

Requesting Organization :	Agency for Technical Cooperation and Development			
Allocation Type :	2015 2nd Reserve Allocation – Earthquake Response			
Primary Cluster	Sub Cluster	Percentage		
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00		
		100		
Project Title :	Emergency multipurpose cash assistance for earthquake affected 'Category A and B' families in Baghlan			
Allocation Type Category :				
OPS Details				
Project Code :		Fund Project Code :	AFG-15/3481/AFG/ESNFI/INGO/469	
Cluster :		Project Budget in US\$:	164,136.93	
Planned project duration :	4 months	Priority:		
Planned Start Date :	22/11/2015	Planned End Date :	21/03/2016	
Actual Start Date:	22/11/2015	Actual End Date:	21/03/2016	
Project Summary :	<p>ACTED aims to ensure that 242 'Category A' (house completely destroyed) families and 72 'Category B' families in Guzargah-e-Nur, Khost Wa Fereng, and Fereng Wa Gharu districts, of Baghlan province affected by the earthquake on the 26th of October, have adequate protection from weather and privacy for family life as their most basic needs will be met through multipurpose cash assistance. For the 'Category B' families ACTED will distribute a 1 time cash grant of 150 USD. This amount was streamlined at the coordination meeting and is deemed fit to cover basic repairs and tools. For the 'Category A' families living in tents ACTED will distribute an initial 150 USD multipurpose cash, for winterization NFIs to cover specific NFIs for these extremely vulnerable families (approx. 10% of total 'Cat A' = 25)(150 USD decided in coordination meeting, also see NFI BoQ). For families that are renting or being hosted, and have not received any in-kind NFIs from organizations ACTED will also distribute an initial 80 USD (approx. 25% of total 'Cat A' = 61). Furthermore, for all 'Cat A' families, ACTED will cover a total of 60 USD per month for 4 months (duration discussed with ES/NFI Cluster, and coordinated with PIN) to unconditionally cover families' emergency shelter and/or fuel needs. The NFIs that ACTED aims to cover with the initial 'tent-upgrading' cash to families living in tents are: blankets; tarpaulin; and stoves (see NFI BoQ and market assessment attached). This winterization intervention should cover a part of the most urgent needs: 1. Personal insulation; 2. Heating; and, 3. Emergency shelter (including upgrading): to provide protection from the elements. All selected 'Category A' beneficiaries will first receive 60% of their TOTAL amount worth of cash in the first distribution, and 40% approx. 2,5 months later in a second distribution (consideration must be taken that many targeted areas will become inaccessible in the winter. Especially the roads to the 3 districts that ACTED aims to cover). TOTAL amount is dependent on eligibility to 1 of the initial cash grants (150 or 80 USD). 'Category B' families will receive their one-time grant in one installment. Cash is dispersed to empower beneficiaries to base their utilization on their own specific needs and to give the local markets a much needed economical lift. ACTED market assessments have confirmed local markets are functioning, but prices have increased slightly. The cash assistance will be combined with sensitization sessions on the use of the cash grant, on DRR and building their house back better in the spring, and on efficient fuel-use and fire awareness so as to reduce the risks of people resorting to open fire, or using and placing their stoves in a hazardous way. Especially for beneficiaries residing in tents, as tents are highly flammable. ACTED will set up be a separate distribution site for any female headed households targeted under this project (most likely to be approx. 5% of total). ACTED's community mobilizers will ensure all distributions are completed with community participation and acceptance. Distributions will take place either in the presence of community leaders, representatives of the beneficiaries, ANDMA, or at the female points, by representatives from women's organizations. ACTED will establish a complaint mechanism to ensure that beneficiaries can quickly report any misconduct or grievances. In order to measure the impact and utilization of the cash grant, and beneficiaries' satisfaction, a post-distribution household evaluation (with ERM tools) will be conducted 1 month after each distribution takes place (if inaccessible, as soon as areas become accessible again) with a sample of targeted households. This survey will allow ACTED to analyze the use of cash by the beneficiaries and its impact on their vulnerability. ACTED will closely coordinate with all on the ground actors throughout implementation, and regularly report to the ES/NFI Cluster.</p>			
Direct beneficiaries :				
Men	Women	Boys	Girls	Total
494	495	604	605	2,198

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
Internally Displaced People	381	382	465	466	1,694

Indirect Beneficiaries :

The multipurpose cash is meant to be utilized in a variety of ways. For the 'Category B' family this 150 USD should cover little reparations and tools they need to repair their damaged home. For 'Category A' families, this cash can be utilized in whichever way the 'Category A' beneficiary households deem most necessary for their family. They may be renting their home, residing with a host family, or living in the open air (most likely in a tent), either way the money will flow into the host community. Entire host families may indirectly benefit from this cash. By beneficiaries redeeming their multipurpose cash in local markets, local shop keepers will also benefit from the proposed project. The cash approach will help strengthen the market, by supporting the shop keepers in stocking items in sufficient quantity, and in ensuring that cash is injected in the market. It is therefore expected that the whole project will also benefit the host community, and therefore it is expected to have a positive impact beyond the direct beneficiaries.

Catchment Population:

By beneficiaries redeeming their multipurpose cash in local markets, local shop keepers will also benefit from the proposed project. In addition to this, families living with host families, or renting, will be able to cover additional needs that even host families face. It is therefore expected that the whole project will also benefit entire community in the target districts.

Link with allocation strategy :

For the Reserve Allocation of the Common Humanitarian Fund (CHF) \$ 3 million USD was allocated to ensure that families who have lost their homes, or those now at risk of exposure and related morbidity, receive timely support to access appropriate accommodation solutions and necessary winterization inputs to ensure their security, safety, health and well-being during winter. The priority of this allocation, which is linked to the Humanitarian Response Plan (HRP), is to respond to affected populations in a timely manner and provide families with adequate shelter solutions. In line with this priority, the ES/NFI Cluster's first specific objective (HRP, Strategic objective 1) aims to ensure that affected people living in damaged or destroyed houses are provided with appropriate short-term shelter solutions, to reduce the instances of emergency related deaths, injuries and illness due to natural disasters. This priority is also in line with the Cluster's second specific objective (HRP, Strategic objective 2), to ensure natural disaster displaced persons have adequate protection from the weather and privacy for family life through the provision of emergency shelter and NFI's. Therefore, this proposed project is linked to both the reserve allocation's priority, as well as the Cluster objectives. This link is due to the fact that ACTED aims to respond in a timely manner to earthquake affected and earthquake displaced persons through the provision of multipurpose cash grants to cover the reparation needs of 'Category B' households and the most immediate needs of 'Category A' affected household. Whether these most immediate needs be winterization needs (especially tent upgrading, and fuel) for people living in tents, or whether that be cash-for-rent or cash-for-hosting to cover the needs of 'Category A' families either renting or hosted in another shelter. Through this approach ACTED aims to ensure that 242 extremely vulnerable 'Category A' affected families and 72 'Category B' affected households have a short term shelter solution, adequate protection against the weather, to reduce instances of emergency related deaths, and that they have privacy for family life as their most immediate basic needs will be met, through their received cash assistance.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone
Veerle Schouten	Project Development Officer	veerle.schouten@acted.org	0794784546
Sarah Chauvin	Project Development Manager	sarah.chauvin@acted.org	0794784606
Pierre Emmanuel Aubineau	Country Finance Manager	pierre-emmanuel.aubineau@acted.org	0794784612
Sayed Farooq	Finance Officer	sayed.farooq@acted.org	0799639399

BACKGROUND**1. Humanitarian context analysis**

On the 26th of October a powerful earthquake occurred centered in Afghanistan's Badakhshan province. As of October 30th at least 12 provinces in the Northeastern region had verified damage reports. In Badakhshan at least 18 districts were affected, with Kishem district having one of the highest numbers of completely destroyed houses (current information from the RAF states 480 houses, although this number is subject to change). In Baghlan, at least 10 districts were affected and reporting homes entirely destroyed. The initial RAF figures indicate 20 'Category A' households in Guzargah-e-Nur, 122 in Khost Wa Fereng, and 100 in Fereng Wa Gharu. Assessment of affected districts is on-going and immediate health care, food, NFI and temporary shelter solutions are being provided to communities as their needs are being assessed. Although immediate food and shelter (tents) needs are gradually being covered, this support will by no means provide adequate protection during the harsh winter months when the ground temperature touches upon subzero degrees. Furthermore, it is expected that approx. 25% of families have not received any kind of NFI assistance, and that approx. 10% are living in the open air. Therefore, adequate winterization assistance is required, especially for these 'Category A' affected families, and even more especially for those families living in tents, and to prevent families currently being hosted or renting, to have to live in tents. At ES/NFI Cluster meetings, and a Cash Voucher Working Group (CVWG) meeting, and the last CHF applicants coordination meeting the humanitarian community was determined to help cover a variety of needs, and a variety of different types of 'Category A' families (tent, hosted, renting). Families living in tents may need tarpaulin, a stove, blankets, fuel, and any other items necessary to protect themselves from the elements with such little protection. Families currently renting or hosted by other families may need a variety of items different from people living in tents, they may need to pay their rent to avoid getting into debt, or they may need to provide their host families with some support so as to relieve the burden on both families. They may however also be in dire need of fuel. Families that are still able to live in their damaged house, need cash to cover tools and minor reparations. Therefore, ACTED is proposing to empower beneficiaries to cover their personal and specific needs with a multipurpose cash grant.

