

<b>Requesting Organization :</b>	Agency for Technical Cooperation and Development	
<b>Allocation Type :</b>	1st Round Standard Allocation	
<b>Primary Cluster</b>	<b>Sub Cluster</b>	<b>Percentage</b>
CAMP COORDINATION AND CAMP MANAGEMENT		100.00
		<b>100</b>

<b>Project Title :</b>	Strengthened Camp Coordination and Camp Management for improved living conditions and transitional/durable solutions for Internally Displaced Persons in South Sudan (Project 2)
<b>Allocation Type Category :</b>	

OPS Details			
<b>Project Code :</b>	SSD-16/CSS/89245	<b>Fund Project Code :</b>	SSD-16/HSS10/SA1/CCCM/INGO/880
<b>Cluster :</b>	Camp Coordination and Management	<b>Project Budget in US\$ :</b>	499,999.68
<b>Planned project duration :</b>	3 months	<b>Priority:</b>	1
<b>Planned Start Date :</b>	01/05/2016	<b>Planned End Date :</b>	31/07/2016
<b>Actual Start Date:</b>	01/05/2016	<b>Actual End Date:</b>	31/07/2016

<b>Project Summary :</b>	<p>ACTED will continue to strengthen its existing site coordination and management in Juba (UN House POC site) and Bor South (Bor POC site) to provide life-saving services 30.276IDPs. In line with the CCCM Cluster Strategic Objectives for 2016, ACTED will seek to strengthen camp coordination and camp management structures to coordinate the delivery and monitoring of humanitarian services to improve living conditions of IDPs living in Juba and Bor. In order to reach this objective, ACTED will contribute its expertise and contextual knowledge to the cluster system as co-lead of CCCM cluster and will continue its duties as State Focal Point for Central Equatorial and Lakes. Furthermore, ACTED will work with the communities to guarantee that governance structures are in place and accountable to population needs, while ensuring that both sites are organized, maintaining basic infrastructure and guarantying site preparation, site demarcation, and allocation of plots to new arrivals or relocated IDPs.</p> <p>Considering, the recent steps given towards the implementation of the peace agreement, ACTED will support IDPs towards attaining durable solutions disseminating information on the peace agreement and facilitating that their views and concerns are taking into consideration in the planning process.</p> <p>Variations in gender, ethnic origin, physical ability and age that affect vulnerability and coping strategies are identified and taken into account for planning to prevent their situation from deteriorating even further. Additionally, contingency plans are developed and put in place to ensure ACTED can quickly adapt to and respond to changing humanitarian needs on the ground.</p> <p>In line with the 2016 CCCM Cluster Strategy- execution of capacity building with staff and local authorities where necessary in coordination with other CCCM partners in South Sudan and the CCCM Cluster.</p> <p>This project proposal outlines 3 months of project activities within the framework of a 6 month project. As such, both activity indicators and budget figures within this proposal are meant represent only 3 months of project implementation.</p>
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<b>Direct beneficiaries :</b>				
Men	Women	Boys	Girls	Total
7,920	6,835	7,692	7,829	30,276

<b>Other Beneficiaries :</b>					
Beneficiary name	Men	Women	Boys	Girls	Total
Children under 5	0	0	3,406	3,284	6,690
Internally Displaced People	7,920	6,835	7,692	7,829	30,276

<b>Indirect Beneficiaries :</b>
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<b>Catchment Population:</b>
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**Link with allocation strategy :**

The proposed project will contribute to the Fund's overarching strategic objectives of saving lives and alleviating suffering through multi-sectoral assistance and protecting the rights of the most vulnerable, and improving self-reliance and coping capacities by protecting, restoring and promoting livelihoods. The project aims to improve living conditions of displaced persons.

The proposed project will directly contribute to the Cluster's Specific Objectives for 2016:  
 SO1 Strengthen camp coordination and camp management structures to coordinate the delivery and monitoring of humanitarian services to improve living conditions of IDPs living in large settlements  
 SO 2 Support IDPs towards attaining their transitional or durable solutions

ACTED will continue and strengthen its existing site coordination and management in Juba (UN House POC site) and Bor South (Bor POC site). Specific activities include:

- Camp management and care & maintenance Juba PoC
- Camp management and depopulation Bor PoC

**Sub-Grants to Implementing Partners :**

Partner Name	Partner Type	Budget in US\$

**Other funding secured for the same project (to date) :**

Other Funding Source	Other Funding Amount
OFDA	330,326.66
	<b>330,326.66</b>

**Organization focal point :**

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**BACKGROUND****1. Humanitarian context analysis**

Despite the signing of the Agreement on the Resolution of the Conflict in the Republic of South Sudan on the 17th of August 2015, South Sudan has continued experiencing violence derived of fighting among armed groups and inter-communal violence related to cattle raiding. As per the 30th of November 2015 (OCHA), 1.660.141 people are still internally displaced (IDPs). This includes over 200.000 people who have sought protection and assistance in UNMISS Protection of Civilians (PoC sites); while 300.000 IDPs are living in spontaneous settlements; 80.000 in collective centers and more than a million in host communities.

Nonetheless, the appointment of the Chair of the Joint Monitoring and Evaluation Commission (JMEC) in November 2015, the drafting of a detailed timetable, which calls for formation of the transitional government of national unity on 22 January 2016, and the arrival of all parties to the conflict foresees an optimistic scenario towards the final implementation of the peace agreement.

