

Requesting Organization :	Concern Worldwide				
Allocation Type :	1st Standard Allocation				
Primary Cluster	Sub Cluster	Percentage			
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00			
		100			
Project Title :	Preparing for an effective emergency response in Takhar and Badakhshan Provinces.				
Allocation Type Category :					
OPS Details					
Project Code :		Fund Project Code :	AFG-17/3481/1SA/ESNFI/INGO/5075		
Cluster :		Project Budget in US\$:	363,770.92		
Planned project duration :	6 months	Priority:			
Planned Start Date :	01/05/2017	Planned End Date :	31/10/2017		
Actual Start Date:	01/05/2017	Actual End Date:	31/10/2017		
Project Summary :	<p>The complexities associated with implementing programmes in Afghanistan force humanitarian agencies to remain in a continuous state of preparedness in order to respond to a growing number, and varying nature, of emergencies across the country. A significant number of communities are exposed to ongoing and deepening insecurity along with frequent shocks from natural disasters. In response to growing humanitarian needs Concern Afghanistan is preparing for effective emergency responses over the coming 12 months. Of particular Concern Afghanistan is the growing insecurity in Kunduz which borders Takhar to the west. The agency has played a lead role during both Kunduz IDP crisis in Takhar in 2015 and 2016. Concern Afghanistan is preparing for an emergency of similar nature and scale over the duration of this project.</p> <p>The agency also responds to a number of natural disasters on an annual basis. The agency has responded to three avalanches since January this year alone. Furthermore, flooding is expected over the coming months along with landslides and possible earthquakes.</p> <p>During the emergency response Concern Afghanistan will actively support the Government of Afghanistan (GoA) agencies such as ANDMA, DACAAR and DoRR while also activating their contingency plans and deploy a team of gender balanced HEAT trained staff to conduct joint assessments with relevant agencies (consultations are already underway between Mission East and Concern Afghanistan). The assessment results will be used to identify the needs of those affected and to inform any subsequent response, including roles and responsibilities of participating agencies based on the comparative advantage of each. All information collected will be sex disaggregated and assessments will include an analysis of the needs of males and females (where different from overall needs).</p> <p>During recent consultations and based on our past experience of working together in 2016 for the Kunduz IDP crisis in Takhar, Concern Afghanistan and Mission East have agreed to closely collaborate during all assessments and ES NFI distributions in Takhar and Badakhshan provinces organised in response to IDP emergencies over the coming 12 months. Based on organisational capacities and geographic presence, Concern Afghanistan will lead the response in Takhar with the support of Mission East and Mission East will take the lead in Badakhshan with support of Concern Afghanistan. Collectively both agencies will meet the immediate needs (ES NFIs only) of up to a potential 17,644 individuals who could be displaced between three provinces (Takhar and Badakhshan Concern Afghanistan & Mission East; Baghlan Mission East only).</p> <p>During both IDP crisis in 2015 and 2016 a number of gender protection issues were highlighted (i.e. unaccompanied females, over crowded tents, lack of female sanitary/hygiene items) which Concern Afghanistan seeks to address these issues in any forthcoming emergencies. Female headed households and unaccompanied females will be prioritized during the response 15% of ES - NFIs will be reserved during each IDP response. The objective is to ensure that the safety and security of female beneficiaries is improved with these simple yet essential actions.</p>				
Direct beneficiaries :					
Men	Women	Boys	Girls	Total	
3,675	3,675	0	0	7,350	
Other Beneficiaries :					
Beneficiary name	Men	Women	Boys	Girls	Total
Host Communities	175	175	0	0	350
Internally Displaced People	3,500	3,500	0	0	7,000

Indirect Beneficiaries :**Catchment Population:****Link with allocation strategy :**

The most effective emergency responses have adequate and prepositioned emergency supplies, established contingency plans and a capacitated response team. Due to growing instability in the north east, particularly in Kunduz District Administrative Centre (DAC), along with seasonal flooding and landslides, Concern Afghanistan is anticipating displacements across their operational areas. With this in mind Concern Afghanistan is currently focusing efforts on being adequately prepared while also improving existing processes and capacities through the support of the AHF.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone
Aine Costigan	Country Director	afghanistan.cd@concern.net	0798256386
Nurul hoque Sikder	Country Financial Controller	afghanistan.cfc@concern.net	+93796627524

BACKGROUND**1. Humanitarian context analysis**

Repeated shocks from insecurity have driven frequent and widespread displacement of Afghan civilians both internally and externally. With the influx of returnees, Internally Displaced Persons (IDPs) and the continual threat of natural disasters, it is anticipated that in 2017 almost two million people will have emergency life threatening needs across Afghanistan. Despite high susceptibility to hazards, Afghanistan's humanitarian crisis is predominantly driven by on-going conflict. This conflict has caused the breakdown of critical health, infrastructure and economic support structures. Lack of access to clean water, health facilities and nutritious food is resulting in outbreaks of disease and unacceptable levels of acute and chronic malnourishment. Unexploded ordnance from the current and previous wars continue to kill and maim civilians, whilst also rendering vital agricultural land unusable.

This mounting humanitarian crisis is being compounded by a paradoxical situation. Afghanistan, the country of origin for a large portion of the world's refugee population, is now also the country receiving the largest number of Afghan returnee migrants and refugees. In January 2017, UNOCHA's fourth situation report on the returnee crisis claimed 614,225 Afghans had returned from Pakistan since January 2016, with 93% of that movement since July.

