

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): 14/SA1/0406

Section 1 – Project Details

Date of Request	26 May 2014, submitted 4 June 2014, resubmitted 27 June 2014	Cluster	FSL
Organization Name:	CESVI	Contact Name:	Antonio Trentadue, Project Manager
Project Code:	SSD-14/F/60549	Contact Email/Tel No.:	aweil@cesviverseas.org +211 914302441
Location:	Aweil North, Aweil West	Date of Allocation:	16 January 2014
Duration (start and end date as PPA/agreement):	1 January 2014 to 30 June 2014	Amount Allocated:	US\$218,401
Project Title:	Building community resilience through support on food security and livelihoods		

Section 2 – Revision Type/Reason for No-Cost Extension

<p>Type of Revision: Indicate the type (s) of revision being requested.</p> <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input checked="" type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient org</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p style="text-align: center;">No. of month requested 2 New end date: 31 August 2014</p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input checked="" type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient org	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<p>Reason for NCE: Indicate reason (s) for no-cost extension.</p> <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Insecurity</td> <td><input type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input checked="" type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input checked="" type="checkbox"/> Staffing/recruitment delays</td> <td><input checked="" type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input type="checkbox"/> Procurement delays</td> <td><input type="checkbox"/> Delay in securing supplies from pipeline</td> </tr> </table> <p style="text-align: center;">Other Specify: _____</p>	<input type="checkbox"/> Insecurity	<input type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input checked="" type="checkbox"/> Delays in finalizing PPA	<input checked="" type="checkbox"/> Staffing/recruitment delays	<input checked="" type="checkbox"/> Delays in disbursement of funds	<input checked="" type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input type="checkbox"/> Procurement delays	<input type="checkbox"/> Delay in securing supplies from pipeline
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Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **20 June 2014**

Amount of Funds Unspent as of **20 June 2014**

Amount of Funds Committed But Not Spent by **20 June 2014**

Percentage of Activities Completed as of **20 June 2014**

\$17,566	8%
\$200,835	92%
\$0	0%
5%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

_____ Endorsed by **Mr. Vincent Lelei**, OCHA Head of Office, South Sudan

_____ Review Date

Humanitarian Coordinator, South Sudan

_____ Approved by **Ms, Sue Lautze**, DHC/FAO Representative, South Sudan

_____ Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change	
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>	
<p>Due to the evolvement of general situation in the country, the implementation of the program faced several difficulties and obstacles that caused a delay in the signature of the agreement from Cesvi side.</p> <p>The project was supposed to be one year long and it had to integrate an Echo founded project. Unfortunately after December 2013 the change in the context changed also the donor strategy: Echo rejected our new proposal and CHF requested to reduce of the 50% the duration and the budget.</p> <p>The formal duration of the project is from 01/01/14 up to 30/06/14. It's been signed by UNDP on the 11/02/14 and from CESVI on the 28/03/14 (on the same date it has been submitted the request of payment of the first installment equivalent to 138,372 USD). Our signature has been postponed after an internal discussion with the HQ about the opportunity and the financial capacity to implement the proposal of CHF without the ECHO project integration. The main issue was related to our permanence inside WHH compound, considering that, in September 2013, the local authorities (RRC and Commissioner) had communicated us that the deadline to leave the WHH compound was on the 14 April 2014. So we initially had planned to develop (or to rent) our own compound in NBEG in view of the ECHO funds support. Unfortunately without this project was not possible to have our own compound (too expensive compared to the available budget).</p> <p>After a negotiation with RRC, Cesvi obtained on the 20/03/14, a written approval to remain in WHH compound until the end of the year. Following this decision, Cesvi has been able to reorganize its financial and logistic capacities to implement the project and signing the agreement.</p> <p>However, after January 2014 the project implementation was also delayed because of difficulties in recruiting personnel. Apart from our team leader who is very effective, the other members of the team needed to be constantly monitored and have not been able to implement the programmed activities. On the 23rd of June our new Project Manager has arrived in Juba to take-charge of the pending activities.</p> <p>The two months extension will ensure the achievement of the activities concerning Cash for work, distribution of fisher gear, and the realization of the formation as well as the monitoring about results.</p> <p>After the storm of the 13th June part of our structures and equipment in the Nyamlel camp have been damaged. We will be able to give you more information about the time needed in order to finalize the project outstanding activities after our new Project Manager arrival in South Sudan on the 23rd of June visit on site.</p> <p>As per difficulties arisen during these months, we kindly ask you to obtain 2 months no cost extension. Instead of the foreseen end of the project on 30/06/2014, the end would be postponed to 31/08/2014.</p> <p>Moreover a slight change of the budget line is requested in order to optimize the project implementation. There is not change of the total budget but only a reallocation of budget lines regarding personnel, vehicles and transportation.</p> <p>We did not added any new budget line but we reallocated the budget lines regarding the following categories:</p> <ul style="list-style-type: none"> - Relief Items and Transportation - Personnel - Vehicle Operating and Maintenance Costs <p>(For more details, please see the Indicative CHF budget in the Revision details at page 4)</p> <p>We have reduced the Vehicle Operating and Maintenance Costs in order to increase the transportation of material costs and the staff. Due to the delays described we evaluated that reinforcing our local staff will be essential to speed up the implementation of the activities.</p>	
List activities that were implemented during project period:	List outstanding activities:
<ol style="list-style-type: none"> 1. Joint identification with community of flood protection works to be conducted through CfW at village level in Aweil North and Aweil West 	<p>A1.2 – Provision of conditional (CfW) grants as safety nets to 550 most vulnerable HHs in Aweil North (225HHs) and Aweil West (225 HHs)</p> <p>A1.3 - Training of established CBOs in Aweil North and Aweil West (50% men and 50% women) on flood preparedness, environmental risk and risk management/mitigation</p> <p>A2.1 – Provision of fishing gears to 360 most vulnerable HHs in Aweil North (180HHs), Aweil West (180HHs)</p>