2. Needs assessment

In Badakhshan, ACTED was part of the joint assessment team in Jurm, Faizabad, and Baharak districts. In addition, ACTED conducted a household survey on its own initiative in 1 area of Kishem district (Wakshi area, survey with 78 households, out of verified 254 homes in area, of which 54 'Category A' destroyed, see Factsheet attached under 'Documents'). In Baghlan province, ACTED was part of the joint assessment teams in various areas of Pulikhumri district. In both provinces where ACTED conducted assessments, the areas mainly cover communities ACTED works very closely with under the National Solidarity Program (NSP). As coordinated with People in Need (PIN), who is applying for CHF funding for all other districts in Baghlan, ACTED proposed to PIN, to cover Guzargah-e-Nur, Khost Wa Fereng, and Fereng Wa Gharu districts as PIN does not have access to these districts. The initial figures indicate 242 'Category A' affected households in these 3 districts and 72 'Category B' affected households, but this number must be taken with a grain of salt, as the 'joint' team in these areas only consisted of government officials and no INGO or UN staff. Therefore, the exact number of beneficiary 'Category A and B' households may need to be adjusted, as ACTED will conduct a household verification at the onset of this project. From the first full RAF data (covering all RAF questions, not just number of houses damaged/destroyed) that ACTED received via OCHA, it shows that of 5 KILLS that were included from Baghlan (only in this initial received data, there will be more). Responses on the RAF on the number of affected families living outside their own house due to the earthquake varied greatly between provinces, from 100% in Badakhshan (comprising all families whose house had been damaged or destroyed) and 40% in Baghlan. Badakhshan was the province with the highest number of affected families who had household items damaged or destroyed. In Badakhshan, 85% of affected families reportedly lacked bedding/blankets, clothing, and "other household items" as a result of the earthquake, compared to 23% in Baghlan. According to the ACTED's own household survey in Kishem district (see Factsheet), 45% of respondents reported currently living with family or friends in a different community than their original one (they had returned home only temporarily to participate in ACTED's assessment), of which 33% are 25 minutes or more away from their original home. 11% were residing with host families within the local community. 41% of respondents reported living on open grounds within their local community, clearly indicating the urgent need for a more sustainable solution. No respondents in Kishem reported they were currently renting emergency shelter, or plans to do so. According to assessment results received from PIN in Baghlan, amount of people renting in Baghlan province was approximately 2%, which is the reason why ACTED is not proposing a targeted cash-for-rent solution in either province. The top 3 reported NFI needs in Kishem were: 1. Bedding and blankets; 2. Clothing; 3. Fuel. Finally, the top 3 reported ES needs were: 1. Timber; 2. Plastic sheeting; 3. Bricks. For the reasons above, ACTED is proposing a multipurpose cash approach, to support host families who have already taken in, or who are willing to take in 'Category A' families, to support families living in tents, where needed to support the small number of families with their rent, and to support 'Category B' families with reparations. As per coordination meetings, this assistance is meant to be complementary to the already received assistance and help beneficiaries get through the winter.

3. Description Of Beneficiaries

ACTED will target 242 'Category A' beneficiary households and 72 'Category B' households (2,198 individuals – based on the average household size of 7 persons) in Guzargah-e-Nur, Khost Wa Fereng, and Fereng Wa Gharu districts, of Baghlan province. More specifically, based on the initial RAF figures, ACTED will target 20 'Category A' and 10 'Category B' in Guzargah-e-Nur, 122 A and 27 B in Khost Wa Fereng, and 100 A and 35 B in Fereng Wa Gharu. All targeted 'Category A' households have been displaced, due to the earthquake having completely destroyed their house. All targeted 'Category B' households have had their homes damaged, due to the earthquake. Beneficiary selection will be conducted in a participatory approach, with household verification based on ANDMA's lists, of 'Category A and B' families, where possible with the presence of ANDMA staff. Due to this displacement, and the upcoming winter, these families are extremely vulnerable as they are completely exposed to the elements. ACTED will work closely together with UNOCHA, IOM, ANDMA, the PDMCs and the joint assessment teams (and the INGOs that were on them) to verify households, and ensure there is no duplication of aid. ACTED will strongly communicate all beneficiary selection with the Regional ES/NF Cluster in the North, and with the Cluster in Kabul. Furthermore, ACTED will closely coordinate with other partners providing aid in the same areas specifically with PIN in Baghlan, As per the coordination meetings with the OCT and/or PDMC, ACTED will avoid any overlap with already provided aid. In addition to PIN, ACTED is also closely coordinating with the other ERM partners, NRC and DRC, who are applying for the Reserve CHF in other provinces. During the CHF Reserve 'applicants coordination meeting' the cash modalities and height of cash grant have all been coordinated and streamlined, ACTED's project proposal is fully in line with this. Of course, ACTED will ensure that all beneficiaries are verified door-to-door as being 'Category A' or as being 'Category B', and will share beneficiary lists and cross-check with all other organizations and authorities mentioned above.

4. Grant Request Justification

ACTED maintains a strong presence and has an effective and well established institutional set up in Baghlan provinces ACTED has been implementing programs in Baghlan since 1998, responding to emergencies and working on long-term development programs such as the Stabilization Program for Northern Afghanistan. In Baghlan, ACTED is an implementer of the MRRD's Flagship project, the National Solidarity Program (NSP). In the NSP covered villages, ACTED has close ties to the communities where it works with the NSP's CDCs on an almost daily basis. In Guzargah-e-Nur and Khost Wa Fereng districts of Baghlan, ACTED is currently implementing a 'Sustainable Alternative Livelihoods Project' with the support of AKF and the International Narcotics Bureau, which is why ACTED maintains access there. For the past 22 years ACTED Afghanistan has been implementing a wide range of emergency response programs to assist communities throughout times of conflict, including the civil war and Taliban periods, as well as after natural disasters such as earthquakes, floods and landslides. ACTED distributed coal throughout the North during the civil war, and bread across Kabul City. After the Rustaq earthquake in 1998 and the Nharin earthquake in 2002, ACTED provided thousands of families with shelter and winterization assistance. Just in the past 12 months ACTED has distributed NFI's, cash, and food, constructed hundreds of transitional shelters, and initiated an emergency WASH intervention, for man-made and natural disaster affected families across 8 provinces in the North of Afghanistan. Finally, ACTED has conducted various needs assessments to better deliver a timely and comprehensive response to needs of vulnerable emergency affected families. Due to these various operations ACTED has a strong tie to the MRRD at the provincial level, not only through the NSP but also due to close cooperation on other projects, mainly WASH related activities. More importantly for the implementation of this specific proposed project, ACTED has close relations with ANDMA and its PDMCs, especially in implementing the OFDA funded transitional shelter project (both in Baghlan and Badakhshan, for which ACTED liaises with ANDMA on an almost daily basis), and when responding to any sudden onset emergencies. Between December 2014 and April 2015, ACTED implemented a winterization project, under the Reserve Allocation of 2014's CHF. This project was a voucher-for-fuel intervention and covered 2,527 families across four provinces. This winterization project was highly successful and has proven ACTED's knowledge and experience implementing winterization assistance through cash and voucher schemes. In addition to this, ACTED recently started two new projects allocated under 2015's Second Allocation of the CHF, 1 for ES/NFI assistance, and 1 for food assistance to conflict-induced internally displaced persons across Faryab, Kunduz, and Takhar provinces. These new CHF projects will build considerably on ACTED's experience, making ACTED an excellent candidate to deliver this proposed project.

