

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHF@southsudan.un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): 14/SA1/0392

Section 1 – Project Details

Date of Request	6 th May 2014, resubmitted 4 th June 14	Cluster	Education
Organization Name:	Christian Mission for Development	Contact Name:	Rev. Thomas Tut Gany
Project Code:	SSD-14/E/60129	Contact Email/Tel No.:	info@cmdsouthsudan.org ; +211919701340
Location:	Duk and Lankien	Date of Allocation:	24 January 2014
Duration (start and end date as PPA/agreement):	20 th January - 30 th June 2014	Amount Allocated:	\$200,000
Project Title:	Provide protective temporary learning spaces, emergency teaching and learning materials and deliver lifesaving psycho - social support to IDPs, returnees and host communities in Ayod, Duk and Uror Counties of Jonglei State		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.	Reason for NCE: Indicate reason (s) for no-cost extension.																		
<table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input checked="" type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient org</td> </tr> <tr> <td><input type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested ____ New end date: _____</p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input checked="" type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient org	<input type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input type="checkbox"/> Procurement delays</td> <td><input type="checkbox"/> Delay in securing supplies from pipeline</td> </tr> </table> <p>Other Specify: _____</p>	<input type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input type="checkbox"/> Procurement delays	<input type="checkbox"/> Delay in securing supplies from pipeline
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<input type="checkbox"/> Procurement delays	<input type="checkbox"/> Delay in securing supplies from pipeline																		

Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **4th April 2014**
 Amount of Funds Unspent as of **4th April 2014**
 Amount of Funds Committed But Not Spent by **4th April 2014**
 Percentage of Activities Completed as of **4th April 2014**

\$ 156,763	78.4%
\$ 6,795	3.4%
\$ 36,442	18.2%
79%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

Endorsed by **Mr. David Throp**, OCHA, Head of Humanitarian Financing Unit, South Sudan

Review Date _____

OCHA Deputy Head of Office, South Sudan

Approved by **Ms. Catherine Howard**, OCHA Deputy Head of Office, South Sudan

Review Date _____

Section 5 – Revision Description and Justification

Description and justification of requested change		
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>		
<p>Education in Emergency interventions are currently ongoing in Jonglei State despite the crisis that erupted in December 2013. The split of the state along tribal lines has led to variances in affiliations of populations to both government and opposition forces. The Counties of Ayod, Duk and Nyirol are currently seen as anti government controlled which has led to delay in imbursement of basic incentives by in line ministries to their respective county officials.</p> <p>As a result of lack of payments for teachers for over 5 months, reluctance to continue with teaching activities is being witnessed in the schools despite the presence of children and youths at learning spaces. With ongoing advocacy and awareness campaigns, there is likelihood of increased enrollment into schools and learning spaces especially of IDPs and Host Communities.</p> <p>There are currently 59 facilitators in Lankien, Nyirol County that are in the initial stages of continuing teaching activities at the new learning spaces and at existing schools that CMD is managing. Incentives of up to 300 SSPs for the next three months will not only favor continuance of education but also reduce likelihood of recruitment of youths into armed rebellion.</p> <p>CMD plans therefore to reduce the number of TLS to 10 and the number of classrooms to be rehabilitated to 10, hereby saving \$17,600, which can cover the facilitator incentives for a period of 3 months. Beneficiary figures will not be affected by the reductions made.</p>		
<p>List activities that were implemented during project period:</p> <ol style="list-style-type: none"> 1. Consultative briefing of community leaders, county administration officials, partner organizations and beneficiaries about project intended activities and expectations. 2. Awareness campaigns involving community leaders in-line ministry officials, church leaders, male and female social group leaders in both English and Arabic dialects based on standard and education cluster recommendations.. 3. Establishment of 7 TLS and light repairs of 4 classrooms learning spaces. 4. Training of 150 education actors who include PTAs, teachers, county officials, volunteers and church leaders on life skills and psychosocial support. 5. Distribution and supply of teaching and learning materials that include School in a Box, Recreation kits, ECD kits, Blackboards and Psychosocial support and life-skills. 6. Hold and organize Education cluster county level monthly meetings and other arrangements aimed at strengthening advocacy, coordination, joint force monitoring, information sharing and beneficiary accountability within the counties, state and national levels. 7. Carry out and jointly participate in EiE assessments within and nearby the aforementioned counties to improve coordination and cover up gaps where necessary. 		<p>List outstanding activities:</p> <ol style="list-style-type: none"> 1. Establishment of 3 TLS and light repairs of 6 classrooms at learning spaces. 2. Distribution and supply of teaching and learning materials that include ECD kits. 3. Hold and organize Education cluster county level monthly meetings and other arrangements aimed at strengthening advocacy, coordination, joint force monitoring, information sharing and beneficiary accountability within the counties, state and national levels. 4. Carry out and jointly participate in EiE assessments within and nearby the aforementioned counties to improve coordination and cover up gaps where necessary.
Review remarks by cluster coordinator.	Name of reviewer	Hollyn Hammond
<p>Explain the rationale to endorse or reject the request</p> <p>CMD is realigning activities to provide support for the teacher allowances to be paid, enabling the learning activities to continue. The Education Cluster endorses this, as it is in line with the guidelines approved by the MoEST and the Cluster.</p>		
Review remarks by CHF Technical Secretariat:	Name of reviewer	David Throp
<p>CHF TS supports the approval of the realignment request.</p>		

