

<b>Requesting Organization :</b>	World Vision South Sudan				
<b>Allocation Type :</b>	1st Round Standard Allocation				
<b>Primary Cluster</b>	<b>Sub Cluster</b>	<b>Percentage</b>			
NON FOOD ITEMS AND EMERGENCY SHELTER		100.00			
		<b>100</b>			
<b>Project Title :</b>	Emergency shelter and Non Food Item Response to vulnerable people in South Sudan				
<b>Allocation Type Category :</b>	Frontline services				
<b>OPS Details</b>					
<b>Project Code :</b>		<b>Fund Project Code :</b>	SSD-16/HSS10/SA1/NFI/INGO/831		
<b>Cluster :</b>		<b>Project Budget in US\$ :</b>	290,000.28		
<b>Planned project duration :</b>	5 months	<b>Priority:</b>			
<b>Planned Start Date :</b>	01/03/2016	<b>Planned End Date :</b>	31/07/2016		
<b>Actual Start Date:</b>	01/03/2016	<b>Actual End Date:</b>	31/07/2016		
<b>Project Summary :</b>	<p>The project will support the IDPs, host population in vulnerable situations and returnees affected by the crisis in South Sudan through the provision of lifesaving Non Food Items (NFIs) who are in the deep field locations through mobile team and in static locations such as Dethoma's. The project will target 45,421 vulnerable individuals (9,084 households), comprising of 12,718 men, 13,172 women and 19,531 children affected by the conflict. The majority of the IDPs (36,611 individuals) and host population are in the Greater Upper Nile Region, Jonglei and Unity, states which were severely affected by the crisis that started in mid-December 2013. Rapid Needs Assessments (IRNA) will be conducted to determine the lifesaving NFI needs of the most vulnerable IDPs and host population. The assessments will facilitate the identification of affected IDPs and host population vulnerable groups (women, children, elderly, People Living with Disability) which will be followed by verification and registration. Distributions will follow once the registrations and verification have been conducted. With assistance from the Quality Assurance Unit within WVSS, the project will also carry out Post Distribution Monitoring (PDM) to determine among other issues, the level of satisfaction and usage of NFIs distributed. This will be to compliment the Onsite Distribution Monitoring (OSDM) exercise. The project will provide the necessary information to the beneficiaries regarding the implementation, this includes the beneficiary entitlements, the selection criteria and available feedback mechanisms for any complaints or compliments. To mainstream protection issues this NFI intervention will ensure the safety and dignity of beneficiaries will be upheld, any incidents of abuse will be reported to the relevant partners. Priority will be given to the most vulnerable groups (Pregnant and Lactating Mothers, People Living with Disability, the elderly) during the registration, verification and distributions. The distance to final distribution points (FDPs) and waiting time at the distribution site will be monitored and action taken in case any protection issue will be raised. Recognizing the different needs of women and children (boys and girls) as well as men of different ages will ensure the project addresses the specific needs and objectives are met. WVSS coverage will include deep field locations that are cut off due to poor road infrastructure worsened by the rainy season in Upper Nile, and Jonglei. The project will utilize two mobile teams for Upper Nile and Jonglei. WVSS also has bases in Kodok, Melut, Yambio and Kuajok. The NFI mobile teams will be stationed in Juba and will be available to carry out the registrations, verification and distributions for lifesaving NFI items to the conflict affected groups. In deep field locations not accessible by road, the mobile team staff will be airlifted using the cluster air assets in areas where UNHAS flights are not available. The NFI items will also need to be transported by air for the deep field locations. WVSS will prioritize first locations that are completely cut off in worse situations, with eroded coping capacity and higher level of vulnerabilities (areas with higher disaster risk).</p>				
<b>Direct beneficiaries :</b>					
	<b>Men</b>	<b>Women</b>	<b>Boys</b>	<b>Girls</b>	<b>Total</b>
	12,718	13,172	9,538	9,993	45,421
<b>Other Beneficiaries :</b>					
<b>Beneficiary name</b>	<b>Men</b>	<b>Women</b>	<b>Boys</b>	<b>Girls</b>	<b>Total</b>
Children under 5	0	0	1,369	1,288	2,657
Internally Displaced People	10,617	9,739	6,951	6,650	33,957
People in Host Communities	2,555	2,343	1,673	1,600	8,171
Pregnant and Lactating Women	0	636	0	0	636

**Indirect Beneficiaries :****Catchment Population:****Link with allocation strategy :**

1. WVSS's approach of mobile team based in Juba will enable support and emergency response to vulnerable people in deep field locations, with a particular focus on the newly displaced and those who are being affected by the confluence of crises.

2. A mobile team to be based in Melut will provide shelter support to populations living in static sites such as Dethomas, Koradar in Melut county for conflict-affected people, with a focus on the most vulnerable.

3. WVSS by being the Melut site focal point will be in charge of the Melut cluster warehouse and shall work closely with the cluster in ensuring sufficient supply and transport of emergency shelter materials and NFI.

