



Submission Form
To
UN Management Committee for the Central Fund for Influenza Action

To be completed by the Secretariat of the Management Committee	
Meeting No: 3	Date of Meeting: 12 July 2007
Item No: 200704 <i>CFIA/A-3</i>	Support to Coordination of Avian and Human Influenza Activities

(To be completed by the Participating Un or eligible Partner Organisation)

To: UN Management Committee for the CFIA	Date of Submission: 22 June 2006
From: UN / Eligible Partner Participating UNDP	Contact: Telephone number, email Claudine Gonsalves 822 Second Avenue, NY, NY 10017 212 906 5899 claudine.gonsalves@undp.org
National Authority <input type="checkbox"/> Endorsement <input checked="" type="checkbox"/> Comments UNDP is requesting funds for coordination in support of the efforts of national authorities.	Contact: Telephone number, email
Proposed submission, if approved would result in: <input checked="" type="checkbox"/> Continuation of existing programme/project <input checked="" type="checkbox"/> New programme/project <input type="checkbox"/> Other (explain)	Proposed submission resulted from: <input checked="" type="checkbox"/> National Authorities request <input checked="" type="checkbox"/> UN Agency/eligible Partner initiative within UN Consolidated Action Plan <input type="checkbox"/> NGO or other agency Request <input type="checkbox"/> Other (explain)
Programme/project Title: Support to Coordination of Avian and Human Influenza Activities	
Category of project: Joint programming	
Amount of CFIA funds requested for Proposed Programme/project: US \$ 500,000.00 <i>400,000</i>	
Amount of indirect costs requested: 7 %	

1. Background

Recognizing the threats posed by avian influenza and a potential human pandemic, and acknowledging the fact that these threats go beyond the animal and human health sectors, requiring cross-sectoral, multi-disciplinary interventions, Governments have increasingly called upon UNDP to play a variety of roles with regard to prevention and preparedness. Following outbreaks late 2005 and early 2006 in South-East Asia (Cambodia, Lao PDR and Viet Nam), UNDP, in collaboration with the rest of the UNCT, and under the leadership of the RC, assisted governments to formulate joint UN/Government programmes, which served as vehicles to mobilize international and domestic resources. Based on these initial experiences, UNDP defined its niche in avian and human influenza as building capacities to better respond to the threat posed by avian influenza through support to coordinated inter-agency, inter-ministerial preparedness and response plans, as well as through support to the design and implementation of concrete multi-sectoral programmes and response mechanisms.

2. Purpose of Proposed Programme/Project

Currently, the countries of greatest concern are Egypt, Indonesia, Bangladesh and Nigeria. These countries are struggling to contain the virus and, in the case of Egypt and Indonesia, continue to see human cases of H5N1 infection. UNDP has already provided support for AHI coordination in Egypt and Indonesia and has been actively involved in strengthening the governance aspects of Nigeria's response to AHI. Support has already yielded important achievements; however, additional resources are urgently required to ensure continuity and consolidation of ongoing activities. On the African continent, critical coordination issues in Burkina Faso, Ghana and Niger need to be addressed urgently.

Project funds will be used to place Inter-Agency Coordinators in selected countries to continue support for the Resident Coordinators in countries of concern, enabling them to strengthen coordination efforts underway and to consolidate National Strategies and Sectoral Implementation Plans, thus enabling governments to mobilize required international financial resources. The Inter-Agency Coordinators will work closely with the UNCT, UNSIC and the Pandemic Influenza Contingency Team. Generic draft Terms of Reference are attached as Annex I.

