



**UN EBOLA RESPONSE MPTF
PROJECT MONTHLY PROGRESS REPORT - VERSION 1
Period (Month-Year): _____**

Period: February 2016

Project Number and Title: Ebola Response and Recovery Capacity Support for the Resident Coordinator. 00097668	PROJECT START DATE¹: 18 Dec 2015	AMOUNT ALLOCATED by MPTF <i>(please indicate different tranches if applicable)</i> \$695,527	RECIPIENT ORGANIZATION UNDP
Project ID: 00097555 (Gateway ID)			
Project Focal Point: (temporary pending recruitment of Ebola Cell Focal Point) Name: Philip Dive E-mail: Philip.dive@one.un.org	EXTENSION DATE: dd-mm-yyyy N/A	FINANCIAL COMMITMENTS \$45,000	
Strategic Objective (STEPP) SOn – Multi-faceted preparedness	PROJECTED END DATE:	EXPENDITURES as of [date]	IMPLEMENTING PARTNER(S):
Mission Critical Action MCA8 – MCA8 recovery and economy	18 Dec 2016	\$0	(UNCT)
Location: Sierra Leone Freetown Country or Regional	Sub-National Coverage Areas: N/A Full list of countries and/or districts		

MONTHLY PROGRESS REPORT RESULTS MATRIX

- Ebola Cell is being set up at this time -

OUTPUT INDICATORS

Indicator	Geographic Area	Projected Target (as per results matrix)	Quantitative results for the (one month) reporting period	Cumulative results since project commencement (quantitative)	Delivery Rate (cumulative % of projected total) as of date
<i>Description of the quantifiable indicator as set out in the approved project proposal</i>					
<i># of Ebola Focal point and support team in place at an appropriate moment in the transition process</i>	National	3	Setting up	Setting up	N/A

¹ The date project funds were first transferred.



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<i># of Ebola management coordination meetings held</i>	National	12	Setting up	Setting up	N/A
<i># of knowledge products (3W/4W mapping, reports, publications, analytical materials) produced to feed the discussion on disaster</i>	National	3	Setting up	Setting up	N/A
<i># of programme and policy consultations provided to UN and national institutions, including Office of National Security of Sierra Leone</i>	National	5	Setting up	Setting up	N/A
<i># of capacity assessment and capacity building events organized for national institutions and UN agencies</i>	National	2	Setting up	Setting up	N/A
EFFECT INDICATORS (if available for the reporting period)					
% of Resident Representatives of the UN Agencies in Sierra Leone are satisfied with the existing Ebola response and recovery capacities of	National	Not applicable	Setting up	Setting up	N/A



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UN in Sierra Leone					
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NARRATIVE

Situation Update *(please describe critical changes, if any, in the situation that affect the project (1-2 paragraphs))*

Phase 1: Cell set up: During the reporting period the following activities have taken place;

1. Recruitment. P5 and P2 selection processes complete.

- RC's Ebola Advisor / MPTFO Project Manager - (P5) Tony Sisule, ETA: early April 2016
- Programme Analyst - (P2) Jesse Forsy, ETA late March 2016

2. Procurement.

- **Vehicle:** A Toyota Land Cruiser that was ordered through Gibraltar Holdings arrived in Freetown on 1st March 2016. The vehicle is currently going through customs.
- **Driver:** The procurement of the Ebola Cell driver was finalized and the selected candidate name is Mr. Ishmael Jalloh. This contract will be issued once the vehicle is through customs and inside the UNDP compound.
- **IT equipment:** Two complete sets of computer equipment (laptop, docking station, monitor and printer) was procured and is ready for use. Also furniture and equipment from ICE has been recovered from WHO and placed in the RCO in preparation for the staff in the RC's Ebola Cell.

3. Office Space. As previously reported the contract for the office for the Ebola Cell was completed and signed off by UNDP operations and the landlord. The contract is for 01 Jan – 31 Dec 2016. The contract also has a provision for an extension for a further six months into 2017, as required. (\$10,000 every six months). New locks are required prior to the aforementioned equipment being set up inside the office.

Key Achievements *(please use this section to highlight your key achievements for the month, using bullet points if preferred)*

The essential elements of the Cell are almost in place. The Cell should be fully operational in the first week of April 2016.

Delays or Deviations *(if any, briefly describe the delays or changes in focus, approach or targets, and provide a short justification for the change (1-2 paragraphs))*

Gender and Environmental Markers *(Please provide disaggregated data, if applicable)*

No. of Beneficiaries	
Women	
Girls	
Men	

Environmental Markers
<i>e.g. Medical and Bio Hazard Waste</i>
<i>e.g. Chemical Pollution</i>



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Boys				
Total				
Additional Information (Optional)				