



Iraq
United Nations Development Assistance Framework
Fund

Terms of Reference

August 2014

UNITED NATIONS COUNTRY TEAM IN IRAQ



Food and Agriculture Organisation (FAO)



International Labour Organisation (ILO)



United Nations Children's Fund (UNICEF)



United Nations Conference on Trade and Development (UNCTAD)



United Nations Development Fund for Women (UNIFEM)



United Nations Development Programme (UNDP)



United Nations Educational, Scientific and Cultural Organisation (UNESCO)



United Nations Environment Programme (UNEP)



United Nations High Commissioner for Refugees (UNHCR)



United Nations Human Settlement Programme (UNHABITAT)



United Nations Industrial Development Organisation (UNIDO)



United Nations Office on Drugs and Crime (UNODC)



United Nations Office for Project Services (UNOPS)



United Nations Population Fund (UNFPA)



World Food Programme (WFP)



World Health Organization (WHO)

UNITED NATIONS COUNTRY TEAM IN IRAQ



UN-ESCWA

Economic Social Commission for Western Asia (ESCWA)



Office High Commission for Human Rights (OHCHR)



International Organization for Migration (IOM)



OCHA

Office for the Coordination of Humanitarian Affairs (OCHA)

Definitions

Allocation

Amount approved by the relevant Steering Committee for a project/ programme.

Annual Work Plan (AWP)

The required UNDG ExCom agency Annual Work Plans set out the activities which will be undertaken during the year in order to reach the results specified in the agency's Country Programme Action Plan. The AWP's will include a timeframe, budget and responsibilities for completing the activities.

Approved Project/Programme

An Annual Work Plan, a project/programme document, etc., which is approved by the relevant Steering Committee(s) for fund allocation purposes.

Direct Costs

Costs that can be traced to or identified as part of the cost of a programme/ project in an economically feasible way.

Donor Commitment

A Donor contribution as per signed Letter of Agreement or Standard Administrative Arrangement with the UNDP Multi-Donor Trust Fund Office (MDTF Office), in its capacity as the Administrative Agent of the Fund.

Donor Deposit

Cash deposit received by the MDTF Office for the Fund.

Donor Pledge

An amount indicated as a voluntary contribution by a Donor to a Fund, which is not yet confirmed by a signed Letter of Agreement or Standard Administrative Arrangement with the UNDP Multi-Donor Trust Fund Office (MDTF Office), in its capacity as the Administrative Agent of the Fund.

Fund Account

Fund established by the Administrative Agent, on behalf of the Participating UN Organizations, for receipt of donor contributions

Indirect Cost

A general cost that cannot be directly related to any particular programme or activity of the organization. These costs are recovered in accordance with each organization's own financial regulations and rules.

Participating Organisations

Organisations that have signed a Memorandum of Understanding with the MDTF Office.

Project Financial Closure:

A project/ programme is considered financially closed when all financial obligations of an operationally completed project/ programme have been settled, and no further financial charges may be incurred.

Project Operational Closure

A project/ programme is considered operationally closed when all activities for which a Participating Organization is responsible under the approved programmatic document have been completed.

Project/ Programme/ Joint Programme document

An annual work plan or a programme/ project document, etc., which is approved by the Steering Committee for fund allocation purposes.

Project Commitment

The amount for which legally binding contracts have been signed, including multi-year commitments which may be disbursed in future years.

Project Disbursement

The amount paid to a vendor or entity for goods received, work completed, and/or services rendered (does not include unliquidated obligations).

Project Expenditure

Amount of project disbursement plus unliquidated obligations related to payments due for the year. (except for UN Organisations that have adopted the International Public Sector Accounting Standards (IPSAS)).

Project Start date

Date of transfer of first instalment from the MDTF Office to the Participating Organization.

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1. Introduction

The Iraq United Nations Development Assistance Framework Fund (hereafter referred to as “the Fund”) was created to support the first United Nations Development Assistance Framework (UNDAF) 2011-2014 for Iraq. The UNDAF articulates Iraq’s recovery and transition programme towards longer-term development by providing a coherent and coordinated strategy for the delivery of UN assistance in line with Iraq’s national priorities stipulated in the Iraq Five Year National Development Plan (NDP) 2010 – 2014.