In Juba, the POC sites in UNMISS base – (UN House) are currently comprised of 2 sites: POC 1, with a population of 7.435 distributed in the POC1 and the POC 1 Ext 2, and POC 3 with a population of 20.552 individuals. Having being displaced by almost 25 months, tensions in the sites are getting exacerbated by power struggles between the IDP leadership and space pressure of new arrivals. ACTED information desks have reported 9.000 unregistered new arrivals since the last biometric registration. Though 2015 rainy season was relatively dry not causing major floods in the sites, the initial cases of the cholera outbreak registered in UN House reveals the importance of maintaining healthy living conditions within the sites and a functioning drainage system. Furthermore, in November 2015, UNMISS proposed the relocation of IDPS residing in POC1 Ex 2 to the inner perimeter road of POC3. Some initial assessments and preliminary discussions among the humanitarian actors working in the POC raised strong concerns about this process, including implications on safety of residents in the relocation site, minimum Sphere and shelter standards, and impact on community dynamics, as POC1 Ex2 houses key Camp Management Committee Members as well as Community Working Group (CWG) members.

There are currently 2,289 IDPs inside the UNMISS POC site in Bor town. Residents regularly are exposed to intimidation and harassment from armed forces and Bor town residents. The IDP population fears to go outside of the PoC, and tensions within the IDP population have also been noted centered on the community leadership structure. Nevertheless, community is an important aspect of IDPs' livelihoods, and 77% of those surveyed reported an awareness of community meetings. There is a social and cultural acceptance of inequality /discrimination against women/girls that precedes their arrival in the settlements. Women often have to provide for their families when men are off fighting or unable to move freely due to insecurity. This includes buying food or collecting water /firewood in areas where SGBV is rampant.

Following the peace agreement, it is the strategy of the CCCM Cluster to move towards depopulation of the POCs, particularly Bor, in 2016. At the time of writing in April 2016, initiatives are underway in Bor POC, coordinated through the Bor Solutions Working Group, to support families who wish to leave, with financial assistance being provided for transportation, and humanitarian agencies supporting integration into assistance programs in areas of resettlement/return.

**2. Needs assessment**

There is a continuous need to provide coordination and monitoring of services in UN House POC and Bor POC. On a weekly basis, 30 humanitarian organizations in UN House and 15 humanitarian organizations in Bor attend the site coordination meetings chaired by ACTED, recognizing the value of such coordination services. Furthermore, acknowledging that there are issues that are common to all POCs, there is a need to continue participating in the CCCM cluster as a co-lead agency to represent the challenges that are common to all humanitarian actors carrying out CCCM services. To guarantee that all stakeholders' interests are represented, CCCM Cluster mechanisms at state and national-level, need to be maintained as these are the main forum to carry out advocacy on the needs and gaps identified by monitoring services.

### **3. Description Of Beneficiaries**

Beneficiary Structure within the Target Locations- 27.987 people are residing in the POCs in UN House in Juba, with 26% (7.279) of the population being males between the ages of 18-59 years old. Females between the ages of 18-59 years old comprise 21% (6088) of the population. This age group has lost their livelihoods and will be the primary beneficiaries of community outreach and infrastructure maintenance. 51% (7162 boy and 7152 girls) of the population is between 0-17 years of age and need the stimulation of community mobilization events and proper infrastructure to grow up with dignity. 1% (151 men and 155 women) of the population is over 60 years of age and needs assistance in accessing live-saving camp services. 2.289people are residing within the Bor PoC. 20% (464) of the population are males and 24% (565) of the population are females between the ages of 18-59 years old. 23% (527) of the population are boys between 0-17 years old, and 29% (675) are girls between 0-17 years old. 2% (24 men and 26 women) of the population is over the age of 60 years old.

Housebound, vulnerable women, older persons, and people with disabilities Many of those residing within the PoCs have suffered injuries, devastating abuse, and may be unable to easily access services within the camps. ACTED will ensure inclusion of age/sex disaggregated data in site population figures, and women's, older persons' and people with disabilities' involvement. When asked what major obstacles to services IDPs confront in access to services, 66% reported they were too busy and 55% said that they had no one to look after their children. To highlight gender integration, in Juba, site management has made a concerted effort to reach out to women to be involved more actively within camp governance and to make sure the camp committees are fully representative of the IDP community. In Bor, the team works closely with the women's committee and ensures that women are represented and considered at all community meetings. ACTED has developed a recommended policy that encourages all partners to provide work opportunities to women and people with disabilities. Working with partners to identify creative work and community engagement opportunities for minority groups will be a priority for project implementation.

### **4. Grant Request Justification**

Registered and licensed in South Sudan since 2007, ACTED, a French NGO (operating under the French law Association loi 1901), is camp manager for 2 IDP sites UN House and Bor, and 1 IDP settlement in Mingkaman facilitating and coordinating humanitarian response to all IDPs. In addition to being CCCM cluster co-lead, ACTED is also the current State Focal Point for CES and Lakes state. Our Camp Coordination and Camp Management Teams have over 5 years of experience within the context of South Sudan in addition to building on various experiences within camp settings in Jordan, Iraq, Nepal, and other locations.

