

**Consolidated Annual Financial  
Report of the Administrative Agent  
of  
the Rwanda One UN Fund**

**for the period 1 January to 31 December 2014**

**Multi-Partner Trust Fund Office  
Bureau of Management  
United Nations Development Programme  
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)**

## PARTICIPATING ORGANIZATIONS



Economic Commission for Africa



Food and Agriculture Organization



International Labour Organization



International Organization for Migration



International Trade Centre



Joint United Nations Programme on HIV/AIDS



United Nations Capital Development Fund



UN Conference on Trade and Development



United Nations Development Programme



United Nations Volunteers Programme



United Nations Environment Programme



United Nations Educational, Scientific and Cultural Organization

## CONTRIBUTORS



DEPARTMENT FOR INT'L DEVELOPMENT (DFID)



Delivering Results Together



Expanded DaO Funding Window



NETHERLANDS, Government of



NORWAY, Government of



SWEDISH INT'L DEVELOPMENT COOPERATION



SPAIN, Government of



SWEDEN, Government of



United Nations Population Fund



UN Centre for Human Settlement



UN High Commissioner for Refugees



United Nations Children's Fund



UN Industrial Development Organization



United Nations Entity for Gender Equality and the Empowerment of Women



World Food Programme



World Health Organization

## DEFINITIONS

### **Allocation**

Amount approved by the Steering Committee for a project/programme.

### **Approved Project/Programme**

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

### **Contributor Commitment**

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

### **Contributor Deposit**

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

### **Delivery Rate**

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

### **Indirect Support Costs**

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

### **Net Funded Amount**

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

### **Participating Organization**

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

### **Project Expenditure**

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

### **Project Financial Closure**

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

### **Project Operational Closure**

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

### **Project Start Date**

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

### **Total Approved Budget**

This represents the cumulative amount of allocations approved by the Steering Committee.

### **US Dollar Amount**

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

## 2014 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the Rwanda One UN Fund using the pass-through funding modality as of 31 December 2014. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <http://mptf.undp.org/factsheet/fund/RW100>.

### 1. SOURCES AND USES OF FUNDS

As of 31 December 2014, 8 contributors have deposited US\$ 94,115,809 in contributions and US\$ 1,040,492 has been earned in interest,

bringing the cumulative source of funds to US\$ 95,156,301.

Of this amount, US\$ 77,368,087 has been transferred to 20 Participating Organizations, of which US\$ 67,783,961 has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 941,158. Table 1 provides an overview of the overall sources, uses, and balance of the Rwanda One UN Fund as of 31 December 2014.

**Table 1. Financial Overview, as of 31 December 2014 (in US Dollars)**

	Annual 2013	Annual 2014	Cumulative
<b>Sources of Funds</b>			
Gross Contributions	11,290,247	11,250,800	94,115,809
Fund Earned Interest and Investment Income	15,343	7,929	917,778
Interest Income received from Participating Organizations	3,508	2,222	122,714
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Revenues	-	-	-
<b>Total: Sources of Funds</b>	<b>11,309,098</b>	<b>11,260,951</b>	<b>95,156,301</b>
<b>Use of Funds</b>			
Transfers to Participating Organizations	6,834,607	11,569,510	77,368,087
Refunds received from Participating Organizations	(103,044)	(27)	(455,571)
<b>Net Funded Amount to Participating Organizations</b>	<b>6,731,563</b>	<b>11,569,483</b>	<b>76,912,516</b>
Administrative Agent Fees	112,902	112,508	941,158
Direct Costs: (Steering Committee, Secretariat...etc.)	4,977,083	250,000	12,373,515
Bank Charges	388	244	2,138
Other Expenditures	-	-	-
<b>Total: Uses of Funds</b>	<b>11,821,936</b>	<b>11,932,235</b>	<b>90,229,328</b>
<b>Change in Fund cash balance with Administrative Agent</b>	<b>(512,838)</b>	<b>(671,283)</b>	<b>4,926,973</b>
Opening Fund balance (1 January)	6,111,095	5,598,256	-
<b>Closing Fund balance (31 December)</b>	<b>5,598,256</b>	<b>4,926,973</b>	<b>4,926,973</b>
Net Funded Amount to Participating Organizations	6,731,563	11,569,483	76,912,516
Participating Organizations' Expenditure	10,376,008	7,160,544	67,783,961
<b>Balance of Funds with Participating Organizations</b>			<b>9,128,556</b>

