

Requesting Organization :	People In Need			
Allocation Type :	2015 2nd Reserve Allocation – Earthquake Response			
Primary Cluster	Sub Cluster	Percentage		
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00		
		100		
Project Title :	Emergency cash and winterized NFI support for Earthquake affected families in Baghlan province, Afghanistan			
Allocation Type Category :	Core activities			
OPS Details				
Project Code :		Fund Project Code :	AFG-15/3481/AFG/ESNFI/INGO/464	
Cluster :		Project Budget in US\$:	391,576.13	
Planned project duration :	4 months	Priority:		
Planned Start Date :	20/11/2015	Planned End Date :	20/03/2016	
Actual Start Date:	20/11/2015	Actual End Date:	20/03/2016	
Project Summary :	<p>PIN's intervention aims to ensure that 401 completely destroyed households (CAT A) in 10 districts of Baghlan province (Pul-e-Khumri, Baghlan-e-Jadid, Nahrin, Khenjan, Andarab, Pul-e-Hesar, Dehsalah, Burka, Doshi, Dahana-e-Ghori) have adequate protection from weather and guaranteed privacy by providing multipurpose cash grants to the affected families and that 1033 severely damaged households (CAT B) in the same districts can be repaired to serve as appropriate shelters through the winter. For CAT A the multipurpose cash grant the amount can cover fuel (7kg/day) for 4 months. For families residing in tents and open air an additional amount for (blankets (3)/ household, tarpaulins (2) / household, Bukhari (1) / household (90\$ in total)) will be distributed. UNICEF is the main provider of NFIs in Baghlan and will only be distributing hygiene kits. Blankets are therefore essential items to be included in the project. CAT B beneficiaries will be given a multipurpose cash grant for repairs and winterization of their shelters (150 \$/household – BoQ annexed). All the needs have been identified by the beneficiaries themselves (see needs assessment) and the amounts for the multipurpose cash grants (60 \$/month + 150 \$ for repairs) have been streamlined with the ES/NFI cluster and other implementation partners. The proposed amounts for the distribution are;</p> <p>Families residing in host/rented houses; 330 \$ (Wood(60 \$)/month for four months + blankets (3) (90 \$)) based on current market prices and average wood usage.</p> <p>Families residing in tents/completely destroyed houses will get; 150\$ (Tarpaulins (2), Bukhari (1), Blankets (3)) based on current market prices.</p> <p>Families with severely destroyed houses will be given tools and building materials (150\$/household) to repair their shelters based on current market prices.</p> <p>The transfers will be done in two installments closely coordinated with ACTED who is the implementation partner in three districts in Baghlan.</p> <p>For Cat A hosted; 1st installment (210\$ (50 % fuel and blankets) 2nd installment (120\$) after 2 months.</p> <p>For Cat A tent: 1st installment (270\$ (50 % fuel + blankets + tarpaulins + bukhari) 2nd installment (120\$) after 2 months. For Cat B: 1st installment (75\$ (50%)) 2nd installment (75 \$ (50%)) after two weeks after checking the progress of the repairs.</p> <p>Cash is distributed directly to the beneficiaries by PIN staff, using the Hawala system for the transfer between Mazar and Baghlan to minimize the security risks. A rapid market assessment will be repeated after two months from the distribution to monitor inflation rates. Distributions will take place in safe locations where access is secured for both PIN staff and beneficiaries.</p> <p>DRR awareness raising will be conducted during the distribution to ensure that beneficiaries will not begin reconstruction of damaged shelters during the winter months, and beneficiaries will be made aware of PIN's complaint response mechanism by receiving a flyer (the function of the mechanism will be explained to all beneficiaries orally to ensure that the message is also received by illiterate individuals). During distributions beneficiaries will be cross checked by Tazkiras, thumb prints and verification from their community leader. ANDMA will be present in the distributions to ensure transparency and accountability.</p> <p>Monitoring will be done after two weeks for Cat B and after two months for Cat A (in accordance with the cash distributions) A final monitoring will take place in the last weeks of the project to collect data for evaluation.</p> <p>The number of beneficiaries is subject to change once the households have been verified. Thus, numbers are estimates throughout this proposal using 7 individuals/household as an average. Numbers of direct beneficiaries are calculated using ratios already identified through household level verification.</p>			
Direct beneficiaries :				
Men	Women	Boys	Girls	Total
4,417	3,914	1,004	703	10,038

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
Internally Displaced People	4,417	3,914	1,004	703	10,038

Indirect Beneficiaries :

The multipurpose cash will empower the affected families to cover their own shelter needs for winter including families currently hosted by the host communities. The money can be used for supplementing to the daily costs of the host families and to improve the house for winter in the light of the increased individuals the house has to accommodate. Hence, the overall burden on the host community will be minimized and limited to allocating physical space for the affected families. Given the fact that especially the host communities in Pul-E-Khumri have hosted and supported displaced populations through three disasters this year alone (Flood in March, Kunduz conflict in October and now the earthquake) it could be argued that the usual community coping mechanism are close to being exhausted.

In natural disasters the local economy will often be affected due to damage to shops, and decreased purchasing power from their primary customers. By supporting identified families with multipurpose cash grants for purchasing items to see the family through the upcoming winter, the local economy will benefit from the intervention as items will be purchased from local vendors in the bazars and thus stimulate the local vendors into same level of business as prior to the shock. Market assessments have confirmed that the markets are functioning and that beneficiaries have access – even during winter.

Catchment Population:

The multipurpose cash grants is intended to secure adequate shelter for the affected families during the winter. By doing so, the risk of affected families displacing themselves to other areas also affected by the earthquake and or other disasters (including conflict) minimizes. Thus, the host population in other provinces will not endure yet another caseload of IDPs to support (as per cultural norms).