Coming into 2017 there is much apprehension from the growing instability in the north east and the possibility of large displacements as a result. Of particular concern Afghanistan is Kunduz, neighboring Takhar to the west. Power over the DAC has been contested for some time, resulting in serious displacements across the north east in both 2015 and 2016. In October 2015 Armed Opposition Groups (AOGs) temporarily captured the District centre and caused the displacement of approximately 14,000 families. Repeated attempts were made to recapture the District over the following 12 months. In the first week of October 2016 security deteriorated significantly and 118,000 people were forced to flee their homes with very limited provisions. The largest portion of IDPs were displaced in Takhar where an estimated 10,000 families sought safety in Taloqan. A significant portion of these families were being accommodated by host families, however there were still a large number of IDPs who were forced to seek emergency shelter, food and NFIs. Approximately 4,500 families (31,500 individuals) were accommodated in emergency shelter in Dasti Robot camp, 22km from Taloqan.

From inception Concern Afghanistan acted as lead agency for the response in Taloqan with over 30 staff and daily wage labourers worked alongside government troops and policemen to clean up the compound and premises including the installation of tents to receive the IDPs. The identified site included accommodation shelters previously used for Chinese construction workers whilst working on the local transport route. On completion of the project the site was handed over to the government but the buildings were later damaged or partially destroyed. In order to make the camp habitable, cleaning and temporary alterations were required including plastic sheeting for windows and door curtains for privacy and insulation at night. Concern Afghanistan also provided assistance outside of the physical structures through the provision and erection of shelter.

The Provincial Governor requested Concern Afghanistan to take the lead in camp management and asked all other agencies to coordinate with Concern Afghanistan for all their distributions. This resulted in greater efficiency and reduction of confusion in assisting the IDPs. The government provided cooked food twice a day, with extra food provided for dinner during lunch distribution. Other agencies provided water and sanitation, health clinics, emergency shelter and other non-food provisions.

2. Needs assessment

Caseload estimation are based on figures recorded in 2016 during the Kunduz IDP response in Taloqan against current cluster stockpile data (4Ws) for NFIs (TKR NFI gap: 96,981; BDK 43, 970) and Shelter (TKR Shelter gap unknowns; BDK: 46,105) in addition to HRP targets for 2017 (Conflict: 80,672; Natural Disasters: 30,166 individuals between Takhar and Badakhshan) and Concern Afghanistan's organizational capacity. In 2015 approximately 87,000 individuals were displaced across the north east and Kabul due to hostilities between AOG and the Afghanistan National Security Forces. In 2016 hostilities erupted once again but displaced a much larger number of 118,000 persons. During both events Takhar, which borders Kunduz to the East, experienced the highest influx of IDPs.

During both events Concern Afghanistan acted as lead agency in Takhar Province. During the response in 2016 the agency participated in joint assessments in Taloqan (approx. 30-35,000 individuals), Rustaq (approx. 1,900 individuals) and Dasti Robot camps (approx. 31,500 individuals). Both Concern Afghanistan and Mission East will participate in joint HEAT and coordination during the distribution of ES NFIs between Badakhshan and Takhar. Concern Afghanistan will act as lead agency in Takhar while Mission East will take lead in Badakhshan during any IDP emergencies.

Concern Afghanistan will preposition the stocks with 1000 tents and 1000 NFIs to respond the ESNFI needs of 1000 conflict and natural disaster IDPs within three provinces of Takhar, Badakhshan and Baghlan. Concern Afghanistan field teams are composed of both male and female staff who conduct the HEAT, focus group discussions (FGDs) and establish an open line of communication with beneficiaries. Assessments are conducted in Persian and administered on paper. Concern Afghanistan is in the process of digitalizing all assessment from paper onto Digital Data Gatherers (DDGs).

During the first 72 hours Concern Afghanistan will conduct joint sex disaggregated assessments (m/f 0-4, 4-11, 12-17, 18-59, and 60 yrs+) to determine the needs of men, women, boys and girls across each cluster, in addition to vulnerable groups. The gender issues highlighted during the previous response will be considering and supported with a gender and age analysis during the initial stage of the response. The information gathered will be shared with UN OCHA and used as the basis for any subsequent assistance. Concern Afghanistan is committed to addressing the immediate needs (emergency shelter and NFIs) of those affected by natural or manmade crisis over the coming 6 months through the support of AHF. The budget required for assessments and distribution beyond the project implementation period would be borne by the Irish Aid-funded Humanitarian Program Plan (HPP) projects in Takhar and Badakhshan provinces.

During the previous IDPs response in Taloqan city and Rustaq IDPs received cash distributions from Concern Afghanistan to cover food, NFIs and transportation costs while those in Dasti Robot received emergency shelter and NFIs. In Dasti Robot families were forced to share tents (6m x 4m) with up to 28 members, far above Sphere recommendations. Concern Afghanistan is proposing to pre-stock and preposition 1000 tents to accommodate up to 7,000 individuals (based on 7 person per tent). The provision of additional tents will mean women are not forced to share tents with unrelated men, and to provide adequate space for all who have been displaced under such stressful circumstances. Furthermore, 1,000 NFIs (includes combined hygiene, kitchen & household kit) will be provided for 1,000 displaced households including 5% (50 families) most vulnerable host families to help address food (preparation) and hygiene needs.

3. Description Of Beneficiaries

Concern Afghanistan is operational in six districts (Cha'ab, Rustaq, Chall and Namaka'ab districts of Takhar and Yawan, Kohistan and Raghistan districts of Badakhshan) (Raghistan remotely managed from Yawan) covering 124 communities (77 communities in Takhar and 47 communities in Badakhshan) across two provinces (Takhar and Badakhshan) in the north east. Concern Afghanistan will focus their response efforts in these areas unless a gap has been identified outside of these operational areas and assistance is required. Targeted beneficiaries will include men and women, boys and girls who have been displaced due to conflict or natural disasters, and subsequently in need of emergency shelter and NFIs. Concern Afghanistan's IDP assessment data recorded in 2016 indicated a 53.4% and 47.5% split between men and women respectively. Particular attention will be placed on targeting and prioritizing vulnerable female beneficiaries (female HHH, unaccompanied women/girls). With the support of AHF 15% (150 tents and 150 NFI kits) of ES NFIs will be reserved and distributed to vulnerable female groups.