5. Complementarity

ACTED has been working in Baghlan for several years under various projects. In particular, ACTED is one of the main facilitating partners of the NSP, which it implements in communities in various districts. This is essential as it provides ACTED with a long-term presence and high acceptance with local communities, and thus is a key element to continue accessing the target areas of intervention. Most importantly, this summer ACTED finalized the construction of 416 transitional shelters for 2014 flood affected 'Category A' families in Baghlan and Badakhshan (of which 118 in Baghlan), and has just started the selection of another 340 transitional shelter beneficiaries (only 'Category A', of which 220 in Baghlan). Of these 340, 300 were already selected May 2015 flood affected families, and OFDA has already agreed that the other 40 in Baghlan will be targeted from the earthquake affected (although the original proposal of course did not include them). In addition to this, ACTED will be applying for another top-up to this OFDA transitional shelter project, and hopes to target at least another 350 earthquake affected families, to construct their shelters in the spring of 2016. Therefore, helping beneficiaries go through the winter with OCHA funding, until ACTED and OFDA can help them rebuild in the spring would ensure that ACTED can continuously support these families, and provide them with a very comprehensive approach. Additionally, ACTED is currently funded by OFDA to support natural and conflict disaster affected populations with WASH, including in Baghlan province. Finally, ACTED is currently implementing 2 other projects under the OCHA CHF. The target areas for these ES/NFI and food assistance projects are Faryab, Kunduz and Takhar, and therefore close to Baghlan, and give ACTED a very strong emergency presence in the North(east) complementing our capacity to respond if another sudden onset emergency were to occur, and simply contributing to the overall implementation of humanitarian aid in the areas. ACTED will ensure a smooth coordination between these 2 projects, and will clearly explain to the beneficiaries entitled to both types of complementarity of all CHF funding, normal allocation or reserve. ACTED has also strongly coordinated with a variety of actors to plan the intervention and will continue doing so during the implementation of the project. As much as possible ACTED spoke to PIN, NAC, the NRC, the DRC, AfghanAid, NCA, and Save the Children. Throughout the duration of the project ACTED will continue this close coordination, and ensure complementarity with other organizations provided and planned assistance, and avoid any overlap. With PIN and DRC, ACTED tried as much as possible to coordinate the approach, and streamline the proposed assistance. ACTED and PIN jointly decided that ACTED would cover the 3 inaccessible districts to PIN. Also, ACTED will use the use the same ERM Household Verification and Post-Distribution Monitoring tools, in order to have similar information on the impact of the implemented project. During the project implementation, ACTED will maintain a high level of coordination, by maintaining its regular and active presence in the ES/NFI Cluster meetings (also at a Regional level, if held), the CVWG, other clusters (FSAC, WASH, CPIE, etc), and the PDMCs. ACTED teams in the field are also actively participating in joint assessment teams, OCT meetings and in Regional Cluster meetings.

LOGICAL FRAMEWORK

Overall project objective

The overall objective of this project is to respond to the basic emergency needs of natural disaster affected families in a timely manner and maintain and protect their human dignity. ACTED aims to achieve this objective by responding to disaster affected populations, in a timely manner, through ensuring that families whose homes were completely destroyed and families whose homes were damaged by the earthquake are provided with short term shelter solutions to get them through the winter and have adequate protection against the weather, and privacy for family life, as their most immediate basic needs will be met through multipurpose cash assistance to cover either reparations, winterization NFIs, or their rent, or to cover a contribution of cash to their host family. By providing displaced families (and indirectly their host families) with cash assistance, you are giving them agency and dignity over their lives, and the opportunity to utilize that cash for a variety of items. By providing the families of damages homes with cash, you are giving them the flexibility to repair their house where needed. Families' basic needs should be met by participating in the market, which ACTED hopes to achieve through sensitizing families on the use of cash, to utilize the received funds for immediate emergency shelter, basic NFI, and fuel needs and to equitably meet the needs of all household members, in particular the most vulnerable such as women and young children.

EMERGENCY SHELTER AND NON-FOOD ITEMS		
Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
Objective 1. Affected people living in damaged or destroyed houses are provided with appropriate short-term shelter solutions.	STRATEGIC PRIORITY 3: Timely response to affected populations	50
Objective 2. Ensure natural disaster displaced persons have adequate protection from the weather and privacy for family life through the provision of emergency shelter and NFI's	STRATEGIC PRIORITY 3: Timely response to affected populations	50
<p>Contribution to Cluster/Sector Objectives : This project directly contributes to the ES/NFI Cluster's objectives through: Meeting natural disaster affected displaced families' immediate shelter and NFI needs in a timely manner. Affected people living in damaged or destroyed houses (or tents) are provided with short term solution to ensure they have adequate protection from the weather and privacy for family life. As mentioned above, this contribution is met through covering the most immediate basic needs of 'Category A' and 'Category B' earthquake affected families, through a multipurpose cash grant to cover a wide variety of needs (as preferred by the beneficiary themselves).</p>		
Outcome 1		
The immediate lifesaving needs of natural disaster affected populations are met in a timely manner		
Output 1.1		
Description		
Vulnerable earthquake families in Baghlan receive multipurpose cash assistance to cover their short-term shelter needs, provide protection against the weather and ensure privacy for family life.		
Assumptions & Risks		
No massive increase of prices before project start. No severe degradation in security in target areas, hampering access entirely. No interference from national or international political and military actors. No natural disasters severely affecting activities and access in target areas. No early onset of severe winter condition (snowfall) causing winter season inaccessibility to start even sooner than expected.		
Activities		
Activity 1.1.1		
Participatory household level assessment and verification of 242 'Category A' displaced families and 72 'Category B' families in the target areas (activity to be conducted once, by ACTED's Community Mobilizers (and participation of ANDMA), under close supervision of ACTED's AME Officers in first two weeks of the project)		
Activity 1.1.2		
Sensitizing beneficiary households and raising awareness during distributions on cash assistance programming (e.g. total amount to be provided, estimated for what needs), DRR, building back better, fuel efficient methods, and stove and fire safety measures (activity to be conducted at the first cash distribution (=initial grant (if entitled)+60% for Cat A), conducted by ACTED's Community Mobilizers, in first month of project)		
Activity 1.1.3		
Distribution of 150 USD multipurpose cash to displaced 'Category A' families living in tents or uninhabitable buildings (approx. 10% of total 'Category A' displaced families = 25) for NFIs in the target areas (activity to be conducted once, beneficiaries entitled to both this 150 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)		
Activity 1.1.4		
Distribution of 80 USD multipurpose cash assistance to displaced 'Category A' families, renting or hosted, who have not received any in-kind NFI assistance yet (approx. 25% of total 'Category A' displaced families = 61)(activity to be conducted once, beneficiaries entitled to both this 80 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)		
Activity 1.1.5		
Distribution of first 60% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= first cash grant distribution, combined with either 150 USD or 80 USD (if they fall in within those groups) (activity to be conducted once, beneficiaries entitled to both the 150 USD OR the 80 USD AND the 60 USD per month will receive 60% of total at this first distribution, conducted in first month of project)		
Activity 1.1.6		
Distribution of second 40% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= second cash grant distribution, to be conducted approx. 2,5 months after the first distribution) (beneficiaries will receive 40% of whatever TOTAL they were entitled to)		
Activity 1.1.7		
Distribution of 150 USD multipurpose 'reparation' cash to 72 'Category B' families in the target areas (activity to be conducted once, in the first month of this project)		
Activity 1.1.8		
Conducting a post-distribution monitoring survey (ERM tools adapted for winter aid by ES/NFI Cluster) max. 1 month after each distribution (in extreme cases where winter made area inaccessible, as soon as area is accessible) with a sample of beneficiary households in the target areas (Activity to be conducted twice: First time 1 month after first tranche of cash distribution, second time 1 month after second tranche distribution)		
Indicators		