## 2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December 2014.

**Table 2. Contributors' Deposits, as of 31 December 2014 (in US Dollars)**

Contributors	Prior Years as of 31-Dec-2013	Current Year Jan-Dec-2014	Total
DEPARTMENT FOR INT'L DEVELOPMENT (DFID)	10,499,650	-	10,499,650
Delivering Results Together	-	800,000	800,000
Expanded DaO Funding Window	41,075,000	-	41,075,000
NETHERLANDS, Government of	6,874,997	770,000	7,644,997
NORWAY, Government of	3,661,542	-	3,661,542
SWEDISH INT'L DEVELOPMENT COOPERATION	4,189,020	-	4,189,020
SPAIN, Government of	6,000,000	-	6,000,000
SWEDEN, Government of	10,564,800	9,680,800	20,245,600
<b>Grand Total</b>	<b>82,865,009</b>	<b>11,250,800</b>	<b>94,115,809</b>

### 3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent ('Fund earned interest'), and 2) on the balance of funds held by the Participating Organizations ('Agency earned interest') where their Financial Regulations and Rules allow return of interest

to the AA. As of 31 December 2014, Fund earned interest amounts to US\$ 917,778 and interest received from Participating Organizations amounts to US\$ 122,714, bringing the cumulative interest received to US\$ 1,040,492. Details are provided in the table below.

**Table 3. Sources of Interest and Investment Income, as of 31 December 2014 (in US Dollars)**

Interest Earned	Prior Years as of 31-Dec-2013	Current Year Jan-Dec-2014	Total
<b>Administrative Agent</b>			
Fund Earned Interest and Investment Income	909,849	7,929	917,778
<b>Total: Fund Earned Interest</b>	<b>909,849</b>	<b>7,929</b>	<b>917,778</b>
<b>Participating Organization</b>			
UNDP	45,275		45,275
UNIDO	31,741	1,115	32,856
UNFPA	19,899		19,899
UNWOMEN	11,100		11,100
UNCTAD	4,040		4,040
UNESCO	8,436	1,107	9,543
<b>Total: Agency earned interest</b>	<b>120,492</b>	<b>2,222</b>	<b>122,714</b>
<b>Grand Total</b>	<b>1,030,341</b>	<b>10,151</b>	<b>1,040,492</b>

#### 4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2014, the AA has transferred US\$ **77,368,087** to 20 Participating Organizations (see list below).

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

**Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2014 (in US Dollars)**

Participating Organization	Prior Years as of 31-Dec-2013			Current Year Jan-Dec-2014			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
ECA	1,842,144		1,842,144				1,842,144		1,842,144
FAO	3,413,226		3,413,226	311,904		311,904	3,725,130		3,725,130
ILO	1,415,000		1,415,000	400,000		400,000	1,815,000		1,815,000
IOM				617,807		617,807	617,807		617,807
ITC				131,075		131,075	131,075		131,075
UNAIDS	828,116		828,116				828,116		828,116
UNCDF	190,388		190,388				190,388		190,388
UNCTAD	655,693		655,693	110,500		110,500	766,193		766,193
UNDP	12,550,640	(452,500)	12,098,140	4,352,695		4,352,695	16,903,335	(452,500)	16,450,835
UNDP(UNV)	168,678		168,678	13,375		13,375	182,053		182,053
UNEP	318,282		318,282	80,000		80,000	398,282		398,282
UNESCO	1,937,982	(3,044)	1,934,938	49,200		49,200	1,987,182	(3,044)	1,984,138
UNFPA <sup>1</sup>	10,301,021		10,301,021	1,363,350		1,363,350	11,664,371		11,664,371
UNHABITAT	2,017,323		2,017,323	1,334,760		1,334,760	3,352,083		3,352,083
UNHCR	3,330,656		3,330,656	804,012		804,012	4,134,668		4,134,668
UNICEF	11,251,814		11,251,814	282,533	(27)	282,506	11,534,347	(27)	11,534,320
UNIDO	3,309,875		3,309,875	107,000		107,000	3,416,875		3,416,875
UNWOMEN	3,616,900		3,616,900	936,568		936,568	4,553,468		4,553,468
WFP	4,495,306		4,495,306	674,731		674,731	5,170,037		5,170,037
WHO	4,155,535		4,155,535				4,155,535		4,155,535
<b>Grand Total</b>	<b>65,798,577</b>	<b>(455,544)</b>	<b>65,343,033</b>	<b>11,569,510</b>	<b>(27)</b>	<b>11,569,483</b>	<b>77,368,087</b>	<b>(455,571)</b>	<b>76,912,516</b>