Link with allocation strategy :

In line with the approved activities of the reserve allocation of the Common Humanitarian Fund (CHF) PIN will provide financial support to Category A families either living in rented homes, families who are hosted by the community providing temporary shelter for Category A affected families, families currently living in tents (both Cat A) and families who are currently living in a severely damaged shelter (Cat B). The interventions throughout the districts have been streamlined between ACTED and PIN based on the allocation strategy, cluster objectives and recommendations. The rationale behind the proposed multipurpose cash transfers has been agreed upon with other implementation partners and the ES/NFI cluster. The amount is calculated using up to date market assessments on prices for fuel, bukhar, and winter items. The market assessment is annexed to this proposal and has been shared with the humanitarian community through the cluster. The duration of the project (4 months) is also in line with the allocation strategy which stresses that the intervention should be a temporary shelter solution to ensure adequate shelter solutions during the winter. Cat B families will receive their 1st installment as soon as they are verified to begin repairing their shelters before winter sets in. Reconstruction of completely destroyed houses cannot begin in Baghlan until early March at the earliest, depending on the winter. Category A affected families should be supported a minimum of months to they can restart their livelihood and generate income to rebuild shelters. However, due to the temporary nature of the proposed support it is highly recommended to include these households in a potential shelter reconstruction project in spring 2016.

Beneficiaries (including females) and CDC leaders have been consulted in order to identify the most suitable solution for the winter which is in line with the allocation strategy. Examples of the outcomes of the consultations are;

1. Suitable options for hosted families for the entire duration of winter (most of the families are only temporarily hosted)
2. Identification of 3 highest priority needs (with shelter coming out as the highest need for 96 % of the Cat A beneficiaries)

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone
Marisa Perello	Country Director	marisa.perello@peopleinneed.cz	+93 (0) 777 899 100
Pia Jensen	Emergency Programme Manager	pia.jensen@peopleinneed.cz	+93 (0) 779989118
Wail Khazal	Head of Finance and Operation	wail.khazal@peopleinneed.cz	+93 (0) 777 899 102

BACKGROUND**1. Humanitarian context analysis**

On 26 October a powerful earthquake was recorded in Badakhshan province. The epicenter of the 7.5 magnitude earthquake was 75 km south of Fayzabad the capital of Badakhshan. Initial reports circulated by OCHA and the wider humanitarian community showed 12 provinces affected by the earthquake ranging from Badakhshan in the far north to Nangarhar in the far East. Joint assessments were carried out by INGOs, local authorities and UN bodies. Due to constraint in access to several districts and in some cases whole provinces, the assessments were time consuming and still ongoing in some provinces on the date of submission of the proposal. INGOs faced issues with high numbers of beneficiaries in petitions from districts without stable access, or in assessments conducted by local authorities exclusively. Thus, beneficiary lists had to be re-verified as an example #1 of Pul-E-Khumri had reportedly 174 completely destroyed houses, but after re-verification done by WFP and ACTED among others, only 39 households were considered to be completely destroyed. With this in mind, figures in this project are not conclusive and can be subject to change once PIN completes the verification process (until now about 85 % complete). The immediate needs are being met by other humanitarian actors with distributions of food items and NFIs. However, the NFI kits being distributed are limited to mostly hygiene items without winter items (including tarpaulins, fuel, bukhar, and warm blankets). The assessments showed that the majority of families have difficulties finding suitable empty houses to rent for the winter even in the Pul-E-Khumri city. CDC leaders were consulted in each village affected in order to establish the availability of houses for rent for earthquake affected families. None of the villages reported availability to accommodate the families, which is also indicative, of the high amount of families residing in tents or completely destroyed houses (considering open air) – see the section on the needs assessment.

Market assessment:

Prices for standard items for NFI kits, cement + winter items (blankets, tarpaulins, fuel (wood and coal), bukhar, winter jackets and shoes for children) were collected from three different vendors in Pul-E-Khumri bazar. An inflation in prices for especially winter items was recorded which can be a result of a higher demand after the earthquake but also by the seasonal timing. Many households must be expected to purchase especially blankets for the winter, regardless of whether or not they have been newly affected by a disaster. In small local bazars an even higher inflation in prices must be expected particularly in villages where a considerable amount of the shelters have been affected by the earthquake. The amount used to calculate the costs of the blankets proposed for this project is based on an average of the collected prices from three individual vendors in Pul-E-Khumri.

2. Needs assessment

The needs assessment (still ongoing) has been carried out by PIN staff in 8 districts of Baghlan affected by the earthquake (Andarab, Baghlan-e-Jadid districts 1 & 2, Dahana-e-Ghori, Dehsalah, Khenjan, Pul-e-Hesar, and Pul-E-Khumri). In Burka and Nahrin joint assessment teams did not find any completely destroyed houses, and are excluded from this assessment. Guzargah-e-Nur, Khost Wa Fereng, and Fereng Wa Gharu will be covered by ACTED. ACTED is implementing their National Solidarity Programme in those three districts and have therefore established a mutual beneficial relationship with the communities ensuring continuous access for monitoring. ORCS will cover Doshi.

Follow-up interviews have been conducted with 71 category A affected families (targeted in this project) and 146 category B households. Due to lack of access in especially Andarab, and the remoteness of some of the destroyed houses in Dehsalah the assessment was carried out over the phone using the initial beneficiary list obtained from government officials and shared by OCHA. Thus, the majority of the data is not confirmed by direct observation from PIN staff, but cross-checked with CDC leaders, government officials, and the beneficiaries themselves. The assessments were carried out right up until submitting the proposal and figures can therefore be subject to change after starting the implementation. Any change in areas of intervention and or the estimated figures will be reported to the CHF.

46 % of the households are currently being hosted or are paying rent for their accommodation. 39 % are still residing in their destroyed houses and 14 % are currently living in tents.

Beneficiaries were asked to list their 3 primary needs. Shelter was the top priority for no less than 97 % of the beneficiaries surveyed; clearly identifying a need. Food was the main 2nd priority, (the assessment was conducted before the immediate standard emergency response (food and NFI distribution) has taken place). The third need identified was items for winter more specifically blankets, fuel and clothes. Cash for rent was mentioned by six beneficiaries, half of them hosted and the other half currently living in completely damaged houses.