3. Evaluation of Proposals

Provide concise summary evaluation of proposal against:

General principles and selection criteria		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(a)	Must be explicitly based on UN Consolidated Action Plan (UNCAP),	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(b)	Must support national strategies,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(c)	Must promote and ensure national ownership,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(d)	Must demonstrate UN's comparative advantage for specific intervention ,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(e)	The organization must have the appropriate system to deliver the intervention,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(f)	The UN response must be effective, coherent, context-sensitive, cost-efficient and the outcomes, sustainable,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(g)	Must avoid duplication of and significant overlap with the activities of other actors,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(h)	Must use strategic entry points that respond to immediate	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

	needs and yet facilitate longer-term improvements,	
(i)	Must build on existing capacities, strengths and experience,	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(j)	Must promote consultation, participation and partnerships.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Project Implementability

	2007	2008
<i>Estimated commitments (\$mill)</i>	_____	_____
<i>Estimated disbursements (\$mill)</i>	_____	_____

4. Review by Secretariat

Check on Programme/Project Proposal Format Contents

- | | |
|---|--|
| <input type="checkbox"/> Cover sheet (first page) | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <input type="checkbox"/> Logical Framework with indicators of success and timelines | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <input type="checkbox"/> Programme/Project Justification | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <input type="checkbox"/> Programme/Project Management Arrangements | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <input type="checkbox"/> Risks and Assumptions | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <input type="checkbox"/> Budget | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <input type="checkbox"/> Progress Report (for supplementary funding only) | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (not required) |

Provide concise summary assessment against:

Implementability

According to the secretariat the project is technically implementable. There are clear measurable deliverables: inter-agency coordinators in countries of concern, strengthened coordination efforts and support to national governments.

	<i>General criteria for prioritisation</i>	
(a)	Must be in line with UN Consolidated Action Plan	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Recipient Organization is unable to meet high or urgent priority needs with existing level of funding.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Need to address high priority activities that have significant impact, and by nature must address seasonal or timing imperatives and considerations.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Supports activities that are likely to improve the overall situation at national and local levels.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(f)	Does not overlap with other ongoing programmes	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

□ *Overall review of programme submission*

This proposal covers the UNDP outputs under objective 4 in the UN Consolidated Action Plan for which UNDP has been unable to find funding.

5. Decision of the UN CFIA Management Committee 12 July 2007

- Approved content and budget as submitted
- Approved for a total budget of \$400,000.00 ✓
- Approved with modification/condition on content
- Deferred
- Rejected

Reason/Comments

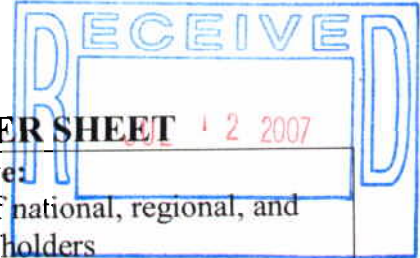
6. Action taken by the Executive Coordinator, MDTF Office, UNDP

- Project consistent with provisions of the UNDP Administrative Agent-Participating UN Organizations Memorandum of Understanding and Letter of Agreement with donors (if applicable)

18/7/07
.....
Date



CFIA PROJECT DOCUMENT COVER SHEET 12 2007

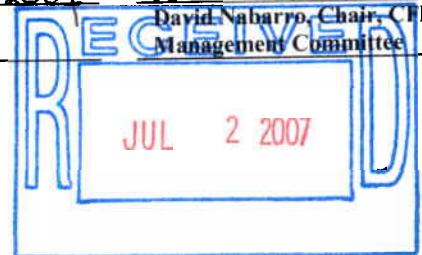


Participating UN Organization: UNDP	UN CAP objective: 4) Coordination of national, regional, and international stakeholders
Project Manager: Claudine Gonsalves 822 Second Avenue, NY, NY 10017 212 906 5899 claudine.gonsalves@undp.org	UN organization that has lead responsibilities for the objective of the UN CAP: UNDP, OCHA
Project Title: Support to Coordination of Avian and Human Influenza Activities Project Number: 200704 CFIA/A-3	Project Country and Location: Selected countries on the African and Asian continents, with a special focus on Burkina Faso, Egypt, Ghana, Niger and Indonesia
Project Description: The project aims at strengthening of national capacities to prepare for and respond to avian influenza and a human pandemic through improved coordination among national and international stakeholders.	Total Project Cost: US\$400,000.00 CFIA: US\$400,000.00 Government Input: Other: Total:
	Project Duration: twelve (12) months
UN CAP Objective (one or more of the seven objectives) and Key Immediate Objectives: 4. Coordination of national, regional and international stakeholders. To assist governments to define national capacities and processes required for the prevention of, preparation for, and response to avian influenza and a human pandemic.	
Outputs and Key Activities: Outputs - National Strategies and Implementation Plans in place and stakeholders working together on national priorities. Activities – Creation of coordination and information sharing mechanisms.	
Recommendations UN organization that has lead responsibilities for the objective of the UN CAP: OCHA: RECOMMEND with reservations. Two comments: 1) Goal should be support at country level to national preparedness (not just UNCT) - suggest that TOR reflect as result an integrated UNCT and national pandemic preparedness plan, as well as ensuring integration of pandemic preparedness into national disaster management structures. 2) Understand need to focus on priority countries, but given cross-border threats, could initiative also include neighboring countries (rather than country-specific focus only?)	

