

**Consolidated Annual Financial
Report of the Administrative Agent
of the
Joint Programme on Gender Equality in Uganda**

for the period 1 January to 31 December 2015

Multi-Partner Trust Fund Office
United Nations Development Programme
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)

PARTICIPATING ORGANIZATIONS



Food and Agriculture
Organization



International Labour
Organisation



Office of the United
Nations High
Commissioner for Human
Rights



United Nations Capital
Development Fund



United Nations
Development Programme



United Nations
Population Fund



United Nations Human
Settlements Programme



United Nations High
Commissioner for
Refugees



United Nations Children's
Fund



United Nations Entity for
Gender Equality and the
Empowerment of Women



World Health
Organization

CONTRIBUTORS



DEPARTMENT FOR INTERNATIONAL
DEVELOPMENT (DFID)

DEFINITIONS

Allocation

Amount approved by the Steering Committee for a project/programme.

Approved Project/Programme

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

Indirect Support Costs

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

Project Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Project Financial Closure

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

Project Operational Closure

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

Project Start Date

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

Total Approved Budget

This represents the cumulative amount of allocations approved by the Steering Committee.

US Dollar Amount

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

2015 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the Joint Programme on Gender Equality in Uganda using the pass-through funding modality as of 31 December 2015. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address:
<http://mptf.undp.org/factsheet/fund/JUG10>.

1. SOURCES AND USES OF FUNDS

As of 31 December 2015, 1 contributor has deposited US\$ 19,834,526 in contributions and US\$ 44,573 has been earned in interest,

bringing the cumulative source of funds to US\$ 19,879,100.

Of this amount, US\$ 19,713,125 has been transferred to 11 Participating Organizations, of which US\$ 19,222,718 has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 198,345. Table 1 provides an overview of the overall sources, uses, and balance of the Joint Programme as of 31 December 2015.

Table 1. Financial Overview, as of 31 December 2015 (in US Dollars)

	Annual 2014	Annual 2015	Cumulative
Sources of Funds			
Gross Contributions	2,568,628	-	19,834,526
Fund Earned Interest and Investment Income	1,572	43	22,566
Interest Income received from Participating Organizations	-	8,728	22,007
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Revenues	-	-	-
Total: Sources of Funds	2,570,200	8,771	19,879,100
Use of Funds			
Transfers to Participating Organizations	2,814,680	-	19,713,125
Refunds received from Participating Organizations	-	(1,218)	(44,018)
Net Funded Amount to Participating Organizations	2,814,680	(1,218)	19,669,107
Administrative Agent Fees	25,686	-	198,345
Direct Costs: (Steering Committee, Secretariat...etc.)	-	-	-
Bank Charges	21	0	108
Other Expenditures	-	-	-
Total: Uses of Funds	2,840,387	(1,218)	19,867,560
Change in Fund cash balance with Administrative Agent	(270,187)	9,988	11,540
Opening Fund balance (1 January)	271,738	1,552	-
Closing Fund balance (31 December)	1,552	11,540	11,540
Net Funded Amount to Participating Organizations	2,814,680	(1,218)	19,669,107
Participating Organizations' Expenditure	3,733,806	3,347,174	19,222,718
Balance of Funds with Participating Organizations			446,389

2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December **2015**.

Table 2. Contributors' Deposits, as of 31 December 2015 (in US Dollars)

Contributors	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total
DEPARTMENT FOR INTERNATIONAL DEVELOPMENT (DFID)	19,834,526	-	19,834,526
Grand Total	19,834,526	-	19,834,526

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent ('Fund earned interest'), and 2) on the balance of funds held by the Participating Organizations ('Agency earned interest') where their Financial Regulations and Rules allow return of interest

to the AA. As of 31 December 2015, Fund earned interest amounts to US\$ 22,566 and interest received from Participating Organizations amounts to US\$ 22,007, bringing the cumulative interest received to US\$ 44,573. Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2015 (in US Dollars)

Interest Earned	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total
Administrative Agent			
Fund Earned Interest and Investment Income	22,524	43	22,566
Total: Fund Earned Interest	22,524	43	22,566
Participating Organization			
FAO		128	128
UNDP	8,757		8,757
UNWOMEN	4,521	8,601	13,122
Total: Agency earned interest	13,279	8,728	22,007
Grand Total	35,803	8,771	44,573

4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2015, the AA has transferred US\$ 19,713,125 to 11 Participating Organizations (see list below).