In April 2014, the United Nations Country Team (UNCT) and the Government of Iraq (GoI) signed the second UNDAF to be implemented over 5 years from 2015 to 2019. The new UNDAF represents the collective efforts of the UN Agencies, Funds and Programs active in Iraq, and the GoI to improve the lives of all Iraqis at these challenging times. The new UNDAF will focus on two main priorities: strengthening the ability of state institutions to effectively respond to the needs of Iraqis; and addressing acute vulnerability and participation gaps. The UNDAF 2015-2019 has been developed in consultation with the UNCT, GoI and other partners. It has been prepared in line with the new National Development Plan (NDP) 2013-2017 and the Millennium Development Goals (MDGs) and builds on the key development issues identified by the Country Background Synthesis Report.

A key component for coherent and effective implementation of the UNDAF is a multi-donor trust fund that is in line with the delivering as one approach. With leadership of the Resident Coordinator (RC) Office, in consultation with the UNCT, the Fund aims to provide a coherent and streamlined platform for resource mobilization, fund allocation and reporting of UNDAF programming in Iraq.

The current Iraq UNDAF Fund original closing date was set at December 31 2014 with the end of UNDAF 2011-2014. The Iraq UNDAF Steering Committee has however decided to extend the Fund duration up to 31 December 2016 to ensure full implementation of remaining activities and a smooth transition to the new UNDAF 2015-2019. The Joint Programme (JP) mechanism will be the preferred modality enabling the UN organizations and national partners to work together to prepare, implement, monitor and evaluate activities towards the achievement of the UNDAF 2015-2019 priorities. It is intended to avoid duplication, reduce transaction costs and maximize synergies, and will be encouraged where applicable.

1.1. National Development Plan 2013-2017 priorities

The NDP 2013-2017 gives equal attention to human rights, anti-corruption, rule of law, equality, women, youth, and other vulnerable groups. The plan focuses on economic diversification, decreasing unemployment, advancing social development through the closure of spatial disparities, and prioritizing the environment through sustainable and green economic growth. The plan recognizes the challenges that Iraq faces in realizing development objectives, which include weaknesses in governance, the unfavourable economic structure and a fraying social fabric.

1.2. The UNDAF 2015 - 2019

The Iraq UNDAF 2015-2019 is harmonized with the NDP 2013-2017. To develop this second UNDAF the UNCT and the UN Resident Coordinator’s Office (RCO) launched a country analysis process in August 2013. Given the availability of extensive national data series and assessments, the UNCT and the RCO decided that it was not necessary to produce a comprehensive Common Country Assessment but a discreet set of analyses addressing gaps and areas of particular concern for the UN. The process led to the production of a Country Background Synthesis Report¹, which presents an analysis of the prevailing and projected socio-economic context in Iraq. The

¹ Joint Analysis Unit (JAU) 2013, Country Background Synthesis Report.

synthesis is built on a series of thematic analytical reports on Iraq's progress in achieving the MDGs, vulnerability mapping, the national response to the country's development needs, the specific context of the Kurdistan Region (KR-I), the government's budget execution, environment, internal displacement and Syrian refugees, urbanization, social protection, and the post-2015 development agenda. Specific inputs and guidance have been provided by the UNCT during the process.

This UNDAF seeks to contribute to building the legitimacy of institutions and to strengthen the bonds between elements of Iraqi society. The singular overarching theme for this UNDAF is to help to build social cohesion. The UNDAF design explicitly takes a Human Rights Based Approach (HRBA), by supporting rights holders (particularly the poor and vulnerable), while also building the capacity of duty bearers (targeted institutions at the national and sub-national level), to fulfil the holders' rights.