4. Grant Request Justification

The proposed Action is in line with Strategic Objective 1 under the Humanitarian Response Plan (HRP) for 2017. SO1 addresses the immediate humanitarian needs of shock affected populations to ensure life-saving protection and assistance needs of conflict, natural disaster affected, IDPs, refugees and returning Afghans are met. The Action also contributes towards envelop four 'Emergency Response Preparedness' in the CHF (Afghanistan) in response to the rapidly changing and unpredictable nature of ongoing insecurity in the north east. Central to Concern Afghanistan's response is addressing the immediate needs of those affected, reducing loss of life and alleviating suffering.

Considering Concern Afghanistan's capacity, experience and presence in the north east the agency is best placed to deliver emergency assistance (ES NFI only) in collaboration other respective agencies and government departments. Concern Afghanistan has acted as lead agency in Taloqan and Rustaq during both Kunduz IDP crisis in 2015 and 2016. The agency also provided assistance to IDPs in Faizabad during the same events. Furthermore, Concern Afghanistan responds to a number of natural disasters each year and is very active during all response events. Currently Conflict IDPs in Faizabad are currently in need of assistance (figures currently unknown). Flooding and landslides are also expected to cause displacements and/or damage to affected communities over the coming months. Within Concern Afghanistan's operational areas the agency will respond to all events, along with events outside of their operational areas if required.

5. Complementarity

Agencies operating in Afghanistan are faced with two competing priorities; reducing the over reliance on international aid while also responding to a growing number of people in need of humanitarian assistance. To address these priorities, Concern Afghanistan has a standalone Emergency Programme which is non – negotiable in addition to a large Development Programme. Concern Afghanistan has been working in Afghanistan since 1998 in response to a major earthquake in the north east. Since then the agency has responded to a multitude of emergencies, both natural and manmade between Takhar and Badakhshan. In the last two years the agency has played a lead role during both IDP crisis in Takhar in response to deteriorated security in Kunduz. The largest portion of families were displaced in Takhar where Concern Afghanistan took lead. Concern Afghanistan provided emergency shelter, NFI, cash distributions and took responsibility for camp management during these events (Bish Bator camp in 2015 and Dasti Robot camp in 2016). The immediate needs of approximately 4,500 HHs were met in Dasti Robot (2016) through the combined efforts (overall camp management including distribution coordination by Concern Afghanistan) of all agencies who provided the below:

- OCHA – Overall Coordination support
 - UNHCR: provision of emergency shelter, coordination and focus on protection
 - DACAAR: WASH, NFI
 - ARCS: (Afghanistan Red Crescent Society) Clinic/mobile clinic
 - Shelter for Life: Shelter, Protection
 - Mission East: Shelter, NFI, Psycho-social support and camp management in Camp B
 - CFS - Child protection
 - Save the Children – NFIs, Child Friendly Spaces
 - ECHO NRM partners (DRC, NRC, ACTED): Cash assistance for food, non-food and hygiene kits (planned to cover the whole camp - over 4,000 families- between them)
 - DRC Cash for Food NFI
 - ACTED Cash for food, Shelter
 - DACAAR WASH, NFI
 - ARC Clinic/mobile clinic
 - FOCUS (Aga Khan), Shelter
 - ANDMA (Afghanistan National Disaster Management Agency): Cooked Food
 - DoRR (Department of Refugees and Returnees) – close coordination with Concern Afghanistan on Camp Management
- The agency closely coordinates with UN OCHA, facilitates OCT meetings on behalf of OCHA and is well connected with all other humanitarian agencies such as DACAAR, SFL, WFP, UNHCR, WAW, AADA, DRC, NRC, Mission East and ACTED and government agencies i.e. DoRR, ARCS and ANDMA. Furthermore, Concern Afghanistan is implementing an on-going Development Programme which focuses on Livelihood, WASH and Education with Resilience and Gender Equality as cross cutting issues. The programme has two dedicated Resilience projects on-going covering 124 communities in addition to the Humanitarian Preparedness Plan (HPP) funded by the Irish Government which also has Resilience and DRR components. Similarly, the Irish Aid Programme Fund (2017-21) focuses on building resilient livelihoods to shocks (natural hazard and conflict).
- At Kabul level, the Country Director or designate will participate in the relevant Cluster Meetings.

LOGICAL FRAMEWORK

Overall project objective

To meet the immediate needs I(ES-NFI) of DPs affect by natural and man made disaster through adequate preparedness and planning.