✓ On behalf of:
 UN Participating Organisation
 And/or Participating Agency
 Chair, CFIA
 Management Committee



<u>Date</u>	<u>Name/Title</u>
3 July 2007	John Chirichenion, Deputy Asst. Adm. & Senior Dep. Dir. BCPK David Nabarro, Chair, CFIA Management Committee





CFIA PROJECT DOCUMENT COVER SHEET

Participating UN Organization: UNDP	UN CAP objective: 4) Coordination of national, regional, and international stakeholders
Project Manager: Claudine Gonsalves 822 Second Avenue, NY, NY 10017 212 906 5899 claudine.gonsalves@undp.org	UN organization that has lead responsibilities for the objective of the UN CAP: UNDP, OCHA
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On behalf of:
 UN Participating Organisation
 And/or Participating Agency
 Chair, CFIA
 Management Committee



Date

Name/Title

12-7-07



LOGICAL FRAMEWORK

Project Justification

Background

Recognizing the threats posed by avian influenza and a potential human pandemic, and acknowledging the fact that these threats go beyond the animal and human health sectors, requiring cross-sectoral, multi-disciplinary interventions, Governments have increasingly called upon UNDP to play a variety of roles with regard to prevention and preparedness. Following outbreaks late 2005 and early 2006 in South-East Asia (Cambodia, Lao PDR and Viet Nam), UNDP, in collaboration with the rest of the UNCT, and under the leadership of the RC, assisted governments to formulate joint UN/Government programmes, which served as vehicles to mobilize international and domestic resources. Based on these initial experiences, UNDP defined its niche in avian and human influenza as building capacities to better respond to the threat posed by avian influenza through support to coordinated inter-agency, inter-ministerial preparedness and response plans, as well as through support to the design and implementation of concrete multi-sectoral programmes and response mechanisms.

In line with the above and in accordance with the goals of the Consolidated UN Action Plan (specifically goals 2 and 4), UNDP has provided support to countries affected by the virus, and to their neighbours, for: UN Coordination; Country Coordination; Programme Development and Resource Mobilization and; Analytical work and design of response mechanisms.

To date, UNDP has allocated approximately US\$4 million of its core resources to avian and human influenza activities. Thirty five (35) countries have received support for coordination, programme development and resource mobilization, socio-economic impact assessments and the design of response mechanisms such as compensation schemes and alternative livelihoods strategies. In addition, UNDP supports the Pandemic Influenza Contingency Team (PIC), established in June 2006. The PIC team is tasked with strengthening assistance to national pandemic preparedness, complementing assistance provided by the technical lead agencies, FAO and WHO.

During the first quarter of 2006, UNDP prepared a funding request, which was submitted to various donor missions in New York. Fundraising efforts in the Asia/Pacific region resulted in grant of approximately US\$380,000 by the Government of Australia in support of unified UN System efforts, led by Resident Coordinators in Cambodia, China, Indonesia, Lao PDR and Viet Nam.

Progress reports show that UNDP's assistance has been especially effective in preparing joint UN/Government AHI programmes (as was the case in Cameroon, Cambodia, Nigeria and Viet Nam). Also, a recent study "Coordination of Avian and Human Influenza activities", conducted by Brad Herbert Associates for UNSIC with GTZ

support (February 2007), suggests that: “The Resident Coordinator should assume the responsibility of leading the process of developing a joint program, ...”.

