

Submission Form
To
Management Committee for the UN Central Fund for Influenza Action

To be completed by the Participating UN Organisation

Meeting No: 5	Date of Meeting: 20 February 2008
Item No: 200806	Programme / project: Supporting the Humanitarian Common Services through provision of data management and mapping tools
To: Management Committee for the UN CFIA	Date of Submission: 20 January 2008
From: World Food Programme (WFP)	Contact: Peter Scott Bowden +39 06 6513 3173 Peter.Scott-Bowden@wfp.org
National Authority <input type="checkbox"/> Endorsement <input checked="" type="checkbox"/> Comments (mandatory if no endorsement) Due to the global dimension of the project, there is no endorsement by a specific National Authority. However in many of the countries that the proposed project addresses WFP is working closely with relevant national authorities.	
Proposed submission, if approved, would result in: <input checked="" type="checkbox"/> Continuation of existing programme/project <input checked="" type="checkbox"/> New programme/project <input type="checkbox"/> Other (explain)	Proposed submission resulted from: <input type="checkbox"/> National Authorities request <input checked="" type="checkbox"/> UN Agency/eligible Partner initiative within UN Consolidated Action Plan <input type="checkbox"/> NGO or other agency Request <input type="checkbox"/> Other (explain)
Programme/project Title: Supporting the Humanitarian Common Services through provision of data management and mapping tools	
Category of project: Planning and Preparedness	
Amount of CFIA funds requested for Proposed Programme/project: USD 279,484	
Amount of indirect costs requested: (%) 7% USD 18,284	

1. Background

WFP has been actively involved in the UN Consolidated Action Plan for Avian and Human Influenza (AHI) through the creation of a high-level corporate Avian and Human Influenza Task Force (AHI Task Force). The Task Force is developing WFP policies and plans, allocating resources across the organization to support planning and implementation of specific preparedness measures, maintaining an information management system, developing a communications strategy and ensuring UN inter-agency engagement.

As a first step towards gaining an AHI Preparedness capacity, WFP laid out a Planning Framework consisting of 4 major objectives. The objectives of WFP's AHI Planning Framework are: Staff Health and Safety (implementing measures to minimize the potential impact of AHI on the health and safety of staff), Business Continuity (maintaining operational continuity – programme and infrastructure), New Programmes (identifying and addressing the food security needs of possible new beneficiary caseloads) and New Services (Contributing to a system-wide effort to prepare for, prevent and combat AHI).

WFP has been contributing to the UN Consolidated Action Plan objectives 4, 5, 6 and 7, and with particular emphasis on objectives 6 and 7. In order to fully meet and comply with the latter two WFP needs a strong informational capacity which consisting of collecting, managing, analysing and visualizing data crucial to its operative response, and sharing it with UN partners and Member States.

2. Purpose of Proposed Programme/Project

The Project's purpose is to improve WFP's AHI Preparedness informational capacity and sustain support for AHI Humanitarian Common Services through a series of activities:

- Supporting coordination among stakeholders (UN agencies, member States, research groups) by providing a publicly accessible online service enabling the dissemination of critical AHI pandemic response data
- Empowering technically disadvantaged stakeholders through technical support in order to facilitate their active engagement in pandemic response coordination
- Provide basic logistic network and food assistance distribution analysis to all stakeholders.

3. Project Implementability

	<i>2007</i>	<i>2008</i>
<i>Estimated commitments (\$mill)</i>	<i>0.4</i>	<i>0.279,484</i>
<i>Estimated disbursements (\$mill)</i>	<i>0.128</i>	—

4. Evaluation of Proposals

Provide concise summary evaluation of proposal against:

<i>General principles and selection criteria</i>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(a)	Must be explicitly based on UN Consolidated Action Plan (UNCAP),	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(b)	Must support national strategies,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(c)	Must promote and ensure national ownership,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(d)	Must demonstrate UN's comparative advantage for specific intervention ,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(e)	The organization must have the appropriate system to deliver the intervention,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(f)	The UN response must be effective, coherent, context-sensitive, cost-efficient and the outcomes, sustainable,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(g)	Must avoid duplication of and significant overlap with the activities of other actors,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(h)	Must use strategic entry points that respond to immediate needs and yet facilitate longer-term improvements,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(i)	Must build on existing capacities, strengths and experience,	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(j)	Must promote consultation, participation and partnerships.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

5. Review by Secretariat

Check on Programme/Project Proposal Format Contents

- | | | | |
|---|---|--|---------------------------|
| <input type="checkbox"/> Cover sheet (first page) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| <input type="checkbox"/> Logical Framework with indicators of success and timelines | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | not required < \$500,000) |
| <input type="checkbox"/> Programme/Project Justification | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| <input type="checkbox"/> Programme/Project Management Arrangements | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| <input type="checkbox"/> Risks and Assumptions | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| <input type="checkbox"/> Budget | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| <input type="checkbox"/> Progress Report (for supplementary funding only) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | |

Provide concise summary assessment against:

- Implementability*

The project has clear measurable deliverables: user friendly mapping tools in HESWeb for priority countries with real time visualization; online guides and tutorials; data from contingency plans online.