The UNDAF 2015-2019 will promote national achievement of social cohesion through a focus on two priorities:

- Improving the performance and responsiveness of targeted national and sub-national institutions
- Addressing Acute Vulnerability and Participation Gaps

The capacity of institutions and groups in Iraq to provide quality services on an equitable basis is perceived to be low. There is a widespread absence of trust in institutions of all kinds. These twin problems will be addressed by building the capacity of key institutions and groups to deliver better quality civic functions and basic services such as access to justice, primary health care and education in a consistent, transparent and accountable manner to all citizens, and especially deprived and vulnerable groups. This entails improving service delivery capacity and performance, especially at governorate and district level. It also entails using data to set performance standards and measure against them for improved transparency and accountability of local institutions, creating policy & legal frameworks for partnerships for service delivery; and providing a legal framework that enables and promotes civil society empowerment.

The face of poverty, vulnerability and inequality in Iraq is predominantly young and female. Vulnerable people are from multiple overlapping groups, including ethnic and religious minorities, the disabled and the elderly and long-term Internally Displaced Persons (IDPs) and refugees. However, most vulnerable people in Iraq are:

- Women with limited labour market participation and low capacity to participate in decision making processes.
- Children deprived of family income, nutrition, health, education, protection or water and sanitation.
- Youth with high unemployment and low enrolment rates in education, especially in rural areas.
- IDPs, refugees and host communities affected by the impact of protracted displacement.

The extent of their deprivation varies between Governorates and between urban and rural areas. The UNDAF targets geographically areas of most significant deprivation. Recognizing also that the legitimacy of the State can be challenged where marginalization is most keenly felt, this UNDAF also targets areas where this marginalization manifests in instability.

The UNDAF will aim to enhance the capacity, understanding and ability of women, youth, children and the displaced to reduce their vulnerabilities through supporting national policies and programs that enable these groups to be active participants in the development process, build resilience, provide economic and livelihood opportunities, enable inclusion in decision-making processes, and facilitate civil society efforts to increase the accountability of the public sector.

2. The Iraq UNDAF Fund

2.1. Establishment of the Iraq UNDAF Fund

The Fund start date was set at 1 January 2011 and, subsequently to the Steering Committee decision to extend the Fund, the end date has been revised to December 31 2016 (formerly December 31 2014). The final date for approval of new JPs and projects, final date for transfer of new funds and for operational closure of projects and JPs will be established based on the Fund End Date. In the spirit of providing coherent response to Iraq's national challenges, all agencies will be encouraged to submit JPs for funding as this helps enhance the impact of UN's work while reducing the transaction costs including those related to reporting, monitoring and evaluation, etc.

The Fund was established following the signature of the Memorandum of Understanding (MOU) by at least two Participating UN Organizations and will become operational following the signing of the first Standard Administrative Arrangement (SAA) with a contributing donor and the AA. Its extension will be operative with the signing of an amended MOU by all the Participating UN Organizations.

2.2. Purpose

The purpose of the Fund is to facilitate and streamline the provision of donor resources to UN Programming under the UNDAF as well as to simplify substantive and financial reporting. The Fund should serve as a vehicle for GoI co-financing and resource mobilization from donors to support unfunded portions of the UNDAF work plan as well as new initiatives responding to emerging needs within the context of the UNDAF. It serves as a mechanism that institutionalizes government ownership and operational and programmatic alignment among donors, the UN and GoI.

2.3. Description of the Iraq UNDAF Fund

2.3.1. Administration of the Iraq UNDAF Fund

The Participating UN Organizations have appointed UNDP's Multi-donor Trust Fund Office (MDTF Office) to serve as the Administrative Agent (AA) for the Fund in accordance with the terms and conditions set out in this TOR and further specified in the MOU entered into between the AA and the Participating UN Organizations. The Participating UN Organizations assume full programmatic and financial accountability for the funds disbursed to them by the AA. This appointment will continue until it expires, or is terminated in accordance with the Fund.

The Fund Steering Committee may request any of the Participating UN Organizations to perform additional tasks in support of the fund that are not related to the AA functions and are subject to availability of funds. Costs for such tasks will be agreed upon in advance and with the approval of the Steering Committee and charged to the Fund as direct costs.