A Complaint and Feedback Mechanism has been functional in UN House since December 2014 for IDPs to voice their concerns over services or other issues within the camp. In the latest assessment conducted in November, 58% of the interviewed population reported knowledge of a place to complain about living conditions in the POC, being mainly through ACTED or a location where ACTED personnel are based, block leaders officer or the community center. In Bor, a majority of the respondents 62% stated that they know where to report complaints about the living conditions in the PoC or ask for information, from those 214 people, 81% reported the ACTED Tukul as the place where to register complaints and issues. Most of the households state the Leaders' Tukul as the location at which to raise their problems or go to the block leader directly. Some of the households say they preferred discussing their issue with the block leader first as he is their referral person. ACTED's experience in implementing the CFM puts it in a good position to disseminate community messages and to improve IDP response. ACTED Information Officers regularly field, refer, and respond to complaints from internally displaced persons residing within the camps and are well placed to continue perfecting this mechanism during this project.

ACTED will continue supporting the strengthening of site-based community committees to ensure that the management of sites is sustainable and locally owned. Further, ACTED will work towards ensuring that site-based structures are representative of all persons (women, youth, the elderly, as well as people of different ethnicities and origins) and that decisions are adopted representing all sectors of the IDP population. In Juba, nearly 65% of respondents that participated in the ACTED AMEU survey conducted in November 2015, knew that community meetings take place between community members and the NGO community on a regular basis. 92% of respondents reported knowledge of who their block leader is and 76% were aware of their active participation in community.

As the camp manager, ACTED will promote community participation in all aspects related to living in collective accommodation, including shelter options, water and sanitation services, and security of settlement sites. In Bor, ACTED has noted the potential for the further development of leadership structures, as IDPs frequently refer complaints to community structures. For example, 47% of IDPs report crime to block leaders and 42% report crimes to community watch groups. 57% report water problems to block leaders, and 69% report need for plastic sheeting to block leaders. While leadership structures are in place, the CCCM Cluster has recommended that ACTED continue to strengthen these committees management capacity and ability to target sectorial issues such as education, health, nutrition, and other topics.

ACTED's Camp Management Teams have experience in hosting special days such as World Water Day, International Women's Day, and Sports Day events to promote livelihoods and community building within the camp. Several forms of communication will continue to be used to communicate with IDPs including Boda Boda Talk Talk, community meetings, and information boards.

### **5. Complementarity**

ACTED in its capacity as national CCCM Cluster Co-Coordinator has been working with different CCCM partner organizations across South Sudan, supporting partners in advocacy at national level, providing technical support, and leading on development of strategy. In its role as camp manager in Juba and Bor POCs sites, ACTED maintains strong relationships with all humanitarian stakeholders providing services in the POCs, and acts as a liaison with UNMISS.

## **LOGICAL FRAMEWORK**

### **Overall project objective**

Strengthened Camp Coordination and Camp Management for improved living conditions and transitional/durable solutions for Internally Displaced Persons in South Sudan

CAMP COORDINATION AND CAMP MANAGEMENT							
Cluster objectives		Strategic Response Plan (SRP) objectives			Percentage of activities		
CO1: Strengthen camp coordination and camp management structures to coordinate the delivery and monitoring of humanitarian services to improve living conditions of IDPs living in large settlements		HRP 2016 SO1: Save lives and alleviate suffering through safe access to services and resources with dignity			50		
CO2: Support IDPs towards attaining transitional or durable solutions		HRP 2016 SO2: Ensure communities are protected, capable and prepared to cope with significant threats			50		
<p><b>Contribution to Cluster/Sector Objectives :</b> CCCM services such as site management and care and maintenance of sites will facilitate IDPs' access to life-saving services and protection. CCCM activities will ensure services are targeted and delivered in a timely manner to mitigate further health, protection and WASH related risks. Supporting IDPs to attain their transitional/durable solutions through activities including assisted returns and improved communication amongst communities and with humanitarians on topics such as areas of return, security or how to access services, IDPs will be able to make informed decisions enabling them to respond to and cope with threats.</p>							
<b>Outcome 1</b>							
CCCM response enhanced through the strengthening of coordination structures							
<b>Output 1.1</b>							
<b>Description</b>							
National and state level coordination mechanisms are maintained							
<b>Assumptions &amp; Risks</b>							
<ul style="list-style-type: none"> <li>Political situation does not hamper implementation</li> <li>Areas of implementation and targeted beneficiaries remain accessible to ACTED throughout the project's timeline.</li> <li>There is enough space and resources to safely achieve the SPHERE standards.</li> <li>Humanitarian partners continue to have access to the site</li> </ul>							
<b>Activities</b>							
<b>Activity 1.1.1</b>							
Participating in the CCCM Cluster as co-coordination agency- As NGO Co-Coordinator of the CCCM Cluster, ACTED will work closely with the Cluster lead agencies and members in undertaking support to the Cluster coordination mechanism. This includes planning and development of strategy, representation at national Inter-Cluster level, advocacy on behalf of CCCM and partners, coordination of activities, and monitoring and reporting.							
In addition, in line with the CCCM Cluster strategy of 2016, ACTED will undertake training and capacity-building of local authorities, camp leadership, humanitarian partners, and camp management staff. Training schedule will be determined in collaboration with the Cluster, projected to include introductory Camp Management trainings, attendance of Training of Trainers by ACTED staff, plus delivery of trainings at Bor and Juba site level to NGO/UN staff, local authorities, camp leadership as needed.							
<b>Activity 1.1.2</b>							
In 2015, ACTED was the CCCM State Focal Point (SFP) for Central Equatoria and Lakes States, monitoring and disseminating information on the displacement context. In line with the CCCM Cluster / DTM strategy for the first part of 2016, ACTED's role as SFP in these two locations is currently dormant, with a focus instead on implementation of CCCM activities within POCs and displacement sites. The role of the SFP will be developed/revived in line with the Cluster strategy as necessary.							
<b>Activity 1.1.3</b>							
Participating in national POC meeting and 2 cluster coordination mechanisms in Juba and Bor-As a site management agency, ACTED will continue to attend regular coordination meetings both at a site and national level, with representation from the Camp Managers and Technical Coordinator respectively, working with partners (humanitarian and UNMISS) on addressing and resolving issues arising in the sites, advocating on behalf of communities and humanitarian partners, and in 2016, with site depopulation of PoCs tabled as a priority, with a particular focus on advocating for timely and well-managed and well-communicated implementation of transitional or durable solutions.							
<b>Indicators</b>							
			End cycle beneficiaries				End cycle
<b>Code</b>	<b>Cluster</b>	<b>Indicator</b>	<b>Men</b>	<b>Women</b>	<b>Boys</b>	<b>Girls</b>	<b>Target</b>
Indicator 1.1.1	CAMP COORDINATION AND CAMP MANAGEMENT	Frontline # of Camp Coordination and Camp Management meetings organized					6
<b>Means of Verification :</b> Meeting minutes from 3 national cluster meetings attended/input to, 3 national POC meetings attended							
Indicator 1.1.2	CAMP COORDINATION AND CAMP MANAGEMENT	# short reports on displacement created					0
<b>Means of Verification :</b> 0 monthly reports produced, in line with Cluster strategy							
<b>Output 1.2</b>							
<b>Description</b>							
Community governance structures are in place and accountable to population needs in both Juba and Bor PoCs where ACTED is site manager							
<b>Assumptions &amp; Risks</b>							