After coordinating with UNICEF (primary distributor of NFIs in the majority of the districts) the kits being distributed does not include basic NFIs for the winter. Thus, 3 blankets, which is in line with the ES/NFI cluster's technical standards are recommended for all households + 2 tarpaulins (one for the roof and one for flooring) for families living in completely destroyed houses and tents, to insulate the shelters/tents for winter.

Beneficiaries were asked to estimate how long their host families would be willing to host them after the earthquake and the majority of the beneficiaries answered that they would feel that they had overstayed their welcome after two months, pointing out that even host communities had little resources left for winter.

Many beneficiaries responded that they are trying to rebuild their shelters with the little assets they have left before winter sets in. PIN recommends raising awareness of DRR before distribution of the cash in order to ensure that reconstruction does not take place during winter as it would limit the shelter's resilience to future natural disasters such as floods and earthquakes as the cement/plastering would not be allowed to dry properly and produce destabilizing cracks. DRR awareness raising campaigns have been a main activity for PIN in Balkh and Jawzjan provinces for several years, and the material for the campaign will be based on experiences and lessons learned.

3. Description Of Beneficiaries

All 610 beneficiaries have been identified by rapid needs assessments which have been verified by house to house needs assessment based on sampling in currently accessible areas. Out of the 71 category A households currently surveyed 34 % have extra vulnerabilities within the house hold with 20 households having more than one vulnerability;

Elderly headed (10) Female headed (1) Child headed (0) More than 3 children < 5 (10) Physically disabled (2) Breast feeding (21) Pregnant (2) Chronically ill (2)

As shown above the most common vulnerabilities were having a breast feeding individual within the household. Moreover, 14 % of the surveyed category A households were headed by an elderly individual and 10 households had more than 3 children under 5. In fact 14 % of the beneficiaries are children under 5. Given the fact, that children are less resilient to withstand harsh weather, particularly if the household has lost most of their assets, PIN advocates for a multipurpose cash grant, which can be used to cover individual needs for winter – including winter clothes and shoes for children. As also mentioned above clothes was listed as one of the main priorities of the beneficiaries themselves.

282 (46 %) of the beneficiaries currently identified are women. Nevertheless, only one of the households is headed by a female. Three households are headed by an adolescent male even though there is an adult female in the household.

The average number of individuals in the household is 8,7 with two instances of families with more than 20 individuals. The description of beneficiaries is subject to change once all households have been verified.

4. Grant Request Justification

PIN has had a presence in Baghlan province since 2006 implementing long-term programmes such as the National Solidarity Programme (NSP), implementation of Natural Resource Management and working together with the agricultural high schools to improve the agricultural education system. In humanitarian assistance, PIN has supported more than 480 families (3363 individuals in total) in Pul-e-Khumri and the surrounding areas this year alone. 400 families were supporting during the ongoing conflict in Kunduz which created a high influx of IDPs into the province of Baghlan. Earlier this year Pul-E-Khumri was affected by a flash flood. PIN supported 81 households who lost their homes with food and NFIs. The interventions were carried out from PIN's main office in Mazar-E-Sharif where PIN's ERM team is based and from where the team has carried out eight cash based interventions this year alone in the neighbouring provinces of Faryab, Jawzjan, and Balkh supporting more than 1150 families. During the flash floods in the Northern provinces in spring last year, PIN trained more than 300 families in how to rebuild their shelters and provided them with conditional cash grants to re-construct their homes. In 2013 PIN implemented a winterization programme funded by WeltHungerHilfe in the northern region of Afghanistan. The items included in the support were winter clothing, blankets, tarpaulins, fuel, and bukharis. All interventions were implemented successfully with a high level of appreciation from the targeted population and local authorities. The interventions listed above demonstrate PIN presence and experience in the area of intervention, but also the expertise in implementing cash based interventions in the field and in-kind distributions. PIN is an active member of the Cash and Voucher working group, SAG, and ES/NFI cluster in Mazar and Kabul. The PIN team has met the population face to face more than once and has worked closely together with CDC leaders, local authorities (DoRR, ANDMA, DoEc), OCHA, UNHCR and other partners in the area in an effort to coordinate an efficient response. PIN's security department has completed a security assessment of the affected areas and has developed a plan on how to mitigate potential security risks which might arise during implementation. All this combined makes PIN the most suitable organization to ensure that affected people living in damaged or destroyed houses are provided with short term shelter solutions and that they have adequate protection from the weather and privacy for family life.

5. Complementarity

DRR awareness raising will be conducted during the distributions in order to ensure that reconstruction of shelters does not begin before the weather allows for the construction to be sustainable. Moreover, beneficiaries will be encouraged to incorporate DRR measures in their shelters (corner bracing and solid foundation) . That way, rebuild shelters will be more resilient to future disasters.

LOGICAL FRAMEWORK

Overall project objective

To provide households who have completely lost their shelters due to a natural disaster (earthquake) with an adequate short-term shelter solution for the duration of the winter and ensure that the families are adequately sheltered from the weather with cash grants for winter items e.g. fuel, bukhari, blankets and tarpaulins. Moreover, the shelter solutions should protect the privacy of the beneficiaries including vulnerable groups.

EMERGENCY SHELTER AND NON-FOOD ITEMS

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
Objective 1. Affected people living in damaged or destroyed houses are provided with appropriate short-term shelter solutions.	STRATEGIC PRIORITY 3: Timely response to affected populations	100

Contribution to Cluster/Sector Objectives : Cluster objective 3: Population affected by natural and conflict are assisted with immediate provision of Cash for NFIs and emergency shelter assistance.

In line with the cluster objective an adequate and immediate emergency shelter solution has been identified and given the fact that PIN will complete the household survey in coming days the beneficiaries have been identified and intervention can be commenced immediately when funding is secured. Given the experience that PIN has in implementing cash based interventions, valuable time will not be spent on training staff or discussing money transfer systems. The emergency shelter assistance has been agreed upon by all implementation partners and the ES/NFI cluster and found adequate for the identified beneficiaries.

