

**Uruguay One UN Coherence Fund**  
**MPTF OFFICE GENERIC ANNUAL PROGRAMME<sup>1</sup> NARRATIVE PROGRESS REPORT**  
**REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2015**

<p align="center"><b>Programme Title &amp; Project Number</b></p> <ul style="list-style-type: none"> <li>Programme Title: Support for the strategic positioning and consolidation of the Uruguayan Agency for International Cooperation</li> <li>Programme Number (if applicable)</li> <li>MPTF Office Project Reference Number:<sup>3</sup> 66255</li> </ul>	<p align="center"><b>Country, Locality(s), Priority Area(s) / Strategic Results<sup>2</sup></b></p> <p>(if applicable) Country/Region Uruguay / Latin America</p> <hr/> <p>Priority area/ strategic results Global Network for Development</p>
<p align="center"><b>Participating Organization(s)</b></p> <ul style="list-style-type: none"> <li>Organizations that have received direct funding from the MPTF Office under this programme <i>UNDP</i></li> </ul>	<p align="center"><b>Implementing Partners</b></p> <ul style="list-style-type: none"> <li>National counterparts (government, private, NGOs &amp; others) and other International Organizations Uruguayan Agency for International Cooperation (AUCI)</li> </ul>
<p align="center"><b>Programme/Project Cost (US\$)</b></p> <p>Total approved budget as per project document: US\$ 355.144</p> <p>MPTF /JP Contribution<sup>4</sup>:</p> <ul style="list-style-type: none"> <li>by Agency (if applicable) Agency Contribution</li> <li>by Agency (if applicable) Government Contribution (if applicable)</li> <li>Other Contributions (donors) (if applicable)</li> </ul> <p><b>TOTAL:</b> US\$ 355.144</p>	<p align="center"><b>Programme Duration</b></p> <p>Overall Duration (months) 34</p> <p>Start Date<sup>5</sup> (dd.mm.yyyy) 3 Feb 2012</p> <p>Original End Date<sup>6</sup> (dd.mm.yyyy) 3 Aug 2012</p> <p>Current End date<sup>7</sup>(dd.mm.yyyy) 31 Dec 2016</p>
<p align="center"><b>Programme Assessment/Review/Mid-Term Eval.</b></p> <p>Assessment/Review - if applicable <i>please attach</i></p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    Date: dd.mm.yyyy</p> <p>Mid-Term Evaluation Report – if applicable <i>please attach</i></p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    Date: dd.mm.yyyy</p>	<p align="center"><b>Report Submitted By</b></p> <ul style="list-style-type: none"> <li>Name: Gonzalo Kmaid on behalf of Denise Cook (RC)</li> <li>Title: Coordination Specialist</li> <li>Email address: gonzalo.kmaid@one.un.org / denise.cook@one.un.org (RC)</li> </ul>

<sup>1</sup> The term “programme” is used for programmes, joint programmes and projects.

<sup>2</sup> Strategic Results, as formulated in the Strategic UN Planning Framework (e.g. UNDAF) or project document;

<sup>3</sup> The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to as “Project ID” on the project’s factsheet page the [MPTF Office GATEWAY](#)

<sup>4</sup> The MPTF or JP Contribution, refers to the amount transferred to the Participating UN Organizations, which is available on the [MPTF Office GATEWAY](#)

<sup>5</sup> The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

<sup>6</sup> As per approval of the original project document by the relevant decision-making body/Steering Committee.

<sup>7</sup> If there has been an extension, then the revised, approved end date should be reflected here. If there has been no extension approved, then the current end date is the same as the original end date. The end date is the same as the operational closure date which is when all activities for which a Participating Organization is responsible under an approved MPTF / JP have been completed. As per the MOU, agencies are to notify the MPTF Office when a programme completes its operational activities.

## NARRATIVE REPORT FORMAT

### **EXECUTIVE SUMMARY**

- *In ¼ to ½ a page, summarise the **most important achievements of Programme** during the reporting period and key elements from your detailed report below. Highlight in the summary, the elements of the main report that you consider to be the most critical to be included in the MPTF Office Consolidated Annual Report.*

The Project has continued to support AUCI in order to enhance its technical capacities to manage international cooperation and effective processing of related information. During this period, the application's functionality Analysis was developed, taking into account the functional, technical and security requirements.

This meant a review of objects or entities with their due attributes and relations in order to develop the application concerning:

- a) Cooperation initiatives (programs, projects, actions)
- b) Scholarships
- c) Technical skills for international cooperation management

During the reporting period, the management software for international cooperation initiatives was put into operation and AUCI's users were trained in its use.

As a result, monitoring and evaluation of international cooperation under AUCI's mandate has been greatly improved contributing to strengthen the Agency's leading role in this area since its recent creation in 2010. Uruguay enjoys a very remarkable role on the international arena for a country of its economic and demographic size. AUCI's role has been one of the important areas developing this role and the project has played a very important in this matter.