<sup>1</sup> The net funded amount of US\$ 1,363,350 seems to be understated. UNFPA is communicating with their Headquarters to correct the figure.



## 5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year **2014** were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

## 5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

As shown in table below, the cumulative net funded amount is US\$ **76,912,516** and cumulative expenditures reported by the Participating Organizations amount to US\$ **67,783,961**. This equates to an overall Fund expenditure delivery rate of **88** percent. Twelve of the twenty Participating Organizations had delivery rates exceeding 90 percent.

**Table 5. Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2014 (in US Dollars)**

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2013	Current Year Jan-Dec-2014	Cumulative	
ECA	2,125,579	1,842,144	1,733,018	89,228	1,822,246	98.92
FAO	4,874,387	3,725,130	3,382,129	2,162	3,384,291	90.85
ILO	2,348,622	1,815,000	1,370,618	62,333	1,432,951	78.95
IOM	617,807	617,807		3,205	3,205	0.52
ITC	131,075	131,075		116,812	116,812	89.12
UNAIDS	1,581,059	828,116	729,621	98,197	827,819	99.96
UNCDF	248,799	190,388	190,191		190,191	99.90
UNCTAD	981,498	766,193	597,219	96,692	693,911	90.57
UNDP	21,194,241	16,450,835	9,427,268	3,858,130	13,285,397	80.76
UNDP(UNV)	315,973	182,053	47,611		47,611	26.15
UNEP	458,677	398,282	212,355		212,355	53.32
UNESCO	2,555,653	1,984,138	1,732,648	57,059	1,789,707	90.20
UNFPA <sup>2</sup>	13,310,920	11,664,371	10,127,329	589,209	10,716,537	91.87
UNHABITAT	4,230,569	3,352,083	1,757,220	351,393	2,108,613	62.90
UNHCR	5,026,794	4,134,668	3,330,656	510,733	3,841,389	92.91
UNICEF	12,856,412	11,534,320	11,174,175	75,210	11,249,385	97.53
UNIDO	4,508,441	3,416,875	3,020,598	102,015	3,122,613	91.39
UNWOMEN	5,011,137	4,553,468	3,400,954	557,093	3,958,048	86.92
WFP	6,175,208	5,170,037	4,255,527	576,652	4,832,180	93.47
WHO	5,735,202	4,155,535	4,134,279	14,420	4,148,700	99.84
<b>Grand Total</b>	<b>94,288,052</b>	<b>76,912,516</b>	<b>60,623,417</b>	<b>7,160,544</b>	<b>67,783,961</b>	<b>88.13</b>

<sup>2</sup> The expenditure amount of US\$ 589,209 seems to be understated. UNFPA is communicating with their Headquarters to correct the figure.

## 5.2 EXPENDITURE BY UNDAF OUTCOME AREA]

Table 6 displays the net funded amounts, expenditures incurred and the financial delivery rates by UNDAF Outcome Area.

