul style="list-style-type: none"> ▪ 4 boreholes to be drilled (3 in Cuiobet county and 1 for a school in Rumbek Center) ▪ 8 Pump caretakers to be trained on preventive maintenance ▪ Training of 4 water management committees on operation sustainability of the newly established boreholes ▪ Carry out hygiene campaigns for behavior change and for promotion of hygiene practice in 4 Communities through display of sanitation and hygiene information through TV, Hygiene session on key messages and sanitation jingles.
<p>Review remarks by cluster coordinator.</p>	<p>Name of reviewer</p> <p>Oliver Wright, WASH Cluster Co-Coordinator</p>
<p>Explain the rationale to endorse or reject the request</p>	
<p>The WASH Cluster allocated CHF funds to RUWASSA prior to the current crisis with the intention of meeting both acute and chronic needs in an extremely underserved part of the country. The needs of the project's target communities are greater than ever; WASH services are essential for ensuring that chronically vulnerable populations do not fall into acutely vulnerable circumstances. The proposed extension will ensure that illness is prevented in areas that have suffered indirectly from the current crisis, and communities that continue to face the strain of hosting acutely vulnerable returnee and IDP caseloads. Despite substantial challenges in recent months the progress of this project is good and it is important to ensure activities are completed in light of investment and ground work that had already been put in place to ensure quality implementation of sustainable services. I endorse this NCE request on behalf of the South Sudan WASH Cluster.</p>	

Review remarks by CHF Technical Secretariat:	Name of reviewer	David Throp
<p>WASH cluster reviewed the request for NCE from RUWASSA and endorsed based on the increased need for WASH services in the underserved area of Cueibet, Yiro East and Rumbek Central.</p> <p>CHF TS reviewed and requested RUWASSA to strengthen the justification for the NCE request. The requested information was provided.</p>		

6 - Revision Details					
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.			
Output	<p>7 Bore holes are dilled , equipped with India MK 11 Hand pumps and maintained by water management committees creating access to additional 1750 returnees and vulnerable people in lake state</p> <p>49 people from the beneficiaries provided with water facility management and maintenance skill contributing to sustainability of the new water source</p> <p>3,500 people including men , women and children reached with key hygiene and sanitation messages</p>	Output	<p>7 Bore holes are dilled , equipped with India MK 11 Hand pumps and maintained by water management committees creating access to additional 1750 returnees and vulnerable people in lake state</p> <p>49 people from the beneficiaries provided with water facility management and maintenance skill contributing to sustainability of the new water source</p> <p>3,500 people including men , women and children reached with key hygiene and sanitation messages</p>		
Key Activities	<p>Purchase , transportation of relief supplies and mobilization of human resources and contractors or consultants</p> <p>Validation of sites,hydro geological survey , drilling and equipping 7 new successful Boreholes with hand pumps .</p> <p>Training of 14 pump care takers on preventive maintenance and 7 gender balanced Water management committees of 5 members per new water point on operation Sustainability of the newly established water point.</p> <p>Training 7 female community based hygiene promoters for continuity of hygiene Awareness activities in villages where new water points are established .Carry out hygiene promotion campaigns for behavior change and for promotion of hygiene practices in 7 communities through display of sanitation and hygiene Information through TV. Hygiene session on key messages and sanitation jingles targeting 3,500 people</p> <p>Monitoring of activities</p> <p>Reporting and Evaluation</p>	Key Activities	<p>Purchase , transportation of relief supplies and mobilization of human resources and contractors or consultants</p> <p>Validation of sites, hydro geological survey, drilling and equipping 7 new successful Boreholes with hand pumps.</p> <p>Training of 14 pump care takers on preventive maintenance and 7 gender balanced Water management committees of 5 members per new water point on operation Sustainability of the newly established water point.</p> <p>Training 7 female community based hygiene promoters for continuity of hygiene Awareness activities in villages where new water points are established .Carry out hygiene promotion campaigns for behavior change and for promotion of hygiene practices in 7 communities through display of sanitation and hygiene Information through TV. Hygiene session on key messages and sanitation jingles targeting 3,500 people</p> <p>Monitoring of activities</p> <p>Reporting and Evaluation</p>		
Locations (specify county):	Cueibet, Yirol East counties and Rumbek central county for a school with high number of returnees children (one borehole)	Locations (specify county):	Cueibet, Yirol East counties and Rumbek central county for a school with high number of returnees children (one borehole)		
Beneficiaries:	1,806 (Direct beneficiaries) Women 632, Boys 475, Girls 475 and Men 224	Beneficiaries:	1,806 (Direct beneficiaries) Women 632, Boys 475, Girls 475 and Men 224		
Duration:	6 months (1 November 2013 to 30 April 2014)	Duration	8 1/2 months (1 November 2013 to 15 July 2014)		
Indicative CHF Budget:	Relief Items and Transportation	26,790	Indicative CHF Budget:	Relief Items and Transportation	26,790
	Personnel	22,950		Personnel	22,950

	Staff Travel	5,500			Staff Travel	5,500
	Training/Workshop/Seminar/Campaign	6,425			Training/Workshop/Seminar/Campaign	6,425
	Contracts/ Sub grant	42,000			Contracts/ Sub grant	42,000
	Vehicle Operating and Maintenance Costs	14,017			Vehicle Operating and Maintenance Costs	14,017
	Office Equipment and Communication	1,050			Office Equipment and Communication	1,050
	Other Costs	270			Other Costs	270
	Programme Support Costs (PSC)	4,760			Programme Support Costs (PSC)	4,760
	Audit cost (NGOs only)	1,238			Audit cost (NGOs only)	1,238
	Total:	125,000			Total:	125,000