

## 2016 ELECTIONS FOR STEERING COMMITTEE MEMBERS

### Request for Nominations

#### Background

The SUN Civil Society Alliance, as one of the networks of the SUN Movement in Myanmar, aims to be a **catalyst for sustained public, political and financial commitment and action to address undernutrition** in Myanmar through the continued development of a **strong, coordinated civil society constituency** that supports further development and wider implementation of the nutrition agenda.

As of May 2016, the SUN CSA Myanmar has 48 members (32 local) working in 6 states/regions. In order to ensure adequate representation of all civil society organizations (CSOs) in the Alliance, elections for a new Steering Committee, composed of representatives from 10 organizations, will be held in May 2016.

**We are now requesting your nominations for Steering Committee members**, who will serve for at least one year and up to two years. The Steering Committee will be made up of roughly 10 organizations, with men and women equally represented. Any member organization of the CSA may nominate itself or another organization to serve on the Steering Committee.

At this time, each organization may submit **one nomination** for the Steering Committee to the Secretariat. After all nominations are received, a general election will be held. Nominated organizations must select **one representative and one alternate** to serve on the Steering Committee. These representatives must meet the following criteria in order to be included in the general election.

#### Practical requirements

- Salary paid by your organization or volunteering time (CSA will not pay HR costs);
- A bachelors degree in a relevant field and two or more years experience working in a nutrition-specific or nutrition-sensitive field;
- Strong communication skills in Myanmar language (English would also be an asset);
- Ability and motivation to actively participate in Steering Committee meetings in Yangon **at least every other month<sup>1</sup>**;
- Ability and motivation to actively participate in multi-stakeholder platform (MSP) meetings in Naypyitaw **up to twice per year**;
- Ability and motivation to assist in the preparation for a member workshop in Yangon **at least once per year**;
- Ability to commit **up to two days per month**, in addition to meetings, to Steering Committee

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<sup>1</sup> SUN CSA will cover travel, accommodation, and meal costs for Steering Committee members to attend meetings/events in locations where their organizations do not have an office.

responsibilities;

- Ability to contribute to the achievement of SUN CSA activities set out in the annual workplan;
- Timely responses to information requests from the Secretariat during meetings and via email.

### **Roles and Responsibilities of Steering Committee**

The role of the Steering Committee is to provide guidance and technical support to the Secretariat and the general assembly of the SUN CSA. The specific responsibilities of the Steering Committee are described in detail in the SUN CSA Myanmar Terms of Reference (attached).

Along with their responsibilities to support the SUN CSA, Steering Committee members will also have the opportunity to meet regularly with other SUN Networks in Myanmar and to learn from the experiences of other countries through regular updates from the global SUN Movement.

**Please submit your nominations by email or phone to SUN CSA Program Officer, Khin Khek Khek Khaing Khaing Chaw no later than 5 PM on May 24<sup>th</sup>. Remember to nominate organizations, not individuals! You may nominate your own organization or another organization.**

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