2.3.2. Contributions to the Iraq UNDAF Fund

Contributions to the Fund may be accepted from, among others, GoI as well as governments of Member States of the UN or from intergovernmental or non-governmental organizations, International Financial Institutions (IFIs), foundations, or from private sources. Engagement of the private sector is viewed as vital, not only in the industrial sectors, but also as part of the private sector's emerging role under corporate social responsibility. Acceptance of funds from the private sector will be guided by criteria stipulated by the UNCT, agency specific guidelines, and

the UN system-wide guidelines on cooperation between the UN and Business Community (see the UN Secretary General's guidelines (<http://www.un.org/partners/business/otherpages/guide.htm>)).

Contributions to the Fund may be accepted in fully convertible currencies. Such contributions shall be deposited in the bank accounts designated by the AA. The value of a contribution-deposit, if made in other than United States dollars, shall be determined by applying the UN operational rate of exchange in effect on the date of payment.

In order to effectively respond to national priorities in a flexible and adaptive manner, the guiding principle for resource mobilization under the multi-donor trust fund is that donors are encouraged to contribute with multi-year unearmarked resources in accordance with the UNDAF priority areas. However, the donors may also earmark funds to UNDAF priority areas and/ or a Participating UN Organization.

2.3.3. Funding Eligibility under the extended Iraq UNDAF Fund

UN Organizations will sign a reviewed standard MOU with the AA setting out the terms and conditions under which the AA and the Participating UN Organizations are eligible to receive funds from the Fund. Eligible projects and JPs that are in line with the new UNDAF priorities and/or in the final phase of implementation and requiring additional funding and are endorsed by the UNDAF Programme Working Group (PWG) may be considered for approval by the Fund's Steering Committee for implementation by the Participating UN Organizations. Non-UN entities that are members of the UNCT, such as the IOM, and have international character, financial rules and regulations that are comparable to the UN may also become Participating Organizations by concluding a separate MOU with the AA.

NGO partners and other entities will have access to the Fund through the Participating UN Organizations, in which case the latter will utilize their standard NGO cooperation modalities for this purpose.

2.3.4. Utilization of the Iraq UNDAF Fund

The Fund will be utilized for the purpose of meeting the unfunded costs of projects and JPs, including new initiatives responding to emerging national needs under the new UNDAF. Details of such JPs, including respective budgets and implementation partners will be set out in the relevant Participating UN Organizations' Standard Joint Programme Documents.

In conformity with the UNDG Guidelines on JPs, the AA and Participating UN Organizations will be entitled to deduct their indirect costs on contributions received. The AA fee will be 1%. The fee will be deducted from the contributions to the Fund at the time they are deposited. The indirect costs (programme support costs) of the Participating UN Organizations will be 7% of expenditures, in accordance with the UN General Assembly resolution 62/208 (see 2007 Triennial Comprehensive Policy Review principle of full cost recovery). All other costs incurred by each Participating UN Organization in carrying out the activities for which it is responsible under the Fund will be recovered as direct costs.

Each Participating UN Organization will establish a separate ledger account under its financial regulations and rules for the receipt and administration of the funds disbursed to it by the AA from the Fund Account. Each Participating UN Organization will assume full programmatic and financial accountability for the funds disbursed to it by the AA. Programme/ project level management, procurement and expenditures will be governed by the regulations, rules and directives of the respective Participating UN Organizations.

As an exceptional measure, particularly during the start-up phase of the Fund, subject to conformity with their financial regulations, rules and directives, Participating UN Organizations may elect to start implementation of programmatic activities in advance of receipt of initial or subsequent transfers from the Fund Account by using their own resources. Such advance activities will be undertaken in agreement with the UNDAF Steering Committee on the basis of funds it has or will allocate or approve for implementation by the particular Participating UN Organization and following receipt by the AA of an official commitment. Participating UN Organizations will be solely responsible for decisions to initiate such advance activities or other activities outside the parameters set forth above.

3. Governance and Other Arrangements

The Fund governance arrangement, under which it operates, is described below and is shown in Annex 1. The governance arrangements for the Fund, to the extent possible, are based on the UNDAF 2015-2019 coordination structures in an effort to avoid duplication and encourage harmonization. Therefore, the Fund will utilize the UNDAF arrangements below while ensuring that the Fund management, oversight and other functions are equally provided for within the scope of the various structures ToR.