The proposed intervention will utilize mobile teams for emergency response and static locations to IDPs and host population in vulnerable situations in deep field locations. The mobile teams for Upper Nile State, and Jonglei will be based in Juba. The mobile team will comprise of NFI team leader, and one Relief Officer and Relief Monitors. The team will engage local casuals on a temporarily base to ensure the work is carried out smoothly. The project will improve the living conditions of the IDPs and host population through the delivery and prepositioning of life-saving NFIs in line with the CHF parameters of prioritization and NFI cluster strategy. If a deep location is inaccessible by road, air travel for both staff and NFIs items will be used. WVSS will work closely with the NFI cluster to ensure there is coordinated delivery and distribution of NFIs items for the conflict affect groups, with more attention and focus on the most vulnerable group. WVSS will attend cluster meetings and participate in inter-agency assessments and distributions. WVSS is currently co-leading the NFI and ES cluster at the national level. In Warrap, Melut and Western Equatoria States WVSS also leads and support the cluster coordinating on different activities. Meetings will be convened to discuss the status of implementation on a weekly and monthly basis.

**Sub-Grants to Implementing Partners :**

Partner Name	Partner Type	Budget in US\$

**Other funding secured for the same project (to date) :**

Other Funding Source	Other Funding Amount

**Organization focal point :**

Name	Title	Email	Phone
Jacobus Koen	Program Development Director	jacobus_koen@wvi.org	+211 928 123 529
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Tichaona Mashodo	Programme Officer- Emergency Response	Tichaona_Mashodo@wvi.org	+211915347542

**BACKGROUND****1. Humanitarian context analysis**

With an estimated population of 12 million people [Integrated Food Security Phase Classification (IPC), September 2014 ], the Republic of South Sudan's general humanitarian situation had started to improve after independence in July 2011; however, the mid December 2013 crisis brought back the gains that had started to be realized. Between mid-December 2013 and end of May 2015, more than 2.3 million people fled their homes as a result of violence, this included 1.6 million internally displaced in South Sudan and more than 600,000 have sought refuge in neighboring countries [OCHA, crisis overview]. Some IDPs have sought refuge in UNMISS Protection of Civilians (POC) units across the country. The complex humanitarian situation mainly affected the people of Greater Upper Nile Region (Unity, Upper Nile and Jonglei State). Renewed fighting coupled by the failure by the warring parties to reach a political settlement and the looming economic crisis is worsening the humanitarian situation, impacting negatively on the living conditions of the vulnerable population (women, children, the elderly, People Living with Disability). The violent conflict further erodes the viability of communities, generating new and recurrent displacements of vulnerable populations. Higher inflation rates, shortages of critical goods and services coupled with deepening austerity is further threatening the social services. The Increased food insecurity, and malnutrition are also deepening in the conflict affected states with more than 1.6 million people in need of food assistance. The humanitarian sector faces increased needs and significant humanitarian access constraints to reach out to the most affected vulnerable population. The NFI/ES cluster also faces a daunting task to reach out to 1,3 million that need assistance with lifesaving NFIs items. According to OCHA 2015 midyear Humanitarian Response Plan, the vulnerabilities will expand beyond the IDPs to people in host communities as a result of the limited livelihood opportunities and economic stress, the number of vulnerable people requiring lifesaving NFI/ES items is likely to increase. According to FEWS Net(Famine Early Warning Systems Network) Prices of staple foods and essential commodities continue to increase atypically or remain high even though this is the middle of the harvest period, when prices typically decline due to increasing supply. The changing context continues to deepen the existing coping capacities and generating new humanitarian requirements in most hard to reach areas. This further worsens the humanitarian situation and increases the burden on the humanitarian actors who are already struggling to ensure the basic lifesaving needs are provided to the crisis affected people.

**2. Needs assessment**

The project is expected to serve new locations not previously covered populations who could be returning from neighboring countries who may be with challenges related not only to shelter but also to land. These locations will require the needs assessment to be conducted prior to the registration and verification. The assessment will pave way to determine specific NFI needs of the beneficiaries. However, according to OCHA Humanitarian Response Plan 2015 new displacements will continue to force people to leave behind basic household items and shelter materials and they will require lifesaving NFIs that include the plastic sheets; blankets, mosquito nets, buckets; soap and cooking pots. Women and girls requirements include the "kanga" and other specific items for their special needs. In addition, the project will provide assistance to displaced persons who are residing in extremely volatile locations with multi-sector survival kits (consisting of FSL and nutrition support items as well as the most basic NFI items such as mosquito nets and cooking pots) from the cluster.

### **3. Description Of Beneficiaries**

The targeted beneficiaries are IDPs and host population affected by the crisis in South Sudan. The severely affected vulnerable population targeted by this project consists of women, men, children, People Living with Disability, the elderly population and other vulnerable groups. As a vulnerable population group, women and children have been significantly affected by the conflict resulting in increased exposure to disease, food insecurity and a lack of lifesaving non-food items. More than over 1.5 million people are displaced throughout wider South Sudan many of them staying with host communities. [OCHA, Humanitarian Response Plan, 2015 Mid-year update, 12 June 2015]. Provision of S-NFI will endeavor to protect female and children especially under five years in the household and promote their privacy and space.