Outcome 1

Category A affected households in Baghlan receive timely assistance in the form of multipurpose cash grants to cover their emergency shelter and winter related needs.

Output 1.1

Description

Category A affected households in Baghlan province receive multipurpose cash grants in line with ES/NFI cluster standards.

Assumptions & Risks

Assumptions:

Interventions are carried out in coordination with local authorities, other implementation partners (INGOs and UN) other relevant stakeholders

PIN manages to maintain access into the affected areas

Local communities accept the intervention and cooperates with PIN in delivering the aid in a timely manner without any conflict.

Items remains available in the market

Risks:

Security situation deteriorates

Communities reject the intervention and hinders access to affected population

Cash grants get diverted by other actors

Activities

Activity 1.1.1

Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.

Activity 1.1.2

The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).

Cash distribution modalities:

The cash will be transferred via Hawala.

PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.

Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time).

Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site.

Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.

Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room.

After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).

The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.

Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.

After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.

Activity 1.1.3

DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.

Topics will include:

How to behave during an earthquake and or flash flood/landslide.

Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces).

Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.

Activity 1.1.4

Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

Activity 1.1.5

Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market.

The exercise will use pictures to the extent possible to ensure that illiterate beneficiaries will receive the same message.

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of targeted families receiving emergency shelter cash/voucher assistance					100
Means of Verification : Distribution lists, photos and cash receipts for 100 % of the beneficiaries (401 households).							
Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of families that have used the cash/voucher assistance to address their ES and NFIs needs					90
Means of Verification : Monitoring data (at least sample of 50 % of the beneficiaries (200 households)) out of which 90 % should have used the cash grants for covering shelter needs. evaluation report							
Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of families satisfied with the cash, emergency shelter and/or NFIs assistance received					90

Means of Verification : Monitoring data (at least sample of 50 % of the beneficiaries (200 households)) out of which 90 % should be satisfied with the multipurpose cash grants. evaluation report

Outcome 2

Category B affected households in Baghlan receive timely assistance in form of multipurpose cash grants to cover costs related to repairing of their severely damaged shelter to withstand the winter.

Output 2.1

Description

Category B affected households in Baghlan province receive multipurpose cash grants in line with ES/NFI cluster standards.

Assumptions & Risks

Assumptions:
 PIN will have access to the affected areas for verification, distribution and monitoring.
 The targeted community will accept the assistance provided
 Local authorities will cooperate to implement the project in a transparent way.

Risks:
 Security situation deteriorates and access is no longer feasible. PIN will negotiate with local communities and power-holders to ensure access
 Communities will not agree with the proposed intervention. Sensitization of the cash assistance will incorporate exhaustive explanations on the cash grant programme and the rationale behind the amounts being distributed.
 Local authorities will delay the project due to unforeseen circumstances. PIN will use their previous successful interventions as leverage for this project.

Activities

Activity 2.1.1

Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities

Activity 2.1.2

The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).

Cash distribution modalities:

The cash will be transferred via Hawala.

PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.

Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time).

Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site.

Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.

Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room.

After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).

The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.

Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.

After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.

Activity 2.1.3

DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after winter to reconstruct damaged shelters

Activity 2.1.4

Monitoring done after 2 weeks to confirm the need for the second installment and again after the end of the project to track progress and collect feedback from the beneficiaries (ensuring accountability and transparency) Continuous monitoring will be done by phone throughout the project by calling CDC leaders to track the progress of the repairs.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

Activity 2.1.5

Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market.

The exercise will use pictures to the extent possible to ensure that illiterate beneficiaries will receive the same message.

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle Target
			Men	Women	Boys	Girls	
Indicator 2.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of targeted families receiving emergency shelter cash/voucher assistance					100
Means of Verification : Distribution lists, photos, cash receipts for all 1033 Cat B households							
Indicator 2.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of families that have used the cash/voucher assistance to address their ES and NFIs needs					90
Means of Verification : Monitoring data (sample of at least 50 % of the targeted households 516 households) out of which 90 % should have used to cash grant to cover their shelter needs. Evaluation report							
Indicator 2.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of families satisfied with the cash, emergency shelter and/or NFIs assistance received					90

Means of Verification : Monitoring data (sample of at least 50 % of the targeted population (516 households)) out of which 90 % should be satisfied with the multipurpose cash grants.
 Evaluation report

Additional Targets :

M & R

Monitoring & Reporting plan

Monitoring will take place in the field where the current security situation allows. The monitoring will be done using the CHF-ERM PDM Tool in the field and will measure against the contract indicators. In cases where only remote monitoring via phones can take place, the Remote Call Monitoring (RCM) will be considered as a solution. The field monitoring will take place using electronic data collection (kobo tool box) to avoid bottlenecks of data entry and sharing of data to the wider humanitarian community. Monitoring will take place half way through the project (two months after the distribution) and again after the end of the project. The monitoring scheme will track progress, and provide feedback from the beneficiaries which will feed into decision making and lessons learned for future interventions. More specifically, the monitoring will include tracking the spending of the cash grants and which items are being purchased in order to evaluate and cross check the items purchased with the needs originally identified by the beneficiaries themselves. There will also be conducted a midterm market assessment (two months into the project) to catch possible inflation in the market and adjust the intervention accordingly e.g. by facilitating negotiations for bulk purchases or directing the beneficiaries to other vendors with more favorable prices in close by villages. CHF will be provided with two reports from the project – one interim outlining the findings from the midterm monitoring and one final report outlining the outcomes and overall evaluation of the project.

Reporting to the cluster will take place using the 3W developed by the cluster for the purpose. Monitoring intervals will be monthly. PIN will continue attending the cluster meetings in both Mazar-e-sharif and Kabul, where progress and lessons learned will be shared with the wider humanitarian community.

A number of stories (minimum 3) will be produced in the field to ensure that visibility of the project and communication to the wider public is guaranteed. The stories will be posted on PIN's website and shared with the CHF.

