

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input type="checkbox"/>	AA/ UNDP Informed	Date: _____	By: _____
<input type="checkbox"/>	Cluster Coordinator Informed	Date: _____	By: _____
<input type="checkbox"/>	Grantee Informed	Date: _____	By: _____
<input type="checkbox"/>	CHF Database Updated	Date: _____	By: _____

Allocation ID (CHF TS to fill in): 14/R/0495

Section 1 – Project Details

Date of Request	27 June 2014, submitted 28 June 2014, resubmitted 4 July 2014	Cluster	NFI/Shelter
Organization Name:	Concern Worldwide	Contact Name:	John Kilkenny
Project Code:	SSD-14/S-NF/67335	Contact Email/Tel No.:	Southsudan.cd@concern.net/092 8800116
Location:	Bentiu PoCs	Date of Allocation:	26 March 2014
Duration (start and end date as PPA/agreement):	1 April 2014 – 30 June 2014	Amount Allocated:	US\$488,909
Project Title:	Provision of Emergency Shelter and NFIs to the conflict affected population in Unity State, South Sudan		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.	Reason for NCE: Indicate reason (s) for no-cost extension.																		
<table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Significant change in activities</td> <td><input type="checkbox"/> Change in location</td> </tr> <tr> <td><input type="checkbox"/> Change in outputs</td> <td><input type="checkbox"/> Change in budget</td> </tr> <tr> <td><input type="checkbox"/> Change in target beneficiaries</td> <td><input type="checkbox"/> Change in recipient org</td> </tr> <tr> <td><input checked="" type="checkbox"/> Change in project duration/NCE</td> <td>Other Specify: _____</td> </tr> </table> <p>No. of month requested <u>3</u> New end date: <u>30 September 2014</u></p>	<input type="checkbox"/> Significant change in activities	<input type="checkbox"/> Change in location	<input type="checkbox"/> Change in outputs	<input type="checkbox"/> Change in budget	<input type="checkbox"/> Change in target beneficiaries	<input type="checkbox"/> Change in recipient org	<input checked="" type="checkbox"/> Change in project duration/NCE	Other Specify: _____	<table border="0" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Insecurity</td> <td><input checked="" type="checkbox"/> Programmatic delays</td> </tr> <tr> <td><input type="checkbox"/> Inaccessibility</td> <td><input type="checkbox"/> Delays in finalizing PPA</td> </tr> <tr> <td><input type="checkbox"/> Staffing/recruitment delays</td> <td><input type="checkbox"/> Delays in disbursement of funds</td> </tr> <tr> <td><input type="checkbox"/> Internal admn delays</td> <td><input type="checkbox"/> Delays in organization's internal transfer of funds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Procurement delays</td> <td><input checked="" type="checkbox"/> Delay in securing supplies from pipeline</td> </tr> </table> <p>Other Specify: _____</p>	<input checked="" type="checkbox"/> Insecurity	<input checked="" type="checkbox"/> Programmatic delays	<input type="checkbox"/> Inaccessibility	<input type="checkbox"/> Delays in finalizing PPA	<input type="checkbox"/> Staffing/recruitment delays	<input type="checkbox"/> Delays in disbursement of funds	<input type="checkbox"/> Internal admn delays	<input type="checkbox"/> Delays in organization's internal transfer of funds	<input checked="" type="checkbox"/> Procurement delays	<input checked="" type="checkbox"/> Delay in securing supplies from pipeline
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<input checked="" type="checkbox"/> Procurement delays	<input checked="" type="checkbox"/> Delay in securing supplies from pipeline																		

Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **< 30 June 2014 >**

Amount of Funds Unspent as of **< 30 June 2014 >**

Amount of Funds Committed But Not Spent by **<30 June 2014>**

Percentage of Activities Completed as of **< 30 June 2014 >**

\$23,000	4.7%
\$465,909	95.3%
\$25,000	
10%	

Section 4

This section is for the approving official's review.

OCHA South Sudan:

_____ Endorsed by **Mr. Esteban Sacco**, OCHA OIC, South Sudan

_____ Review Date

Humanitarian Coordinator, South Sudan

_____ Approved by **Ms, Sue ,Lautze** DHC/FAO Representative, South Sudan

_____ Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change	
<p>Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.</p> <p>To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.</p> <p>Please provide revision details in the revision table in section 6 of this document.</p>	
<p>The objective of this project is to provide material support to address the shelter needs of victims of conflict in South Sudan. Specifically, within the Bentiu UNMISS PoCs, the project aims to provide Emergency Shelter Reinforcement Kits, raise floors of IDP shelters to prevent flooding, and provide additional shelter support to extremely vulnerable households.</p> <p>Several challenges have impacted the full implementation of this project, including an outbreak of violence in Bentiu on April 14th, which resulted in the cancellation of the initial targeted Emergency Shelter (ES) distribution set to start on April 15th. Following a sharp increase in insecurity in Rubkona County, IDPs from surrounding areas poured into the Bentiu PoCs, with the population increasing from approximately 7000 in early April to 30,000 within one month. Quickly agencies were required to re-prioritize needs in a rapidly changing context, and former shelter assessments were no longer valid representations of the situation. Further, on-going insecurity outside the PoCs aggravated delays in securing supplies from the pipeline, with the transport of materials for shelters, floor-raising, and building of walkways all impacted. Heavy rains also significantly slowed all activities in the Bentiu PoCs.</p> <p>Since April 15th the population has continued to rise, and is now estimated at approximately 48,000. Alongside the extreme population increase, attempts to meet the previously identified shelter needs have been hampered by further security challenges and weather conditions. Following a Rapid Needs Assessment (RNA) carried out in May under this grant, recommendations for adapted activities were made, and have informed the planning of recent and on-going multi-agency NFI distributions. As well as staged NFI Distributions, targeting the most vulnerable and new arrivals, strategies are now in place for multiple phased ES Distributions going forward, dependent on stock availability (see below for outlined plans). It follows that a clear plan is set for further action both in terms of Shelter and NFI support, and despite delays, the needs are now significantly higher than before.</p> <p>In this context, which has changed dramatically since the proposal submission, Concern Worldwide is requesting a No Cost Extension (NCE). Bentiu UNMISS PoCs currently house more IDPs than any UNMISS base in the country, and though insecurity, procurement, supply, and programme delays have all impacted this project, it is expected that with a 3 month NCE, the full implementation of activities can be carried out and more IDPs reached with essential shelter support.</p>	
<p>List activities that were implemented during project period:</p> <ul style="list-style-type: none"> • Verification of current gaps – Over the course of the grant several assessments were conducted, and shared with the NFI/Shelter Cluster, in response to changing circumstance within the PoCs, and continually rising population figures. • Beneficiaries' identification and prioritization – Vulnerable beneficiaries are being referred to IOM, and appropriate materials are provided, however with a NCE Concern would aim to strengthen the systemization between this activity and the vulnerable beneficiaries receiving construction support. • Coordinate with IOM and other partners regarding distribution of ES taking into consideration priority needs and community approaches and avoiding duplications – Concern has staff based in Bentiu that are coordinating regularly with IOM and other partners, and with all clusters (NFI/ES, Logistics, CCCM, WASH, Protection, Health, Nutrition, and FSL) at state and national level, and participating in CCCM coordination meetings at site level. As State Focal Point for the WASH Cluster, Concern is also closely involved in coordination with Camp Management and WASH partners to ensure that shelter activities are planned in a manner that takes into consideration spacing, flood risks and WATSAN facilities. • Procurement and transportation of supplies – 	<p>List outstanding activities:</p> <ul style="list-style-type: none"> • Distribution of Emergency Shelter materials – Following the RNA and a reprioritization of activities after the massive population increase, ES distributions are planned to roll out in phases, prioritizing the most vulnerable and new arrivals. As NFIs have been prioritized as immediate needs, a two phased multi-agency NFI Distribution has been undertaken (including blankets, kitchen sets, sleeping mats and mosquito nets). Following completion of these phased NFI Distributions, which have undergone some delays due to rains and insecurity, Emergency Shelter distributions will be prioritized accordingly: Priority 1 - Distribution will be in new PoC 4 as people move to their allocation plots where upon erection of the structure a token will be issued and redeemable for an ES kit. Priority 2 – Distributions will be in PoC 1 & 2 where the plastic sheeting is the oldest and leaking, and again this will be on a shelter basis and using tokens. Priority 3 – Distributions will be in PoC 3 and 'New Bentiu' area and follow a similar implementation as Priority 1 & 2. • Ground preparation – This has become difficult with the heavy rains, however, under separate funding Concern has purchased and transported a Bobcat Mini Digger to the Bentiu base by chartered plane. With the Bobcat now on site, and with the expected delivery of more sand and provision of community tools and equipment, the materials for floor-raising shall be more accessible and user friendly for beneficiaries. As well, once all materials for pathways are on site (geotextile, sand, bamboo, and roofing nails), this activity can move forward. Both floor-raising and walkway building are also impacted by the need for intermittent dry days in order to carry out ground preparation. • Distribution of Emergency Shelter materials to extremely vulnerable beneficiaries – Due to delays in distribution of ES

Supplies have been procured both by Concern and through IOM, however delays have stalled some activities. Geotextile is required prior to the laying of sand for the walkways, and remains delayed in the pipeline. Emergency Shelter Kits have been procured and are being distributed in a multi-phased response, due to stock availability. Challenges in transportation continue to impact all programme activities in the Bentiu PoCs, both slowing the arrival of key supplies, and now hindering the implementation of activities within the base due to extreme environmental conditions.

kits to beneficiaries, this activity has also been impacted; however Concern plans to prioritize this activity going forward. Several new arrivals are entering the sites in a state of severe malnutrition, and require identification and additional support. Concern is initiating a Nutrition response in the PoCs this week, and this will further facilitate identification and a targeted distribution to extremely vulnerable beneficiaries.