### **4. Grant Request Justification**

WVSS has been working in the country since 1989, has demonstrated its long-term commitment and has continued to maintain operational presence within South Sudan designing and implementing a variety of single and multi-sectorial projects. It has cultivated relationship with local community and partners that has smoothed its humanitarian interventions. WVSS has three (3) bases in Upper Nile (Malakal, Kodok and Melut), a base each in Western Equatorial and Warrap State. These will be available to improve the coordination of the NFI project for the IDPs in emergency areas. In terms of NFI, WVSS has been implementing NFI/ES intervention in Upper Nile Region, Warrap, Western Equatoria and Unity distributing most NFI items that include blankets, plastic sheet, mosquito nets, buckets, soap to IDPs, returnees and the host population. This experience will be used to ensure that resources are accounted for and that the safety and dignity of the beneficiaries is maintained as the assistance is delivered. WVSS has worked with major donors that include DFID, CHF, OFDA and German government in carrying out NFI/ES interventions. Since the beginning of the crisis in mid-December 2013, WVSS has reached a total of 223,150 beneficiaries (91,286 men and 131,864 women, 44,630 households) with lifesaving NFI to IDPs in Upper Nile, Unity and Warrap States. Currently, WVSS provides timely delivery of life saving NFI/ in deep field locations. WVSS has managed to retain, trained, experienced, committed NFI staff that have knowledge of the local language and customs. Further, WVSS continues to build the security awareness skills for the staff that are in deep field locations. Security training programs are a necessary component; this will help to mitigate against the security risk in the operational areas.

### **5. Complementarity**

WVSS currently has health, water and sanitation, food security and nutrition projects in Upper Nile which are part of the Emergency Response Program. This NFI project will be part of the Emergency Response Program, and is expected to benefit from the synergy with these other projects. The program target group in some cases will be the same beneficiaries; however the interventions will be different. This will increase the impact and contribution to improving the conditions of the conflict affected people. In collaboration with WFP, WVSS is leading the food distributions in Upper Nile and this is as an entry point for most of the emergency response projects for WVSS. This NFI program will augment the efforts by the food distribution team and other sectors to reach out and spread the programs to other areas that have been hard to reach. Multi-sectoral assessments to deep field location will be conducted, this will help to save resources and ensure more conflict affected beneficiaries get the necessary assistance from the different sectors. In terms of addressing health issues it is envisioned that the provision of mosquito nets, water buckets will go a long way in reducing health related diseases in the locations to be served. Pre-distribution, pre-registration forums for this NFI project will also be used as a platform to also share health, hygiene, nutrition and protection messages.

## **LOGICAL FRAMEWORK**

### **Overall project objective**

To provide timely support to internally displaced persons and those seeking to return to their original locations who have been affected by the conflict in a timely and efficient manner. WVSS will conduct assessments to identify and verify individuals with NFI needs in targeted locations in addition to participating in inter agency assessments. In WVSS operational areas, WVSS will lead the distribution of NFIs to identified vulnerable IDPs and host population (where need be). WVSS will utilize mobile teams to reach deep field locations that could be affected due to new wave of conflict and a team based in Melut to serve areas in Melut County.

## NON FOOD ITEMS AND EMERGENCY SHELTER

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities					
CO1: Populations most in need have access to life-saving non-food items through the coordinated delivery of needs-based assistance	HRP 2016 SO1: Save lives and alleviate suffering through safe access to services and resources with dignity	100					
<p><b>Contribution to Cluster/Sector Objectives :</b> The proposed interventions will contribute to the following cluster objectives: 1. Coordinated delivery of needs-based lifesaving non-food items and emergency shelter assistance for conflict-affected people, with a focus on the most vulnerable. 2. Efficient procurement, transportation, pre-positioning and storage of shelter and NFI to ensure swift delivery to those in need. In line with the S-NFI cluster strategy WVSS will target the conflict-affected people that have been displaced and demonstrate life threatening needs through the delivery and pre-positioning of life-saving NFIs. Taking into consideration the CHF parameters of prioritization, WVSS plans to distribute NFIs through RRM and base stationed team. The mobile teams are a key factor in the proper preparedness and will contribute to an effective to the needs of IDPs in the most affected states of Upper Nile and Jonglei. The distribution of NFIs will be focused on spontaneous IDP settlements in deep field locations and where needed PoC sites. This project also takes into account the absolute immediate needs and will respond to deep field locations where survival kits are identified as an appropriate intervention and in collaboration with the S-NFI WVSS will identify locations. This is to provide surge capacity for the core pipeline through decentralization at state level. WVSS is currently Co-leading NFI and ES cluster at the national level, state focal point in Warrap State and in Melut as the site focal point coordinator. Effective coordination will be maintained for S-NFI across South Sudan with a key focus in closing gaps at state level.</p>							
<b>Outcome 1</b>							
Improved living conditions for conflict affected vulnerable households (with a focus on women headed-households, families with children under 5, and other vulnerable groups)							
<b>Output 1.1</b>							
<b>Description</b>							
IDPs and host community are provided with Shelter and NFI							
<b>Assumptions &amp; Risks</b>							
Access to beneficiaries will remain unimpeded Weather conditions remain favorable for NFIs to be delivered Security situation remains favorable for operations							
<b>Activities</b>							
<b>Activity 1.1.1</b>							
Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)							
<b>Activity 1.1.2</b>							
Carry out verification, registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)							
<b>Activity 1.1.3</b>							
Conduct rapid monitoring /post distribution monitoring (PDM)							
<b>Indicators</b>							
Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of assessments conducted					5
<b>Means of Verification :</b> Assessment /verification reports and IRNA							
Indicator 1.1.2	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of households that can be served with NFI procured					9,534
<b>Means of Verification :</b> Distribution report							
Indicator 1.1.3	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of monthly stock/distribution reports submitted to SFP					5
<b>Means of Verification :</b> Distribution report, Beneficiary distribution list							
<b>Output 1.2</b>							
<b>Description</b>							
NFI mobile teams for emergency response utilized to reach out to vulnerable groups in deep field locations due to confluence of the crises.							
<b>Assumptions &amp; Risks</b>							
Weather conditions remain favorable for NFIs to be delivered Security situation remains favorable for operations.							
<b>Activities</b>							
<b>Activity 1.2.1</b>							
Assessment, verification and registration of IDPs and sending service request forms							
<b>Activity 1.2.2</b>							