### **I. Purpose**

<b>Programme Description:</b>	<p>This programme was developed as one of the objectives of the UNDAF 2011-2015 and will strengthen the Uruguayan Government in the coordination and design of international cooperation programmes in the country.</p> <p>The joint programme will strengthen the Uruguayan Agency for International Cooperation (AUCI). AUCI was created by Law No. 18,719 and has the mandate of planning, designing, supervising, administering, coordinating, executing, evaluating, monitoring, and promoting international coordination activities, projects and programmes that implement the country's development policies.</p>
<b>Development Goal:</b>	<p>UNDAF (2011-2015) Priority Area 4 Strengthen democratic governance at the national and local levels through public involvement, strengthening of State institutions and the comprehensive national human rights protection system, in accordance with the declarations and conventions to which Uruguay is a party.</p>
<b>Outcome:</b>	<p>UNDAF (2011-2015) Direct Outcome 4.3 Government institutions, with the broadest participation of civil society, will have improved the quality, the access, the transparency of information and accountability for the design implementation and public oversight of governance.</p> <p>UNDAP (2011-2015) Output 4.3.2 Public policy planning, analysis and evaluation capacities and decision making management systems and information developed.</p>
<b>Outputs and Key Activities:</b>	<ol style="list-style-type: none"><li>1. AUCI and Uruguay are strategically positioned in the national and international discussions on development cooperation.</li><li>2. AUCI's technological capacities to manage international cooperation and the effective processing of information related to it supported.</li><li>3. The visibility of international cooperation actions in Uruguay and AUCI's coordination role are strengthened through a systematic communication strategy toward the public in general as well as national and international institutions.</li></ol>

## II. Results

### i) Narrative reporting on results:

**Outcomes: UNDAF (2011-2015) Direct Outcome 4.3 Government institutions, with the broadest participation of civil society, will have improved the quality, the access, the transparency of information and accountability for the design implementation and public oversight of governance.**

The design of the software will allow the governmental institutions to Access quality information for decision making in international cooperation, optimization and better use of resources received from global cooperation and provided by Uruguay. Additionally, the Access and transparency of information will be improved.

### **Output 1: AUCI and Uruguay are strategically positioned in the national and international discussions on development cooperation.**

AUCI's positioning actions within the framework of this Result were carried out during the period 2011 – 2012.

### **Output 2: AUCI's technological capacities to manage international cooperation and the effective processing of information related to it supported.**

The following activities were carried out during and finished along the year 2013 activity 2 was carried out during 2014 (maintenance status):

1. Preparation of a bidding document that detailed the technical specifications to be included in a call for quotations to develop and set up an integrated management system for international cooperation.
2. Design of AUCI's web site. This activity was accomplished in 2013 with the construction and set up of AUCI's web site: [www.auci.gub.uy](http://www.auci.gub.uy). The web site shows data on international cooperation in Uruguay, the main programmes which are being developed, news, useful links, AUCI's publications and scholarships announcements.
3. A study was carried out to set up a Fees Scale for national consultants who work for International Cooperation Projects, adapted to the reality of the national labour market.

This scale includes:

- A staffing relational structure for consultants who provide services to International Cooperation Projects, including a detailed description of every post, the post's denomination, general data, objectives, responsibilities, general competencies and requisites for the post (experience and training)
- A proposal for the range of compensation to be used as reference for each post by means of a flexible scale system with a range of values or band that match each defined post.
- An annual adjustment methodology

During 2015, AUCI's Integrated Management System was designed and implemented.

The implementation entailed:

- a) The installation of the systems in the servers of the Presidency
- b) Testing, module settings and functionalities
- c) Training of AUCI's users (other users from government organizations, public institutions, academia, civil society, etc, will be trained at a further stage)
- d) Startup of the new system

**Output 3: The visibility of international cooperation actions in Uruguay and AUCI's coordination role are strengthened through a systematic communication strategy toward the public in general as well as national and international institutions.**

A specific set of actions within the framework of the Project were carried out during the period 2011-2012. However, the communication strategy built upon the Projects inputs continued up to date to design and implement communication's activities as part as the routinely life of AUCI

- **Describe any delays in implementation, challenges, lessons learned & best practices:** *If there were delays, explain the nature of the constraints and challenges, actions taken to mitigate future delays and lessons learned in the process. Provide an updated risk analysis (have any of the risks identified during the project design materialized or changed? Are there any new risks?). Were there any programmatic revisions undertaken during the reporting period? Please also include experiences of failure, which often are the richest source of lessons learned.*

The main challenges were: be able to cover in full the Agency needs on the analysis of requirements. Lessons learned: that team work (inside the agency and with the chosen Company) is the fundamental foundation in order for the Project and activities planned be delivered on time.

A set of good practices noteworthy to mention were: determine milestones and deadlines along with the supplier, according to the availabilities of the team.

Some of the risks the Project confronted were:

- Difficulty to comply with the time schedule for the complexity of functionalities.
- Delay in decision taking
- Problems in the installation and set-up of software
- Acceptance and good practices in the use of software.