- Political situation does not hamper implementation.
- Areas of implementation and targeted beneficiaries remain accessible throughout the project's timeline.
- There is enough space and resources to safely achieve the SPHERE standards
- Camp leadership is in place and respected by community

## Activities

### Activity 1.2.1

Support to community governance structures- In both PoCs, ACTED actively supports and promotes community governance structures in the sites. This includes supporting camp governance structures through the provision of small running costs (e.g. stationary and tshirts), and the donation of minimal furniture (tables, chairs and lockable cupboards). This enables the community to run their own assessments, facilitate their own meetings, disseminate and record information. As camp management, ACTED will also facilitate meetings with different community groups (Elders, Women's Representatives, Youth Groups) and Partners, to discuss pressing issues and promote CCCM reporting structures – in Juba PoCs this includes the chairing of regular community meetings in each of the PoCs, as well as working with the Block Leaders and Executive Committee, Youth Committee and Women's Committee.

### Activity 1.2.2

Maintaining coordination through regular meetings, updates and communication flows between different partners working in IDP Site- As Camp Management agency, ACTED also works to ensure good coordination between partners in the site – humanitarian and UNMISS. This includes provision of regularly updated 3Ws, contacts lists, and stakeholder mapping tools.

### Activity 1.2.3

Community Mobilization- ACTED's community mobilisation team works on a continual basis with community structures in the site, disseminating information, listening to concerns from camp community, and supporting community events. This includes Supporting events run for or by the community, by providing stationary or water/juice for Partner-run trainings, global events (World Aids Day, Mental Health Day etc), and cultural celebrations. In addition, information campaigns will be run as needed – in the first half of 2016 in Bor, the key focus of information campaigns will be on site depopulation. In both Juba PoCs and Bor, fire safety campaigns will be run as dry season approaches and fire risk rises, giving training to community groups on fire safety as well as information dissemination to the camp community. This will be complemented by the provision of fire extinguishers to key community focal places.

### Activity 1.2.4

Complaints and Feedback Mechanisms are operational within both locations- With a continued commitment to enhancing accountability to the site population, ACTED will continue with its existing CFM structures – whereby site residents can easily access the opportunity to raise concerns or complaints related to any sector within the site.

Complaints are collected and registered by trained staff at the ACTED information desks. Complaints are then referred to partners with a request for action to be taken. The CFM loop is then closed through follow-up calls to the partners, and 'closure' of complaints cases. Importance is placed on confidentiality particularly in the instance of complaints arising with potential Protection concerns, and staff will continue to be trained as to appropriate responses in these circumstances, including knowledge of referral pathways.

## Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle Target
			Men	Women	Boys	Girls	
Indicator 1.2.1	CAMP COORDINATION AND CAMP MANAGEMENT	# of IDPs leadership structures established/supported					3
<b>Means of Verification</b> : 3 (2 in Juba and 1 in Bor)- observance and attendance at meetings Membership listing, site reports, AME reports, meeting minutes							
Indicator 1.2.2	CAMP COORDINATION AND CAMP MANAGEMENT	% female participation in IDP leadership					40
<b>Means of Verification</b> : Number of women in attendance in community meetings							
Indicator 1.2.3	CAMP COORDINATION AND CAMP MANAGEMENT	# General Coordination Meetings chaired					12
<b>Means of Verification</b> : 6 in Juba POC and 6 in Bor POC							
Indicator 1.2.4	CAMP COORDINATION AND CAMP MANAGEMENT	# of awareness campaigns conducted					2
<b>Means of Verification</b> : program documents, event reports, 2 out of 4 events including fire safety and camp cleaning campaigns							
Indicator 1.2.5	CAMP COORDINATION AND CAMP MANAGEMENT	% of complaints received and referred to relevant partners					100
<b>Means of Verification</b> : Complaint forms and logbook of complaints, AMEU report on complaint and feedback mechanisms' analysis							
Indicator 1.2.6	CAMP COORDINATION AND CAMP MANAGEMENT	Frontline # of people prepared for transitional solutions	490	592	530	677	2,289
<b>Means of Verification</b> : Population of Bor POC							

## Output 1.3

### Description

Basic infrastructure of POC sites is maintained and rehabilitated where needed, and sites are prepared and demarcated in situation of plot allocation to IDPs. Infrastructure maintenance by partners is coordinated.