EMERGENCY SHELTER AND NON-FOOD ITEMS							
Cluster objectives		Strategic Response Plan (SRP) objectives	Percentage of activities				
Objective 1: Coordinated and timely ES-NFI response to families affected and displaced by natural disaster and armed conflict		SO5: Emergency Response Preparedness (SA1 - Envelope Four)	100				
Contribution to Cluster/Sector Objectives : The proposed project corresponds to Envelop Four: Emergency Response and Preparedness and ES-NFI Objective 1: Coordinated and timely ES-NFI response to families affected and displaced by natural disasters and armed conflict (stock replenishment and preposition & HEAT training).							
Outcome 1							
Reduce vulnerability and suffering of internally displaced persons through a timely and appropriate emergency response in Takhar and Badakhshan provinces							
Output 1.1							
Description							
The immediate needs of IDPs are met through appropriate contingency planning, accurate needs assessment and stock preposition of emergency shelter and NFIs.							
Assumptions & Risks							
1. Market prices will remain stable. 2. Storage for ES – NFIs is available 3. Contingency plans consider all risks 4. Security allows teams to conduct HEAT.							
Indicators							
Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	SA1-Envelope Four: Percentage of emergency stock shelter availability (for both conflict and natural disasters) compared with contingency plan figures					7,000
Means of Verification : Contingency Plans for clusters/ HCT, Project Reports							
Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	SA1-Envelope Four: Number of HEAT trainings carried out nationwide	7	8	0	0	15
Means of Verification : Training Reports, Post-training evaluation, Lessons learnt workshop							
Activities							
Activity 1.1.1							
Standard Activity : Procurement and prepositioning of emergency relief supplies. Justification for stock requirements and prepositioning locations must be on the basis of consolidated, updated cluster stockpile data and preparedness plans;							
Market assessment and procurement for shelter and NFI items							
Activity 1.1.2							
Standard Activity : Procurement and prepositioning of emergency relief supplies. Justification for stock requirements and prepositioning locations must be on the basis of consolidated, updated cluster stockpile data and preparedness plans;							
Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families							
Activity 1.1.3							
Standard Activity : Procurement and prepositioning of emergency relief supplies. Justification for stock requirements and prepositioning locations must be on the basis of consolidated, updated cluster stockpile data and preparedness plans;							
Contingency planning. A mapping exercise of actors with capacity to respond in Coordination with the cluster and Conduct consultation meeting with ANDMA, PDMC, OCHA and other partners to validate needs and identify gaps.							
Activity 1.1.4							
Standard Activity : Countrywide Household Level Emergency Assessment Tool (HEAT) training and Training of Trainers;							
Developing and printing ToT HEAT material for in-house training							
Activity 1.1.5							
Standard Activity : Not Selected							
Monthly and Bi-monthly reporting of the activities and stock updates to UNOCHA and ESNFI cluster							
Additional Targets :							

M & R

Monitoring & Reporting plan

Concern Afghanistan has an independent M&E Unit with an M&E Coordinator and provincial M&E Managers in both Badakhshan and Takhar who oversee M&E in each of Concern Afghanistan’s programme locations. Concern has an approved procurement and logistic manual which all the procurements will be done based on the approved thresholds. Concern has established national procurement committee who supports logistic in quote evaluation, tender opening and quality check of materials valuing higher than AFN 60,000 AFN. At least one international staff is attending as member of the procurement committee in all the purchased within above threshold. The M&E Managers at provincial and district level and the System Director and M&E Coordinator are focal points for the CRM. Their phone numbers are always accessible to the suppliers who can raise complaints against the wrong conduct of the procurement committee members or misuse of resources during the procurement of the NFI s and tents. The procured items would be stored in Taloqan, and Faizabad provincial warehouses as well as in district warehouses. The provincial store keepers, and district administration officers and store keepers would share updated stock reconciliation reports on monthly bases and would be responsible for the safety of the NFIs and tents. Joint monitoring will take place with local government throughout the response where any recommendations, feedback and lessons to be learnt will be used to adjust the response where necessary, in addition to informing any future project planning and implementation. Periodic reviews by the senior management team members will assess the progress of the responses. Progress reports, lessons learnt and project issues will be shared with directorates of line departments at provincial and district level to seek their support and cooperation. Annual Review, Reflection and Learning Workshops (ARRAL) at provincial level allow stakeholders’ analysis, views, experiences and thoughts on the project to feed into the following year’s planning processes and improve on-going responses. Although this project will support procurement and storage of materials for six months period, but Concern will use the Irish Aid funded Humanitarian Program Plan (HPP) project for assessments, response and storage of the items after the completion of the project and will share project updates, stock reconciliation reports and 4W reports with relevant cluster and OCHA.

Workplan

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Market assessment and procurement for shelter and NFI items	2017					X	X	X					
Activity 1.1.2: Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families	2017					X	X	X					
Activity 1.1.3: Contingency planning. A mapping exercise of actors with capacity to respond in Coordination with the cluster and Conduct consultation meeting with ANDMA, PDMC, OCHA and other partners to validate needs and identify gaps.	2017					X	X	X					
Activity 1.1.4: Developing and printing ToT HEAT material for in-house training	2017								X	X			
Activity 1.1.5: Monthly and Bi-monthly reporting of the activities and stock updates to UNOCHA and ESNFI cluster	2017					X	X	X	X	X	X		

OTHER INFO

Accountability to Affected Populations

Concern Afghanistan mainstreams accountability across all aspects of the Programme. Concern Afghanistan conducted an accountability baseline as part of the Humanitarian Accountability Plan (HAP) in 2010. The baseline was used to evaluate progress against the commitments made in the HAP on an annual basis. Significant progress has been made during the five year duration of the HAP. The HAP was replaced with the Core Humanitarian Standard (CHS), which Concern Afghanistan is now rolling out. The CHS self-assessment and improvement plan for 2017 was developed in late 2016. Under the CHS improvement plan Concern Afghanistan has outlined a number of actions under each of the nine commitments (provided as a supporting document). Progress will be monitored on a quarterly basis and reviewed in January 2018.

Multiple trainings have been provided for staff on various aspects of accountability. Staff have been orientated on the HAP benchmarks and Sphere Standards. Concern Afghanistan Worldwide developed a global accountability policy designed to protect Programme participants referred to as the Programme Participant Protection Policy (P4). This policy is implemented across the Afghanistan Programme and staff have been trained on this policy. The policy considers seven stakeholders, including target communities, local partners, staff and management participants in supply chain, donors, and general public along with strategic and international partners etc. Furthermore, orientations have been conducted at community level but some gaps remain where trainings have not been conducted in certain communities. This has been highlighted in the CHS and will be addressed in 2017.

Concern Afghanistan has translated accountability documents into the local language and this is shared and explained to beneficiaries and CBOs, e.g. CDCs, PTAs, WMCs and SHGs.