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of targeted families receiving emergency shelter cash/voucher assistance					100
Means of Verification : Verified 'Category A' household lists. Beneficiary lists. Distribution records/lists. Beneficiary receipt (fingerprint). Pictures from the field. (100% of all targeted 314 'Cat A and B' households = 314 households)							
Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of families that have used the cash/voucher assistance to address their ES and NFIs needs					100
Means of Verification : Post distribution survey Post distribution monitoring report (100% of all targeted 314 'Cat A and B' households= 314 households)							
Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of families satisfied with the cash, emergency shelter and/or NFIs assistance received					90
Means of Verification : Post distribution survey. Post distribution monitoring report. 'Stories from the Ground' included in the final report. (90% of all 314 'Cat A and B' households = 282 households)							
Indicator 1.1.4	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of FEMALE members of families satisfied with the cash, emergency shelter and NFI assistance received					90
Means of Verification : Post distribution monitoring survey Post distribution monitoring report 'Stories from the Ground', from a female beneficiary included in the final report. (90% of all FEMALE members of 314 targeted 'Cat A and B' households = 282 women)							
Indicator 1.1.5	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of targeted families reporting they feel they were assisted in a timely manner					100
Means of Verification : Post distribution survey Post distribution monitoring report (100% of all 314 targeted 'Cat A and B' households = 314 households)							
Indicator 1.1.6	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of beneficiary households reporting that they felt the sensitization and awareness raising on DRR, building back better, fuel savings methods and fire hazards was useful.					80
Means of Verification : Verified 'Category A' household lists. Beneficiary lists. Post-distribution monitoring survey (80% of all targeted 'Cat A and B' households = 251 households)							
Indicator 1.1.7	EMERGENCY SHELTER AND NON-FOOD ITEMS	Number of post-distribution monitoring reports produced					2
Means of Verification : Post distribution monitoring report (1 report after first PDM after 60% tranche of cash grant, 1 report after the second PDM, after the 40% tranche of cash grant)							
Additional Targets :							
M & R							
Monitoring & Reporting plan							

Monitoring plan: ACTED's AME (Appraisal, Monitoring and Evaluation) Unit (AMEU) will be in charge of monitoring the project during its entire duration through various activities, including: 1) Household verification of 242 'Category A' and 72 'Category B' households: In a participatory manner with all other stakeholders (OCHA, IOM, ANDMA, and INGOs in area) ACTED's AMEU will verify all targeted households are indeed 'Category A' (house fully destroyed) or 'B' (damaged) ; 2) Distribution monitoring system: ACTED's AMEU will conduct monitoring visits during all cash distributions, including female AME Officers at distributions for female headed households (if any); 4) Post-distribution evaluation: In order to measure the impact of the cash, beneficiaries' satisfaction, and the utilization of the cash grant towards ES/NFIs (to reduce concerns as to whether the beneficiaries will indeed find appropriate shelter solutions), a post-distribution evaluation will be conducted one month after the first cash distribution (if access allows, otherwise as soon as area is accessible again) and one month after the second cash distribution, with a sample of targeted households. This survey (ACTED will use the standard ERM tool modified for winterization assistance) will allow ACTED to analyze the use of cash by the beneficiaries and its impact on their vulnerability. The entire monitoring process will be closely coordinated with PIN. 4) Remote call monitoring: As under its previous and current CHF funded projects, ACTED will provide the contact details of the project beneficiaries to the OCHA monitoring center, for remote call monitoring, however OCHA must keep in mind whereas most beneficiaries have a mobile phone, they often do not have a cell reception in the areas where they live. Reporting plan: 1) Beneficiary lists and data analysis: ACTED's field teams will regularly report on the project implementation. Beneficiary data (based on beneficiary lists, distribution lists, cross-checked with IOM) will be provided by the field team and entered into a database by the ACTED Afghanistan MIS team in Kabul. An analytical report of the data will be prepared by the Project Manager (in the field) and will be reviewed by Program Development Department (PDD) of ACTED in Kabul, or by a Program Development Officer (PDO) in the field. The key findings of the monitoring report will be shared with ACTED's country coordination (Country Director, and the Base Managers) during monthly coordination meetings, operated for decision making at a senior management level; 2) Monthly reports and a PMF (Project Management Framework): ACTED has developed a specific monitoring tool for all its projects: the PMF. The PMF and Internal Monthly Reports are compiled by the Project Manager and Base Managers on a monthly basis and sent to country coordination in Kabul, where they are reviewed by the PDD and after PDD review and revision, by the Country Director; 3) Interim and Final reports to OCHA and the provision of information on an ad hoc basis to OCHA, and other relevant stakeholders; 4) Reporting to ES/NFI Cluster: The PDD in Kabul reports to the ES/NFI Cluster on a regular basis and attends all meetings. During the coordination meeting it was decided that a special tool will be designed by the Cluster lead for the ES/NFI CHF projects, which ACTED will regularly update. 5) Communications & Visibility: Pictures and case studies – ACTED will include pictures and case studies in its interim and final report to the donor – Visibility: ACTED will ensure visibility to the donor if conditions allow. The beneficiaries will be informed of OCHA and specifically the CHF. The project will also be advertised through ACTED's global newsletter and website (both managed by ACTED in Paris).

Workplan													
Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Participatory household level assessment and verification of 242 'Category A' displaced families and 72 'Category B' families in the target areas (activity to be conducted once, by ACTED's Community Mobilizers (and participation of ANDMA), under close supervision of ACTED's AME Officers in first two weeks of the project)	2015											X	X
	2016												
Activity 1.1.2: Sensitizing beneficiary households and raising awareness during distributions on cash assistance programming (e.g. total amount to be provided, estimated for what needs), DRR, building back better, fuel efficient methods, and stove and fire safety measures (activity to be conducted at the first cash distribution (=initial grant (if entitled)+60% for Cat A), conducted by ACTED's Community Mobilizers, in first month of project)	2015												X
	2016												
Activity 1.1.3: Distribution of 150 USD multipurpose cash to displaced 'Category A' families living in tents or uninhabitable buildings (approx. 10% of total 'Category A' displaced families = 25) for NFIs in the target areas (activity to be conducted once, beneficiaries entitled to both this 150 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)	2015												X
	2016												
Activity 1.1.4: Distribution of 80 USD multipurpose cash assistance to displaced 'Category A' families, renting or hosted, who have not received any in-kind NFI assistance yet (approx. 25% of total 'Category A' displaced families = 61)(activity to be conducted once, beneficiaries entitled to both this 80 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)	2015												X
	2016												
Activity 1.1.5: Distribution of first 60% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= first cash grant distribution, combined with either 150 USD or 80 USD (if they fall in within those groups) (activity to be conducted once, beneficiaries entitled to both the 150 USD OR the 80 USD AND the 60 USD per month will receive 60% of total at this first distribution, conducted in first month of project)	2015												X
	2016												
Activity 1.1.6: Distribution of second 40% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= second cash grant distribution, to be conducted approx. 2,5 months after the first distribution)(beneficiaries will receive 40% of whatever TOTAL they were entitled to)	2015												
	2016			X									
Activity 1.1.7: Distribution of 150 USD multipurpose 'reparation' cash to 72 'Category B' families in the target areas (activity to be conducted once, in the first month of this project)	2015												X
	2016												
Activity 1.1.8: Conducting a post-distribution monitoring survey (ERM tools adapted for winter aid by ES/NFI Cluster) max. 1 month after each distribution (in extreme cases where winter made area inaccessible, as soon as area is accessible) with a sample of beneficiary households in the target areas (Activity to be conducted twice: First time 1 month after first tranche of cash distribution, second time 1 month after second tranche distribution)	2015												
	2016	X	X										

