

CHF 2014 Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHF@southsudan@un.org and copy kizitoi@un.org. Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): **14/R/0487**

Section 1 – Project Details

Date of Request	11 th June 2014, resubmitted 26 June 2014	Cluster	Food Security and Livelihoods Sector
Organization Name:	Samaritan's Purse	Contact Name:	Omara, Jacqueline
Project Code:	SSD-14/F/60435/R	Contact Email/ Tel No.:	JOmara@samaritan.org Tel: +211927474303
Location:	Unity State: Abiemnhom, Mayom, Pariang	Date of Allocation:	26 March 2014
Duration (start and end date as PPA/agreement):	1 April 2014 to 30 June 2014	Amount Allocated:	US\$ 185,402
Project Title:	Food Security and Livelihoods Support to Vulnerable Returnees, IDPs and Host Communities in the Greater Bahr El Ghazal Region and Abyei		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.	Reason for NCE: Indicate reason (s) for no-cost extension.																		
<table border="0"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input checked="" type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient org</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested: 2 months New end date: August 31, 2014</p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input checked="" type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient org	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<table border="0"> <tr> <td><input type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Procurement delays</td> <td><input type="checkbox"/> Delay in securing supplies from pipeline</td> </tr> </table> <p>Other Specify: _____</p>	<input type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input checked="" type="checkbox"/> Procurement delays	<input type="checkbox"/> Delay in securing supplies from pipeline
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Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of < 11 June 2014>
 Amount of Funds Unspent as of < 11 June 2014>
 Amount of Funds Committed But Not Spent by <11 June 2014>
 Percentage of Activities Completed as of < 11 June 2014>

\$66,000	36%
\$119,402	64%
\$119,402	
30%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

 Endorsed by Mr. Vincent Lelei, OCHA Head of Office, South Sudan

 Review Date

Humanitarian Coordinator, South Sudan

 Approved by Mr. Toby Lancer, DSRSG/R/HC, South Sudan

 Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change

Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.

To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.

Please provide revision details in the revision table in section 6 of this document.

Samaritan's Purse is still at an initial stage of the implementation of the Emergency Seeds and Tools Distribution for Vulnerable IDPs and Host Community, Unity State. As FAO was delayed in receiving and distributing the livelihood inputs to partners, the small window for ground cargo movement was lost to the rainy season. To date, Samaritan's Purse has received its 42 of the 100 metric tons required for the seeds and tools distributions. The balance is expected to be received within the next two weeks. Due to the limited inputs, the program implementation has been slowed. While registration and coordination with the local community on the incoming livelihoods assets have continued, planned activities included in the proposal, including the one-time distribution of livelihood seeds and tools had to be postponed. In order to be able to finalize program implementation and fulfill the targets initially set in April 2014, Samaritan's Purse is requesting a no-cost extension until 31 August, 2014.

Samaritan's Purse is also requesting the movement of funds to accommodate for the changes in the original project design.

New budget line requested:

- **Line 1.2 Transport (flight for transportation of supplies to distribution locations):** Samaritan's Purse is requesting to split the \$75,000 usd of funds allocated for trucking of commodities to distribution point, to be amended in order to have \$35,000 for trucking (from Juba to Agok) and \$40,000 for flights to transport the commodities to Paraing. This movement is necessary as the road is no longer accessible and airlifting the commodities is the only feasible option if SP is to get the commodities to Paraing during the rainy season.
- **Line 7.2 Storage Space (seeds and tools):** Samaritan's Purse is requesting to add a budget line of \$10,000 usd to purchase two storage containers to keep the commodity secure while the balance seeds are received, as FAO is providing partners with the inputs in two phases therefore storage space is necessary.

Budget categories/heading with a request to move budget heading above the approved 20% flexibility:

- **Line 7.0 Office equipment and communications:** Samaritan's Purse request increase this budget category by 46% to include the storage space for commodities. The 20% increase is due to the request for the additional \$10,000 usd needed to purchase the storage containers. These storage containers were not originally in the design of the program as the commodities were intended to be immediately distributed, yet as the commodities were distributed in two parts, storage became necessary for a complete distribution.
- **Line 8.0 Other Cost:** To ensure that the budget remains within the allocated amount, Samaritan's Purse was able to restructure its distribution and equipment budget line and is requesting to reallocate \$ 4,000 usd or 34% of the budget category to line 7 in order to cover the needed storage space.

Additional funds requested for new budget lines come from within the original budget, please see detailed breakdown in the attached budget revision worksheet.

Review remarks by cluster coordinator.	Name of reviewer	Elena Rovaris/ Christophe Loubaton
Explain the rationale to endorse or reject the request		

FSL cluster could independently verify that, due to several constraints, FAO delayed the delivery of supplies to Samaritan Purse. In the light of this we endorse SP NCE request, as the delay in the implementation of activities is not due to partner's lack of capacity.

Review remarks by CHF Technical Secretariat:	Name of reviewer	David Throp
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CHF TS supports the approval of the request based on the justification provided.

6 - Revision Details					
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.			
Outcomes	<ul style="list-style-type: none"> To improve food access for 10,000 displaced and food-insecure households in Unity State during the 2014 planting season. 	Outcomes	<ul style="list-style-type: none"> To improve food access for 10,000 displaced and food-insecure households in Unity State during the 2014 planting season. 		
Key Activities	Activity 1: 10,000 seeds and tool packages distributed to displaced and food-insecure households. Activity 2: 10,000 emergency fishing kits distributed to displaced and food-insecure households.	Key Activities	Activity 1: 10,000 seeds and tool packages distributed to displaced and food-insecure households. Activity 2: 10,000 emergency fishing kits distributed to displaced and food-insecure households.		
Locations (specify county):	Abiemnhom , Mayom , Pariang, Unity State	Locations (specify county):	Abiemnhom , Mayom , Pariang, Unity State		
Beneficiaries:	<ul style="list-style-type: none"> 14,112 Women 14,688 Girls 15,288 Men 15,912 Boys 	Beneficiaries:	<ul style="list-style-type: none"> 14,112 Women 14,688 Girls 15,288 Men 15,912 Boys 		
Duration:	3 Months (April 1, 2014 – June 30, 2014)	Duration:	5 Months (April 1, 2014 – August 31, 2014)		
Indicative CHF Budget:	Supplies, Commodities, Equipment, Transport	75,000.00	Indicative CHF Budget:	Supplies, Commodities, Equipment, Transport	75,000.00
	Personnel	39,156.00		Personnel	36,156.00
	Staff Travel	9,639.00		Staff Travel	9,639.00
	Training/Workshop/Seminar/Campaign	960.00		Training/Workshop/Seminar/Campaign	960.00
	Contracts	0.00		Contracts	0.00
	Vehicle Operating and Maintenance Costs	19,800.00		Vehicle Operating and Maintenance Costs	19,800.00
	Office Equipment and Communication	15,160.00		Office Equipment and Communication	9,549.00
	Other Administrative Costs	11,842.00		Other Administrative Costs	7,842.00
	Programme Support Costs (PSC)	12,009.00		Programme Support Costs (PSC)	12,009.00
	Audit	1,836.00		Audit	1,836.00
	Total:	185,402.00		Total:	185,402.00