

**Consolidated Annual Financial
Report of the Administrative Agent
of
the Rwanda One UN Fund**

for the period 1 January to 31 December 2015

**Multi-Partner Trust Fund Office
Bureau of Management
United Nations Development Programme
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)**

PARTICIPATING ORGANIZATIONS



Economic Commission for Africa



Food and Agriculture Organization



International Labour Organisation



International Organisation for Migration



International Trade Centre



Joint United Nations Programme on HIV/AIDS



United Nations Capital Development Fund



United Nations Conference on Trade and Development



United Nations Development Programme



United Nations Volunteers Programme



United Nations Environment Programme

CONTRIBUTORS



DEPARTMENT FOR INTERNATIONAL DEVELOPMENT (DFID)

Delivering Results Together



Expanded DaO Funding Window



NETHERLANDS, Government of



NORWAY, Government of



SWEDISH INTERNATIONAL DEVELOPMENT COOPERATION AGENCY



SPAIN, Government of



SWEDEN, Government of



United Nations
Educational, Scientific
and Cultural Organisation



United Nations
Population Fund



United Nations Centre for
Human Settlement



United Nations High
Commissioner for
Refugees



United Nations Children's
Fund



United Nations Industrial
Development
Organisation



United Nations Entity for
Gender Equality and the
Empowerment of Women



World Food Programme



World Health
Organization

DEFINITIONS

Allocation

Amount approved by the Steering Committee for a project/programme.

Approved Project/Programme

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

Indirect Support Costs

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

Project Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Project Financial Closure

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

Project Operational Closure

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

Project Start Date

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

Total Approved Budget

This represents the cumulative amount of allocations approved by the Steering Committee.

US Dollar Amount

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

2015 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the Rwanda One UN Fund using the pass-through funding modality as of 31 December 2015. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <http://mptf.undp.org/factsheet/fund/RW100>.

1. SOURCES AND USES OF FUNDS

As of 31 December 2015, 8 contributors have deposited US\$ 99,881,134 in contributions and US\$ 1,050,771 has been earned in interest,

bringing the cumulative source of funds to US\$ 100,931,905.

Of this amount, US\$ 91,721,335 has been transferred to 20 Participating Organizations, of which US\$ 83,250,327 has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 998,811. Table 1 provides an overview of the overall sources, uses, and balance of the Rwanda One UN Fund as of 31 December 2015.

Table 1. Financial Overview, as of 31 December 2015 (in US Dollars)

	Annual 2014	Annual 2015	Cumulative
Sources of Funds			
Gross Contributions	11,250,800	5,765,325	99,881,134
Fund Earned Interest and Investment Income	7,929	5,352	923,131
Interest Income received from Participating Organizations	2,222	4,926	127,640
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Revenues	-	-	-
Total: Sources of Funds	11,260,951	5,775,604	100,931,905
Use of Funds			
Transfers to Participating Organizations	11,569,510	14,353,248	91,721,335
Refunds received from Participating Organizations	(27)	(76,646)	(532,217)
Net Funded Amount to Participating Organizations	11,569,483	14,276,602	91,189,118
Administrative Agent Fees	112,508	57,653	998,811
Direct Costs: (Steering Committee, Secretariat...etc.)	250,000	(3,707,724)	8,665,791
Bank Charges	244	61	2,200
Other Expenditures	-	-	-
Total: Uses of Funds	11,932,235	10,626,592	100,855,921
Change in Fund cash balance with Administrative Agent	(671,283)	(4,850,989)	75,984
Opening Fund balance (1 January)	5,598,256	4,926,973	-
Closing Fund balance (31 December)	4,926,973	75,984	75,984
Net Funded Amount to Participating Organizations	11,569,483	14,276,602	91,189,118
Participating Organizations' Expenditure	7,160,544	15,466,366	83,250,327
Balance of Funds with Participating Organizations			7,938,792

2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December **2015**.

Table 2. Contributors' Deposits, as of 31 December 2015 (in US Dollars)

Contributors	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total
DEPARTMENT FOR INT'L DEVELOPMENT (DFID)	10,499,650	-	10,499,650
Delivering Results Together	800,000	1,500,000	2,300,000
Expanded DaO Funding Window	41,075,000	-	41,075,000
NETHERLANDS, Government of	7,644,997	1,923,945	9,568,942
NORWAY, Government of	3,661,542	-	3,661,542
SWEDISH INT'L DEVELOPMENT COOPERATION	4,189,020	-	4,189,020
SPAIN, Government of	6,000,000	-	6,000,000
SWEDEN, Government of	20,245,600	2,341,380	22,586,980
Grand Total	94,115,809	5,765,325	99,881,134

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent ('Fund earned interest'), and 2) on the balance of funds held by the Participating Organizations ('Agency earned interest') where their Financial Regulations and Rules allow return of interest

to the AA. As of 31 December 2015, Fund earned interest amounts to US\$ 923,131 and interest received from Participating Organizations amounts to US\$ 127,640, bringing the cumulative interest received to US\$ 1,050,771. Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2015 (in US Dollars)