OTHER INFO

Accountability to Affected Populations

As much as possible both men and women were consulted on a variety of topics to ensure ACTED fully understands their needs, approaches those needs in a holistic way, and to include beneficiaries' feedback in this project's design. Information regarding the project's rationale, projects objectives, and specific communications on timelines and coordination will be properly communicated to all beneficiaries (including to women, elderly, disabled, and the chronically ill). Throughout the implementation of this project, ACTED will aim as much as possible to consult with beneficiaries on the progress of the implementation, the suggestions and comments that beneficiaries have on the implementation, and any issues that need to be immediately addressed. A monitoring system will be put in place, which will aim as much as possible to interview beneficiaries, and to follow up whether or not families are finding effective solutions to their shelter needs. Lessons learned and best practices gained from a CHF cash for fuel project that ACTED conducted with OCHA in Afghanistan late 2014/beginning 2015, have fed into this project's design and will be incorporated into project implementation. A complaint mechanism will be set-up, according to the method of a current complaint mechanism which ACTED is piloting under an OFDA funded program across 6 provinces in the North of Afghanistan (and is currently setting up under the 2 new CHF projects). This mechanism consists of a hotline which beneficiaries can reach to record any complaints regarding misconduct of ACTED staff or host families, and incidents of rights violations. The mechanism will as much as possible aim at solving any disputes or grievances, between ACTED and the beneficiaries (or between the beneficiaries and the host community). All beneficiaries will receive a flyer explaining the process with pictures in an as simple way as possible, and clearly indicate the phone number that can be used. When requested, female complainants will be redirected to another phone number through which a female monitor can be reached. Large banners outlining this process and the phone number will be hung up at all distribution sites. Simultaneously, during distributions ACTED monitors will speak with individuals on whether they have any complaints or criticism that beneficiaries wish to share. In the final stage of this project a post-distribution household survey will be conducted with all households. In addition to monitoring the reached results of this project, the survey will allow beneficiaries to provide feedback on the intervention itself and whether or not their needs were met in a timely manner and they were satisfied with the assistance.

Implementation Plan

This project will be directly implemented by ACTED in coordination and cooperation with ANDMA, the PDMCs, IOM, and the district governors of the selected target districts. All implementation will also be closely coordinated with other humanitarian providers in the field, especially with PIN in Baghlan. The project will be led by an experienced Team Leader, under the supervision of the Deputy Emergency Programme Manager (DEPM)(in the field) and the Emergency Coordinator who will be assisted by Community Mobilizers (Community Mobilizer are imminent to the successful implementation of this project). The Community Mobilizers will be in charge of beneficiary selection based on the verified 'Category A' lists and 'Category B' lists provided by IOM/OCHA (and cross-checked with the ANDMA list), in charge of cash distributions and the sensitization and training sessions. All beneficiary selection and verification will be closely conducted with participation of ANDMA, and coordinated with PIN. The DEPM, Emergency Coordinator, Team Leader and the Community Mobilizers will be strongly supported by the AMEU, which will provide information drawn from the (host) family monitoring visits, beneficiary satisfaction, and most importantly by the PDM (1 month after each distribution) and by the ACTED country coordination team in Kabul, comprising of a Program Development Department (providing technical guidance and support for reporting and communication), a Logistics Department (in charge of procurement and delivery), and a Finance Department (supporting the team for budget management and follow up). One key aspect of the project financial management will be the verification of beneficiaries receiving the cash grant. ACTED has a similar experience under its current and past CHF funded projects, although those include voucher schemes as opposed to physical cash. A similar approach will be adopted under this project with ACTED's teams in each provincial office (field base) verifying all cash grants received by the beneficiary families. Coordination with relevant stakeholders: ACTED is an active member of the ES/NFI Cluster, and of the Cash Voucher Working Group, and hence participates regularly and actively in all coordination meetings and reports its activities to the cluster. ACTED will work very closely with the ES/NFI cluster and will provide (informal) updates on a regular basis. When the ES/NFI Cluster provides us with a reporting template, this will be filled out accordingly. The project was designed in close collaboration with other relevant stakeholders, in particular with PIN, as this organization will also be implementing the CHF Reserve funding in Baghlan. Coordination was also sought with NAC, NCA, AfghanAid and Save the Children. ACTED will furthermore closely coordinate with other stakeholders in the field, specifically with IOM, ANDMA, and OCHA (as they have been in charge of the RAF and following already provided assistance) through regular reports to local authorities, participation in Regional Cluster Meetings and the PDMC meetings, and will continue doing so during the whole duration of the project. Finally, in addition to the updates to the ES/NFI Cluster, ACTED will also provide regular updates to ECHO and all ERM partners during the project, to ensure the harmonized approach is conducted, and the ERM tools are properly utilized.

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
ES/NFI Cluster	ACTED engages with the ES/NFI Cluster on a regular basis. ACTED actively participates in all Cluster meetings in Kabul (and when held in at the Regional level, in the North). ACTED provides feedback when the Cluster lead requests for information or when joint documents need to be put together. ACTED will provide regular informal reports on this project to the Cluster at meetings and through the standard reporting documents. ACTED coordinates any planned ES/NFI assistance with the Cluster. If a tool is developed to specifically report on the CHF projects (including the current ongoing ones) ACTED will make sure this tool is adequately filled out on a regular basis.
People in Need	PIN will be implementing the CHF Reserve in Baghlan province, in all districts except for Guzargah-e-Nur, Khost Wa Fereng, and Fereng Wa Gharu districts. In these three districts PIN does not have access and therefore ACTED will cover them. This was a decision made jointly between both organizations. Assessment results were shared between organizations (especially market survey results). The amount and approach proposed under both ACTED's and PIN's projects have also been harmonized (specifically as per standards decided in the streamlining coordination session at OCHA. Throughout the duration of this project ACTED and PIN will closely coordinate in Baghlan province, especially on beneficiary selection and verification, working closely together with provincial ANDMA, and on post-distribution monitoring (as per adapted ERM tool) and provide support to one and other when possible and necessary.

Norwegian Afghanistan Committee	NAC also applied for the CHF Reserve in Kishem district, Badakhshan province. As per close coordination with OCHA, and most efficient way to use the CHF, ACTED has pulled out of Kishem and NAC will cover it fully. ACTED will closely coordinate with all ES/NFI Cluster partners (including NAC) and provide updates on a regular basis. All assistance has been harmonized among all partners at the coordination meeting.
Danish Refugee Council	ACTED has closely coordinated with the DRC throughout the initial proposal writing stage. Targeted areas and assistance approaches were extensively discussed. ACTED will closely coordinate with all ES/NFI Cluster partners (including DRC) and provide updates on a regular basis. All assistance has been harmonized among all partners at the coordination meeting.
Save the Children International	Save the Children was consulted during the proposal writing stage on their planned assistance in Badakhshan. Although they are not applying for the CHF Reserve they are planning to distribute NFIs in some areas of Badakhshan. ACTED will closely coordinate with all ES/NFI Cluster partners (including SCI) and provide updates on a regular basis.
Norwegian Refugee Council	NRC communicated that they intended to apply for CHF Reserve funding in Nangarhar and Kunar provinces. ACTED will closely coordinate with all ES/NFI Cluster partners (including NRC) and provide updates on a regular basis. All assistance has been harmonized among all partners at the coordination meeting.
Norwegian Church Aid	NCA was consulted on their planned assistance in Badakhshan province. NCA communicated that they would only be proposing to cover Baharak and Shuhada districts. ACTED will closely coordinate with all ES/NFI Cluster partners (including NCA) and provide updates on a regular basis. All assistance has been harmonized among all partners at the coordination meeting.
AfghanAid	AfghanAid was consulted on their planned assistance in Badakhshan province. ACTED will closely coordinate with all ES/NFI Cluster partners (including AfghanAid) and provide updates on a regular basis. All assistance has been harmonized among all partners at the coordination meeting.
International Organization for Migration	As IOM is the co-lead of the ES/NFI Cluster, they will be provided with updates on this project on a regular basis. ACTED will closely follow up with IOM for the RAF results, and to use those results during beneficiary door-to-door verification. If IOM has already provided NFI assistance in Baghlan, this will be closely coordinated so as to identify the remaining 25%, whom all agencies assume have not received any assistance yet.
UN OCHA	ACTED has attended the streamlining assistance coordination meeting lead by OCHA, and in consultation with OCHA agreed to drop Kishem from its proposed areas so as to promote funding effectiveness. ACTED will coordinate all beneficiary selection verification processes with OCHA (both in Kabul, as well as the Regional Office in the North, and in Baghlan) and provide updates on a regular basis.