Beneficiaries are involved during each stage of the Concern Afghanistan Humanitarian Cycle Management System through identification (needs assessments; HEAT & FGDs), implementation (Concern Afghanistan has always established a clear communication channel with beneficiaries whereby they can directly share needs/Concern Afghanistan’s with project staff), and monitoring (post event distribution). To further protect and engage participants, and to ensure Concern Afghanistan is held accountable to their beneficiaries, the agency established a Complaints Response Mechanism (CRM) in 2014 and piloted it in select communities. The CRM is a method of sharing information with beneficiaries (i.e. the assistance they are entitled to, methods of providing feedback etc.) and is operational in most communities but not all. This has also been highlighted in the CHS self-assessment and will be addressed as part of the improvement plan. Furthermore, as part of the CARDU two staff (male and female) will be trained as protection officers who will be responsible for ensuring the safety and security of all IDP, particularly vulnerable groups.

Concern Afghanistan also holds Annual Review, Reflection and Accountability Learning (ARRAL) workshops to receive beneficiary input into programme delivery. ARRAL workshops are designed to serve as continual learning for the Afghanistan Programme. It is held at micro level (community), meso level (district) and macro (provincial). The reflections of programme participants are incorporated into planning, design and implementation of the programme. Concern will ensure accountability to the relevant clusters, government agencies, donor and OCHA through sharing on time monthly, bi-weekly and 4W reports. Furthermore Concern will attend the coordination platforms (OCT, PDMC, cluster) meetings at provincial and national level and will share project progress reports, stock updates, and safety of prepositioned stocks and capacity of filling gaps.

Implementation Plan

Concern Afghanistan will implement this project in collaboration with government line departments (ANDMA, DoRR), relevant clusters and other UN and humanitarian agencies involved in the response. Concern Afghanistan has already begun consultations with Mission East who are operational in the same areas and provide similar assistance.

Concern Afghanistan staff have been adequately capacitated through various trainings and extensive experience in delivering emergency assistance. The procurement of all the proposed NFIs and tents would be done at national level through the logistic department in Taloqan. The logistic manager who is responsible for the procurement of these items is managing a two logistic offices and a store keepers in Taloqan and is also supported through the national procurement committee. The procured items would be stored in Taloqan provincial warehouse and as well in district level warehouses. Store keeper in Taloqan and administration offices and store keepers at district level are responsible for safety of materials, warehouse management and monthly stock reconciliation reports. Field staffs have strong warehouse management, stock inventory, and facilitation and data collection skills. Furthermore, the agency is in the process of finalizing the RDU, a unit structure has also been established along with roles and responsibilities. The objective of the RDU is to improve the efficiency of the response while also protecting the development programme from extended disruptions due to staff shortages. Although the RDU members won't be deployed for procurement of materials and stock management, but due to non-negotiable mandate of Concern for emergency response Concern will deploy the RDU members in emergency response beyond the project timeframe. The organization has seven international staff including a Disaster Risk Reduction Advisor (DRR), Programme Quality Advisor, Systems Director and Country Director who provide ongoing support to national staff.

The Country Director based in Kabul will have overall responsibility for the project. The Program Director (PD) based in Taloqan, is responsible for the overall implementation of the project.

The PD will be supported by the Humanitarian Coordinator. He will have overall responsibility for the implementation of the project and ensures that the project activities are implemented in accordance to the agreed standards. The Humanitarian Coordinator coordinates with provincial teams, district teams, technical staff and logistics to implement the project.

The Provincial Coordinators for Takhar and Badakhshan will provide administrative support and will lead coordination at district and provincial level with the ES-NFI cluster, government departments, PDMC and ANDMA. The Provincial Coordinator is supported by the District Managers who provide operational support and local coordination at the districts.

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
ES NFI Cluster and all other agencies	<p>ES –NFI Cluster: Concern Afghanistan will share the project proposal and progress with the ES – NFI on a regular basis, and will participate in coordination meetings. In addition to this Concern Afghanistan, through this cluster, will share updates on the humanitarian situation, review responses, work with other NGOs and government staff to coordinate responses and address the emerging issues/gaps, and contribute to lobbying with government and other major actors. General coordination: Concern Afghanistan plays an active role during emergency response events in Takhar and Badakhshan. The agency has been in the north east since 1998 and has a strong presence in this area with extensive humanitarian experience in both manmade and natural disasters. The agency has as capacitated staff with strong coordination, facilitation and implementation skills, notably in ES NFI distributions and camp management. The agency activity participates in cluster meetings, operates through UN OCHA, uses the 4Ws reporting tool and frequently shares information with all relevant parties. Furthermore, the agency has facilitated OCT meetings as part of the IDP Kunduz response at the Taloqan office in both 2015 and 2016, and took a lead role, including distribution coordination as part of their camp management responsibilities, in Dasti Robot and Bish Bator camps. During recent consultations and based on our past experience of working together in 2016 for the Kunduz IDP crisis in Takhar, Concern Afghanistan and Mission East have agreed to closely collaborate during all assessments and ES NFI distributions in Takhar and Badakhshan organized in response to IDP emergencies over the coming 6 months. Based on organizational capacities and geographic presence, Concern Afghanistan will lead the response in Takhar with the support of Mission East while Mission East will take the lead in Badakhshan with support of Concern Afghanistan. Collectively both agencies will meet immediate needs (ES NFIs only) of up to an estimated 7,000 individuals who have been displaced between three provinces (Takhar and Badakhshan Concern Afghanistan & Mission East; Baghlan Mission East only).</p>

Environment Marker Of The Project

A+: Neutral Impact on environment with mitigation or enhancement

Gender Marker Of The Project

2a-The project is designed to contribute significantly to gender equality

Justify Chosen Gender Marker Code

The gender code 2A is reflective of a proposed project which contributes towards equal assistance for male and females. Women and girls will be identified through joint assessments from the first stage of the emergency response and used as a starting point for any gender analysis and response. Concern Afghanistan will ensure that all beneficiary data collected during the assessment is sex disaggregated by age. A team of female Concern Afghanistan Community Development (CDF) staff are available to conduct assessments, access more females and work towards addressing their needs. Specific targeting will be conducted to identify and prioritize vulnerable females (FHH & unaccompanied females) who will receive reserved ES NFIs (15%). All NFI kits provided will include gender specific items (i.e. sanitary pads) to ensure the dignity and health of women and girls.

