

KEY DECISIONS AND SUMMARY OF PROCEEDINGS

PARTICIPANTS

Management Committee:

- **Contributing Partners (donors):** Marlene Heeb (Switzerland-SDC), Tanya Green (UK- DFID), Ben Siddle (Ireland-IrishAid)
- **Participating UN Organizations (PUNOs):** Raphael Fanti (WFP), Lina Mahy (WHO)
- **MPTF Office:** Olga Aleshina
- **Chair:** Florence Lasbennes (Head of the SUN Movement Secretariat) on behalf of Tom Arnold (SUN Movement Coordinator a.i.)
- **SUN Movement Secretariat:** Tom Arnold (SUN Movement Coordinator a.i.), Elena Gaino, Diana Alvarez

Observers:

- Marie Rumsby (SUN Civil Society Network)
- Maren Lieberum (SUN Donor Network)

Apologies: UNOPS, UNICEF, the Business Network and the UN Network

KEY DECISIONS

Decision One: The Management Committee agrees to use USD 152,574 of unallocated MPTF resources against Window II to support the Secretariat of the SUN Civil Society Network. The Secretariat of the SUN Civil Society Network will submit via its PUNO (UNOPS) the project proposal by March 4, 2016. The proposal should explicitly present how the CSN Secretariat will support CSAs in their mid-term fundraising efforts. The Management Committee will then be asked to review the proposal and approve it.

SUMMARY OF PROCEEDINGS

1. Update on the SUN Movement MPTF financial framework (MPTF Office)

In its capacity as the Administrative Agent of the Fund, the MPTF Office informed the members of the Management Committee on the use and availability of funds. Members were invited to refer to the latest updated funding framework prepared by the MPTF Office. The funding framework provides information on all the donors' commitments (legally signed agreements), the contributions that have been received, and on the transfers that have been made to PUNOs.

As of today the SUN Movement MPTF has received overall USD 10,087,658. All commitments that the donors have pledged to the SUN Movement MPTF have been deposited and there are no outstanding pending additional contributions. Based on the approval of the Management Committee, the MPTF Office has transferred USD 9,867 million for 29 approved projects. The current outstanding balance is USD 152,574 available for programming. Out of this amount USD 86,000 is available as un-earmarked contribution, USD 46,000 is available as DFID earmarked contribution to Window 3, and USD 33,000 has been accumulating as interests. DFID confirmed its readiness to move the earmarked money from Window III to Window II for any use as approved by the Management Committee.

2. Review and decision regarding the options for the use of the unspent balance

The Chair provided an overview of this agenda item. At the meeting in May 2015 the Management Committee requested the SUN Movement Secretariat to explore options for the use of the uncommitted balance. It was asked that these options are related to either:

- 1) The follow up to the work undertaken under the Community of Practice 1 or;
- 2) In relation to some immediate needs for Civil Society Alliances (CSAs) projects or;
- 3) Additional support for the Secretariat of the Civil Society Network (CSN).

Three options against Window II were presented on January 28, 2015 to the Management Committee for consideration.

1) OPTION 1: Call for proposals for CSAs projects

With this option, a new call for proposals would be issued to support CSAs currently funded through the MPTF as they strive towards transitioning from the current MPTF financing to new sustainable and longer-term financing support after 2016. New proposals should not be targeted to finance new activities or a new project. It is suggested that additional MPTF resources are aimed at covering the salary cost of the CSA Coordinator for few months in order to secure a safe transition from current funding to new ones. Proposals cannot exceed the overall amount of between USD 35,000 and USD 40,000 each. End date will have to be 31 December 2016 with no possibility of extension. Total estimated budget for this Option is approx. USD 150,000.

2) OPTION 2: Accelerating fundraising capacity of national SUN CSAs (i.e. Train for the Trainers)

The overall aim of this consultancy project will be to equip the participants – CSAs – with a thorough understanding of basic fundraising theory and practice. Among the key deliverables is the organization of a “train of the trainers” course on fundraising in one of the regions (possibly West Africa) to between 12 and 15 representatives of CSAs. The Secretariat of the SUN Civil Society Network would take the lead of this project together with a fundraising consultancy agency. All activities should be completed by the end of August 2016. Total estimated budget is approx. USD 100,000. With this Option approx. USD 50,000 will remain unspent.

3) OPTION 3: CSN Secretariat support

As of today the Secretariat of the SUN Civil Society Network has received funds for approx. USD 1 million via the MPTF (10% of total MPTF allocations). To date there is a balance of approx. USD 250,000 which is fully committed to cover core running costs (staff, salary, communication) of the Secretariat until September 2016. Additional funding would secure the Secretariat until the end of 2016. This would enable the CSN Secretariat to continue its fundraising efforts for the next phase of the SUN Movement and its support to SUN CSAs. The additional MPTF resources would be used to cover salary, consultancy, travel and communication costs for the period October – December 2016 after the completion of the current MPTF grant (September 2016). Total estimated budget for this option is approx. USD 150,000. Additional background material in support of this Option was shared to the Members of the Management Committee previous to the call.