- **Support to vulnerable HHs for construction of shelter** – If granted an NCE, this activity will move ahead and will also be adapted to include support to beneficiaries that are vulnerable due to their shelters having been destroyed or damaged by the heavy rain and flooding.

Revised Project Workplan

Project start date:	1 April 2014	Project end date:	30 September 2014
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Activities	Q1/2014			Q2/2014			Q3/2014			Q4/2014		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activity 1: Verification of current gaps, appropriate shelter, and baseline data collection				X	X	X	X					
Activity 2: Weekly monitoring and reporting of the project in place, with M&E indicators on cross cutting themes included				X	X	X	X	X	X			
Activity 3: Procurement and transportation of ES supplies				X	X	X	X	X				
Activity 4: Coordination with IOM and other partners regarding distribution of ES taking into consideration priority needs and community approaches and avoiding duplications				X	X	X	X	X	X			
Activity 5: Vulnerable beneficiary identification and prioritization in consultation with other agencies				X	X	X	X	X				
Activity 6: Distribution of Emergency Shelter materials				X	X	X	X	X	X			
Activity 7: Ground preparation, floor raising and instruction of beneficiaries on shelter drainage				X	X	X	X	X	X			
Activity 8: Temporary shelters are repaired and made robust to withstand the rains				X	X	X	X					
Activity 9: Support delivered to vulnerable HHs for construction/maintenance of emergency shelters				X	X	X	X	X				
Activity 10: Monitoring visits from CWW staff (Logistics, Finance, Country Management Team)					X	X	X	X	X			
Activity 11: Mid-term report on progress towards project achievements completed							X					
Activity 12: Final report on delivery of project achievements completed										X		

Review remarks by cluster coordinator.	Name of reviewer	Margo Baars
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Explain the rationale to endorse or reject the request

Concern's request for NCE is fully supported. The project implementation has been severely hampered by logistics challenges (security related), and the massive influx in the POC has necessitated a reprioritization of activities. The core activities in the original project remain critical, with the necessary adjustments to the changed context, and Concern must retain the ability to deliver in the Bentiu POC. The CHF grant is a key element of this. Distributions of key shelter materials and NFI, constant monitoring and identification of needs and of vulnerable individuals, efforts to raise the floors of shelters and improve drainage and pathways within the constraints are essential. The pipeline managers continue to work on delivering needed materials by land and air to enable Concern's work.

Review remarks by CHF Technical Secretariat:	Name of reviewer	David Throp
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CHF Technical Secretariat reviewed and asked Concern World Wide to update the expenditure information and revise the project workplan. The requested information was provided.

NFI&ES cluster coordinator endorsed the request based on the increased need especially in Bentiu PoC and urged Concern World Wide to continue providing the necessary shelter needs.

6 - Revision Details					
Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.			
Output	Provision and distribution of shelter materials to displaced populations in acute situations, including prompt construction/repair of temporary emergency shelters and targeted shelter support to beneficiaries identified as extremely vulnerable.	Output	Provision and distribution of shelter materials to displaced populations in acute situations, including prompt construction/repair of temporary emergency shelters and targeted shelter support to beneficiaries identified as extremely vulnerable.		
Key Activities	<p>Key activities include:</p> <ul style="list-style-type: none"> Distribution of emergency shelter reinforcement kits to 1200 households in Bentiu UNMISS PoCs Supply materials to raise floors and improve existing shelters for 1200 households in Bentiu UNMISS PoCs Construct 300 emergency shelters for extremely vulnerable households in Bentiu UNMISS PoCs. 	Key Activities	<p>Key activities include:</p> <ul style="list-style-type: none"> Distribution of emergency shelter reinforcement kits to 1200 households in Bentiu UNMISS PoCs Supply materials to raise floors and improve existing shelters for 1200 households in Bentiu UNMISS PoCs Construct 300 emergency shelters for extremely vulnerable households in Bentiu UNMISS PoCs. 		
Locations (specify county):	Bentiu UNMISS PoCs	Locations (specify county):	Bentiu UNMISS PoCs		
Beneficiaries:	9000 beneficiaries	Beneficiaries:	9000 beneficiaries		
Duration:	1 April 2014– 30 June 2014	Duration	1 April 2014– 30 September 2014		
Indicative CHF Budget:	Relief Items and Transportation	300,000	Indicative CHF Budget:	Relief Items and Transportation	300,000
	Personnel	108,645		Personnel	108,645
	Staff Travel	11,800		Staff Travel	11,800
	Training/Workshop/Seminar/Campaign	0		Training/Workshop/Seminar/Campaign	0
	Contracts/ Sub grant	0		Contracts/ Sub grant	0
	Vehicle Operating and Maintenance Costs	15,500		Vehicle Operating and Maintenance Costs	15,500
	Office Equipment and Communication	10,500		Office Equipment and Communication	10,500
	Other Costs	5,955		Other Costs	5,955
	Programme Support Costs (PSC)	31,668		Programme Support Costs (PSC)	31,668
	Audit cost (NGOs only)	4,841		Audit cost (NGOs only)	4,841
	Total:	488,909		Total:	488,909