3.1. The UNDAF High Level Committee

The joint High Level Committee (HLC) has been formed by the UNCT and the Government of Iraq to provide the overall direction of the UN-GOI development partnership. The HLC, Co-Chaired by the Deputy Prime Minister and the Deputy Special Representative of the Secretary-General (Development & Humanitarian/UN Resident Coordinator, RC) will periodically review achievements and strategic management issues arising from the implementation of the UNDAF, and will take decisions on any adjustments of direction and future areas of focus required to enable the partnership to achieve agreed results. Membership will consist of UN Heads of Agency (HoAs), and high level representatives of the Ministry of Planning (MoP), the Ministry of Finance (MoF), the Prime Minister's Advisory Council (PMAC), and the Council of Ministers Secretariat (CoMSec).

Based on the strategic directions provided by the HLC, a UNDAF Steering Committee (SC) will oversight the UNDAF Fund. The SC is co-chaired by the UN Resident Coordinator on behalf of the UNCT and the representative from the MoP on behalf of the GoI. In addition, HoAs implementing the UNDAF will have permanent representation in the Fund SC.

The Fund SC will also have annual rotational membership from two representatives from donors that have contributed to the Fund.

Cost sharing of resources will be promoted to implement the UNDAF work plan. The Fund SC will ensure projects and JPs are designed and implemented in line with the Paris Principles, and that the GoI-UNCT strategic partnership will maximize the UNCT's contribution towards achieving MDG-related national priorities. The detailed Terms of References for the Fund SC has been developed upon establishment of the Fund in 2011² and will be revised to reflect the UNDAF 2015-2019 priorities. The following responsibilities specifically associated with the management of the Fund will be assumed by the UNDAF Fund SC:

² Iraq United Nations Development Assistance Framework (UNDAF) Fund Steering Committee, Terms of References.

- Develop and approve the Fund SC ToR and Rules of Procedures, based on MDTF generic SC ToR, and update and modify as necessary including addressing procedures for extensions of programme/ project duration, budget revisions and monitoring implementation;
- Review and approve criteria for allocation of available un-earmarked Fund resources as well as disbursement of Fund resources ensuring allocations are aligned with UNDAF priorities in line with national priorities;
- Approve allocations for JPs/ projects proposed by the PWGs;
- Ensure coordination across the UNDAF PWGs for programmatic synergies and complementarities and to avoid overlaps;
- Provide oversight of the Fund utilization including monitoring of the implementation on a regular basis to ensure that funds disbursement and utilization takes place within the agreed upon timeframe;
- Ensure appropriate consultative processes take place with key stakeholders at the country level through the Fund, so as to avoid programmatic duplication or overlap between the Fund and other funding mechanisms;
- Review and approve periodic progress reports (programmatic and financial) consolidated by the AA, based on the progress reports submitted by the Participating UN Organizations. Consolidated annual reports should include a section on the PWGs' achievements;
- Review findings of summary audit reports consolidated by the internal audit service of the AA and follow-up on recommended actions having Fund-wide implications;
- Agree on the scope and frequency of independent evaluations and/or lessons learned of the Fund, and review respective draft/ final reports ensuring implementation of recommendations.

3.2. The Resident Coordinator and the UN Country Team

The overall management of the Fund will be led and coordinated by the RC, who, in consultation with the UNCT, will be responsible for:

- Strategic orientation of the Fund on the basis of the UNDAF Results Framework and the UNDAF Work Plan agreed with the GoI;
- Mobilizing resources for the Fund;
- Promoting and advocating a balanced approach in the allocation of resources to the respective JPs/ projects;
- Instructing the AA to transfer the approved allocation of funds to Participating UN Organizations;
- Promoting synergies between PWGs to ensure coherence of UNDAF programming initiatives.

3.3. The Fund Secretariat

The Fund Secretariat will support the Fund SC and will be based within the RC Office. Costs for such tasks will be agreed in advance and with the approval of the Fund SC and charged to the Fund as direct costs.