Follow up work under the Community of Practice 1 is being undertaken by the SUN Movement Secretariat with external partners using Secretariat or partners’ budget, reason why no proposal was presented to the Management Committee for this specific area.

The SUN Movement Secretariat received, prior to this call, expressions of preference as well as comments on the three options from Switzerland, Ireland, WFP and WHO. DFID submitted requests for clarification. As part of the background documentation to the call, the Management Committee

received an overview of the different reactions and preferences by the members of the Management Committee together with responses by the CSN Secretariat.

The Secretariat presented the administrative process and implications for the different options:

1) OPTION 1: Call for proposals for CSAs projects

This Option requires the biggest amount of work because it implies the launch of a new call for proposals. Considering the short timeframe and time lag for the transfer of funds from PUNOs to Implementing Partners, funds will not be available before mid-September and therefore, the Alliances will have a hard time to use the totality of funds before December 2016. Furthermore, if the CSN Secretariat has to close by September 2016 due to lack of funding they will not be able to support CSAs in the running of their activities.

2) OPTION 2: Accelerating fundraising capacity of national SUN CSAs (i.e. Train for the Trainers)

The Secretariat of the Civil Society Network will submit the proposal and since a grant is already opened with the MPTF, the Management Committee will be asked to approve a budget increase to the current grant specifically earmarked to the train for the trainers.

3) OPTION 3: CSN Secretariat support

The same process as Option 2 will apply to Option 3. It will be a project proposal with a budget increase and an extension in timeframe to the current grant that the CSN Secretariat has opened with the MPTF.

It was stressed that from an administrative and managerial point of view, Options 2 and 3 will be more easily done, while Option 1 will imply higher involvement from the SUN Movement Secretariat, Civil Society Network Secretariat and from the Management Committee. As well risks are higher with Option 1.

Discussion by the Management Committee Members:

DFID asked for clarifications on the different options. In particular she requested more details about the learning routes, for which the SUN Civil Society Network Secretariat is receiving financial support from non-MPTF sources. The SUN Civil Society Network clarified that they learning routes workshops will be held in 2016, one in East Africa (first part of 2016) and the second one in Asia (towards the end of 2016). About the German funding to the CSN Secretariat it was explained that this grant is to develop a fundraising toolkit to the Civil Society Alliances. Following these clarifications DFID expressed preference for Option 1.

SDC had initially expressed preference for Option 2 as it was perceived as a tangible support for the Civil Society Alliances. During the call both SDC and IrishAid agreed that Option 1 reflects well the purpose that the MPTF is asked to achieve. However they also expressed their flexibility in ensuring the continuation of the Civil Society Network Secretariat (Option 3) for them to support the Alliances in their fundraising work and to provide additional guidance to the Alliances when defining the proposals in the future.

WFP confirmed that the preferred Option remains Option 2, with flexibility for Option 3. WFP expressed strong reservation for Option 1 as the associated transaction costs are too high. WHO reconfirmed the preference for Option 3 looked at as a long term investment.

The SUN Donor Network (as an observer) supported Option 3 given that the Civil Society Network has been very helpful in assisting countries to set up Civil Society Alliances. Also considering, that the Network will run out of funds by the end of September, this is an option to ensure funding for them and to ensure not losing the momentum of the current activities being undertaking.

After a series of discussion and clarifications there was a general consensus by all members of the Management Committee to allocate the remaining MPTF funds to Option 3, provided that the SUN Civil Society Network Secretariat prepares a detailed proposal and that the Management Committee will have adequate time to review it. The proposal should explicitly present how the CSN Secretariat will support CSAs in their mid-term fundraising efforts. The SUN Civil Society Network will present a full project proposal by March 4, 2016.

Decision One: The Management Committee agrees to use USD 152,574 of unallocated MPTF resources against Window II to support the Secretariat of the SUN Civil Society Network. The Secretariat of the SUN Civil Society Network will submit via its PUNO (UNOPS) the project proposal by March 4, 2016. The proposal should explicitly present how the CSN Secretariat will support CSAs in their mid-term fundraising efforts. The Management Committee will then be asked to review the proposal and approve it.

3. Update on the SUN Movement MPTF evaluation

The Zero Draft of the Final Report of the evaluation was sent to the members of the Steering Group for assuring the independence, adequacy, methodological soundness and overall quality of the evaluation. The Evaluators will have until Monday February 29, 2016 to provide inputs. The Evaluation Team will incorporate comments and a final draft is expected to be made available Mid-March. The Chair mentioned that there will be another call of the Management Committee fully dedicated to the final results of the MPTF evaluation and to the way forward of “management response” to the evaluation.