

**Consolidated Annual Financial
Report of the Administrative Agent
of
the DRC Stabilization Coherence Fund**

for the period 1 January to 31 December 2015

Multi-Partner Trust Fund Office
Bureau of Management Services
United Nations Development Programme
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)

[31 May 2016](#)

PARTICIPATING ORGANIZATIONS

-

CONTRIBUTORS



DEPARTMENT FOR INT'L
DEVELOPMENT (DFID)



NETHERLANDS, Government of



NORWAY, Government of

DEFINITIONS

Allocation

Amount approved by the Steering Committee for a project/programme.

Approved Project/Programme

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

Indirect Support Costs

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

Project Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Project Financial Closure

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

Project Operational Closure

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

Project Start Date

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

Total Approved Budget

This represents the cumulative amount of allocations approved by the Steering Committee.

US Dollar Amount

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

2015 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the DRC Stabilization Coherence Fund using the pass-through funding modality as of 31 December 2015. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address:

<http://mptf.undp.org/factsheet/fund/CDS00>.

1. SOURCES AND USES OF FUNDS

As of 31 December 2015, 3 contributors (UK 1st of December, Netherlands 2nd of December and Norway 10th of December) have deposited US\$ 13,307,897 in contributions and US\$ 5,075 has been earned in interest,

bringing the cumulative source of funds to US\$ 13,312,972 (see respectively, Tables 2 and 3). The Fund was established on the 1 November 2015 but was not operationalized before the end of the year. Therefore, none of the deposited funds were transferred and the reported expenditure US\$ 0.

The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 133,079. Table 1 provides an overview of the overall sources, uses, and balance of the DRC Stabilization Coherence Fund as of 31 December 2015.

Table 1. Financial Overview, as of 31 December 2015 (in US Dollars)

	Annual 2014	Annual 2015	Cumulative
Sources of Funds			
Gross Contributions		13,307,897	13,307,897
Fund Earned Interest and Investment Income		5,075	5,075
Interest Income received from Participating Organizations		-	-
Refunds by Administrative Agent to Contributors		-	-
Fund balance transferred to another MDTF		-	-
Other Revenues		-	-
Total: Sources of Funds		13,312,972	13,312,972
Use of Funds			
Transfers to Participating Organizations		-	-
Refunds received from Participating Organizations		-	-
Net Funded Amount to Participating Organizations		-	-
Administrative Agent Fees		133,079	133,079
Direct Costs: (Steering Committee, Secretariat...etc.)		-	-
Bank Charges		132	132
Other Expenditures		-	-
Total: Uses of Funds		133,210	133,210
Change in Fund cash balance with Administrative Agent		13,179,761	13,179,761
Opening Fund balance (1 January)		-	-
Closing Fund balance (31 December)		13,179,761	13,179,761
Net Funded Amount to Participating Organizations		-	-
Participating Organizations' Expenditure		-	-
Balance of Funds with Participating Organizations		-	-

2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December **2015**.

Table 2. Contributors' Deposits, as of 31 December 2015 (in US Dollars)

Contributors	Prior Years as of 31-Dec-2014	Current Year 1 st , 2 nd and 10 th of Dec 2015	Total
DEPARTMENT FOR INT'L DEVELOPMENT (DFID)	0	8,277,500	8,277,500
NETHERLANDS, Government of	0	4,000,000	4,000,000
NORWAY, Government of	0	1,030,397	1,030,397
Grand Total	0	13,307,897	13,307,897

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent ('Fund earned interest'), and 2) on the balance of funds held by the Participating Organizations ('Agency earned interest') where their Financial Regulations and Rules allow return of interest

to the AA. As of 31 December 2015, Fund earned interest amounts to US\$ 5,075 and interest received from Participating Organizations amounts to US\$ 0, bringing the cumulative interest received to US\$ 5,075. Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2015 (in US Dollars)

Interest Earned	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total
Administrative Agent			
Fund Earned Interest and Investment Income	0	5,075	5,075
Total: Fund Earned Interest	0	5,075	5,075
Participating Organization			
Total: Agency earned interest	0	0	0
Grand Total	0	5,075	5,075

5. EXPENDITURE AND FINANCIAL DELIVERY RATES

As the Fund was established in late 2015 and not operationalized by the end of December 2015 no expenditures were reported for the year 2015.

Table 5. Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2015 (in US Dollars)

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Cumulative	
Grand Total	0	0	0	0	0	0

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2015, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **133,079** was deducted in AA-fees. Cumulatively, as of 31 December 2015, US\$ **133,079** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **0** was deducted in indirect costs by Participating Organizations since no funds were transferred to participating organizations before the end of 2015. Cumulatively, indirect costs amount to US\$ **0** as of 31 December 2015.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.

8. DIRECT COSTS

The Fund governance mechanism may approve an allocation to a Participating Organization to cover costs associated with Secretariat services and overall coordination, as well as Fund level reviews and evaluations. These allocations are referred to as 'direct costs'. In 2015, there were no direct costs charged to the Fund since the secretariat of the Fund was not yet operationalized.