Project approach

Currently, the countries of greatest concern are Egypt, Indonesia, Bangladesh and Nigeria. These countries are struggling to contain the virus and, in the case of Egypt and Indonesia, continue to see human cases of H5N1 infection. UNDP has already provided support for AHI coordination in Egypt and Indonesia and has been actively involved in strengthening the governance aspects of Nigeria’s response to AHI. Support has already yielded important achievements¹; however, additional resources are urgently required to ensure continuity and consolidation of ongoing activities. On the African continent, critical coordination issues in Burkina Faso, Ghana and Niger need to be addressed urgently.

Project funds will be used to place Avian and Human Influenza (AHI) Coordinators in selected countries to continue support for the Resident Coordinators in countries of concern, enabling them to strengthen coordination efforts underway and to consolidate National Strategies and Sectoral Implementation Plans, thus enabling governments to mobilize required international financial resources. The AHI Coordinators will work closely with the UNCT, UNSIC, PIC and Government Coordination Mechanisms. Generic draft Terms of Reference are attached as Annex I.

Management arrangements

The project will be managed by UNDP’s Bureau for Crisis Prevention and Recovery (BCPR), in close consultation with the Regional Bureau for Africa, the Regional Bureau for Arab States and the Regional Bureau for Asia Pacific.

Implementation

The UNRCs, in countries where staff, hired under the project, will be stationed, will be responsible for implementing project activities.

Analysis of risks and assumptions

The success of the programme depends on the leadership and commitment of all national and international stakeholders. In addition, in some countries it will depend on the availability of external financial resources to implement priority actions.

¹ In Egypt, UNDP provided support to the office of the UN Resident Coordinator and the UNCT to strengthen coordination and coherence among stakeholders and partners. Results so far include: the identification of national efforts underway by major stakeholders; strengthened partnerships and better understanding between international partners and the Government; support to the formulation of the National Integrated Plan; support to resource mobilization efforts; and support to the design of a coordination structure.

Objectives	Indicators of success	Important assumptions	Time line
<p>Overall Objective</p> <p>Objective 4: Coordination of National, Regional and International Stakeholders</p>			
<p>Immediate objective:</p> <p>To assist governments define national capacities and processes required for the prevention of, preparation for and response to avian influenza and a human pandemic.</p>	<p>Coordination mechanisms established and national and international stakeholders working together.</p>	<p>(Immediate Objective to UN Action Plan Objective)</p> <p>External financial and technical assistance provided in timely manner.</p>	<p>July 2008</p>
<p>Outputs:</p> <p>National multi-sectoral, inter-ministerial AHI Strategies and Implementation Plans in place.</p> <p>National and international stakeholders working in a coordinated manner in support of national priorities defined in national strategies and implementation plans.</p>	<p>Resources mobilized for joint Government/UN system programmes.</p> <p>Ongoing capacity building activities and communication and information campaigns.</p>	<p>(Outputs to immediate objective)</p> <p>Consistent national leadership.</p>	<p>Jan. 2008</p> <p>Jan. 2008 – July 2008</p>
<p>Activities:</p> <p>Organization of multi-stakeholders networks and meetings.</p> <p>Facilitation of donor meetings.</p> <p>Monitoring of AHI activities and creation of information sharing mechanism.</p>	<p>Inputs:</p> <p>International consultants: US\$300,000.00</p> <p>National consultants: US\$43,800.00</p> <p>Workshops and meetings: US\$30,000.00</p>	<p>(Activity to output)</p> <p>Strong Government counterpart.</p>	<p>Aug.2007- Jan. 2008</p> <p>Aug. 2007 – Jan. 2008</p> <p>Dec. 2007 – July 2008</p>

THE PROGRAMME/PROJECT BUDGET

CATEGORY	ITEM	UNIT COST	NUMBER OF UNITS	TOTAL COST
International Consultants				300,000
National Consultants				43,800
Workshops				30,000
Management Support				26,200
Total				400,000

**Draft Terms of Reference
Avian and Human Influenza Coordinator (AHI)**

Organizational Unit: UNDP, Bureau for Crisis Prevention and Recovery (BCPR)

Post Level: L4

Duty Station: multiple

Background

The Highly Pathogenic Avian Influenza virus H5N1 was first identified in South East Asia. From Asia, it moved to Europe and Africa, killing millions of birds and around 100 humans. Each time a person is infected, the virus has a chance to further mutate to a strain that is capable of sustained transmission between humans, enhancing the chances of a pandemic to occur.