**Table 6. Expenditure by UNDAF Outcome, as of 31 December 2014 (in US Dollars)**

Country/Sector	Prior Years as of 31-Dec-2013		Current Year Jan-Dec-2014		Total		Delivery Rate %
	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	
<b>Rwanda</b>							
DRG1 Economic Transformation			5,143,714	2,479,521	5,143,714	2,479,521	48.20
DRG2 Accountable Governance			4,153,756	1,945,580	4,153,756	1,945,580	46.84
DRG3 Human Development			3,944,992	1,212,699	3,944,992	1,212,699	30.74
DRG4 Response & Disaster Mgt			805,604	460,506	805,604	460,506	57.16
Education and Skills	11,590,986	11,548,371		(4,245)	11,590,986	11,544,126	99.60
Environment & Natural Res	5,198,965	5,024,578		353,103	5,198,965	5,377,681	103.44
Governance	21,352,135	18,008,832	(2,478,556)	202,040	18,873,579	18,210,872	96.49
Growth & Soc Protection	14,314,993	13,454,486		281,753	14,314,993	13,736,239	95.96
Health, Population	7,197,430	7,072,536		101,682	7,197,430	7,174,219	99.68
National HIV & AIDS	5,688,525	5,514,614	(27)	127,904	5,688,498	5,642,518	99.19
<b>Rwanda Total:</b>	<b>65,343,033</b>	<b>60,623,417</b>	<b>11,569,483</b>	<b>7,160,544</b>	<b>76,912,516</b>	<b>67,783,961</b>	<b>88.13</b>
<b>Grand Total:</b>	<b>65,343,033</b>	<b>60,623,417</b>	<b>11,569,483</b>	<b>7,160,544</b>	<b>76,912,516</b>	<b>67,783,961</b>	<b>88.13</b>

## 5.4 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executive Board (CEB) modified these categories as a result of IPSAS adoption to comprise eight categories. All expenditure incurred prior to 1 January 2012 have been reported in the old categories; post 1 January 2012 all expenditure are reported in the new eight categories. The old and new categories are noted to the right.

Table 7 reflects expenditure reported in the UNDG expense categories. Where the Fund has been operational pre and post 1 January 2012, the expenditures are reported using both categories. Where a Fund became operational post 1 January 2012, only the new categories are used.

### 2012 CEB Expense Categories

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

### 2006 UNDG Expense Categories

1. Supplies, commodities, equipment & transport
2. Personnel
3. Training counterparts
4. Contracts
5. Other direct costs
6. Indirect costs

**Table 7. Expenditure by UNDG Budget Category, as of 31 December 2014 (in US Dollars)**

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2013	Current Year Jan-Dec-2014	Total	
Supplies, Commodities, Equipment and Transport (Old)	8,169,392	-	8,169,392	12.88
Personnel (Old)	10,074,933	-	10,074,933	15.88
Training of Counterparts (Old)	1,535,280	-	1,535,280	2.42
Contracts (Old)	15,349,873	-	15,349,873	24.19
Other direct costs (Old)	3,305,053	-	3,305,053	5.21
Staff & Personnel Cost (New)	3,352,450	1,055,929	4,408,378	6.95
Suppl, Comm, Materials (New)	1,562,242	557,700	2,119,941	3.34
Equip, Veh, Furn, Depn (New)	678,746	150,261	829,008	1.31
Contractual Services (New)	5,718,454	3,114,889	8,833,344	13.92
Travel (New)	754,965	210,895	965,860	1.52
Transfers and Grants (New)	3,627,078	475,972	4,103,049	6.47
General Operating (New)	2,401,796	1,351,131	3,752,927	5.92
<b>Programme Costs Total</b>	<b>56,530,262</b>	<b>6,916,777</b>	<b>63,447,038</b>	<b>100.00</b>
<sup>1</sup> Indirect Support Costs Total	4,093,155	243,767	4,336,922	6.84
<b>Total</b>	<b>60,623,417</b>	<b>7,160,544</b>	<b>67,783,961</b>	

<sup>1</sup> **Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

## 6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2014, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **112,508** was deducted in AA-fees. Cumulatively, as of 31 December 2014, US\$ **941,158** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **243,767** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **4,336,922** as of 31 December 2014.

## 7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.

## 8. DIRECT COSTS

The Fund governance mechanism may approve an allocation to a Participating Organization to cover costs associated with Secretariat services and overall coordination, as well as Fund level reviews and evaluations. These allocations are referred to as 'direct costs'. In 2014, direct costs amounting to US\$ 250,000.