<i>General criteria for prioritisation</i>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(a)	Must be in line with UN Consolidated Action Plan	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(b)	Recipient Organization is unable to meet high or urgent priority needs with existing level of funding.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(c)	Need to address high priority activities that have significant impact, and by nature must address seasonal or timing imperatives and considerations.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(d)	Supports activities that are likely to improve the overall situation at national and local levels.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
(f)	Does not overlap with other ongoing programmes	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Overall review of programme submission

Project proposal submission criteria have been fulfilled. WFP is the lead agency for Obj 7. WFP's project covers output 7.1.1 of the UN Consolidated Action Plan for which WFP has been unable to find funding.

6. Decision of the Management Committee for the UN CFIA

- Approved content and budget as submitted**
 Approved for a total budget of \$ 279,484.00
 Approved with modification/condition on content
 Deferred
 Rejected

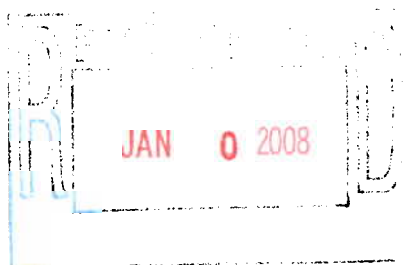
Reason/Comments

7. Action taken by the Executive Coordinator, Multi-Donor Trust Fund Office, UNDP

- Project consistent with provisions of the UNDP Administrative Agent-Participating UN and Non-UN Organization's Memorandum of Understanding and Letter of Agreement with donors (if applicable)

ANNEX 2**CFIA Programme/Project Proposal Format and Guidelines****Contents:**

1. Cover sheet, first page of the programme/project document, (**Appendix A**)
2. Logical Framework (**Appendix B**)
3. Programme/Project Justification (**Appendix B**)
4. Programme/Project Management Arrangements (**Appendix B**)
5. Risks and Assumptions (**Appendix B**)
6. Programme/Project Budget (**Appendix C**)



CFIA PROJECT DOCUMENT COVER SHEET

Participating UN or Eligible Partner Organisation: World Food Programme	UN CAP objective: Objective 7: Humanitarian Common Services Support
Programme/Project Manager Name: Peter Scott-Bowden Address: Via C.G. Viola, 68/70 00148 Rome, Italy Telephone: +39 06 6513 3173 E-mail: peter.scott-bowden@wfp.org	UN Organization that has lead responsibilities for the objective of the UN CAP Name: World Food Programme Address: Via C.G. Viola, 68/70 00148 Rome, Italy Telephone: +39-06-65131 E-mail: wfpinfo@wfp.org
Programme/Project Title: Supporting the Humanitarian Common Services through provision of data management and mapping tools Programme/Project Number: CFIA/A-12	Programme/Project Country and Location: AHI pandemic humanitarian response operations with focus and roll-out in candidate countries and logistic corridors.
Programme/Project Description: The implementation of Common Services requires simple mechanisms and tools to provide access to key data and analysis to all stakeholders. The project aims at developing user-friendly online dedicated dynamic mapping services for pandemic influenza within the UN Inter Agency Standing Committee (IASC) humanitarian portal to facilitate contingency planning, visualization and the analysis of scenarios and operations during pandemic preparedness and humanitarian response.	Total Programme/Project Cost: USD 279,484 CFIA: USD 279,484 Government Input (if relevant): N/A Other: N/A Total: USD 279,484
	Programme/Project Duration: 12 Months Estimated Start up Date: 01-03-2008
UN CAP Objective (one or more of the seven objectives) and Key Immediate Objectives: Objective 7: Humanitarian Common Services Support - ensuring that key data and basic scenario analysis on food assistance and logistic network and bottlenecks are accessible to partners (UN system, National Governments and others) as well as near-to-real-time evolution Key Immediate Objective: Develop an online user-friendly mapping and information dynamic mapping tool for provision of Humanitarian Common Services in a pandemic environment.	
Outputs and Key Activities: <ul style="list-style-type: none"> • Create a user friendly mapping tool to visualize contingency plans with focus on food assistance and logistic corridors • Develop analysis tools to highlight most suitable solutions during the changing scenarios associated with pandemic humanitarian response operations • Build the databases and systems that will make possible the visualisation and mapping. 	