6 - Revision Details			
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.	
Output	<ol style="list-style-type: none"> 12 TLS setup and light repairs of 12 classrooms in at least 6 learning spaces in the county to benefit at least 2,000 children and school aged youths. 98% of 150 (90 male and 60 female) trained education actors who include PTAs, teachers, county officials, volunteers and church leaders on life skills and psycho social support fully utilizing gained skills in their education activities. 1,920 children and school aged youths (1,140 males and 780 females enrolled into schools with a monthly attendance rate of over 90%. 48 School in a Box, 24 Recreation kits, 15 ECD kits, 48 Blackboards, 96 tarpaulins and Psychosocial support and life-skills materials to benefit 1,920 children and youths (780 females and 1,140 males) and 60 women and 120 men within the targeted counties. At least 5 county level cluster meetings held and organized aimed at strengthening advocacy, coordination, joint force monitoring, information sharing and beneficiary accountability within the counties, state and national levels. 2 quarterly EiE assessments held within and nearby the aforementioned counties to improve coordination and cover up gaps where necessary. 	Output	<ol style="list-style-type: none"> 10 TLS setup and light repairs of 10 classrooms in at least 6 learning spaces in the county to benefit at least 2,000 children and school aged youths. 98% of 150 (90 male and 60 female) trained education actors who include PTAs, teachers, county officials, volunteers and church leaders on life skills and psycho social support fully utilizing gained skills in their education activities. 1,920 children and school aged youths (1,140 males and 780 females enrolled into schools with a monthly attendance rate of over 90%. 48 School in a Box, 24 Recreation kits, 15 ECD kits, 48 Blackboards, 96 tarpaulins and Psychosocial support and life-skills materials to benefit 1,920 children and youths (780 females and 1,140 males) and 60 women and 120 men within the targeted counties. At least 5 county level cluster meetings held and organized aimed at strengthening advocacy, coordination, joint force monitoring, information sharing and beneficiary accountability within the counties, state and national levels. 2 quarterly EiE assessments held within and nearby the aforementioned counties to improve coordination and cover up gaps where necessary.
Key Activities	<ol style="list-style-type: none"> Consultative briefing of community leaders, county administration officials, partner organizations and beneficiaries about project intended activities and expectations. Awareness campaigns involving community leaders in-line ministry officials, church leaders, male and female social group leaders in both English and Arabic dialects based on standard 	Key Activities	<ol style="list-style-type: none"> Consultative briefing of community leaders, county administration officials, partner organizations and beneficiaries about project intended activities and expectations. Awareness campaigns involving community leaders in-line ministry officials, church leaders, male and female social group leaders in both English and Arabic dialects based on standard and education cluster