Concern Afghanistan has a strong complement of male and female Community Development Workers available in a number of districts in Takhar and Badakhshan. To follow up on the sex dis-aggregated assessments, services for females will be facilitated by the female CDFs that will be redeployed as part of Concern's Rapid Deployment Unit. They will identify women's problems and needs and will ensure that females are protected and supported.

Protection Mainstreaming

Detailed needs assessments to identify both the needs of those affected and where protection interventions are required is important, and planned as part of this response. The identification of vulnerable groups, particularly unaccompanied females and female headed households should receive particular attention. The Equality and Capacity building Officers in Takhar and Badakhshan who are highly experienced females in the area of protection and equality would support the field level staff and especially the female Community Development Facilitators in inclusion of vulnerable groups particularly female and female headed beneficiaries in the response plan. Concern will also use cluster standard ESNFI kits which are designed in light of Sphere standards and will meet the basic needs of affected families. Furthermore Concern Afghanistan is in the process of operationalizing their CARDU which will include male and female protection officers. The protection officers will play a key role in ensuring the safety and security of all beneficiaries who receive assistance from Concern Afghanistan, or any other associated agencies. Furthermore, a team of female staff will be deployed to specifically increase our reach to female beneficiaries. Through the AHF Concern Afghanistan is proposing to supply additional tents, with 15% reserved for vulnerable females. Providing additional tents will significantly improve the living conditions of all IDPs, many of whom were forced to share over crowded tents with a large number of family members during previous response events in Takhar. In two of the IDP compounds established (Bish Bator and Dasti Robot) Concern Afghanistan took over responsibility for camp management ensuring that sufficient security personnel were present and monitoring activities across the camps. Concern Afghanistan coordinated with relevant agencies including Save the Children to ensure all protection (including child protection) issues were appropriately addressed.

Country Specific Information

Safety and Security

The security of staff and beneficiaries is central to Concern Afghanistan's mandate. Concern Afghanistan's Security Policy, Afghanistan's Security Management Plan (SMP), Standard Operating Procedures (SOPs) and Contingency Plans are available and are revised annually (or as security situation dictates). The Country Director has overall responsibility for security of staff and programmes. There is a designated Security Focal Point (SFP) in each office and the Security Focal Group (SFG) meet each week in different locations to discuss security incidents and analyse risks and trends. These core documents guide staff in their day to day operations and safe programming. Concern Afghanistan hires national and international staff who are experienced working in complex security contexts. Currently all staff (national and international) have access to all target project areas (excluding Raghistan which is remotely managed from Yawan due to insecurity). If the security situation deteriorates in the target areas and access is curtailed for staff on an on-going basis then modifications and adaptations to the response will be made. Although the security situation in Afghanistan is dynamic there are usually indicators present before the situation deteriorates to a serious level. Concern Afghanistan retains a strong emphasis on direct implementation and monitoring by national and international staff. Depending upon the security situation, the field operations are planned. Concern Afghanistan maintains a low profile when travelling between programme locations and security reviews are carried out regularly or prior to starting programmes in a new area. As a contingency strategy we have divided resources and established bases and can therefore operate the project from Taloqan and Faizabad (provincial capitals).

Access

Both Badakhshan and Takhar are sensitive to security threats. Takhar is relatively calm but borders Kunduz to the east where ongoing instability is increasing. The fall of Kunduz and influx of over 14,000 displaced families in 2016 along with growing instability in neighbouring districts of Khwaja Ghar and Baharak due to the armed clashes have caused some tensions. The provincial capital, Taloqan, witnesses frequent demonstrations. However, these have been by and large peaceful and Taloqan remains quiet. Rustaq district periodically experiences instability due to the inter PGM (Pro-Government Militia) rivalries, and animosities intensified with significant violent clashes witnessed between warring militias. The most recent incident was recorded on July 26th when violence broke out after an armed clash took place between the conflicting parties, following the events of early April – July, when Rustaq witnessed several clashes between the PGM groups over influence in the area. Although it should be noted that open armed clashes are not common in Rustaq. Before fighting between the two PGMs just two security incidents were recorded in the district in 2016. As detailed above, the overall security situation in Rustaq has remained calm, with limited and periodic restrictions to movement due to the localized conflicts in the communities where Concern Afghanistan operates.

Overall the security situation also remains calm in Yawan district, Badakhshan province. However, staff members remain alert for potential insecurity, specifically criminality linked to drug smuggling. There is also underlying tension as AOG have been operational in the neighbouring Kohistan/Raghistan (Badakhshan) since 2012. The transient route through Yafal-e Sufia District in the section of Shakar Lab Area road to Yawan road remains a major security Concern Afghanistan. The most recent incident was recorded on August 19th, 2016 when AOG members stopped two large container trucks full of International Organization malnutrition foodstuffs. The trucks were local vehicles without any markings, operated by a local NGO partner. The AOG members unloaded all the items from the trucks, confiscating the cargo, and allowed the staff to leave the area with the vehicles. The trucks were bound for NGO clinics in Raghistan District, using a regular delivery route for this organization.