Workplan													
Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.	2015											X	
	2016												
Activity 1.1.2: The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups). Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes. Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback. Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka). The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving. After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.	2015												X
	2016	X											
Activity 1.1.3: DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters. Topics will include: How to behave during an earthquake and or flash flood/landslide. Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces). Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.	2015												X
	2016	X											
Activity 1.1.4: Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable. All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.	2015												X
	2016	X	X	X									
Activity 1.1.5: Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market. The exercise will use pictures to the extend possible to ensure that illiterate beneficiaries will receive the same message.	2015												
	2016	X											
Activity 2.1.1: Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities	2015											X	
	2016												

NRC	NRC is an active cluster member and has been consulted to streamline their activities and the amount of cash for their interventions in the East
DRC	DRC is an active cluster member and has been consulted to streamline their activities and the amount of cash for their interventions in their designated provinces. Coordination on geographical coverage was not managed before the proposal was submitted from the organisation
OCHA and ES/NFI + Protection Cluster	The two clusters have been consulted to adjust the implementation according to cluster standards. OCHA has been consulted to avoid geographical overlap. PIN will continue to coordinate with the three partners throughout the project sharing data, reporting and lessons learned from the field on a regular basis. PIN will attend the monthly cluster meetings and participate in regional and central level HRTs and PDMCs in the field

Environment Marker Of The Project

A+: Neutral Impact on environment with mitigation or enhancement

Gender Marker Of The Project

1-The project is designed to contribute in some limited way to gender equality

Justify Chosen Gender Marker Code

Gender equality will be considered with a gender breakdown on data collected for further analysis. This way monitoring and feedback with capture voices of both genders and recommendations for future interventions. Gender considerations are mainstreamed into the activities ensuring female field staff for data collection, distributions and monitoring. Two separate distribution points will be set up (if female headed households are identified) to ensure access.

Environmental marker code:

By supporting households with cash to buy wood in the local market to keep their shelters warm throughout the winter, deforestation of their local environments is minimized - mitigating the risk of not only removing the small amount of trees left, but also future disasters such as flash floods which have a high level of occurrence in several districts of Baghlan.

Protection Mainstreaming

Special attention will be paid to include vulnerable households in the project. Households which will be considered vulnerable include: Elderly, female and children headed households and households with physically, chronically ill and pregnant/lactating family members. Moreover, households with more than 3 children under 5 will also be given extra attention. Female headed households in especially smaller communities with high level of completely destroyed houses will face difficulties finding empty houses for rent as the remaining part of the community, but will also be limited in their ability to move to a larger village/city in search of empty accommodation for the winter. Female headed households heavily rely on the community for support after recovering from a shock. Advocacy will be made at community level to secure housing for female headed households in their original communities (hosted/rent) preferable in a solid structure with lockable doors that provide security for physical abuse and secure privacy according to cultural norms. In case more female headed households are identified, separate distribution points will be arranged for female headed households in order to ensure their access to the distribution and to minimize the time they have to line up and be away from their households and children.

Country Specific Information

Safety and Security

The security assessment has been conducted by PIN's security department in cooperation with the field staff with some triangulation with local sources, and mapping the incidents. PIN's security department will constantly monitor the security situation in Baghlan and on the main road from Mazar-e-Sharif to Baghlan in order to adjust the intervention and the presence of the staff in the field.

Generally the districts on the main road to Kabul are calm with no significant current security events however, access into districts more to the north is complicated with various type of threats due to significant presence of AOGs and their open link roads towards Kunduz. Dahan-e-Ghori as an example is reportedly almost entirely under the control of AOGs.

Primary target of AOGs are known to be ANSF as no records of INGO incidents are reported. Situation as of now remains calm with no significant ongoing events however presence of AOG around Polikhomri and on the main road is assessed as a medium risk. This will be mitigated by following PIN's thresholds of travel time on insecure roads and coordination with the national security officer and focal points in the city.

Dushi

Dushi has less number of incidents compared to Pul-e-khumri. Attacks are carried mostly on the main road to Kabul. Majority of the incidents on the main road were carried out before 0900 and after 1500hrs, where the ANSF patrol starts and ends. Dushi center and close by villages is reportedly a safe environment, however the main road and far villages in the west bordering Samangan province reported have presence of AOGs mostly carrying out attacks early in the morning and late afternoon.

Khinjan/ Deh Sala/ Andarab districts:

These are some of the most secure districts of the province with only few incidents recorded. Recorded incidents in these districts show more activity of smaller groups dealing drugs. No significant AOG carried incidents are recorded this year. Situation remains calm with good access in and around the district centers. However, Andarab district is controlled by local commanders and ongoing contact needs to be in place to ensure stable access.

Nahrin district:

Nahrin district is in the north of Baghlan province with a distance of approximately 50kms of unpaved road. Reportedly the significant incidents carried out in this district were carried out by AOGs from Burka district where presence of AOG is reported. Nahrin district center and villages in the south of the district are relatively calm with no security tensions or major events in the past however villages in the north and North West are reported with presence and influence of AOGs.

Dahan-e-Ghori district:

This district is reported as the main base of the AOGs from north linked to Baghlan-i-Jadid and then to Kunduz, from West to Samangan-Roy-e-Duab district. Reportedly the entire district is almost under the control of AOGs with AOG shadow formation in surrounding village of the district. Reportedly the main road from Pul-E-khumri to this district is usually patrolled by AOGs with several reports of illegal check points and armed attacks on ANSF installations.

Reports from local sources indicate that residents of the district are quite supportive of AOGs and are assisting AOGs with safe havens, reports and etc.

As a result, distributions will not take place within Dahan-e-Ghori itself, but the beneficiaries will be called for distribution in Pul-E-Khumri city. Monitoring will be supported by ARCS who distributed food and NFIs and cross-checked using phone interviews with beneficiaries and CDC leaders.

Mazar to Pul-e-khumri main road:

As of this report, the main road remains calm and open to traffic 24/7 with no attacks directly affecting any INGOs. It is confirmed that between 0700 to 1600hrs, the road is heavily patrolled by ANSF and police mobile check points between Samangan to Pul-E-Khumri is observed on daily basis. Road missions for PIN approved during that time.