- **Qualitative assessment:** *Provide a qualitative assessment of the level of overall achievement of the Programme. Highlight key partnerships and explain how such relationships impacted on the achievement of results. Explain cross-cutting issues pertinent to the results being reported on. For Joint Programmes, highlight how UN coordination has been affected in support of achievement of results.*

The level of accomplishment of the targets determined was satisfactory. The work was done in a fully coordinated way with the UNDP office in Montevideo, which helped the attainment of objectives.

**ii) Indicator Based Performance Assessment:**

Using the **Programme Results Framework from the Project Document / AWP** - provide an update on the achievement of indicators at both the output and outcome level in the table below. Where it has not been possible to collect data on indicators, clear explanation should be given explaining why, as well as plans on how and when this data will be collected.

	<u>Achieved</u> Indicator Targets	Reasons for Variance with Planned Target (if any)	Source of Verification
<b>Outcome 1<sup>8</sup> Government institutions, with the broadest participation of civil society, will have improved the quality, the access, the transparency of information and accountability for the design implementation and public oversight of governance.</b> Baseline: Planned Target:			
<b>Output 1 AUCI and Uruguay are strategically positioned in the national and international discussions on development cooperation.</b>	Output 1 was completed in 2012. See Progress Report < <a href="http://mptf.undp.org/factsheet/project/00066255">http://mptf.undp.org/factsheet/project/00066255</a> >		
<b>Output 2 AUCI's technological capacities to manage international cooperation and the effective processing of information related to it supported.</b> Baseline: Planned Target:	Main software interphase implemented. Main set of related protocols implemented.		

<sup>8</sup> Note: Outcomes, outputs, indicators and targets should be **as outlined in the Project Document** so that you report on your **actual achievements against planned targets**. Add rows as required for Outcome 2, 3 etc.

<p><b>Indicator 2.1 Progress in the development and implementation of a software on project management</b> Baseline: Planned Target:</p>	Done		
<p><b>Indicator 2.2 Progress in the development and implementation of a software on grant management</b> Baseline: Planned Target:</p>	Done		
<p><b>Indicator 2.3 Progress in the development of a webpage for AUCI</b> Baseline: Planned Target:</p>	Done		
<p><b>Indicator 2.4 Progress in the development and implementation of a software for monitoring AUCI's workload</b> Baseline: Planned Target:</p>	Under discussion		
<p><b>Indicator 2.5 Progress in the development and implementation of a strategic planning software</b> Baseline: Planned Target:</p>	Under discussion		
<p><b>Output 3: The visibility of international cooperation actions in Uruguay and AUCI's coordination role are strengthened through a systematic communication strategy toward the public in general as well as national and international institutions.</b></p>	Output 3 was completed in 2012. See Progress Report < <a href="http://mptf.undp.org/factsheet/project/00066255">http://mptf.undp.org/factsheet/project/00066255</a> >		

### iii) A Specific Story

- This could be a success or human story. It does not have to be a success story – often the most interesting and useful lessons learned are from experiences that have not worked. The point is to highlight a concrete example with a story that has been important to your Programme in the reporting period.
- In ¼ to ½ a page, provide details on a specific achievement or lesson learned of the Programme. Attachment of supporting documents, including photos with captions, news items etc, is strongly encouraged. The MPTF Office will select stories and photos to feature in the Consolidated Annual Report, the GATEWAY and the MPTF Office Newsletter.

**Problem / Challenge faced:** Describe the specific problem or challenge faced by the subject of your story (this could be a problem experienced by an individual, community or government).

**Programme Interventions:** How was the problem or challenged addressed through the Programme interventions?

**Result (if applicable):** Describe the observable *change* that occurred so far as a result of the Programme interventions. For example, how did community lives change or how was the government better able to deal with the initial problem?

**Lessons Learned:** What did you (and/or other partners) learn from this situation that has helped inform and/or improve Programme (or other) interventions?

### III. Resources

- *Provide any information on financial management, procurement and human resources.*
- *Indicate if the Programme mobilized any additional resources or interventions from other partners.*

Participating UN Organization(s)	Approved Joint Programme Budget
UNDP	355.144
<b>Total:</b>	US\$ 355.144

(\* Additional resources have been asked by the Government to be included within the Project to support additional activities towards the Project goals.

### ABBREVIATIONS AND ACRONYMS

AA	Administrative Agent
AUCI	Uruguayan Agency for International Cooperation
CFCC	Coherence Fund Consultative Committee
CFSC	Coherence Fund Steering Committee
DaO	Delivering as One
DCF	Development Cooperation Forum
MIC	Middle Income Country
MPTF	Multi-Partner Trust Fund
OPP	Office of Planning and Budget
PUNO	Participating United Nations Organization
QCPR	Quadrennial Comprehensive Policy Review
RCO	Resident Coordinator's Office

SEGIB	Ibero-american General Secretariat
UNDAF	United Nations Development Assistance Framework
UNDAP	United Nations Development Assistance Framework Action Plan
UNDP	United Nations Development Programme
UNRC	United Nations Resident Coordinator
UNS	United Nations System