Concern Afghanistan regularly reviews its travel plans between Faizabad -Yawan and undertake necessary precautions in its travel plans. The transport infrastructure in Badakhshan is not well developed, with only a quarter (25.4%) of roads in the province open for vehicular traffic all year, and 17.8% open in some seasons. In more than half of the province (56.5%) there are no roads at all. Badakhshan is experiencing long-term climatic trends of sustained and harsher winters, decreasing spring rainfall and increasing mean annual temperature. The longer winters make remote areas, including Yawan, Kohistan and Raghistan, even more isolated and the increases in temperature are likely to affect the rate and amount of snow melt, creating seasonal flooding and heavy erosion in the foothills causing further access issues. All community access will be mediated by engagement with local community leaders, i.e. the CDC and/or the Shura. This is the most appropriate way to access local communities. With regard to contested or AOG occupied areas, Concern has community access adaptive guidelines that we will follow in these instances.

Regarding the complementary nature of security approaches between Mission East and Concern; we have contacted Mission East about this, but have not yet hear back from them by this completion deadline. We can add at a later date if OCHA can open the website for us.

BUDGET							
Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
Staff and Other Personnel Costs							
1.1	Project manager	D	1	918.18	6	100.00	5,509.08
	<i>Responsible for the overall management of the Project hired at Grade 7 of Concern payscale</i>						
1.2	Store keeper	S	1	425.89	4	100.00	1,703.56
	<i>Responsible for the day to day store management and its maintenance . To be hired for this project at Grade 4 as per Concern national staff salary scale. Salary includes only gross pay. This is one position for Taloqan. In Faizabad the store management will be covered under rental agreement.</i>						
1.3	Guards for Taloqan	S	4	266.38	6	100.00	6,393.12
	<i>Responsible for the overall patrolling and security of where house in Taloqan warehouse which will be hired. These are 100% charged to the project and is grade 1 of Concern national staff salary scale. Salary includes only gross pay.</i>						
1.4	Guards for Yawan	S	4	266.38	4	50.00	2,131.04
	<i>Responsible for the overall patrolling and security of where house in Yawan which is already hired by Concern. These are 50% charged to the project and is grade 1 of Concern national staff salary scale. Salary includes only gross pay.</i>						
1.5	Procurement Officer	S	1	760.20	4	50.00	1,520.40
	<i>Procurement Officer is responsible for purchase of material under the leadership of logistic manager. This positions is already exist and will spend his 50% of time. It is in grade 6 of Concern national staff salary scale. Salary includes only gross pay.</i>						
1.6	Humanitarian Officer	D	1	685.70	6	25.00	1,028.55
	<i>Responsible for adherence of humanitarian principles during the implementation of the project and will ensure quality of material purchased under this AHF fund. Already hired for overall Concern humanitarian projects on Grade 6 of Concern salary scale. Salary includes only gross pay.</i>						
1.7	Humanitarian Program Coordinator	D	1	1,290.57	6	20.00	1,548.68
	<i>Oevrral responsible for humanitarian reposnses, managing staff, managing PEER plan, represents Concern on the humanterian forum, is grade 8 of Concern salary scale.</i>						
1.8	Logistic Manager	S	1	951.16	4	40.00	1,521.86
	<i>Responsible for the oversight of entire logistical activities, line managing of procurement officers and storekeepers . Allocating 20% of their time. Existing managers on Grade7 of Concern salary scale. Salary includes only gross pay.</i>						
1.9	HEAT trainers (One Male and one female)	D	2	547.98	2	100.00	2,191.92
	<i>There will be two Trainers (one male and one female) hired to deliver the training for Concern , NGO staff and government staff within Badakhshan and Takhar provinces. We estimate 200 participants which will be rendered in 3 days each.</i>						
1.10	Gaurds for Rustaq	S	4	266.38	4	50.00	2,131.04
	<i>Responsible for the overall patrolling and security of where house in Taloqan warehouse which will be hired. These are 100% charged to the project and is grade 1 of Concern national staff salary scale. Salary includes only gross pay.</i>						
1.11	Subsistence Allowance	D	22	6.92	6	100.00	913.44
	<i>Per-diem paid to staff during stay in Kabul while attending the coordination meetings. As well the field level staff attending the meetings and other project related events in Taloqan and other provinces.</i>						
1.12	Programme Director (international) (10%)	D	1	5,374.39	6	10.00	3,224.63
	<i>The Programme Director is overall head of Programmes and will be responsible for the overall management and reporting on the project. Budgeted at 10% of her time. Cost includes salary and other allowances as per Concern international pay scale and in-country specific hardship allowance, expensiveness allowance and food and accommodation expenses.</i>						
Section Total							29,817.32