### Assumptions & Risks

- No space to prepare/demarcate or allocate
- Sites are closed/ partially closed
- Access is limited to humanitarian actors and contractors

## Activities

### Activity 1.3.1

Reception of individuals relocated within Juba PoCs.- ACTED anticipates to receive the families relocating from POC 1 Annex 2 into POC3. This activity is budgeted in the complementary first funding request from CHF, running from 01/02/2016 to 31/07/2016

### Activity 1.3.2

Maintenance works carried out by ACTED directly in Juba and Bor - In Juba PoCs, anticipating the site to be open for at least a further year, ACTED will conduct general maintenance in Juba POC, and small-scale maintenance in Bor POC, such as drainage works, bridge building, minimal shelter rehabilitation, sandbags for flooding, and internal fence reconstruction, using casual labour hired from the POC. A pump will be purchased for Bor, to minimize flood risks.

In Juba, an ongoing concern for residents' safety has been a lack of lighting at night. To address this, ACTED will install solar lighting in key communal areas identified as being of Protection concern, e.g. communal latrines. When the site is eventually decommissioned, ACTED will uninstall the lighting and repurpose to alternate communities.

Also in Juba, workspace previously used by humanitarians within the UNMISS base is no longer accessible due to changes in security rules. ACTED will therefore construct and outfit an of

### Activity 1.3.3

Site consolidation (deconstruction) Bor POC

In line with the CCCM Cluster strategy, agencies in Bor POC are currently working to support families who wish to leave the POC, including through the provision of monetary assistance for transportation to preferred areas of relocation/return. As well as working with the partners in Bor and Cluster at a national level to develop strategy for the initiatives, and for the future of the POC, ACTED as Camp Management agency will lead on consolidation of site services in response to large numbers of families choosing to permanently leave the POC. This will include dismantling of some shelters and consolidating shelters into identified areas of the POC, with strategy developed with the community. Associated infrastructure may also be decommissioned by ACTED/partners, dependent on number of persons leaving, with respective responsibilities agreed between humanitarian partners and UNMISS. ACTED will provide casual labour, clean-up materials, and tru

## Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.3.1	CAMP COORDINATION AND CAMP MANAGEMENT	# of reception strategy documents drafted					1
<b>Means of Verification</b> : Strategy document, meeting minutes, meeting attendance lists							
Indicator 1.3.2	CAMP COORDINATION AND CAMP MANAGEMENT	# households successfully received into PoC3					627
<b>Means of Verification</b> : Strategy document, meeting minutes, meeting attendance lists							
Indicator 1.3.3	CAMP COORDINATION AND CAMP MANAGEMENT	# of IDP sites/ camps with CCCM structures and mechanism present					2
<b>Means of Verification</b> : Site reports, weekly coordination meeting minutes, internal records of site maintenance priorities							
Indicator 1.3.4	CAMP COORDINATION AND CAMP MANAGEMENT	# informal assessments conducted of maintenance gaps ("site walkthrough")					6
<b>Means of Verification</b> : Site reports, weekly coordination meeting minutes, internal records of site maintenance priorities							
Indicator 1.3.5	CAMP COORDINATION AND CAMP MANAGEMENT	Frontline # of site development activities carried out/updated					1
<b>Means of Verification</b> : *WOULD NOT ALLOW FOR CUSTOM INDICATOR. Actual indicator: # of site consolidation/shelter strategies drafted. Means of verification: strategy documents							

## Outcome 2

Internally Displaced Persons have access to information on transitional and durable solutions

### Output 2.1

#### Description

Information is disseminated on durable solutions

#### Assumptions & Risks

- Residents will be opposed to content of messages
- Political situation will hamper sessions
- UNMISS will be opposed
- Delay by cluster on which information is cleared to be used

## Activities

**Activity 2.1.1**

Information desks established-ACTED information desks are equipped with tools and information to function as information hubs related to peace process and operations within the sites. ACTED will strengthen its Information Desk (staffed every day in Juba, thrice-weekly in Bor), and public information campaigns will be conducted through varying channels such as dissemination of information materials, use of community noticeboards, community meetings, etc.

**Activity 2.1.2**

In Bor, ACTED will conduct large-scale community information campaigns, working closely with other partners in the site, ensuring the site population are well-informed about the Peace Agreement, about the situation outside of the site, and options for their movement and settlement outside the PoC. A particular focus will be made on reaching women, who may be less likely to attend community meetings, and on households headed by vulnerable individuals who may not access public information easily

This activity will take place within the wider framework of the Solutions Working Group in Bor POC, complementing other solutions-focused initiatives.