UN organization that has lead responsibilities for the objective of the UN CAP Review Date:
13 February 2008
Secretariat Review Date: 28 January 2008

Management Committee Approval Date: 20 February 2008
Total Approved Amount: \$ 279,484.00



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**On behalf of:
Participating
Organisation**

Chair CFIA MC

Name/Title

**MS. TERRI TOYOTA
DIRECTOR, REG**

**David Nabarro
UN System Senior Coordinator
for AHI**

Some key logistical data are available only in document format, which makes its further use for analysis purposes impossible.

During a pandemic humanitarian response scenarios change rapidly and there is a need to quickly update planning and to perform new analysis on logistical bottlenecks and transport corridors (ground, sea and air).

The existing digital divide is an obstacle preventing some developing countries from providing their information in a timely manner and from accessing the data, information and analysis of other entities.

The lack of an agreed common standard makes rapid exchange of data and processing problematic.

II. Proposed approach

Collate key data to support pandemic humanitarian response operations with a focus on logistics and food assistance

Use mapping tools to visualize data in a concise and comprehensive way, adding the spatial dimension to raw data

Make the updating of scenarios simpler and faster in order for them to adapt to evolving pandemics and related humanitarian needs

Facilitate near-to-real-time analysis by building map-based analytical tools

Allow selected stockholders (national governments, UN and others) to update data and add their information

Provide access to the tools to the UN, member states and partners (International Organizations, Red Cross movement and NGOs) with the capacity to visualize data and perform analysis in a collaborative manner

Support the development of common standards in collecting and handling food and logistic related data and information

III. Output

Mapping tools in HESWeb for priority countries featuring:

- a. Logistical corridors and key infrastructures;
- b. Capacity to enter new data by stakeholders, with visualization in real time;
- c. Analysis of suggested options to provide food assistance according to the latest information and existing contingency plans;
- d. Visualisation of food assistance needs and assumptions.

On-line guides and tutorials to ensure self training opportunities

Access to AHI information provided by national governments and key UN documents and plans

C. Management Arrangements

The Project will be implemented under the overall management of the Head of WFP Emergency Preparedness and Response unit, in collaboration and under the supervision of the head of the WFP AHI Task Force

The project team will work in close collaboration with the WFP Emergency Preparedness and Response Information Management and Geographic Information System teams

The project team will build upon the collaboration developed by WFP with the IASC, other UN Agencies, International Organizations, the Red Cross Federation and NGOs within the framework of HEWSWeb

The project timeframe is one year, upon acknowledgment of funds receipt

The project team will report to the Head of WFP Emergency Preparedness and Response unit on project achievement at the end of the year

WFP will report to CFIA using the established standard reporting system.

D. Analysis and Risk Assumptions

Delays in contingency planning in priority countries may result in the partial delay of some project outputs. Main deliverables such as the finalisation of analytical and visualization tools will not be effected, however.

A good engagement of priority country national governments will facilitate smooth project development and secure fulfilment of expected deliverables.

THE LOGICAL FRAMEWORK

UN Action Plan Objectives	Indicators of success	Important assumptions	Time line
Support the Humanitarian Common Services Support objective 7 in providing near-to-real-time pandemic influenza key data to UN, Member States, International Organizations, NGOs and public	Use of tools by UN, National Governments, International Organizations, Red Cross, NGOs and other partners in priority countries	AHI national contingency plans for priority countries finalized	12 months
Immediate Objectives: Implementation of user friendly online mapping tools focusing on food assistance and logistic corridors, assumptions and evolution of pandemic scenarios	Positive feedback from usability tests with users	(Immediate Objective to UN Action Plan Objective) UN agencies and priority countries National Governments mainstream Humanitarian Common Services Support in their preparedness activities	
Outputs: Mapping tools focusing on priority countries available to the public via the Inter Agency Standing Committee early warning portal HEWSWeb. Data from contingency plans online.	Tools developed and accessible online	(Outputs to immediate objective) Minimum connectivity available to all stakeholders to grant access to tools and services	
Activities: Identification of standards; building databases and systems; creating online mapping tools; testing and debugging tools; producing online tutorials and guides	Inputs: Personnel 232,200 Training 8,000 Equipment 9,000 Travel 12,000 SUB TOTAL 261,200 Indirect cost (7%) 18,284 TOTAL 279,484	(Activity to output) Agreement on minimum common contingency plan data standards	

Appendix C

THE PROGRAMME/PROJECT BUDGET

CATEGORY	ITEM	UNIT COST	NUMBER OF UNITS	TOTAL COST
1. Personnel				
<ul style="list-style-type: none"> including part time project Manager, Programmer, part time GIS specialist and part time technical consultants 	Staff and consultants	19,350	12	232,200
2. Contracts				
3. Training	Development of manuals and tutorials	4,000	2	8,000
4. Transport				
5. Supplies and commodities				
6. Equipment	Hardware and software	9,000		9,000
7. Travel	Air tickets and DSA	4,000	3	12,000
8. Miscellaneous				
SUB TOTAL				261,200
9. Management Support (7%)				18,284
TOTAL				279,484