Revised Project Workplan

Project start date:	01/01/2014	Project end date:	31/08/2014
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Activities	Q1/2014			Q2/2014			Q3/2014	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Signature of Project by UNDP (11/02/2014)		X						
Signature of Project by Cesvi (28/03/2014)			X					
Start-up and cross cutting activities				X	X			
Assessment, baseline survey, and selection of beneficiaries					X			
Procurement of inputs						X	X	
Monitoring & Evaluation					X	X	X	X
Activity 1.1 Joint identification with community of flood protection works to be conducted through CfW at village level in Aweil North and Aweil West						X		
Activity 1.2 Provision of conditional (CfW) grants as safety nets to 550 most vulnerable HHs in Aweil North (225HHs) and Aweil West (225 HHs)							X	X
Activity 1.3 Training of established CBOs in Aweil North and Aweil West (50% men and 50% women) on flood preparedness, environmental risk and risk management/mitigation							X	X
Activity 2.1 Provision of fishing gears to 360 most vulnerable HHs in Aweil North (180HHs), Aweil West (180HHs).								X

Review remarks by cluster coordinator.	Name of reviewer	Daria Lisi
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Explain the rationale to endorse or reject the request

The FSL cluster endorses this no cost extension request as the delay in the timely completion of the project is basically due to logistic problems and not to low capacity of the partners in activities implementation. In the light of FSL cluster strategy and considered the general situation of the country, it's important to support food security activities in not affected areas.

Review remarks by CHF Technical Secretariat:	Name of reviewer	Thomas Nyambane
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FSL cluster discussed and endorsed the request for NCE and allocation revision given there is still high need to support food security activities in areas not affected by the crisis.

CHF Technical Secretariat held meeting with Cesvi and asked them to strengthen their justification, update the expenditure, provide justifications for revision of the budget and provide revised project work plan. The requested information was provided. CHF TS recommends approval of the request.

6 - Revision Details					
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.			
Output	Enhanced access to cash for food for 550 IDPs, returnees and host Enhanced access to cash for food for 360 IDPs, returnees and host	Output	Enhanced access to cash for food for 550 IDPs, returnees and host Enhanced access to cash for food for 360 IDPs, returnees and host		
Key Activities	Cash for work, fishing kit distribution A1.1 – Joint identification with community of flood protection works to be conducted through CfW at village level in Aweil North and Aweil West A1.2 – Provision of conditional (CfW) grants as safety nets to 550 most vulnerable HHs in Aweil North (225HHs) and Aweil West (225 HHs) A1.3 - Training of established CBOs in Aweil North and Aweil West (50% men and 50% women) on flood preparedness, environmental risk and risk management/mitigation. A2.1 – Provision of fishing gears to 360 most vulnerable HHs in Aweil North (180HHs), Aweil West (180HHs).	Key Activities	Cash for work, fishing kit distribution A1.1 – Joint identification with community of flood protection works to be conducted through CfW at village level in Aweil North and Aweil West A1.2 – Provision of conditional (CfW) grants as safety nets to 550 most vulnerable HHs in Aweil North (225HHs) and Aweil West (225 HHs) A1.3 - Training of established CBOs in Aweil North and Aweil West (50% men and 50% women) on flood preparedness, environmental risk and risk management/mitigation. A2.1 – Provision of fishing gears to 360 most vulnerable HHs in Aweil North (180HHs), Aweil West (180HHs).		
Locations (specify county):	Aweil North, Aweil West	Locations (specify county):	Aweil North, Aweil West		
Beneficiaries:	910 Total: 5,460	Beneficiaries:	910 Total: 5,460		
Duration:	Six months (1 January 2014 to 30 June 2014)	Duration:	Eight months (1 January 2014 to 31 August 2014)		
Indicative CHF Budget:	Relief Items and Transportation	104,270.00	Indicative CHF Budget:	Relief Items and Transportation	108,630.00
	Personnel	41,765.00		Personnel	47,200.00
	Staff Travel	5,656.00		Staff Travel	5,656.00
	Training/Workshop/Seminar/Campaign	2,000.00		Training/Workshop/Seminar/Campaign	2,000.00
	Contracts/ Sub grant	0		Contracts/ Sub grant	0
	Vehicle Operating and Maintenance Costs	29,880.00		Vehicle Operating and Maintenance Costs	20,080.00
	Office Equipment and Communication	14,520.00		Office Equipment and Communication	14,520.00
	Other Costs	4,001.00		Other Costs	4,001.00
	Programme Support Costs (PSC)	14,146.00		Programme Support Costs (PSC)	14,146.00
	Audit cost (NGOs only)	2,162.00		Audit cost (NGOs only)	2,162.00
	Total:	218,401.00		Total:	218,401.00