Environment Marker Of The Project

A+: Neutral Impact on environment with mitigation or enhancement

Gender Marker Of The Project

1-The project is designed to contribute in some limited way to gender equality

Justify Chosen Gender Marker Code

ACTED's household survey in Kishem disaggregated data where possible by gender and age. The specific needs of women and children have been considered in the design of this project. ACTED's assessment has allowed ACTED to initially identify that of the assessed sample, 5% were female headed households, therefore leading ACTED to believe that of the proposed 722 beneficiary families, approximately 5% of targeted households will be female headed. Due to the extreme vulnerability of female headed households, and their marginalization, ACTED has designed this project in such a way that cash distributions for them will be done in a separate location as where male heads of households will receive their cash grant. Furthermore, a representative from a women's institution will be requested to join ACTED female monitors to monitor the distribution, so as to ensure gender mainstreaming in compliance and transparency. It is therefore that the chosen Gender Marker Code is 1: the project is designed to contribute in some limited way to gender equality. An indicator specifically measuring the satisfaction of female members of the beneficiary households towards this project, is included.

Environmental marker: The proposed project has been designed to have a neutral impact on the environment. The sensitization and awareness raising on fuel efficiency and fuel savings methods will have a (albeit small) positive impact on the environment. Potentially, as beneficiaries will receive cash which they can utilize for fuel, they will be discouraged to go chop down wood themselves, leading to Afghanistan's deforestation (although there is no data of such impact available, therefore this cannot be guaranteed).

Protection Mainstreaming

Protection principles are incorporated into all phases of ACTED's humanitarian response. In this intervention, ACTED will undertake activities to safeguard people from violence, coercion, deprivation, and discrimination and aim at obtaining full respect for the rights of the individual. As much as possible, ACTED will avoid causing harm, guarantee equitable access for both women and men, support beneficiary participation and empowerment, and promote ACTED's own accountability to beneficiaries. During the needs assessment phase, as much as possible data was disaggregated by gender, and by age. Throughout the project, ACTED will have female monitors with adequate skills in place to guarantee women are accessed. If there are female headed beneficiary households, a separate distribution point will be set up for them, where ACTED female staff will be present, and if possible a representative from a women's organization. Furthermore, cash distribution locations are designed specifically to ensure that they are safely accessible by all. Distribution points will be localized inside the communities, with local government participation, clearly communicated to all beneficiaries, and security measures will be in place to guarantee both beneficiary as well as ACTED staff safety. Finally, a complaint mechanism will be set up in each targeted area so that beneficiaries (and host community members) can report misconduct of ACTED staff, tensions and grievances with host communities and incidents of rights violations. During the beneficiary selection and the project implementation ACTED will guarantee safe and equal access to inclusive and non-discriminatory provision of services.

Country Specific Information

Safety and Security

The security situation in the Northeast of the country has been dangerously degrading in the recent months, following a pattern quite different from the previous years, during which the South of the country was mostly affected by security incidents. In addition, the warm winter has resulted in a continuation of attacks and fighting in the last months, which has dangerously destabilized the North of the country and resulted in massive displacements, including many into Badakhshan after Kunduz city, and some into Baghlan. Security is expected to improve slightly in the coming weeks, as the upcoming winter will make many areas less accessible. ACTED has been closely monitoring the situation on the ground, through information received from various sources and its long-serving, experienced staff, in order to adjust its operating strategy to the situation, and will continue doing so in the coming weeks and during the entire project duration. A strict security protocol is in place, and is closely applied, under the supervision of ACTED's Security Department and Country Director, and with the support of ACTED' Global Security Department in HQ. ACTED also has security focal points in all the base offices, who collect information from the police, check points, community and from other players such as NGOs and UN agencies. The program team always discusses their program plans with this team before going to the field. In case of high security risks, approval from Kabul Security Department is sought. All the vehicles are fitted with HF sets and during movement they use two modes of communication (radio and Cellphone) with their base office. In areas where there is no cellphone connectivity, we use satellite phones. ACTED also relies on strong community acceptance and support to ensure continuity of project implementation. ACTED's participation in the National Solidarity Program, as well as in other long-term development projects guarantee community buy in and continued access.

Access

If violence or clashes erupt in the coming weeks, ACTED might face issues to access the target areas of intervention. Access is also often limited by winter weather conditions, with roads being blocked by the snow, floods and landslides. ACTED intends to start the project in as soon as possible to ensure that all inception activities and the distribution of vouchers have been conducted before the heavy winter actually kicks in. These winter conditions will make various areas inaccessible, and if heavy snow comes earlier than expected this may become a problem for project implementation. In order to maintain the implementation of its projects, ACTED will closely monitor the situation and will adapt to the changing context, in particular adjusting the presence of its field staff in the areas of intervention. In the scenario of a limited, punctual access to the field, ACTED will work closely with community leaders and CDC members for monitoring of the project activities and to preserve access.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
Staff and Other Personnel Costs							
1.1	AME Team Leader	D	1	900.00	4	100%	3,600.00
	<i>1 AME (Appraisal, Monitoring and Evaluation) Team Leader is responsible for the day-to-day monitoring of the entire intervention, and to help oversee correct implementation (under supervision of the DEPM, Base Managers and Emergency Coordinator). His/her salary is based on ACTED's salary grade, which is 100% included on this budget, for 4 months. (salary - no benefits).</i>						
1.2	AME Monitors (1 male, 1 female)	D	2	700.00	4	100%	5,600.00
	<i>The AME Monitors are responsible for the day-to-day monitoring of the project implementation, measuring progress against project indicators, providing support on the verification of beneficiaries, conducting the post-distribution evaluation, and working closely together with the Community Mobilizers. AME Monitors are going to work for the whole duration of the project as they verify the beneficiary selection, are in charge of daily monitoring and post-distribution survey. There are 2 AME monitors for the province, 1 female and 1 male. (salary - no benefits).</i>						
1.3	Community Mobilizers (3 male, 3 female)	D	6	600.00	4	100%	14,400.00
	<i>Community Mobilizers, are responsible for beneficiary identification, the sensitization sessions and trainings to beneficiaries, the distributions, and support to Appraisal, Monitoring and Evaluation (AME) Monitors, for daily monitoring of the project implementation, and monitoring of the shopkeepers. There are will be at least one female Community Mobilizer in each target area. 6 Mobilizers in Baghlan (to work with 242 'Category A' families and their communities) and 4 mobilizers in Baghlan (to work with 72 'Category B' families and their communities, across 3 districts. Number based on ACTED experience, size of communities, and size of districts. (salary - no benefits)</i>						
1.4	Base Manager	S	1	2,000.00	3	30%	1,800.00
	<i>The Base Manager of Baghlan province, based at the Pulikhumri office, manages and supervises the overall ACTED mission in the province. His/her salary is based on ACTED's salary grade, is charged for 30% to OCHA, for three months. (salary - no benefits)</i>						
1.5	FLAT Officers (Finance, Logistics, Admin and Transparency) (Field)	S	4	900.00	2	30%	2,160.00