Transportation of NFIs from secondary warehouses to deep field locations							
<b>Activity 1.2.3</b>							
Distribution of NFIs and reporting for deep field locations							
<b>Indicators</b>							
Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.2.1	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of assessments conducted					5
<b>Means of Verification</b> : IRNA/Assessment reports							
Indicator 1.2.2	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of distributions conducted					5
<b>Means of Verification</b> : Distribution reports							
Indicator 1.2.3	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of monthly stock/distribution reports submitted to SFP					15
<b>Means of Verification</b> : Monthly stock reports, monthly dispatch waybill in Yambio, Melut and Kuajok							
<b>Output 1.3</b>							
<b>Description</b>							
Coordination meetings are facilitated at both national and state level.							
<b>Assumptions &amp; Risks</b>							
<ul style="list-style-type: none"> <li>- NFI/ES partners support coordination efforts</li> <li>- Access to beneficiaries remains unimpeded</li> </ul>							
<b>Activities</b>							
<b>Activity 1.3.1</b>							
Co-lead the S-NFI cluster at national level							
<b>Activity 1.3.2</b>							
Lead the NFI state-level cluster coordination in Warrap, and Western Equatoria.							
<b>Activity 1.3.3</b>							
Submit Monthly stock/distribution reports to the cluster/state cluster coordinators							
<b>Indicators</b>							
Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.3.1	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of Coordination/Cluster meetings convened					15
<b>Means of Verification</b> : Needs Assessments /IRNA reports							
Indicator 1.3.2	NON FOOD ITEMS AND EMERGENCY SHELTER	Frontline # of monthly stock/distribution reports compiled and submitted to National Cluster					15
<b>Means of Verification</b> : # of monthly stock/distribution reports compiled for [state] cluster, and submitted to ClusterCoordinators (Warrap, Melut, Western Equatoria)							
<b>Additional Targets</b> :							
<b>M &amp; R</b>							
<b>Monitoring &amp; Reporting plan</b>							

To meet the expected level of rigor prescribed by WVSS Design, Monitoring, and Evaluation framework, Learning through Evaluation with Accountability and Planning (LEAP), WVSS, through its Quality Assurance unit, will ensure that consistent monitoring remains integral throughout the project management cycle and that the progress towards the achievement of the set objectives is tracked, reported and that review actions are taken in case of any deviation from the set system and standards. At the inception of the project, the Quality Assurance department, the Project Manager, and sector advisers will collaborate to finalize the project M&E framework which includes the logframe, the monitoring plan, the detailed implementation plan and the indicator tracking table.

The team will also set monthly targets for the project within the project's M&E framework. Data sources, roles and responsibilities, and frequency of data collection will also be established. The project will track and update its tracking matrix (the indicator tracking table) on a monthly basis to monitor progress against set targets. Information collected through systematic monitoring will be entered in the matrix. This data will later be analyzed and utilized to write

program reports. The project will ensure that ODM (Onsite Distribution Monitoring) is conducted during distribution for selected locations and will conduct monthly review meetings together with Relief Officers, M&E Officer, project development and management officer and regional program manager forums. This review forum will be a learning forum to share the best practices and potential risks while seeking solutions for challenges faced in implementation. To check on effectiveness, appropriateness and quality of items distributed and whether the NFIs are utilized for the intended purposes they were distributed for WVSS will conduct one PDM in a selected location before the end of the project. . To measure satisfaction and usage, household surveys, focus group discussion (FGD), key informant interviews will be conducted as part of the PDM exercise following both WV and the NFI & ES cluster guideline tools. The final PDM reports will be shared with all key stakeholders including the NFI & ES Cluster. Key recommendations for future programming will be discussed with the Cluster and WV management and any immediate corrective action required will be taken. In terms of reporting, the project will use the Cluster reporting document templates which captures the essential information for monitoring of the non-food items program. When verification, registration and distribution are conducted, WVSS will share with the cluster at both State and National level reports that indicate the coverage, beneficiaries reached, items distributed and the next weekly plan. In addition to sharing verification/registration & distribution reports, WV will prepare and share with the cluster pipeline manager monthly stock reports for the locations where WV facilities are used for pre-positioning. Regular update on ongoing activities will be provided to the cluster through cluster meetings. Debrief and trip report will also be shared with WVSS team for action. One quarterly and one end of project report will be shared with the Cluster and with WVSS senior leadership. The Quality Assurance department will ensure that all data reported are evidenced i.e. based on verifiable evidence before reporting on numbers reached is done by the project management