	<p>and education cluster recommendations. These will involve mass awareness sessions, community gatherings, plays, outdoor events and house-to-house exercises meant at reaching over 70% of the populations in these counties. HIV/AIDs, WASH, Nutrition. Girl Child rights messages will be incorporated into the campaigns.</p> <ol style="list-style-type: none"> 3. Establishment and light repairs of temporary learning spaces and classrooms in the worst affected payams, this will involve setting up 12 TLS and light repairs 12 classrooms in at least 6 learning spaces in the counties to benefit at least 2,100 children and school aged youths. 4. Training of education actors who include PTAs, teachers, county officials, volunteers and church leaders on life skills and psycho social support. 1. Distribution and supply of teaching and learning materials that include School in a Box, Recreation kits, ECD kits, Blackboards and Psychosocial support and life-skills materials to benefit 2,100 children, youths, teachers and PTAs (840 females and 1,260 males) participating in the EiE project within the targeted counties. 5. Hold and organize Education cluster county level monthly meetings and other arrangements aimed at strengthening advocacy, coordination, joint force monitoring, information sharing and beneficiary accountability within the counties, state and national levels. These will eventually be reported to the state and national level cluster hierarchies. 6. Carry out and jointly participate in EiE assessments within and nearby the aforementioned counties to improve coordination and cover up gaps where necessary. 		<p>recommendations. These will involve mass awareness sessions, community gatherings, plays, outdoor events and house-to-house exercises meant at reaching over 70% of the populations in these counties. HIV/AIDs, WASH, Nutrition. Girl Child rights messages will be incorporated into the campaigns.</p> <ol style="list-style-type: none"> 3. Establishment and light repairs of temporary learning spaces and classrooms in the worst affected payams, this will involve setting up 10 TLS and light repairs 10 classrooms in at least 6 learning spaces in the counties to benefit at least 2,100 children and school aged youths. 4. Training of education actors who include PTAs, teachers, county officials, volunteers and church leaders on life skills and psycho social support. 2. Distribution and supply of teaching and learning materials that include School in a Box, Recreation kits, ECD kits, Blackboards and Psychosocial support and life-skills materials to benefit 2,100 children, youths, teachers and PTAs (840 females and 1,260 males) participating in the EiE project within the targeted counties. 5. Hold and organize Education cluster county level monthly meetings and other arrangements aimed at strengthening advocacy, coordination, joint force monitoring, information sharing and beneficiary accountability within the counties, state and national levels. These will eventually be reported to the state and national level cluster hierarchies. 6. Carry out and jointly participate in EiE assessments within and nearby the aforementioned counties to improve coordination and cover up gaps where necessary.
<p>Locations (specify county):</p>	<p>Jonglei – Duk and Lankien</p>	<p>Locations (specify county):</p>	<p>Jonglei – Duk and Lankien</p>

Beneficiaries:		2,100		Beneficiaries:		2,159	
Duration:		6 Months		Duration:		6 Months	
Indicative CHF Budget:	Relief Items and Transportation	12,000	Indicative CHF Budget:	Relief Items and Transportation	12,000		
	Personnel	38,700		Personnel	38,700		
	Staff Travel	8,100		Staff Travel	8,100		
	Training/Workshop/Seminar/Campaign	6,750		Training/Workshop/Seminar/Campaign	6,750		
	Contracts/ Sub grant	105,600		Contracts/ Sub grant	105,600		
	Vehicle Operating and Maintenance Costs	4,400		Vehicle Operating and Maintenance Costs	4,400		
	Office Equipment and Communication	4,261		Office Equipment and Communication	4,261		
	Other Costs	7,000		Other Costs	7,000		
	Programme Support Costs (PSC)	11,209		Programme Support Costs (PSC)	11,209		
	Audit cost (NGOs only)	1,980		Audit cost (NGOs only)	1,980		
	Total:	200,000		Total:	200,000		