	<i>Finance, Logistics, Admin and Transparency (FLAT) officers supporting ACTED's Finance, Logistics, HR&Admin, and Internal Audit departments in both Badakhshan and Baghlan provinces. 4 Officers per province are dedicated 30% to this project. His/her salaries are based on ACTED's salary grade, charged 30% to OCHA, for 2 months. (salary - no benefits)</i>						
1.6	Support Staff (drivers, guards, cleaners, cooks)(Field)	S	8	450.00	2	30%	2,160.00
	<i>4 guards, 2 drivers, 1 cleaner and 1 cook, in Baghlan province. Salaries are based on ACTED's salary grade, charged 30% to OCHA for two months. (salary - no benefits)</i>						
1.7	Deputy Country Logistics Manager	S	1	1,900.00	2	30%	1,140.00
	<i>1 national Deputy Country Logistics Manager, based in Kabul, responsible for the support on all logistical matters of the entire ACTED mission in Afghanistan. He/she is expected to dedicate 30% of his/her time to the logistical supervision of this project, for 2 months. Although no procurement under this project, the logistical arrangements of getting large amounts of cash to the field, and setting up the locations and other logistical arrangements for distributions of cash grants of beneficiaries is still time consuming work. Also, rental car contracts need to be arranged, materials for the sensitization sessions, and materials for the monitoring surveys. His/her salary is based on ACTED's national salary grade. His/her salary is budgeted for 2 months of this project, 30% charged to OCHA. (salary - no benefits)[The international CLM was originally on this budget, and has been removed]</i>						
1.8	Emergency Coordinator	D	1	1,700.00	4	30%	2,040.00
	<i>1 international Emergency Coordinator based in Kabul (but when security allows, regular travel to the field) who oversees all of ACTED's emergency response programs and coordinates with all other stakeholders. He/she will closely follow up with the Deputy Emergency Programme Manager (DEPM) and the Team Leader on day-to-day management of the entire intervention, and oversees correct implementation. His/her salary is based on ACTED's international salary grade and includes social security, medical insurance, hazard pay and other fringe benefits. His/her salary is budgeted for 4 months of this project, 30% charged to OCHA.</i>						
1.9	Deputy Emergency Programme Manager	D	1	1,000.00	4	30%	1,200.00
	<i>1 national Deputy Emergency Programme Manager, who is roving (travels between all ACTED emergency projects), and who oversees the direct field implementation of all of ACTED's emergency response programs. He/she will closely follow up with the Team Leader on day-to-day management of the entire intervention, oversees correct implementation in the field, and reports to the Emergency Coordinator. His/her salary is based on ACTED's salary grade and is budgeted for 4 months of this project, 30% charged to OCHA.</i>						
1.10	Deputy Program Development Manager	S	1	2,000.00	2	30%	1,200.00
	<i>1 national Deputy Project Development Manager, to support the Program Development Department (PDD) in communications between ACTED and OCHA, developing the interim and final reports of the project, the remote monitoring of the project implementation, measuring progress against the project's objectives and rationale, and working closely together with the AME Manager in measuring the projects progress. His/her salary is budgeted for 2 months of this project, where he/she dedicated 30% of his/her time to this project, and is based on ACTED's national salary grade. (salary - no benefits)</i>						
1.11	Subsistence allowance	D	11	3.00	4	100%	132.00
	<i>As per ACTED's internal policies, all staff are provided with lunch, budgeted at 3 USD per person, for all staff dedicated to this project, 100% charged to OCHA. This food allowance is necessary given the security context: ACTED provides lunch to its project to limit movement and visibility.</i>						
	Section Total						35,432.00
Supplies, Commodities, Materials							
2.1	Participatory household verification of beneficiaries	D	314	3.00	1	100%	942.00
	<i>ACTED will ensure that all beneficiaries (from ANDMA's list) in both provinces are verified door-to-door as being 'Category A' or verified as being 'Category B', and will share beneficiary lists and cross-check with all other humanitarian actors working in the area. (door-to-door verification, unit cost is 3 USD per household)</i>						
2.2	Sensitization and awareness session tools and materials	D	1	1,000.00	1	100%	1,000.00
	<i>Tools and materials needed for the sensitization and awareness sessions held simultaneously with the first distributions on the equitable utilization of the cash grant, DRR, building back better, efficient use of fuel and on fire hazards (see Cost Breakdown for Sensitizations attached under 'documents')</i>						
2.3	Assessment costs (post-distribution evaluations)	D	2	500.00	1	100%	1,000.00
	<i>Post-distribution household survey (as per ERM tools)(breakdown/basis of calculation for the unit cost in attachment "ACTED Cost Breakdown"). 1 PDM after the first tranche of cash grant (60%) to beneficiaries, 1 PDM after the second tranche of cash grant (40%) to beneficiaries.</i>						
2.4	Communication costs (programmatic)	D	1	460.00	4	100%	1,840.00
	<i>Telephone (credit) and internet expenses for project dedicated staff in Baghlan. Includes the cost for the phones used for the complaint mechanism hotline. 460 USD per month, for four months, of which 100% charged to OCHA.</i>						
2.5	IT/GIS (costs for mapping intervention areas, database development and database entry)	S	1	500.00	1	100%	500.00
	<i>ACTED's GIS Department provides interventions with needed tools for external communications such as factsheets and maps (often based on information gathered through emergency assessments, to share with humanitarian community), also it sets up the database for AME assessments, and provides data entry support.</i>						

2.6	Multipurpose 'reparation' cash grant for Category B affected beneficiaries (Baghlan)	D	72	150.0 0	1	100%	10,800.00
<i>All verified 'Category B' beneficiary households who have occurred damages to their homes will receive a one time initial 'reparation and tools' cash grant of 150 USD in Baghlan. This amount was decided on and streamlined in the coordination meeting.</i>							
2.7	Multipurpose cash grant for Category A affected beneficiaries (Baghlan)	D	242	60.00	4	100%	58,080.00
<i>All verified 'Category A' beneficiary households in Baghlan province will receive 4 months worth of 60 USD multipurpose cash grants. This grant is aimed at helping them cover either their NFI needs, including fuel, their rent needs, or to contribute with financial support to their host family.</i>							
2.8	Cash for winter NFIs (families in tents, approx. 10%)(Baghlan)	D	25	150.0 0	1	100%	3,750.00
<i>Beneficiary households living in tents (approx. 10% of 242 verified 'Category A' = 25) will receive a one time initial 'tent-upgrading' cash grant of 150 USD in Baghlan. This amount is based on market assessments (see attached) and clarified in the NFI BoQ (also attached).</i>							
2.9	Cash for winter NFIs (families hosted/renting, not received prior NFI assistance approx. 25%)(Baghlan)	D	61	80.00	1	100%	4,880.00
<i>Beneficiary households that are hosted or who are renting, that have not received any in-kind NFI assistance from other organizations (approx. 25% of 242 verified 'Category A' = 61) will receive a one time initial cash grant of 80 USD in Baghlan. This amount was discussed and decided on during the coordination meeting.</i>							
2.10	Cash transfer costs	D	1	775.0 0	1	100%	775.00
<i>Cash transfer costs from Kabul to field. 1% of total amount of cash grants for beneficiaries. Based on ACTED's Hawala experience with rates to ACTED's Baghlan field offices.</i>							
Section Total							83,567.00
Travel							
5.1	Local flights	S	3	200.0 0	1	100%	600.00
<i>Domestic flight tickets (including UNHAS and (if available) PACTEC) for international (and in case of insecurity, national) ACTED staff, traveling to the project sites necessary for monitoring purposes. Price of flights based on average return flight cost to the North.</i>							
5.2	Vehicle costs (including fuel and maintenance)(Baghlan)	D	3	800.0 0	4	100%	9,600.00
<i>3 vehicles (1 for each district, as they are very remote and the project dedicated staff will need their own vehicles every day), dedicated entirely to this project, for day-to-project implementation and monitoring. Vehicles will be used to get to conduct household verification, get to distribution points, target areas for sensitizations, ongoing monitoring, and the post-distribution household survey.</i>							
5.3	Vehicle costs (including fuel and maintenance)(Capital)	S	4	500.0 0	4	20%	1,600.00
<i>Vehicle maintenance, fuel and drivers for the Kabul office.</i>							
Section Total							11,800.00
General Operating and Other Direct Costs							
7.1	Office costs (rent, electricity, generator fuel, communications, etc)(Baghlan)	S	1	3,500 .00	3	100%	10,500.00
<i>Cost of the Baghlan office (Pulikumri) rent and maintenance, charged for 100% to OCHA, for three months. (breakdown/basis of calculation for the unit cost in attachment "ACTED Cost Breakdown")</i>							
7.2	Office costs (rent, electricity, generator fuel, communications, etc)(Capital)	S	1	12,00 0.00	4	20%	9,600.00
<i>Cost of the Capital office (Kabul) rent and maintenance, charged for 20% to OCHA, for four months.</i>							
7.3	Security contracts (radio licenses, maintenance)	S	1	1,500 .00	1	100%	1,500.00
<i>Radio licenses, maintenance of radios, replenishment of first aid kits, office physical security enhancements, etc. (breakdown/basis of calculation for the unit cost in attachment "ACTED Cost Breakdown")</i>							
7.4	Supplies needed for distributions and field office supplies	S	1	500.0 0	2	100%	1,000.00

	<i>General office supplies and utilities, including stationary and other office inputs. Needed for the 2 distributions of cash grants.</i>		
	Section Total		22,600.00
SubTotal	771.00		153,399.00
Direct			119,639.00
Support			33,760.00
PSC Cost			
PSC Cost Percent			7%
PSC Amount			10,737.93
Total Cost			164,136.93
Grand Total CHF Cost			
			164,136.93