Interest Earned	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total
Administrative Agent			
Fund Earned Interest and Investment Income	917,778	5,352	923,131
Total: Fund Earned Interest	917,778	5,352	923,131
Participating Organization			
UNCTAD	4,040	2,079	6,119
UNDP	45,275		45,275
UNESCO	9,543	356	9,899
UNFPA	19,899		19,899
UNIDO	32,856	39	32,895
UNWOMEN	11,100	2,452	13,553
Total: Agency earned interest	122,714	4,926	127,640
Grand Total	1,040,492	10,279	1,050,771

4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2015, the AA has transferred US\$ 91,721,335 to 20 Participating Organizations (see list below).

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2015 (in US Dollars)

Participating Organization	Prior Years as of 31-Dec-2014			Current Year Jan-Dec-2015			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
ECA	1,842,144		1,842,144	230,000		230,000	2,072,144		2,072,144
FAO	3,725,130		3,725,130	250,000		250,000	3,975,130		3,975,130
ILO	1,815,000		1,815,000	197,021		197,021	2,012,021		2,012,021
IOM	617,807		617,807				617,807		617,807
ITC	131,075		131,075	456,667		456,667	587,742		587,742
UNAIDS	828,116		828,116	50,000	(297)	49,703	878,116	(297)	877,819
UNCDF	190,388		190,388	124,000		124,000	314,388		314,388
UNCTAD	766,193		766,193	296,667	(22,289)	274,378	1,062,860	(22,289)	1,040,571
UNDP	16,903,335	(452,500)	16,450,835	3,600,950	(52,902)	3,548,048	20,504,285	(505,402)	19,998,883
UNDP(UNV)	182,053		182,053				182,053		182,053
UNEP	398,282		398,282				398,282		398,282
UNESCO	1,987,182	(3,044)	1,984,138	10,000	(1,158)	8,842	1,997,182	(4,201)	1,992,981
UNFPA	11,664,371		11,664,371	755,550		755,550	12,419,921		12,419,921
UNHABITAT	3,352,083		3,352,083	80,000		80,000	3,432,083		3,432,083
UNHCR	4,134,668		4,134,668				4,134,668		4,134,668
UNICEF	11,534,347	(27)	11,534,320				11,534,347	(27)	11,534,320
UNIDO	3,416,875		3,416,875	366,667		366,667	3,783,541		3,783,541
UNWOMEN	4,553,468		4,553,468	7,835,727		7,835,727	12,389,195		12,389,195
WFP	5,170,037		5,170,037	30,000		30,000	5,200,037		5,200,037
WHO	4,155,535		4,155,535	70,000		70,000	4,225,535		4,225,535
Grand Total	77,368,087	(455,571)	76,912,516	14,353,248	(76,646)	14,276,602	91,721,335	(532,217)	91,189,118

5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year 2015 were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

As shown in table below, the cumulative net funded amount is US\$ **91,189,118** and cumulative expenditures reported by the Participating Organizations amount to US\$ **83,250,327**. This equates to an overall Fund expenditure delivery rate of **91** percent.

Table 5. Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2015 (in US Dollars)

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Cumulative	
ECA	2,355,579	2,072,144	1,822,246	67,118	1,889,364	91.18
FAO	5,124,387	3,975,130	3,384,291	290,858	3,675,149	92.45
ILO	2,545,643	2,012,021	1,432,951	459,417	1,892,368	94.05
IOM	617,807	617,807	3,205	614,602	617,807	100.00
ITC	587,742	587,742	116,812	250,443	367,255	62.49
UNAIDS	1,631,059	877,819	827,819	45,584	873,402	99.50
UNCDF	372,799	314,388	190,191	12,437	202,628	64.45
UNCTAD	1,278,165	1,040,571	693,911	216,490	910,401	87.49
UNDP	24,795,191	19,998,883	13,285,397	4,342,279	17,627,676	88.14
UNDP(UNV)	315,973	182,053	47,611		47,611	26.15
UNEP	458,677	398,282	212,355	185,927	398,282	100.00
UNESCO	2,565,653	1,992,981	1,789,707	32,200	1,821,907	91.42
UNFPA	14,066,470	12,419,921	10,716,537	880,335	11,596,873	93.37
UNHABITAT	4,310,569	3,432,083	2,108,613	1,305,071	3,413,684	99.46
UNHCR	5,026,794	4,134,668	3,841,389	293,279	4,134,668	100.00
UNICEF	12,856,412	11,534,320	11,249,385	282,394	11,531,779	99.98
UNIDO	4,875,107	3,783,541	3,122,613	95,523	3,218,136	85.06
UNWOMEN	12,846,864	12,389,195	3,958,048	5,911,601	9,869,648	79.66
WFP	6,205,208	5,200,037	4,832,180	128,079	4,960,258	95.39
WHO	5,805,202	4,225,535	4,148,700	52,730	4,201,430	99.43
Grand Total	108,641,300	91,189,118	67,783,961	15,466,366	83,250,327	91.29

5.2 EXPENDITURE BY [UNDAF OUTCOME OR THEMATIC AREA]

Table 6 displays the net funded amounts, expenditures incurred and the financial delivery rates by UNDAF Outcome or Thematic Area.