ACTED also plans to conduct events encouraging community dialogue within the POC and with the Bor town community as possible, using events such as World Day of Elimination of Sexual Violence.

**Indicators**

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 2.1.1	CAMP COORDINATION AND CAMP MANAGEMENT	Frontline # of people prepared for transitional solutions	7,920	6,835	7,692	7,829	30,276
<b>Means of Verification</b> : KAP Survey, # of information products disseminated, attendance at campaigns, logbook on visits to information desks							
Indicator 2.1.2	CAMP COORDINATION AND CAMP MANAGEMENT	# mass information campaigns conducted					1
<b>Means of Verification</b> : Meeting minutes, reports on events, AME reports, site reports							
Indicator 2.1.3	CAMP COORDINATION AND CAMP MANAGEMENT	# of information desks operational					3
<b>Means of Verification</b> : Meeting minutes, reports on events, AME reports, site reports							
Indicator 2.1.4	CAMP COORDINATION AND CAMP MANAGEMENT	% Bor site population aware of where to access information on peace agreement/options for resettlement or return					75

**Means of Verification** : AMEU reports

**Additional Targets :****M & R****Monitoring & Reporting plan**

Monitoring and Evaluation Plans Source, method and timeframe for data collection: Standard monitoring procedures have been developed internally by ACTED to ensure a good level of relevance of its activities. Therefore, for the proposed project, a two level control framework will be established: o First level control will be conducted by the project management team, in accordance with ACTED guidelines, including the Project Management Framework (PMF), a tool employed by ACTED for monitoring of indicators and progress, updated every two weeks. Monthly activity reports will be prepared by the project manager(s) and submitted to the Country Director. The PM, with the Area Coordinator, is responsible for monitoring and ensuring that problems do not hinder progress. Once solutions are determined for identified problems, they are integrated into the work plan and monitored; o Second level control will be performed by the Appraisal, Monitoring, and Evaluation Unit (AMEU).Activities will be monitored throughout implementation, with a focus on risks, achievements compared to objectives, selection of beneficiaries, analysis of problems, links with communities, and quality of implementation. AMEU reviews will be based on independent interviews, observations of programming processes, and analysis of support documentation and will focus on performance monitoring: inputs, activities, outputs, outcomes and program processes. Monitoring reports will be prepared and shared with the project management team and the country direction, in order to take appropriate corrective measures. Office, team identified to undertake monitoring related tasks: The staff members in charge of monitoring tasks comprise: o First level control conducted by the area coordinator, program managers, and field supervisors o Second level control conducted by the AMEU officer through monitoring & evaluation tasks o Overarching supervision from the Country Director o Regional direction in Nairobi, providing support missions, principally through Regional internal audit unit. The plans for data analysis, reporting, review and use: In terms of data management, ACTED monitoring plan for the proposed project will rely on: o Analysis: preparation of baseline assessments, establishment of project database and list of beneficiaries, kick off meeting, establishment of PMF; o Reporting: preparation of quarterly / final reports to donor, participation in coordination meetings, reporting on progress to UN / Authorities. Reporting also includes the establishment and update of the FLAT and program filing system for compliance and relevance purposes; o Review and use: preparation of weekly internal coordination meetings, project management activity reports, AME reports, monthly management internal report, and regional internal audit reports (department(s) in charge: Country direction, project management, AMEU, support departments) These data will be analyzed and compared, and lessons learned and best practices will be shared together with the final report.