The Fund Secretariat shall be responsible for:

- Logistical arrangements required to facilitate the Fund SC meetings, including the preparation of the agenda and minutes, sharing information on behalf of the co-chairs, distribution of documents, etc;
- Documenting, communicating and ensuring follow-up of the Fund SC's decisions;
- Assisting the Fund SC co-chairs in following up on group actions and decisions, and in communicating important milestones;

- Tracking the Fund SC approvals, allocations and implementation progress and identify challenges to be reported to the Fund SC on a quarterly basis;
- Coordinate with the PWGs for ensuring programmatic synergies across UNDAF priorities and between programmes/ projects and the UNDAF and the UNDAF priorities;
- Reviewing and analysing programme/ project proposals received through PWGs from Participating UN Organizations;
- Periodically reviewing the ToR of the Fund SC and recommending changes or revisions to the SC;
- Promoting the use of harmonized procedures and policies in line with UNDG guidelines on JPs for reduced transaction cost and operational effectiveness.

3.4. The UNDAF Programme Working Group

The UNCT and GOI will jointly manage the UNDAF through a Programme Working Group comprised of all Agencies, Ministries and other partners contributing to the achievement of the UNDAF outcomes and sub-outcomes. The group will be responsible for managing the collective effort toward outcome achievement. It will rely on regular inputs from a Monitoring and Evaluation (M&E) Group for evidence-based decision-making. It will report every six months to the High Level Committee and, where necessary, it will propose revisions of strategies or outcomes to the High Level Committee.

The PWG will be responsible for the following activities in relation to the Fund:

- Prioritization, formulation, implementation of, and reporting on JPs/ projects developed in line with UNDAF priorities and the UNDG guidelines. The JPs/ projects will reflect the UN's programming principles and will ensure the mainstreaming of cross-cutting themes, including the Millennium Declaration and MDGs, youth, gender, peace building and reconciliation, and employment and decent work approach;
- Vet the technical quality of JP/ project proposals and review compliance with established UNDAF priority outcomes and outputs;
- Confirming JP proposals have been requested by the relevant GoI counterpart Ministries or institutions;
- Liaising with the Fund Secretariat to ensure availability of funding;
- Ensuring UN wide consistency and quality control of programmes/ projects submitted to the Fund SC;
- Contribute to UNDAF implementation through the development of JPs/ projects with the Fund's resources;
- Facilitate coordination across the UNDAF PWGs for greater programmatic synergies;
- Preparing annual PWGs progress reports for incorporation into annual consolidated Fund level reports prepared by the AA as well as reviewing and approving the consolidated annual and other progress reports submitted by the AA.

3.5. The Joint Programme Groups

Additional trust funds will be established, including at governorate level. For the governance of each of these funds, Joint government-UN groups will be established. The groups will be responsible for management of implementation, and allocation of resources, toward fund objectives. As the objectives of the funds should be consistent with the UNDAF outcomes, these groups may be sub-sets of the Programme Working Group. Multi-agency groups will also be formed with national partners on an ad hoc basis. They may be organized whenever several agencies are working on Joint Programmes around common sub-outcomes or outputs, or collaborating in

specific geographic areas. These will be operational groups for implementation management, and they will be responsible for achievement of the programme goals.

3.6. Administrative Agent

On behalf of the Participating UN Organizations, the AA will carry out the following functions:

- Receipt, administration and management of contributions from donors;
- Administer such funds received, in accordance with this MOU including the provisions relating to the Fund closure and related matters;
- Subject to availability of funds, disburse such funds to each of the Participating UN Organizations in accordance with instructions from the Fund SC, taking into account the budget set out in the approved programmatic document , as amended in writing from time to time by the Fund SC;
- Consolidate statements and reports, based on submissions provided to the AA by each Participating UN Organization, as set forth in the TOR, and provide these to each donor that has contributed to the Fund Account and to the Fund SC in accordance with SAA and MOU;
- Provide final reporting, including notification that the Fund has been fully expended or has been wound up in accordance with the Fund TOR, in accordance with Section 6 below;
- Disburse funds to any Participating UN Organization for any additional costs of the task that the Steering Committee may decide to allocate (as referred to in Section 2.3.1) in accordance with TOR.

In accordance with the UNDG AA Protocol, the AA will maintain a clear delineation, including distinct reporting lines and an accountability framework, between its functions as an AA and its functions as a Participating UN Organization.