Table 6. Expenditure by UNDAF Outcome, as of 31 December 2015 (in US Dollars)

Country/Sector	Prior Years as of 31-Dec-2014		Current Year Jan-Dec-2015		Total		Delivery Rate %
	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	
Rwanda							
DRG1 Economic Transformation	5,143,714	2,479,521	5,023,271	4,407,767	10,166,985	6,887,288	67.74
DRG2 Accountable Governance	4,153,756	1,945,580	5,807,422	5,887,668	9,961,178	7,833,247	78.64
DRG3 Human Development	3,944,992	1,212,699	3,522,555	4,578,501	7,467,547	5,791,201	77.55
DRG4 Response & Disaster Mgt	805,604	460,506		519,691	805,604	980,198	121.67
Education and Skills	11,590,986	11,544,126		1,975	11,590,986	11,546,101	99.61
Environment & Natural Res	5,198,965	5,377,681	(9,323)	104,688	5,189,642	5,482,369	105.64
Governance	18,873,579	18,210,872	(7,189)	(16,871)	18,866,390	18,194,001	96.44
Growth & Soc Protection	14,314,993	13,736,239	(59,838)	(17,381)	14,255,155	13,718,858	96.24
Health, Population	7,197,430	7,174,219		202	7,197,430	7,174,421	99.68
National HIV & AIDS	5,688,498	5,642,518	(297)	125	5,688,201	5,642,643	99.20
Rwanda Total:	76,912,516	67,783,961	14,276,602	15,466,366	91,189,118	83,250,327	91.29
Grand Total:	76,912,516	67,783,961	14,276,602	15,466,366	91,189,118	83,250,327	91.29

5.4 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executive Board (CEB) modified these categories as a result of IPSAS adoption to comprise eight categories. All expenditure incurred prior to 1 January 2012 have been reported in the old categories; post 1 January 2012 all expenditure are reported in the new eight categories. The old and new categories are noted to the right.

Table 7 reflects expenditure reported in the UNDG expense categories. Where the Fund has been operational pre and post 1 January 2012, the expenditures are reported using both categories. Where a Fund became operational post 1 January 2012, only the new categories are used.

2012 CEB Expense Categories

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

2006 UNDG Expense Categories

1. Supplies, commodities, equipment & transport
2. Personnel
3. Training counterparts
4. Contracts
5. Other direct costs
6. Indirect costs

Table 7. Expenditure by UNDG Budget Category, as of 31 December 2015 (in US Dollars)

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2014	Current Year Jan-Dec-2015	Total	
Supplies, Commodities, Equipment and Transport (Old)	8,169,392	-	8,169,392	10.50
Personnel (Old)	10,074,933	-	10,074,933	12.95
Training of Counterparts (Old)	1,535,280	-	1,535,280	1.97
Contracts (Old)	15,349,873	-	15,349,873	19.73
Other direct costs (Old)	3,305,053	-	3,305,053	4.25
Staff and Personnel Cost (New)	4,408,378	1,372,743	5,781,121	7.43
Supplies, Commodities and Materials (New)	2,119,941	934,862	3,054,803	3.93
Equipment, Vehicles, Furniture and Depreciation (New)	829,008	379,165	1,208,173	1.55
Contractual Services (New)	8,833,344	5,722,519	14,555,863	18.71
Travel (New)	965,860	1,178,265	2,144,125	2.76
Transfers and Grants (New)	4,103,049	1,514,495	5,617,544	7.22
General Operating (New)	3,752,927	3,248,961	7,001,888	9.00
Programme Costs Total	63,447,038	14,351,010	77,798,048	100.00
¹ Indirect Support Costs Total	4,336,922	1,115,356	5,452,279	7.01
Total	67,783,961	15,466,366	83,250,327	

¹ **Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2015, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **57,653** was deducted in AA-fees. Cumulatively, as of 31 December 2015, US\$ **998,811** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **1,115,356** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **5,452,279** as of 31 December 2015.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.

8. DIRECT COSTS

The Fund governance mechanism may approve an allocation to a Participating Organization to cover costs associated with Secretariat services and overall coordination, as well as Fund level reviews and evaluations. These allocations are referred to as 'direct costs'. In 2015, direct costs amounting to US\$ **(3,707,724)** were charged to the Fund. Cumulatively, direct costs up to 31 December 2015 amount US\$8,665,791.