**Workplan**

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
<p>Activity 1.1.1: Participating in the CCCM Cluster as co-coordination agency- As NGO Co-Coordinator of the CCCM Cluster, ACTED will work closely with the Cluster lead agencies and members in undertaking support to the Cluster coordination mechanism. This includes planning and development of strategy, representation at national Inter-Cluster level, advocacy on behalf of CCCM and partners, coordination of activities, and monitoring and reporting.</p> <p>In addition, in line with the CCCM Cluster strategy of 2016, ACTED will undertake training and capacity-building of local authorities, camp leadership, humanitarian partners, and camp management staff. Training schedule will be determined in collaboration with the Cluster, projected to include introductory Camp Management trainings, attendance of Training of Trainers by ACTED staff, plus delivery of trainings at Bor and Juba site level to NGO/UN staff, local authorities, camp leadership as needed.</p>	2016					X	X	X					
<p>Activity 1.1.2: In 2015, ACTED was the CCCM State Focal Point (SFP) for Central Equatoria and Lakes States, monitoring and disseminating information on the displacement context. In line with the CCCM Cluster / DTM strategy for the first part of 2016, ACTED's role as SFP in these two locations is currently dormant, with a focus instead on implementation of CCCM activities within POCs and displacement sites. The role of the SFP will be developed/revived in line with the Cluster strategy as necessary.</p>	2016					X	X	X					
<p>Activity 1.1.3: Participating in national POC meeting and 2 cluster coordination mechanisms in Juba and Bor-As a site management agency, ACTED will continue to attend regular coordination meetings both at a site and national level, with representation from the Camp Managers and Technical Coordinator respectively, working with partners (humanitarian and UNMISS) on addressing and resolving issues arising in the sites, advocating on behalf of communities and humanitarian partners, and in 2016, with site depopulation of PoCs tabled as a priority, with a particular focus on advocating for timely and well-managed and well-communicated implementation of transitional or durable solutions.</p>	2016					X	X	X					
<p>Activity 1.2.1: Support to community governance structures- In both PoCs, ACTED actively supports and promotes community governance structures in the sites - . This includes supporting camp governance structures through the provision of small running costs (e.g. stationary and tshirts), and the donation of minimal furniture (tables, chairs and lockable cupboards). This enables the community to run their own assessments, facilitate their own meetings, disseminate and record information. As camp management, ACTED will also facilitate meetings with different community groups (Elders, Women's Representatives, Youth Groups) and Partners, to discuss pressing issues and promote CCCM reporting structures – in Juba PoCs this includes the chairing of regular community meetings in each of the PoCs, as well as working with the Block Leaders and Executive Committee, Youth Committee and Women's Committee.</p>	2016					X	X	X					
<p>Activity 1.2.2: Maintaining coordination through regular meetings, updates and communication flows between different partners working in IDP Site- As Camp Management agency, ACTED also works to ensure good coordination between partners in the site – humanitarian and UNMISS. This includes provision of regularly updated 3Ws, contacts lists, and stakeholder mapping tools.</p>	2016					X	X	X					
<p>Activity 1.2.3: Community Mobilization- ACTED's community mobilisation team works on a continual basis with community structures in the site, disseminating information, listening to concerns from camp community, and supporting community events. This includes Supporting events run for or by the community, by providing stationary or water/juice for Partner-run trainings, global events (World Aids Day, Mental Health Day etc), and cultural celebrations. In addition, information campaigns will be run as needed – in the first half of 2016 in Bor, the key focus of information campaigns will be on site depopulation. In both Juba PoCs and Bor, fire safety campaigns will be run as dry season approaches and fire risk rises, giving training to community groups on fire safety as well as information dissemination to the camp community. This will be complemented by the provision of fire extinguishers to key community focal places.</p>	2016					X	X	X					
<p>Activity 1.2.4: Complaints and Feedback Mechanisms are operational within both locations- With a continued commitment to enhancing accountability to the site population, ACTED will continue with its existing CFM structures – whereby site residents can easily access the opportunity to raise concerns or complaints related to any sector within the site.</p> <p>Complaints are collected and registered by trained staff at the ACTED information desks. Complaints are then referred to partners with a request for action to be taken. The CFM loop is then closed through follow-up calls to the partners, and 'closure' of complaints cases. Importance is placed on confidentiality particularly in the instance of complaints arising with potential Protection concerns, and staff will continue to be trained as to appropriate responses in these circumstances, including knowledge of referral pathways.</p>	2016					X	X	X					
<p>Activity 1.3.1: Reception of individuals relocated within Juba PoCs.- ACTED anticipates to receive the families relocating from POC 1 Annex 2 into POC3. This activity is budgeted in the complementary first funding request from CHF, running from 01/02/2016 to 31/07/2016</p>	2016					X	X	X					

<p>Activity 1.3.2: Maintenance works carried out by ACTED directly in Juba and Bor - In Juba PoCs, anticipating the site to be open for at least a further year, ACTED will conduct general maintenance in Juba POC, and small-scale maintenance in Bor POC, such as drainage works, bridge building, minimal shelter rehabilitation, sandbags for flooding, and internal fence reconstruction, using casual labour hired from the POC. A pump will be purchased for Bor, to minimize flood risks.</p> <p>In Juba, an ongoing concern for residents' safety has been a lack of lighting at night. To address this, ACTED will install solar lighting in key communal areas identified as being of Protection concern, e.g. communal latrines. When the site is eventually decommissioned, ACTED will uninstall the lighting and repurpose to alternate communities.</p> <p>Also in Juba, workspace previously used by humanitarians within the UNMISS base is no longer accessible due to changes in security rules. ACTED will therefore construct and outfit an of</p>	2016				X	X	X				
<p>Activity 1.3.3: Site consolidation (deconstruction) Bor POC</p> <p>In line with the CCCM Cluster strategy, agencies in Bor POC are currently working to support families who wish to leave the POC, including through the provision of monetary assistance for transportation to preferred areas of relocation/return. As well as working with the partners in Bor and Cluster at a national level to develop strategy for the initiatives, and for the future of the POC, ACTED as Camp Management agency will lead on consolidation of site services in response to large numbers of families choosing to permanently leave the POC. This will include dismantling of some shelters and consolidating shelters into identified areas of the POC, with strategy developed with the community. Associated infrastructure may also be decommissioned by ACTED/partners, dependent on number of persons leaving, with respective responsibilities agreed between humanitarian partners and UNMISS. ACTED will provide casual labour, clean-up materials, and tru</p>	2016				X	X	X				
<p>Activity 2.1.1: Information desks established-ACTED information desks are equipped with tools and information to function as information hubs related to peace process and operations within the sites. ACTED will strengthen its Information Desk (staffed every day in Juba, thrice-weekly in Bor), and public information campaigns will be conducted through varying channels such as dissemination of information materials, use of community noticeboards, community meetings, etc.</p>	2016				X	X	X				
<p>Activity 2.1.2: In Bor, ACTED will conduct large-scale community information campaigns, working closely with other partners in the site, ensuring the site population are well-informed about the Peace Agreement, about the situation outside of the site, and options for their movement and settlement outside the PoC. A particular focus will be made on reaching women, who may be less likely to attend community meetings, and on households headed by vulnerable individuals who may not access public information easily</p> <p>This activity will take place within the wider framework of the Solutions Working Group in Bor POC, complementing other solutions-focused initiatives.</p> <p>ACTED also plans to conduct events encouraging community dialogue within the POC and with the Bor town community as possible, using events such as World Day of Elimination of Sexual Violence.</p>	2016				X	X	X				