Workplan													
Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)	2016			X	X	X	X	X					
Activity 1.1.2: Carry out verification, registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)	2016			X	X	X	X	X					
Activity 1.1.3: Conduct rapid monitoring /post distribution monitoring (PDM)	2016			X	X	X	X	X					
Activity 1.2.1: Assessment, verification and registration of IDPs and sending service request forms	2016			X	X	X	X	X					
Activity 1.2.2: Transportation of NFIs from secondary warehouses to deep field locations	2016			X	X	X	X	X					
Activity 1.2.3: Distribution of NFIs and reporting for deep field locations	2016			X	X	X	X	X					

**OTHER INFO**

**Accountability to Affected Populations**

Participation: NFI beneficiaries will be involved in mobilization through the community structures to that they attend NFI distributions and will also be responsible for crowd control during the distribution exercise. Decision making on areas such as what they need, what time and day to collect entitlements will be done in consultation with the beneficiaries. Such level of involvement shall continue to be prioritized from inception to end of project. The needs of marginalized groups such as women, boys and girls will be prioritized when the NFI items are requested. Community leaderships and other community groups such as women groups will be encouraged to help identify vulnerable groups (children, elderly and people with disability) who need more assistance when accessing the NFIs such as children, elderly and people with disability. Strengthening of project committees shall be done where possible so that they become and meaningfully represent communities in NFI platforms especially where targeting and selection of beneficiaries is done.

Consultation: Beneficiary consultations shall be conducted during registration and verification and distribution so that their input can continuously inform programming. Community existing structures shall be identified to serve as vehicles for consultation including ensuring that the voices of vulnerable groups (children, elderly and people with disability) are heard. Efforts shall be made through other protection partners at field level to plan to involve marginalized groups in consultations.

Beneficiary feedback: A complaints and feedback book or forms shall be used to record any complaints during the distributions of NFIs including a temporary community help desk comprising of beneficiaries that will assist to collect this feedback. Project monitoring data shall be used to inform programming and capture their concerns and compliments. Pre- distribution addresses shall help to solicit any feedback from the community and instant responses shall be provide where possible by the project team.. Post distribution monitoring exercise will also provide feedback data and efforts shall be made to access this data on time and act to inform programming.

Information provision: Basic information about the entitlements, targeted people, donors, distribution dates and venues shall be shared with beneficiary in advance during sensitization meetings. These will be done in consultation with community leaders, community volunteers and other actors. Pre - distribution addresses shall be conducted guided by a script. NFI distribution standards shall be adhered to. Where possible the temporary established community helps desk shall also serve as an information desk to complement the pre-address meetings by providing verbal or printed material for beneficiaries to understand their entitlements at a given time including contact details about the project focal staff. A WVSS staff member shall be part of the help desk to swiftly respond to some simple complaints and facilitate recording of any complains that need further consultation

**Implementation Plan**

Regarding the implementation plan and strategy, the project will have two mobile teams stationed in Juba and Melut for easier coordination to the deep field location. The mobile teams will work closely with the Cluster for logistical arrangement for staff and NFI items to be distributed. The project will work in collaboration with WVSS field bases in Melut Kodok and Malakal to get more input on reaching the deed field locations. In terms of staffing and capacity building, the project will retain most of the staff that were part of the previous CHF project. A refresher workshop will be conducted at the beginning of the project to reflect and learn from the past successes and challenges. This will also be an opportunity for the old and new staff to appreciate the program objectives, output and activities as well as the cluster priorities and strategy for this round of CHF allocation. The workshop will also help the team to understand their roles and what is expected of them during the mobile team deployments.

In terms of the structure, each team will have a team leader, one the team will be led by an international staff (NFI Officer) and the other team will be led by a national senior Relief Officer working in collaboration with international staff from the integrated food and NFI response team. The team leaders will be responsible for overall coordination of the activities from logistics management and ensuring the implementation of project activities. Each team will have one Relief Monitor to support the mobilization, verification, registration and distribution to be conducted. Upon arrival in each deep field location, the mobile team will hire casuals to support the implementation of the activities. In Warrap State the Relief Officer will coordinate the NFI/ES Cluster activities in collaboration with the national NFI/ES Cluster, OCHA and other key stakeholders.

WVSS acknowledges the benefits of working in partnership with other players in the humanitarian sector for sharing of information, planning and coordination to ensure duplication of efforts is avoided for optimal use of resource. The project will collaborate and work with other development and humanitarian agencies at all stages of the project cycle. These will include the UN agencies (WFP, UNICEF, IOM, UNOCHA) national and international NGOs operating in the target areas. At national level the Project NFI Coordinator will attend all NFI/ES Cluster meetings in addition to the internal meetings held every week on emergency response program that includes NFI programming.