Project Locations

Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Baghlan -> Khost Wa Fereng	40	234	235	287	287	1,043	<p>Activity 1.1.1 : Participatory household level assessment and verification of 242 'Category A' displaced families and 72 'Category B' families in the target areas (activity to be conducted once, by ACTED's Community Mobilizers (and participation of ANDMA), under close supervision of ACTED's AME Officers in first two weeks of the project)</p> <p>Activity 1.1.2 : Sensitizing beneficiary households and raising awareness during distributions on cash assistance programming (e.g. total amount to be provided, estimated for what needs), DRR, building back better, fuel efficient methods, and stove and fire safety measures (activity to be conducted at the first cash distribution (=initial grant (if entitled))+60% for Cat A), conducted by ACTED's Community Mobilizers, in first month of project)</p> <p>Activity 1.1.3 : Distribution of 150 USD multipurpose cash to displaced 'Category A' families living in tents or uninhabitable buildings (approx. 10% of total 'Category A' displaced families = 25) for NFIs in the target areas (activity to be conducted once, beneficiaries entitled to both this 150 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.4 : Distribution of 80 USD multipurpose cash assistance to displaced 'Category A' families, renting or hosted, who have not received any in-kind NFI assistance yet (approx. 25% of total 'Category A' displaced families = 61)(activity to be conducted once, beneficiaries entitled to both this 80 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.5 : Distribution of first 60% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= first cash grant distribution, combined with either 150 USD or 80 USD (if they fall in within those groups) (activity to be conducted once, beneficiaries entitled to both the 150 USD OR the 80 USD AND the 60 USD per month will receive 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.6 : Distribution of second 40% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= second cash grant distribution, to be conducted approx. 2,5 months after the first distribution)(beneficiaries will receive 40% of whatever TOTAL they were entitled to)</p> <p>Activity 1.1.7 : Distribution of 150 USD multipurpose 'reparation' cash to 72 'Category B' families in the target areas (activity to be conducted once, in the first month of this project)</p> <p>Activity 1.1.8 : Conducting a post-distribution monitoring survey (ERM tools adapted for winter aid by ES/NFI Cluster) max. 1 month after each distribution (in extreme cases where winter made area inaccessible, as soon as area is accessible) with a sample of beneficiary households in the target areas (Activity to be conducted twice: First time 1 month after first tranche of cash distribution, second time 1 month after second tranche distribution)</p>

Baghlan -> Guzargah-e- Nur	20	47	48	57	58	210	<p>Activity 1.1.1 : Participatory household level assessment and verification of 242 'Category A' displaced families and 72 'Category B' families in the target areas (activity to be conducted once, by ACTED's Community Mobilizers (and participation of ANDMA), under close supervision of ACTED's AME Officers in first two weeks of the project)</p> <p>Activity 1.1.2 : Sensitizing beneficiary households and raising awareness during distributions on cash assistance programming (e.g. total amount to be provided, estimated for what needs), DRR, building back better, fuel efficient methods, and stove and fire safety measures (activity to be conducted at the first cash distribution (=initial grant (if entitled)+60% for Cat A), conducted by ACTED's Community Mobilizers, in first month of project)</p> <p>Activity 1.1.3 : Distribution of 150 USD multipurpose cash to displaced 'Category A' families living in tents or uninhabitable buildings (approx. 10% of total 'Category A' displaced families = 25) for NFIs in the target areas (activity to be conducted once, beneficiaries entitled to both this 150 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.4 : Distribution of 80 USD multipurpose cash assistance to displaced 'Category A' families, renting or hosted, who have not received any in-kind NFI assistance yet (approx. 25% of total 'Category A' displaced families = 61)(activity to be conducted once, beneficiaries entitled to both this 80 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.5 : Distribution of first 60% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= first cash grant distribution, combined with either 150 USD or 80 USD (if they fall in within those groups) (activity to be conducted once, beneficiaries entitled to both the 150 USD OR the 80 USD AND the 60 USD per month will receive 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.6 : Distribution of second 40% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= second cash grant distribution, to be conducted approx. 2,5 months after the first distribution)(beneficiaries will receive 40% of whatever TOTAL they were entitled to)</p> <p>Activity 1.1.7 : Distribution of 150 USD multipurpose 'reparation' cash to 72 'Category B' families in the target areas (activity to be conducted once, in the first month of this project)</p> <p>Activity 1.1.8 : Conducting a post-distribution monitoring survey (ERM tools adapted for winter aid by ES/NFI Cluster) max. 1 month after each distribution (in extreme cases where winter made area inaccessible, as soon as area is accessible) with a sample of beneficiary households in the target areas (Activity to be conducted twice: First time 1 month after first tranche of cash distribution, second time 1 month after second tranche distribution)</p>
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Baghlan -> Fereng Wa Gharu	40	212	213	260	260	945	<p>Activity 1.1.1 : Participatory household level assessment and verification of 242 'Category A' displaced families and 72 'Category B' families in the target areas (activity to be conducted once, by ACTED's Community Mobilizers (and participation of ANDMA), under close supervision of ACTED's AME Officers in first two weeks of the project)</p> <p>Activity 1.1.2 : Sensitizing beneficiary households and raising awareness during distributions on cash assistance programming (e.g. total amount to be provided, estimated for what needs), DRR, building back better, fuel efficient methods, and stove and fire safety measures (activity to be conducted at the first cash distribution (=initial grant (if entitled)+60% for Cat A), conducted by ACTED's Community Mobilizers, in first month of project)</p> <p>Activity 1.1.3 : Distribution of 150 USD multipurpose cash to displaced 'Category A' families living in tents or uninhabitable buildings (approx. 10% of total 'Category A' displaced families = 25) for NFIs in the target areas (activity to be conducted once, beneficiaries entitled to both this 150 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.4 : Distribution of 80 USD multipurpose cash assistance to displaced 'Category A' families, renting or hosted, who have not received any in-kind NFI assistance yet (approx. 25% of total 'Category A' displaced families = 61)(activity to be conducted once, beneficiaries entitled to both this 80 USD and the 60 USD per month will 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.5 : Distribution of first 60% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= first cash grant distribution, combined with either 150 USD or 80 USD (if they fall in within those groups) (activity to be conducted once, beneficiaries entitled to both the 150 USD OR the 80 USD AND the 60 USD per month will receive 60% of total at this first distribution, conducted in first month of project)</p> <p>Activity 1.1.6 : Distribution of second 40% of 240 USD in Baghlan (4 months worth of 60 USD), multipurpose cash assistance to all 242 'Category A' displaced families in the target areas (= second cash grant distribution, to be conducted approx. 2,5 months after the first distribution)(beneficiaries will receive 40% of whatever TOTAL they were entitled to)</p> <p>Activity 1.1.7 : Distribution of 150 USD multipurpose 'reparation' cash to 72 'Category B' families in the target areas (activity to be conducted once, in the first month of this project)</p> <p>Activity 1.1.8 : Conducting a post-distribution monitoring survey (ERM tools adapted for winter aid by ES/NFI Cluster) max. 1 month after each distribution (in extreme cases where winter made area inaccessible, as soon as area is accessible) with a sample of beneficiary households in the target areas (Activity to be conducted twice: First time 1 month after first tranche of cash distribution, second time 1 month after second tranche distribution)</p>
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Documents	
Category Name	Document Description
Project Supporting Documents	NFI BoQ.xlsx
Project Supporting Documents	Factsheet.pdf
Project Supporting Documents	Badakhshan.xlsx
Project Supporting Documents	Call Centre - Contact List Template.xlsx

Project Supporting Documents	CHF Afghanistan - Visibility and Communication Guidance.pdf
Project Supporting Documents	NGO XXX Sample Beneficiary breakdown CHF proposal CODE XXX.xlsx
Project Supporting Documents	Remote Call Campaigns - Guidance Note for Partners - 22 Sept 14.pdf
Project Supporting Documents	Template memo for cash grant internal controls.docx
Project Supporting Documents	NGO ACTED Beneficiary breakdown CHF proposal AFG-153481AFGESNFIINGO469.xlsx
Budget Documents	CHF Coordination Meeting Action Points.pdf
Budget Documents	ACTED_Cost Breakdown.xlsx
Budget Documents	Cost Breakdown for Sensitizations.xlsx
Audit documents	SIGNED.jpg