



**UN EBOLA RESPONSE MPTF  
PROJECT MONTHLY PROGRESS REPORT - VERSION 1**

**Period (Month-Year):** \_\_\_\_\_

Period: March 2016

<b>Project Number and Title:</b> Ebola Response and Recovery Capacity Support for the Resident Coordinator.  00097668	<b>PROJECT START DATE<sup>1</sup>:</b>  18 Dec 2015	<b>AMOUNT ALLOCATED by MPTF</b> <i>(please indicate different tranches if applicable)</i> \$ 695,527	<b>RECIPIENT ORGANIZATION</b>  UNDP
<b>Project ID:</b> 00097555 (Gateway ID)			
<b>Project Focal Point:</b> Name: Tony Sisule E-mail: tony.sisule@one.un.org	<b>EXTENSION DATE:</b> dd-mm-yyyy  N/A	<b>FINANCIAL COMMITMENTS</b>  \$ 0	
<b>Strategic Objective (STEPP)</b> SO – Multi-faceted preparedness	<b>PROJECTED END DATE:</b>  18 Dec 2016	<b>EXPENDITURES as of [date]</b> \$ 65,691.55	<b>IMPLEMENTING PARTNER(S):</b>  (UNCT)
<b>Mission Critical Action</b> MCA – MCA8 recovery and economy			
<b>Location: Sierra Leone Freetown</b> Country or Regional		<b>Sub-National Coverage Areas: N/A</b> Full list of countries and/or districts	

**MONTHLY PROGRESS REPORT RESULTS MATRIX**

**OUTPUT INDICATORS**

<b>Indicator</b>	<b>Geographic Area</b>	<b>Projected Target (as per results matrix)</b>	<b>Quantitative results for the (one month) reporting period</b>	<b>Cumulative results since project commencement (quantitative)</b>	<b>Delivery Rate (cumulative % of projected total) as of date</b>
<i>Description of the quantifiable indicator as set out in the approved project proposal</i>					
<i># of Ebola Focal point and support team in place at an appropriate moment in the transition process</i>	National	3	2	2	67 %
<i># of Ebola management coordination</i>	National	12	0	0	0 %

<sup>1</sup> The date project funds were first transferred.



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<i>meetings held</i>					
<i># of knowledge products (3W/4W mapping, reports, publications, analytical materials) produced to feed the discussion on disaster</i>	National	3	0	0	0 %
<i># of programme and policy consultations provided to UN and national institutions, including Office of National Security of Sierra Leone</i>	National	5	0	0	0 %
<i># of capacity assessment and capacity building events organized for national institutions and UN agencies</i>	National	2	0	0	0 %
<b>EFFECT INDICATORS (if available for the reporting period)</b>					
<i>% of Resident Representatives of the UN Agencies in Sierra Leone are satisfied with the existing Ebola response and recovery capacities of UN in Sierra Leone</i>	National	Not applicable	Setting up	Setting up	N/A



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**NARRATIVE**

**Situation Update** (please describe critical changes, if any, in the situation that affect the project (1-2 paragraphs))

Phase 1: Cell set up: During the reporting period the following activities have taken place;

- 1. Recruitment:** The Advisor and Focal Point to the UN Resident Coordinator (P5), Mr. Tony Sisule was to report to work on 8 April 2016. The Associate Coordination Programme Officer (P2), Mr. Jesse Forsythe was to report for work on 18 April 2016. A driver, Mr. Ishmael Jalloh has already reported to work.
- 2. Procurement:**
  - **Vehicle:** A Toyota Land Cruiser was purchased and is in the UNDP compound.
  - **IT equipment:** Two complete sets of computer equipment (laptop, docking station, monitor and printer) were procured. Some used items such as laptops (3), mobile phones (3), desks (3), seats (4), small fridge (1) and microwave were donated by UN agencies and will be assessed to ascertain their state, entered into the project inventory and used as appropriate.
  - **Office Space:** The office for the Ebola Cell is ready for occupation and is currently being assessed with regard to furniture and equipment needs. UN Department of Safety and Security has recommended installation of grills on windows and doors, shatter-proof film, fire extinguishers and fire escape signs to ensure the office meets minimum safety standards. Rent of US\$ 10,000 has been paid for the period 1 January 2016 to 30 June 2016. The next rent advance installment will be due in June 2016 to cover the period 1 July 2016-31 December 2016.

**Key Achievements** (please use this section to highlight your key achievements for the month, using bullet points if preferred)

- ✓ The recruitment of personnel is complete;
- ✓ The procurement of office space is complete;
- ✓ Some basic furniture and equipment are in place.

**Delays or Deviations** (if any, briefly describe the delays or changes in focus, approach or targets, and provide a short justification for the change (1-2 paragraphs) N/A

**Gender and Environmental Markers** (Please provide disaggregated data, if applicable)

No. of Beneficiaries		Environmental Markers	
Women		e.g. Medical and Bio Hazard Waste	
Girls		e.g. Chemical Pollution	
Men			
Boys			
Total			

**Additional Information** (Optional)