#### **Coordination with other Organizations in project area**

Name of the organization	Areas/activities of collaboration and rationale
1. Protection Actors in the 3 different States (Non-Violent Peace force, UNHCR, UNICEF)	Handling any protection cases raised during the implementation of the project
2. Security Actors (UNMISS)	Collaboration in terms of monitoring the security situation in areas of implementation
3. Food and Nutrition Assistance (WFP)	Sharing of information on beneficiary target group and also collaboration to carry out distribution at the same time (where possible)
4. Camp Coordination and Camp Management (CCCM) Danish Refugee Council	Information sharing on beneficiary matrix

#### **Environment Marker Of The Project**

A+: Neutral Impact on environment with mitigation or enhancement

#### **Gender Marker Of The Project**

2a-The project is designed to contribute significantly to gender equality

#### **Justify Chosen Gender Marker Code**

WVSS recognizes that the crisis in South Sudan affects women, girls, boys and men differently, their needs are different and they face different risks. The project will ensure that the NFI/ES items are delivered and distributed to all the need segments of the IDPs and selected host population. The proposed intervention will ensure men and women and children lifesaving NFIs needs are identified during the assessments. WVSS will ensure women; men participate during the assessments, registrations, verifications, distributions and post distribution monitoring. Women will be encouraged to be the recipient of NFI/ES items on behalf of the family; this will also be clearly explained to men, so that they understand the rationale behind that. The project will ensure that the vulnerable groups (women, girls and boys) are protected from potential risks of violence arising against them. Overall, the proposed project will ensure that beneficiaries are not put at risk (Do No Harm). The project will ensure that the reports and data shared on the activities is disaggregated showing the age and sex of the beneficiaries.

#### **Protection Mainstreaming**

Protection mainstreaming is a priority in World Vision throughout the project cycle to respond to the protection needs of the beneficiaries and promote their dignity, integrity and beneficiary security. Field Staff shall be oriented and trained on Do No Harm principles and the negative impacts of not practicing these principles at field level to minimize harm that might be unintentionally caused by project activities and create or further increase tension among beneficiaries. Also the team shall ensure that proposed locations for NFI distributions are free from possible risks and threats such as bush attacks, environmentally or physically unsuitable degraded or hilly areas that can possibly affect accessibility and create barriers to the beneficiaries especially the marginalized groups such as women and children who can be vulnerable as they can suffer the risk of having their entitlements looted in unsafe and inaccessible locations. They can also be subjected to risk of gender based violence if the project does not consider protection mainstreaming. Such unintended consequences shall be minimized through meaningful access or equitable serving of beneficiaries. This shall be emphasized by the project team among the team members, partners and the beneficiaries. Extremely vulnerable or marginalized groups will be prioritized, child headed households, elderly and people with disability, through support from the community leaders and other protection actors operating in the selected locations. Alternatively NFI meeting locations shall be adapted to reduce the distance and to ensure that these most vulnerable/marginalized have access and distances are reasonable. A proper layout of the NFI distribution point will clearly be marked so that crowd control is made easy for the distribution team to serve on time and maintain order. Crowd control shall be planned and supported by the IDP NFI committee and traditional leaders so that all beneficiary groups are treated equally with dignity and respect. A distribution list shall be used by the team to avoid double dipping and promote transparency.

Protection sensitization sessions shall be conducted in partnership with other protection actors in the locations before NFI distributions. During such platforms beneficiaries shall be made aware of some their rights such as right to be served with dignity, right to aid, right to information, right to give feedback, right to participation through during any engagements and through IDP committee representatives. Simple participatory and learning tools shall be adapted and translated so that the beneficiaries can access the information in a simple and user friendly manner. Existing community notice boards shall be used where they exist to stick useful protection information so that beneficiaries are empowered. Where protection committees exist such structures shall be used to strengthen the protection capacities at individual and community level.

## Country Specific Information

### Safety and Security

WVSS has a security department aimed at ensuring that the safety and security of the staff is upheld. WVSS will ensure that before the mobile teams are deployed, a Security Risk Assessment (SRA) is conducted for the area to be visited. The SRA will determine whether it's safe to send the staff for deployment. In the event the results from the SRA indicate that the staff should not go, the Cluster will be contacted and updated on such cases. WVSS will also ensure that the staff will undergo security training that will help them cope with some of the security situation in deep field locations. Satellite phones and trackers will be used by the mobile team to boost up their communication devices. In the event of serious crisis, WVSS will approach the Cluster for support to evacuate staff or will charter a plane to evacuate the staff

### Access

WVSS has three field bases (Kodok, Malakal and Melut) in Upper Nile State. These bases will be used to coordinate the logistics for the mobile teams as there are deployed. Resources from the bases (boats, vehicle and motorbikes) will be used to support the mobile team once they get on the ground. In Unity and Jonglei, WVSS will coordinate with the Clusters for the logistics to the deep field location. The main base in Malakal will also support any operations in Jonglei. Where there is a need to organize for air travels, this will be done in collaboration with the Logistics Cluster.

## BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
<b>Staff and Other Personnel Costs</b>							
1.1	S-NFI Coordinator	D	1	8,300.00	5	100%	41,500.00
	<i>Overall leadership of NFI /ES , ensuring quality implementation and reporting.(The salary charged consists of basic salary, hardship allowance and goods and services, medical insurance and pension)</i>						
1.2	NFI Operations Officer	D	1	7,130.00	5	50%	17,825.00
	<i>To be in-charge of mobile team with the base in Melut to leverage on accommodation costs.(The salary charged consists of basic salary, hardship allowance and goods and services, medical insurance and pension)</i>						
1.3	Relief Officers	D	3	2,000.00	5	100%	30,000.00
	<i>Leading the field distributions in the field locations, and the salary amount is composed of the basic salary,the national social security benefits, transport allowance and housing allowances</i>						
1.4	Relief Monitors	D	3	1,000.00	5	100%	15,000.00
	<i>Assisting in assessments, registrations, distribution and community mobilisation for NFIs at the field locations and the salary amount is composed of the basic salary,the national social security benefits, transport allowance and housing allowances</i>						
1.5	Warehouse Keeper	D	1	2,000.00	5	100%	10,000.00
	<i>Incharge of Melut S-NFI cluster warehouse and record keeping and the salary amount is composed of the basic salary,the national social security benefits, transport allowance and housing allowances</i>						
1.6	Response Manager	s	1	8,500.00	5	8%	3,400.00
	<i>In charge of coordination of response areas(Jonglei,Upper Nile and Unity) and based in Juba. The salary consists of basic salary,Hardship allowance,goods and services,medical and Pension</i>						
1.7	Warehouse Cleaner	D	1	500.00	5	100%	2,500.00
	<i>Responsible for Melut warehouse cleanliness and the salary amount is composed of the basic salary,the national social security benefits, transport allowance and housing allowances</i>						
1.8	Response Finance Manager	s	1	8,300.00	5	8%	3,320.00
	<i>Financial and grant financial reporting-(The salary charged consists of basic salary, hardship allowance and goods and services, medical insurance and pension)</i>						
1.9	Area Team Leader Melut	s	2	8,300.00	5	8%	6,640.00
	<i>Incharge of Melut site operations. The salary charged consists of basic salary,hardship allowance, goods and services ,medical insurance and pension</i>						
1.10	Quality Assurance Manager-Juba	s	1	7,900.00	5	10%	3,950.00
	<i>Post distribution Monitoring, evaluation and quality assurance. (The salary charged consists of basic salary, hardship allowance and goods and services, medical insurance and pension)</i>						
1.11	Program Officer-Response	s	1	7,900.00	5	10%	3,950.00

	<i>Donor liaison and reporting (The salary charged consists of basic salary, hardship allowance and goods and services, medical insurance and pension)</i>						
1.12	Security Officer-Response	s	1	7,900.00	5	10%	3,950.00
	<i>Incharge of Security Risk Assessment before the S-NFI team carries out any field mission. The salary charge consists of basic salary, hardship allowance and goods and services, medical insurance and pension</i>						
1.13	National Office National support staff- based in Juba	s	5	1,500.00	5	5%	1,875.00
	<i>charged 5 % to CHF (P &amp; C Officer, Logistics Officer, Financial accountant ,booking officer)</i>						
1.14	National Office Support( International) based in Juba	s	5	7,930.00	5	5%	8,921.25
	<i>National Office Support( International) based in Juba and Charged 5% to CHF. (Facilities and Security Director, Operations Director, Resource Acquisition Director, National Director, and Finance Director)</i>						
	<b>Section Total</b>						<b>152,831.25</b>
<b>Supplies, Commodities, Materials</b>							
2.1	Needs Assessments	D	1	1,000.00	5	100%	5,000.00
	<i>Conduct needs assessments to identify individuals in need of life saving NFIs</i>						
2.2	Verification, Registration and Distribution	D	1	2,400.00	5	100%	12,000.00
	<i>Causal labor costs involved in registration, verification and distribution</i>						
2.3	Visibility (Banners, T-shirts, Hats and Humanitarian vests)	D	6	500.00	1	100%	3,000.00
	<i>Visibility (Banners, T-shirts, Hats and Humanitarian vests)</i>						
2.4	PDM	D	4	1,000.00	1	100%	4,000.00
	<i>Conduct post distribution monitoring where World Vision conducted distributions</i>						
2.5	Mobile team Supplies	D	1	1,500.00	5	100%	7,500.00
	<i>Various supplies for field team staff( food, water)</i>						
2.6	Accommodation costs	D	5	100.00	5	100%	2,500.00
	<i>Estimate/Cost towards lodging of mobile teams while on mission.Cost of USD 100 estimated for at least 5 staff in a mission in a month .</i>						
	<b>Section Total</b>						<b>34,000.00</b>
<b>Equipment</b>							
3.1	Laptop	D	3	1,500.00	1	100%	4,500.00
	<i>This is for new staff in Melut(Warehouse keeper and Relief Monitor) and replacement of NFI coordinator</i>						
3.2	VHF radios	D	7	500.00	1	100%	3,500.00
	<i>To be used for communications in the field while carrying out assessments, verifications, registration and distribution of NFI</i>						
3.3	Motorbike	D	1	6,500.00	1	100%	6,500.00
	<i>To facilitate the State focal person in coordination of S-NFI meeting in Kuajok. The cost includes purchase price , transport and registration fee to Kuajok.To be transported together with other items to leverage on transport cost.</i>						
3.4	Portable solar panels	D	6	750.00	1	100%	4,500.00
	<i>To enable the team charge their mobile, Thuraya and laptop while in the deep field locations</i>						
	<b>Section Total</b>						<b>19,000.00</b>
<b>Travel</b>							
5.1	Staff travel (local transport, flights-round trip.)	D	5	400.00	3	100%	6,000.00
	<i>Juba to Field -Teams to be booked via UNHAS to travel to the field and allow cluster to have more space to carry more survival kits for locations which could be accessed through other means of transport</i>						
5.2	Charter for Mobile Team	D	1	5,000.00	1	100%	5,000.00