Supplies, Commodities, Materials							
2.1	Loading and unloading	D	6	23.00	2	100.00	276.00
	<i>There will be two stores, one in Faizabad of Badakshan and other in Taloqan city of Takhar. The cost loading and unloading will include the times of once the material purchased and the second time which the NFIs are released from the store.</i>						
2.2	Packing of NFI items	D	30	10.00	1	100.00	300.00
	<i>Packing of NFI items for hygiene kit, blankets, traps, tents, kitchen items, and households will be packed once the supplier delivered the goods into Concern main where house in Taloqan city. The item will be pack properly to families and will be placed into distribution boxes. this activity will be done through labourers. This activity will happen in one time at the beginning when the material is purchased.</i>						
2.3	Transportation of NFI items	D	6	600.00	2	100.00	7,200.00
	<i>The transportation of goods from Taloqan main warehouse to Faizabad and other district warehouses. If during the life of project the materials were distributed Transportation cost will charge to this budget line, but after the completion of the project Concern will borne the transportation and distribution costs.</i>						
2.4	Purchase of NFI/Hygiene items	D	1000	30.07	1	100.00	30,070.00
	<i>Concern uses the Standard NFI/Hygiene kit which encompasses 14 different items. The calculation of the cost is based on BoQ which is prepared on the bases of project cost data base which is kept in Concern logistic unit.</i>						
2.5	Purchase of blanket and traps	D	1000	61.53	1	100.00	61,530.00
	<i>Concern uses the Standard NFI/blanket and traps, which encompasses 2 small size woollen blankets and 2 big size blankets and a tarpaulin in the kit. The calculation of the cost is based on BoQ which is prepared on the bases of project cost data base which is maintained in Concern logistic unit.</i>						
2.6	Purchase NFI/ Kitchen	D	1000	31.07	1	100.00	31,070.00
	<i>Concern uses the Standard NFI/Kitchen , which encompasses 9 different items in the kit. The calculation of the cost is based on BoQ which is prepared on the bases of project cost data base which is maintained in Concern logistic unit. As part of NFI the kitchen utensils is considered for one family.</i>						
2.7	Purchase of NFI/Household need	D	1000	36.92	1	100.00	36,920.00
	<i>Concern uses the Standard NFI/household , which encompasses 7 different items in the kit. The calculation of the cost is based on BoQ which is prepared and estimated on the bases of project cost data base which is maintained in Concern logistic unit. As part of NFI the household item is considered for one family.</i>						
2.8	Purchase of tents	D	1000	123.07	1	100.00	123,070.00
	<i>The tents sizes are double lining 6x4 meters. It is known as Belgium made. The calculation of the cost is based BoQ which is prepared on the project cost database. One tent is counted for one family/household.</i>						
2.9	TOT material for HEAT training	D	15	5.00	1	100.00	75.00
	<i>We estimate the training material including stationery to at \$5 per participant for 200 participants</i>						
	Section Total						290,511.00
Contractual Services							
4.1	Bank Charges	S	1	290,511.00	1	0.02	58.10
	<i>There is 0.02% charges for Bank transfers therefore we considered for the entire fund.</i>						
	Section Total						58.10
Travel							
5.1	Staff transportation	D	0	0.00	6	100.00	0.00
	<i>Staff transportation including rental vehicle for attending the cluster meetings at national and regional level and other coordination forums at provincial level</i>						
	Section Total						0.00
General Operating and Other Direct Costs							
7.1	Store Rentals	S	3	430.00	4	100.00	5,160.00

	<i>There will be one compound rented as a store in Taloqan, charge of store cost in Yawan. In Faizabad there will be a store rental agreement with landlord. The Taloqan store will have a storekeeper, in Yawan store keeper will be charged proportionally to the AHF and Faizabad store will be maintained and managed through the landlord and will be negotiated as part of rental agreement.</i>						
7.2	Store Utilities (Electricity, water, Gas, Fuel, Generators, Heaters etc.) (Rustaq and Yawan)	S	1	123.00	4	100.00	492.00
	<i>Cost of electricity, water, gas, fuel for generators and heaters including firewood for winter and the monthly average costs are based on past experience. There will be different cost to incur depending seasons. On the figure given an average considered for entire month. The November and December is heating needed only.</i>						
7.3	Internet and Telephone costs	S	3	50.00	6	100.00	900.00
	<i>This provision is based on monthly phone cards to the staff and the contribution to the internet facilities in each location estimated at 50USD per location per month.</i>						
7.4	Office running costs	S	1	18,524.66	6	8.33	9,258.63
	<i>Contribution towards Concern Office running costs. Running costs include office rent, office supplies, admin staff, generator fuel etc. Costs are shared between donors based on fair allocation. 10% of office running costs will be allocated to this project.</i>						
7.5	Vehicle running costs	S	1	7,554.56	6	8.33	3,775.77
	<i>Contribution towards Concern vehicle running costs. Running costs include fuel, repairs and maintenance, rental, other expenses etc. Costs are shared between donors based on fair allocation. 10% of office running costs will be allocated to this project.</i>						
	Section Total						19,586.40
	SubTotal			5,110.00			339,972.82
	Direct						304,927.30
	Support						35,045.52
	PSC Cost						
	PSC Cost Percent						7.00
	PSC Amount						23,798.10
	Total Cost						363,770.92
Project Locations							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Badakhshan -> Fayzabad	15	613	613			1,226	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families
Badakhshan -> Kohestan	5	175	175			350	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families
Badakhshan -> Yawan	5	175	175			350	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families
Takhar -> Taloqan	60	2,187	2,187			4,374	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families

Takhar -> Chal	3	105	105		210	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families
Takhar -> Namakab	3	105	105		210	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families
Takhar -> Rostaq	6	210	210		420	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families
Takhar -> Chahab	3	105	105		210	Activity 1.1.2 : Preposition of emergency shelter and NFIs (including 15% reserved ES NFIs for vulnerable females and dignity kits for female) preparation for conflict and/or natural hazard related emergencies and highly vulnerable host families

Documents

Category Name	Document Description
Project Supporting Documents	Afg_WhoHasWhatWhere_and_Gaps_01_Feb_2017.xlsx
Project Supporting Documents	CHS CWW.xlsx
Project Supporting Documents	Kuduz IDPs Assessment Data.xlsx
Project Supporting Documents	NFI kit for prepositioning - AHF.xlsx
Project Supporting Documents	Call Centre - Contact List Template 1SA 2017.xlsx
Project Supporting Documents	Remote Call Campaigns - Guidance Note for Partners.docx
Project Supporting Documents	Remote Call Campaigns - Guidance Note for Partners.pdf
Budget Documents	NFI kit for prepositioning -Revised_ AHF.xlsx
Budget Documents	Transport and Admin breakdown.xlsx
Budget Documents	Transport and Admin breakdown revised.xlsx
Budget Documents	Transport and Admin breakdown revisedFINAL.xlsx
Grant Agreement	5075_Agreement_signed.pdf