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2015 (in US Dollars)

Participating Organization	Prior Years as of 31-Dec-2014			Current Year Jan-Dec-2015			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
FAO	240,750		240,750		(1,218)	(1,218)	240,750	(1,218)	239,532
ILO	280,340		280,340				280,340		280,340
OHCHR	574,594		574,594				574,594		574,594
UNCDF	609,900		609,900				609,900		609,900
UNDP	643,101		643,101				643,101		643,101
UNFPA	4,197,052		4,197,052				4,197,052		4,197,052
UNHABITAT	74,900		74,900				74,900		74,900
UNHCR	8,230		8,230				8,230		8,230
UNICEF	2,248,284		2,248,284				2,248,284		2,248,284
UNWOMEN	8,654,244	(42,800)	8,611,444				8,654,244	(42,800)	8,611,444
WHO	2,181,730		2,181,730				2,181,730		2,181,730
Grand Total	19,713,125	(42,800)	19,670,325		(1,218)	(1,218)	19,713,125	(44,018)	19,669,107

5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year 2015 were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

As shown in table below, the cumulative net funded amount is US\$ **19,669,107** and cumulative expenditures reported by the Participating Organizations amount to US\$ **19,222,718**. This equates to an overall Fund expenditure delivery rate of **98** percent.

Table 5.1 Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2015 (in US Dollars)

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Cumulative	
FAO	240,750	239,532	239,532		239,532	100.00
ILO	280,340	280,340	251,469	26,409	277,878	99.12
OHCHR	574,594	574,594	529,717	44,877	574,594	100.00
UNCDF	609,900	609,900	609,900	(15,159)	594,741	97.51
UNDP	643,101	643,101	628,142	1,061	629,202	97.84
UNFPA	4,197,052	4,197,052	3,737,535	457,822	4,195,357	99.96
UNHABITAT	74,900	74,900	17,570		17,570	23.46
UNHCR	8,230	8,230	8,230		8,230	100.00
UNICEF	2,248,284	2,248,284	1,885,236	361,394	2,246,630	99.93
UNWOMEN	8,654,244	8,611,444	6,539,783	1,806,148	8,345,932	96.92
WHO	2,181,730	2,181,730	1,428,430	664,623	2,093,053	95.94
Grand Total	19,713,125	19,669,107	15,875,543	3,347,174	19,222,718	97.73

5.2 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executive Board (CEB) modified these categories as a result of IPSAS adoption to comprise eight categories. All expenditure incurred prior to 1 January 2012 have been reported in the old categories; post 1 January 2012 all expenditure are reported in the new eight categories. The old and new categories are noted to the right.

Table 5.2 reflects expenditure reported in the UNDG expense categories. Where the Fund has been operational pre and post 1 January 2012, the expenditures are reported using both categories. Where a Fund became operational post 1 January 2012, only the new categories are used.

2012 CEB Expense Categories

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

2006 UNDG Expense Categories

1. Supplies, commodities, equipment & transport
2. Personnel
3. Training counterparts
4. Contracts
5. Other direct costs
6. Indirect costs

Table 5.2 Expenditure by UNDG Budget Category, as of 31 December 2015 (in US Dollars)

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total	
Supplies, Commodities, Equipment and Transport (Old)	254,517	-	254,517	1.42
Personnel (Old)	1,101,611	-	1,101,611	6.13
Training of Counterparts (Old)	578,290	-	578,290	3.22
Contracts (Old)	1,713,644	-	1,713,644	9.54
Other direct costs (Old)	55,226	-	55,226	0.31
Staff & Personnel Costs (New)	1,743,306	192,519	1,935,824	10.78
Suppl, Comm, Materials (New)	296,771	204,246	501,016	2.79
Equip, Veh, Furn, Depn (New)	487,035	150,286	637,321	3.55
Contractual Services (New)	1,207,505	789,880	1,997,385	11.12
Travel (New)	1,510,798	409,730	1,920,528	10.70
Transfers and Grants (New)	1,800,496	322,870	2,123,366	11.83
General Operating (New)	4,047,803	1,089,779	5,137,582	28.61
Programme Costs Total	14,797,002	3,159,310	17,956,312	100.00
¹ Indirect Support Costs Total	1,078,542	187,864	1,266,406	7.05
Total	15,875,543	3,347,174	19,222,718	

¹ **Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2015, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ 0 was deducted in AA-fees. Cumulatively, as of 31 December 2015, US\$ 198,345 has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ 187,864 was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ 1,266,406 as of 31 December 2015.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.