Access

PIN's access strategy is based on lessons learned from own programming and from other organisations through the Dast Rasi/Access working group. Furthermore, PIN's access strategy is based on lessons learned from the ERM implementation partners (NRC, ACF, DRC and DACAAR) who all have access components embedded in their programming. Last but not least, PIN has been implementing access programming for the last two years and is using lessons learned and feedback from relevant stakeholders and beneficiaries to further develop the strategy.

More practically, due to the fact that the security situation in Baghlan province has deteriorated in the last months as outlined above, PIN might face problems gaining access to do field monitoring if the security situation deteriorates further. In order to maintain the implementation of the project, PIN field staff in close cooperation with the security department will monitor the situation and adjust implementation accordingly. If whole villages will be cut off from field monitoring done directly by PIN staff, CDC leaders will be approached to preserve the access, if this fails, monitoring will be done by phone using CDC leaders and community focal points as cross references for capturing as valid data as possible. PIN staff uses local low profile cars to minimize the visibility on main roads which remains the area with the highest threats of attacks from AOGs. Logos of the organization and donor will only be visible on distribution documents and reports shared with the humanitarian community. Beneficiaries will be informed orally of the mandate of PIN and the donor.

Access throughout the districts should be possible even in winter months with most roads being open. In cases where e.g. heavy snowfall prevents field staff to reach particularly remote areas monitoring will either be postponed until the roads reopens (usually within days) or monitoring done over phone using the same strategy as listed above.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
Staff and Other Personnel Costs							
1.1	Field officer (six females / six males)	D	12	400.00	4	100%	19,200.00
	<i>Due to the lack of validated beneficiary lists, sometimes even lacking contact details, almost 1500 families need to be verified before commencing the project. Field officers will undertake the verification process in the field. The beneficiaries are scattered in several small villages, and transport time adds to the process. With 12 field officer, verification can be sped up in order to commence the project in time for winter. Field officers will be supervised by team leaders and programme manager. CHF will only cover the costs of the field officers as the other staff is funded by other sources. Field officers will be working in teams of three (two teams in total) in order for them to reach remote areas and cover more households within the same day. The monitoring/verification scheme for this project is intensive due to the lack of verified beneficiaries from the initial joint assessments. The salary is fixed according to PIN's salary scale (basic salary + 2400 afa food allowance for the cantine)</i>						
1.2	M&E officer	D	1	430.00	4	20%	344.00
	<i>The M&E officer oversees monitoring conducted by the team in addition to conducting independent sample monitoring to ensure accountability to beneficiaries and the donor. CHF will cover 20 % of the salary based on the estimated time he will use on the mentioned activities. The salary is fixed according to PIN's salary scale (basic salary + 2400 afa food allowance for the cantine)</i>						

1.3	Guards	S	2	220.00	4	100%	1,760.00
	<i>The guards will be employed in Mazar to ensure security for the Mazar office. The salary of the guards is fixed according to PIN's salary scale and it includes 2400 afa food allowance for the cantine).</i>						
1.4	Drivers	S	4	325.00	4	100%	5,200.00
	<i>The drivers will be employed to drive the cars and the emergency team working on the earthquake project including assignments related to verification of beneficiaries, distributions, monitoring and coordination meetings within Mazar city and Baghlan province. The salary of the drivers is fixed according to PIN's salary scale and it includes 2400 afa food allowance for the cantine).</i>						
1.5	Finance assistant	S	1	550.00	4	40%	880.00
	<i>The finance assistant will be supporting the project with financial reports, money transfers, and other documentation related to the project. It is estimated that the finance assistant will spend 40 % of his time working on this project due to the high level of financial transactions related to this project (processing of cash receipts, hawala transfer etc.) The salary is fixed according to PIN's salary scale and it includes 2400 afa food allowance for the cantine).</i>						
1.6	National Security officer	S	1	880.00	4	40%	1,408.00
	<i>The national security officer clears travel requests, conducts continuous security assessments of the areas of interventions and gives security inputs to distributions. It is estimated that he will spend 40 % of his time working on this project. The salary is fixed according to PIN's salary scale and it includes 2400 afa food allowance for the cantine).</i>						
1.7	Finance officer (expat)	S	1	3,000.00	4	20%	2,400.00
	<i>The finance officer reviews and approves financial reporting and financial documentation. It is estimated that he will spend 20 % of his time working on this project. The salary is fixed by PIN's salary scale for expats and consultants. The unit cost doesn't include any benefits.</i>						
1.8	Country director (expat)	S	1	4,400.00	4	20%	3,520.00
	<i>The country director is responsible for the operations of PIN in Afghanistan and directly oversees the emergency programme. The assignments includes ensuring transparency, accountability for both beneficiaries and donors. It is estimated that the country director will spend 20 % of her time working on this project. The salary is fixed according to PIN's salary scale for expats and consultants. The unit cost doesn't include any benefits.</i>						
1.9	Head of Security (expat)	S	1	3,700.00	4	20%	2,960.00
	<i>The head of security is responsible for the overall security of PIN operations in Afghanistan. He directly supervises the national security officer and maintains networks for collecting security information from the field and international partners. It is estimated that the head of security will spend 20 % of his time working on this project. The salary is fixed according to PIN's salary scale for expats and consultants. The unit cost doesn't include any benefits.</i>						
	Section Total						37,672.00
Supplies, Commodities, Materials							
2.1	Multipurpose cash grants for Category A affected beneficiaries	D	401	60.00	4	100%	96,240.00
	<i>Calculated using current market prices for wood in the local bazars. 1 bag of wood (7kg) / day for 4 months</i>						
2.2	Cash for winter NFIs hosted/rented	D	267	90.00	1	100%	24,030.00
	<i>Calculated using current market prices for blankets (3 pcs/household) to keep the family warm during the winter. (NB: adjusted to the amounts suggested by the CHF).</i>						
2.3	Cash for winter NFIs tents and destroyed houses	D	134	150.00	1	100%	20,100.00
	<i>Calculated using current market prices for Bukhari + blankets (3 pcs / household) and tarpaulins (2 psc / household) to insulate the tent for winter.</i>						
2.4	Multipurpose cash grants for Category B affected beneficiaries for repair of severely damaged shelters	D	1033	150.00	1	100%	154,950.00
	<i>Calculated using current market prices for repair material (concrete) and tools</i>						
	Section Total						295,320.00
Equipment							
3.1	It equipment	S	1	550.00	1	100%	550.00
	<i>Purchase of two new tablets for monitoring and other datacollection (approximately 200 \$ each) + external harddrive for data preservation and back-up (approximately 150 \$). The amount will be charged in the budget as a lumpsum.</i>						
3.2	Security management	S	1	5,000.00	1	50%	2,500.00
	<i>For purchase of security equipment that will ensure the security of the PIN staff (Thuraya x 4 + credit = 1700 \$, First aid kit for cars = 200 \$, Security camera x 1 = 200 \$, Part of passive security equipment (fence/wire) = 400 \$. The total is 2500 which is 50% of 5000 unit cost.</i>						
	Section Total						3,050.00