As countries are scaling up their prevention and preparedness efforts, the demand for coordinated UN system support, linked to other international as well as national partners, is growing.

In September 2005, the Secretary General appointed the UN System Influenza Coordinator (UNSIC). A number of agencies seconded staff to support UNSIC's work in New York. Since late 2006, UNSIC has been strengthened with the Pandemic Influenza Contingency (PIC) Team, which is based in Geneva and has regional focal points.

The position of AHI Coordinator was created to support UN Country Teams (UNCT) in their efforts to build national capacity for AHI preparedness and response.

Reporting

The AHI Coordinator will report, through the UN Resident Coordinator (UNRC), to UNSIC and BCPR. He/she will work in close consultation with the UNRC, the UNCT, the PIC Team, and Government AHI coordination mechanisms.

Duties and Responsibilities

- Liaise with UNRCs, UNCTs, other bilateral and multilateral donors, Government, NGOs and the private sector, to support the development and implementation of integrated, cross-sectoral, inter-ministerial, national AHI plans and to ensure that UN initiatives leverage available resources and help sustain longer term efforts.
- Contribute to policy dialogue and advocacy efforts.

- Advocate for the integration of pandemic preparedness into national disaster management structures.
- Liaise with UN HQ Task Forces in New York and Geneva and ensure that national and UN AHI activities are consistent with global AHI strategies.
- Keep abreast of new initiatives in support of controlling AHI worldwide.
- Support AHI information collection, analysis and dissemination efforts, including the sharing of lessons learned and good practices.
- Facilitate the coordination of, and participate in, regional inter-agency AHI missions, as necessary.

The coordinator may be required to travel in the region.

Qualifications and Experience

- Masters degree in a discipline relevant to crisis management, disaster preparedness; knowledge of public and/or animal health issues a plus.
- 5-10 years experience in coordination and project/programme management preferably within the United Nations.
- Proven ability to facilitate cooperation in a multidisciplinary team.
- Strong communication and advocacy skills.
- Ability to convey difficult issues and positions, proven political judgment, sensitivity to local cultures.
- Knowledge and experience of UNDP and UN system policies and programming.
- Knowledge and experience of the respective region (Africa, Asia, Arab States) essential.
- Excellent ability to quickly grasp and synthesize inputs from a range of sources, especially those related to crisis management and public health.
- Excellent writing skills.
- Proficient in using the prevalent computer applications (word processing, spreadsheet, presentations, project planning, e-mail, graphics).
- Self-motivated, ability to work with minimum supervision, serious about quality and timeliness of work.
- Excellent interpersonal and diplomatic skills, team oriented work style, work experience in multi-cultural environment.

Draft Terms of Reference
Inter-Agency Coordinator on Avian and Human Influenza (AHI)

Organizational Unit: UNDP, Bureau for Crisis Prevention and Recovery (BCPR)

Post Level: L4

Duty Station:

Background

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The position of Inter-Agency Coordinator on AHI was created to support UN Country Teams (UNCT) in their efforts to build national capacity for AHI preparedness and response.

Reporting

The Inter-Agency Coordinator will report to BCPR and UNSIC. He/she will work in close consultation with the UN Resident Coordinator (UNRC) and the UNCT and the PIC Team.

Duties and Responsibilities

- Liaise with UNRCs, UNCTs, other bilateral and multilateral donors, NGOs and the private sector, to support the development and implementation of integrated, cross-sectoral, inter-ministerial, national AHI plans and to ensure that UN initiatives leverage available resources and help sustain longer term efforts.

- Contribute to policy dialogue and advocacy efforts.
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- Support AHI information collection, analysis and dissemination efforts, including the sharing of lessons learned and good practices.
- Facilitate the coordination of, and participate in, regional inter-agency AHI missions, as necessary.

The coordinator may be required to travel in the region.

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- Masters degree in a discipline relevant to crisis management, disaster preparedness; knowledge of public and/or animal health issues a plus.
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