	<i>Charter for Mobile Team to Deep Field Location-Evacuations incase of insecurity when the mobile teams are camping for longer period while doing assessments and distributions</i>						
	<b>Section Total</b>						<b>11,000.00</b>
<b>General Operating and Other Direct Costs</b>							
7.1	Boat/Vehicle fuel and maintenance costs/hire	D	2	800.00	5	100%	8,000.00
	<i>The cost allowance is to facilitate movement of teams within payams</i>						
7.2	Field office Fuel	D	3	500.00	5	100%	7,500.00
	<i>Cost of fuel for the generator</i>						
7.3	Vehicle running costs - National Office	D	1	400.00	5	100%	2,000.00
	<i>To facilitate S-NFI coordinator during donor engagements and coordination meeting</i>						
7.4	Communication Costs	D	5	130.00	5	100%	3,250.00
	<i>This costs of airtime for both thuraya and mobile phones for the staff for coordination and communication with the field team @USD30 per staff and USD 100 for Thuraya while on field mission</i>						
7.5	Stationery	D	3	200.00	5	100%	3,000.00
	<i>Office stationery</i>						
7.6	VSAT (Internet)	D	1	3,013.00	5	7%	1,054.55
	<i>VSAT (Internet) charges( for Malakal, Melut and Kodok, Rumbek , Kuajok)Shared costs towards maintaining VSAT subscriptions to enable the teams manage to email the reports.</i>						
7.7	Juba team house rental costs	D	1	15,000.00	5	13%	10,005.00
	<i>The Percentage charge is the rental cost for S-NFI coordinator based in the national Office</i>						
7.8	Juba utilities costs- Response team	s	1	20,000.00	5	5%	5,000.00
	<i>Cost charged on estimated cost of utilities to be used by the S-NFI team, response team(Response Manager,finance manager,Quality assurance director)</i>						
7.9	Juba office rentals costs	s	1	20,000.00	5	10%	10,000.00
	<i>Cost charged on estimated cost of space to be used by the S-NFI team, response team(Response Manager,finance manager,Quality assurance director)</i>						
7.10	Juba office Security Costs	s	1	9,750.00	5	5%	2,437.50
	<i>This is the estimate of shared cost of engaging security firm to be in securing the office premises</i>						
7.11	Juba Office supplies	s	1	3,000.00	5	8%	1,200.00
	<i>Estimated shared cost of stationery to be used by S-NFI team,response team in Juba.</i>						
7.12	Bank Charges/Fees	s	1	3,000.00	5	5%	750.00

	<i>Bank Charges/Fees</i>			
	<b>Section Total</b>			<b>54,197.05</b>
<b>SubTotal</b>	89.00			<b>271,028.30</b>
Direct				215,634.55
Support				55,393.75
<b>PSC Cost</b>				
PSC Cost Percent				7%
PSC Amount				18,971.98
<b>Total Cost</b>				<b>290,000.28</b>
<b>Total Audit Cost</b>				<b>2,900.00</b>
<b>Grand Total CHF Cost</b>				<b>292,900.28</b>

<b>Project Locations</b>							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Jonglei -> Canal	5						Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys) Activity 1.1.2 : Carry out verification, registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys) Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM) Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations
Jonglei -> Fangak	5						Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys) Activity 1.1.2 : Carry out verification, registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys) Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM) Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations

Unity -> Koch	8					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
Upper Nile -> Fashoda	9					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
Upper Nile -> Manyo	8					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
Upper Nile -> Melut	22					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>

Upper Nile -> Ulang	12					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
Warrap -> Tonj North	2					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
Warrap -> Twic	2					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
Western Equatoria -> Mundri East	13					<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>

Western Equatoria -> Mundri West	14						<p>Activity 1.1.1 : Conduct needs assessments , (direct and interagency) to identify beneficiaries in need of Shelter and NFI (focusing on particular needs of women, men, girls and boys)</p> <p>Activity 1.1.2 : Carry out verification,registration and distribution of S- NFIs to identified beneficiaries (taking into consideration the specific needs of women, men, girls and boys)</p> <p>Activity 1.1.3 : Conduct rapid monitoring /post distribution monitoring (PDM)</p> <p>Activity 1.2.1 : Assessment, verification and registration of IDPs and sending service request forms</p> <p>Activity 1.2.2 : Transportation of NFIs from secondary warehouses to deep field locations</p> <p>Activity 1.2.3 : Distribution of NFIs and reporting for deep field locations</p>
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Documents	
Category Name	Document Description