Contractual Services							
4.1	Vehicles rent and maintenance	S	4	650.00	4	100%	10,400.00
<i>Two vehicles are needed for implementation of the project. One for a team of three. By having two cars monitoring can be done in two areas simultaneously which is needed for the high intensity field monitoring that this project requires.</i>							
Section Total							10,400.00
Travel							
5.1	Field Per Diems	S	12	5.00	28	100%	1,680.00
<i>According to the PIN national policy, 12 field staff is paid 300 afa/night (almost \$5) when working in the field without field office. It is estimated that at least 4 weeks (28 days in total) will be spent in the field with distributions and monitoring given the scattered nature of the beneficiaries.</i>							
5.2	Accommodation in the field	S	360	11.00	1	100%	3,960.00
<i>Field staff will be traveling to and staying overnight in small villages all over Baghlan provinces. The amount is calculated for 12 staff for 30 days (as per estimation of field per diems above) = unit quantity 360 * a room rate of 700 afa (11\$/night).</i>							
Section Total							5,640.00
General Operating and Other Direct Costs							
7.1	Hawala transfer fee (0.5 % of transfer amount)	D	1	1,477.00	1	100%	1,477.00
<i>Hawala transfer fees average between 0.3 and 0.5 %. The transfers will be done in several installments to minimize the security risk of transportation from the hawala. Each transfer will be charged with the hawala fee which will differ as different hawalas charge different fees. Changing of hawala is also done to minimize the risks of transport of cash to and from Hawala, but changes can also occur depending on availability of cash at the specific hawala. The fee calculated in this budget will be subject to change as it is directly linked with the number of verified beneficiaries (final confirmation to be made on the 1st of december at the latest). The calculation is done taking the total amount for activities 295320*0.005</i>							
7.2	Communication costs	S	1	200.00	4	100%	800.00
<i>Communication costs covers expenses related to verification of beneficiaries, planning of monitoring/datacollection using tablets and mobile data, updates on security situation in the field etc.</i>							
7.3	Energy (mazar)	S	1	4,000.00	4	50%	8,000.00
<i>PIN's mazar office will serve as the main base when the team is not in the field. Covering firewood (600 \$), Fuel for generator (600\$), Electricity (800\$) for Mazar office. The total is 2000 which is 50% of 4000 unit cost.</i>							
7.4	Office running costs	S	1	1,800.00	4	50%	3,600.00
<i>Covering rent and general maintenance and office running costs.</i>							
Section Total							13,877.00
SubTotal			2,241.00				365,959.00
Direct							316,341.00
Support							49,618.00
PSC Cost							
PSC Cost Percent							7%
PSC Amount							25,617.13
Total Cost							391,576.13
Grand Total CHF Cost							391,576.13
Project Locations							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Baghlan -> Pul-e- khumri	26	1,111	985	253	177	2,526	Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.

Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).

Cash distribution modalities:

The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.

Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time).

Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.

Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).

The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.

Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.

After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.

Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.

Topics will include:

How to behave during an earthquake and or flash flood/landslide.

Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces).

Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.

Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

Activity 1.1.5 : Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market.

The exercise will use pictures to the extend possible to ensure that illiterate beneficiaries will receive the same message.

Activity 2.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities

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beneficiaries (including vulnerable groups).

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Activity 2.1.4 : Monitoring done after 2 weeks to confirm the need for the second installment and again after the end of the project to track progress and collect feedback from the beneficiaries (ensuring accountability and transparency) Continuous monitoring will be done by phone throughout the project by calling CDC leaders to track the progress of the repairs.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

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Baghlan -> Baghlan-e-Jadid

Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.

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PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.

Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time).

Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash

assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.
Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).
The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.
Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.
After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.
Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.

Topics will include:

How to behave during an earthquake and or flash flood/landslide.
Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces).
Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.

Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

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Distribution will take place in a safe environment

							<p>with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka). The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving. After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.</p> <p>Activity 2.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after winter to reconstruct damaged shelters</p> <p>Activity 2.1.4 : Monitoring done after 2 weeks to confirm the need for the second installment and again after the end of the project to track progress and collect feedback from the beneficiaries (ensuring accountability and transparency) Continuous monitoring will be done by phone throughout the project by calling CDC leaders to track the progress of the repairs.</p> <p>All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.</p> <p>Activity 2.1.5 : Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market. The exercise will use pictures to the extent possible to ensure that illiterate beneficiaries will receive the same message.</p>
Baghlan -> Dahana-e-Ghori	9	361	320	82	57	820	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes. Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback. Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka). The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving. After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.</p>

Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.

Topics will include:

How to behave during an earthquake and or flash flood/landslide.

Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces).

Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.

Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

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Baghlan -> Doshi	5	202	179	46	32	459	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes. Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback. Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka). The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving. After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called. Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.</p> <p>Topics will include: How to behave during an earthquake and or flash flood/landslide. Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces). Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.</p> <p>Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track</p>	

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Activity 2.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).

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The cash will be transferred via Hawala.

PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.

Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time).

Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.

Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room.

After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).

The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.

Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.

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Baghlan -> Nahrin	1	29	26	7	5	67	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes. Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback. Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka). The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving. After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.</p> <p>Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.</p> <p>Topics will include: How to behave during an earthquake and or flash flood/landslide. Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces). Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.</p> <p>Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable. All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.</p> <p>Activity 1.1.5 : Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market. The exercise will use pictures to the extend possible to ensure that illiterate beneficiaries will receive the same message.</p> <p>Activity 2.1.1 : Beneficiaries are re-verified by</p>

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Baghlan -> Khenjan	7	311	275	71	49	706	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes. Beneficiaries will be called to the distribution site</p>

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Topics will include:

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Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces).

Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.

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Baghlan -> Andarab	8	343	304	78	55	780	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.</p> <p>Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.</p> <p>Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).</p> <p>The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.</p>

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Baghlan -> Burka	1	62	55	14	10	141	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes. Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback. Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka). The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving. After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called. Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.</p> <p>Topics will include: How to behave during an earthquake and or flash flood/landslide. Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in</p>	

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Baghlan -> Pul-e-Hesar	22	909	805	207	145	2,066	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p> <p>Cash distribution modalities: The cash will be transferred via Hawala. PIN staff will recount the cash amounts and divide the cash into closed (but not sealed) envelopes.</p> <p>Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time). Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.</p> <p>Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room. After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).</p> <p>The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary. Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.</p> <p>After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.</p> <p>Activity 1.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after the winter to reconstruct damaged shelters.</p> <p>Topics will include: How to behave during an earthquake and or flash flood/landslide. Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces). Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.</p> <p>Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable.</p> <p>All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.</p> <p>Activity 1.1.5 : Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to</p>

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Baghlan -> Dehsalah	21	877	777	199	139	1,992	<p>Activity 1.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities.</p> <p>Activity 1.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).</p>	

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Build back better designs and the importance of e.g. site location, corner braces, and solid foundation (based on the material used for rebuilding houses after last year's flash floods in the north east provinces).
Stressing the importance of waiting until after winter to reconstruct, using lessons learned from last year's shelter project.

Activity 1.1.4 : Monitoring done after 2 months and again after the end of the project to track progress, and collect feedback from the beneficiaries (ensuring accountability and transparency). Continuous monitoring will be done by phone throughout the project by calling CDC leaders to ensure that the hosting situations remains stable.

All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.

Activity 1.1.5 : Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market.

The exercise will use pictures to the extend possible to ensure that illiterate beneficiaries will receive the same message.

Activity 2.1.1 : Beneficiaries are re-verified by household level surveys. A team of 12 staff will conduct the verification in close coordination with local authorities

Activity 2.1.2 : The multipurpose cash grant will be distributed to the beneficiaries in two installments. Distributions will take place in environments safe for both PIN staff and beneficiaries (including vulnerable groups).

Cash distribution modalities:
The cash will be transferred via Hawala.
PIN staff will recount the cash amounts and

divide the cash into closed (but not sealed) envelopes.
 Beneficiaries will be called to the distribution site in groups (vulnerable groups will be called first in order to limit their waiting time).
 Upon arrival they will be cross checked against the beneficiary list, tazkiras, and follow up questions. Only beneficiaries matching the registration will be allowed at the distribution site. Introductions, DRR and sensitization of cash assistance will take place before the cash distribution. Beneficiaries will have time for questions and feedback.
 Distribution will take place in a safe environment with maximum 5 beneficiaries at a time + PIN staff + ANDMA representative in the room.
 After receiving the cash, thumb prints, cash receipts + photos will be taken of all beneficiaries (some wearing a burka).
 The ANDMA representative will confirm that distribution has taken place and will stamp the relevant documents for each beneficiary.
 Before leaving the room, beneficiaries will be instructed to count the money and verify that the amount is correct according to the introduction they receiving.
 After receiving the cash the beneficiaries will be asked to leave the distribution site, and another group will be called.
 Activity 2.1.3 : DRR awareness raising will be conducted during the distribution to raise awareness of benefits of waiting until after winter to reconstruct damaged shelters
 Activity 2.1.4 : Monitoring done after 2 weeks to confirm the need for the second installment and again after the end of the project to track progress and collect feedback from the beneficiaries (ensuring accountability and transparency) Continuous monitoring will be done by phone throughout the project by calling CDC leaders to track the progress of the repairs.
 All monitoring will take place using electronic data collection to limit the time spent on data entry and analysis.
 Activity 2.1.5 : Sensitization of cash assistance. Beneficiaries will be informed of the items used for calculation of the amounts being distributed to make them aware of what they can afford with the cash grants if they buy the items in the local market.
 The exercise will use pictures to the extend possible to ensure that illiterate beneficiaries will receive the same message.

Documents	
Category Name	Document Description
Project Supporting Documents	Database.xlsx
Project Supporting Documents	Market assessment Pul-E-Khumri.xlsx
Project Supporting Documents	Call Centre - Contact List Template.xlsx
Project Supporting Documents	NGO XXX Sample Beneficiary breakdown CHF proposal CODE XXX.xlsx
Project Supporting Documents	Remote Call Campaigns - Guidance Note for Partners - 22 Sept 14.pdf
Project Supporting Documents	Template memo for cash grant internal controls.docx
Project Supporting Documents	CHF Afghanistan - Visibility and Communication Guidance.pdf
Project Supporting Documents	BoQ for reconstruction.xls
Project Supporting Documents	OCHA table of initial numbers.xlsx
Project Supporting Documents	bank statement.pdf
Project Supporting Documents	pin.xlsx

Budget Documents	CHF Coordination Meeting Action Points.pdf
Budget Documents	CHF Afghanistan - Visibility and Communication Guidance.pdf
Signed Project documents	cash grant internal controls.pdf