4. Monitoring and Evaluation

The UNCT and partners will monitor and report on UNDAF 2015-2019 achievements and implementation issues on an ongoing basis, using a simplified set of target indicators. A Monitoring and Evaluation Group (M&E Group) was reconstituted in January 2014. It participated actively in the design of the UNDAF and was responsible for the identification and refinement of the UNDAF indicators which it will now monitor. This multi-Agency group of M&E and senior programme staff is co-chaired by the UN Integrated Coordination Office for Development and Humanitarian Affairs (ICODHA) and the Iraq Ministry of Planning (MOP).

The M&E Group is responsible for proposing and refining Indicators for the UNDAF Outcomes and sub-Outcomes (including Outcomes of Trust Funds), monitoring and evaluating progress toward their achievement, and recommending remedial actions to the Programme Working Group and the High-Level Committee. It tracks progress towards the results agreed in the UNDAF Results Matrix, and checks if the assumptions made and risks identified at the design stage are still valid or need to be reviewed. At the annual review (or more frequently, as needed) it makes proposals to the UNCT and implementing partners to make mid-course corrections as an integral part of programme management.

The M&E Group will provide regular assessments of progress towards the Outcomes in the Results Matrix. Throughout the UNDAF cycle it will continue to identify partners' capacity development needs, particularly for

data collection, analysis, monitoring and reporting. It will provide results-based reporting on UNDAF achievements. Every agency will allocate a portion of the time of its M&E staff to UNDAF monitoring.

4.1. Audit

The AA and Participating UN Organizations will be audited in accordance with their own Financial Regulations and Rules. In addition, the Fund's JPs/ projects implemented by the Participating UN Organizations may be audited in accordance with the Framework for Auditing Multi-Donor Trust Funds which has been agreed to by the Internal Audit Services of Participating UN Organizations and endorsed by the UNDG in September 2007.

4.2. Reporting

For each JP approved for funding by the Fund SC, each Participating UN Organization will provide the AA with the following statements and reports prepared in accordance with the accounting and reporting procedures applicable to the Participating UN Organization concerned, as set forth in the TOR.

4.3. Participating UN Organizations

- (a) Annual narrative progress reports, to be provided no later than three months (31 March) after the end of the calendar year;
- (b) Annual financial statements and reports as of 31 December with respect to the funds disbursed to it from the Fund Account, to be provided no later than four months (30 April) after the end of the calendar year;
- (c) Final narrative reports, after the completion of the activities in the approved programmatic document and including the final year of the activities in the approved programmatic document, to be provided no later than four months (30 April) of the year following the financial closing of the Fund. The final report will provide a summary of results and achievements; and
- (d) Certified final financial statements and final financial reports after the completion of the activities in the approved programmatic document and including the final year of the activities in the approved programmatic document, to be provided no later than six months (30 June) of the year following the financial closing of the Fund.

4.4. Administrative Agent

The AA will prepare consolidated narrative progress and financial reports, based on the reports referred to in section 6.1 above and will provide (a) and (b) by 31 May and (c) and (d) by 31 July to the Fund Steering Committee and to Donors that have contributed to the Fund.

The AA will also provide the Fund Steering Committee and the Participating UN Organizations with the following statements on its activities as AA:

- (a) Certified annual financial statement ("Source and Use of Funds" as defined by UNDG guidelines) to be provided no later than five months (31 May) after the end of the calendar year; and
- (b) Certified final financial statement ("Source and Use of Funds") to be provided no later than seven months (31 July) of the year following the financial closing of the Fund.

Consolidated reports and related documents will be posted on the website of the AA (<http://mdtf.undp.org>) periodically.

5. Public Disclosure

The AA in consultation with the Participating UN Organizations will ensure that decisions regarding the review and approval of the Fund as well as periodic reports on the progress of implementation of the Fund, associated external evaluation are posted for public information on the websites of the AA (<http://mdtf.undp.org>). Such reports and documents may include the Fund SC approved programmes/ projects, programmes/ projects awaiting approval, fund level annual financial and progress reports and external evaluations, as appropriate

6. Termination of the Fund

The Fund will continue until the Fund End Date of 31 December 2016. The final date for approval of new JPs/ projects, final date for transfer of new funds and for operational closure will be established based on the Fund End Date.

The Fund termination date will be upon completion of all programmes/ projects funded through the Fund and after satisfaction of all commitments and liabilities. Notwithstanding the completion of the programmes/ projects financed from the Fund, any unutilized balances will continue to be held in the Fund Account until all commitments and liabilities incurred in implementation of the programmes/ projects have been satisfied and programme/ project activities have been brought to an orderly conclusion. Any balance remaining in the Fund Account or in the individual Participating UN Organizations' separate ledger accounts upon winding up of the Fund will be used for a purpose mutually agreed upon with the Fund Steering Committee or returned to the Donor(s) as agreed upon by the Fund Steering Committee.

7. Resource Requirements

The purpose of the Fund is to maintain a flexible mechanism that may pool donor contributions for unfunded projects/ programmes in line with UNDAF 2015-2019 Priority Areas.

Table below provides an overview of the estimated UNCT contributions in programming toward the UNDAF 2015-2019 Priority Areas as well as the resources that need to be mobilized during the five year UNDAF implementation period. In consultation with UNCT, the RCO will develop a Resource Mobilization Strategy to mobilize funds for the implementation of the UNDAF.

Table: Estimated UNDAF 2015-2019 Resource Requirements by Priority Area (US\$ in million)*

UN Agency	Priority A:	Priority B:	Total	Funds available	Resources to mobilised
WFP	15,000,000	9,000,000	24,000,000	0	24,000,000
UNDP	163,000,000	125,500,000	288,500,000	55,695,417	232,804,583
UNICEF	44,900,000	67,600,000	112,500,000	0	112,500,000
UNHABITAT	0	16,350,000	16,350,000	0	16,350,000
FAO	0	79,000,000	79,000,000	900,000	78,100,000
UN-WOMEN	2,000,000	2,850,000	4,850,000	180,000	4,670,000
UNFPA	14,500,000	5,500,000	20,000,000	10,000,000	10,000,000
ILO	4,000,000	34,000,000	38,000,000	900,000	37,100,000
UNHCR	32,550,000	74,791,105	107,341,105	20,285,109	87,055,996
UNESCO	38,064,014	27,789,000	65,853,014	16,341,958	49,511,056
UNOPS	0	0	0	0	0
WHO	1,800,000	4,830,000	6,630,000	4,420,000	2,210,000
UNIDO	0	5,000,000	5,000,000	1,000,000	4,000,000
UNODC	30,000,000	0	30,000,000	4,500,000	25,500,000
UNEP	4,700,000	8,000,000	12,700,000	5,520,000	7,180,000
ESCWA	400,000	300,000	700,000	152,000	548,000
IOM	12,000,000	14,500,000	26,500,000	16,500,000	10,000,000
UNCTAD	0	0	0	0	0
Total	362,914,014	475,010,105	837,924,119	136,394,484	701,529,635

* Status as of October 2010

** Total funds available as of October 2010 include approximately USD 208 million worth projects and programmes which will carry over to the UNDAF programming period.

8. Visibility & Joint Communication

Each Participating UN Organization will take appropriate measures to publicize the Fund and to give due credit to the other Participating UN Organizations. Information given to the press, to the beneficiaries of the Fund, all related publicity material, official notices, reports and publications, will acknowledge the role of the host Government, the donors, the Participating UN Organizations, the AA and any other relevant entities. In particular, the AA will include and ensure due recognition of the role of each Participating UN Organization and national partner in all external communications relating to the Fund.

The AA in consultation with the Participating UN Organizations will ensure that decisions regarding the review and approval of the Fund as well as periodic reports on the progress of implementation of the Fund, associated external evaluation are posted, where appropriate, for public information on the websites of UN in Iraq

(<http://iq.one.un.org>) and the AA (<mdtf.undp.org>). Such reports and documents may include Steering Committee approved programmes and programmes awaiting approval, fund level annual financial and progress reports and external evaluations, as appropriate.

Annexes

Annex 1: Governance Structure for the Iraq UNDAF Fund

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