**OTHER INFO**

**Accountability to Affected Populations**

In Juba and Bor, through construction of inclusive Site management structures (Camp / Site committee and sector committees) ACTED, as site manager seeks to involve the IDP populations as much as possible in needs identification, camp organisation and service provision management and monitoring/evaluation through ongoing communication/consultation with IDP community leaders. All actions within the IDP Sites are coordinated through the relevant UN bodies and cluster systems to ensure collaborative, effective humanitarian action. ACTED consider complaint mechanism as part of the Do No Harm monitoring. And from our in-site observation, in general South Sudan context, it is culturally appropriate for community members to express dissent/problems proactively. In each site, the 'complaint booth/desk' is manned by ACTED community outreach workers who collate all the comments/complaints in a book. Where possible the outreach workers will provide information/deal with inquiries. If not, they will tell the ACTED camp/site manager, who will contact the relevant partners for the information required. The information is helpful for tracking trends in the camp to understand overall needs and gaps. ACTED staff does not have the ability to address individual complaints about services offered by other partners but can advocate to the partner to address the needs. The complaint desks also allow anyone from the IDP population to express questions, problems or concerns, and receive accurate information about NGOs services and camp activities.

ACTED country management and camp/site management staff have stated the benefits of a complaints and feedback system in CCCM work. Efforts have been made across the organization for ongoing gathering of information from IDPs/refugees. As camp/site managers, ACTED are ideally placed to gather complaints and information on a range of issues from IDPs, and to coordinate responses from the appropriate agencies. Under the proposed project, communication channels will be re-assessed in each operational context. The complaints and feedback mechanisms implemented are tailored to each site, with considerations made for local sensitivities, staff availability and impact on local resources.

ACTED works closely with the camp/site management committees in each of the sites and weekly meetings are held through which the IDP populations can voice their needs and concerns to the humanitarian actors. For example, there are currently 2 site management committees in UN House POC (Juba) and 1 in Bor POC. ACTED is also engaging the block leaders and chiefs committees in its community mobilization activities.

ACTED's community outreach staff ensure vulnerable groups are involved in site activities. ACTED has been focusing on the participation of women in the site management committees to make sure the committee is fully representative of the IDP/refugee community.. In Juba PoCs, ACTED field team has been encouraging the women leaders to attend the meetings and has made extra effort to translate the committee meetings from English to Nuer so they can attend and participate fully. ACTED is also engaging the block leaders and chiefs committee in its community mobilisation activities. Similarly in Bor, the team is working closely with the Women's Association to encourage them to select a representative to attend the site management committee meetings.

### **Implementation Plan**

The project results will feed into longer term plans of other organizations : A coordinated effort has been made with UN agencies including UN OCHA, UNMISS, UNICEF, WFP, as well as NGOs in the targeted sectors in Central Equatoria and Jonglei. ACTED has coordinated with the CCCM Cluster in Juba and Bor to ensure that activities address cluster-identified needs and gaps. ACTED's plans also take into account UN contingency plans and emergency preparedness in all states. Throughout the project, ACTED will communicate on progress, challenges, and lessons learnt with GoSS, UN agencies and other stakeholders.

A strong emphasis has already been placed on coordination efforts at sector level: ACTED is putting a strong emphasis on coordination with main actors involved in CCCM and WASH in targeted POCs. ACTED has already informed stakeholders about its plans for the proposed project through cluster meetings, and bilateral meetings held in December 2015. ACTED will continue to expand this element of coordination in all sectors of the proposed intervention.

Project activities remain flexible and targeting affected beneficiaries: Considering the dynamics of the movement of the IDPs in the current situation, ACTED strongly believes that project activities shall remain fluid and dynamics, with design intervention that leaves enough room for modification to achieve the goal and objectives. As such, the project team will pay special attention to the current Peace Agreement Implementation Plan and will liaise with all relevant stakeholders involved in the planning of Durable Solutions to disseminate the appropriate information among the IDP population, so they can make an informed decision on the various options for return, integration or resettlement made available.

### **Coordination with other Organizations in project area**

<b>Name of the organization</b>	<b>Areas/activities of collaboration and rationale</b>
IOM	CCCM and registration in all sites
THESO	WASH in Juba PoCs
IMC	Health in Juba PoCs
Concern & INTERSOS	S/NFI in Juba PoC
INTEROS, Street Children Aid, & NRD	Education Juba PoC
Oxfam	FSL Juba PoC
IAS	WASH in Bor PoC
Healthlink & WHO	Health in Bor PoC
INTEROS & IOM	S/NFI in Bor PoC
Save the Children, INTEROS, & UNHCR	Protection in Bor PoC

### **Environment Marker Of The Project**

### **Gender Marker Of The Project**

2a-The project is designed to contribute significantly to gender equality

### **Justify Chosen Gender Marker Code**

ACTED will ensure that all groups, particularly women, are integrated and part of the governance structures of the different sites. ACTED will work with all sectors providers in the sites managed to ensure that services offered do not put the most vulnerable groups such as children or women at further risks. Regarding sexual and gender-based violence, ACTED will ensure that referral mechanisms are in place and functioning, and that in addition of assistance to the survivors, prevention and sensitization activities are implemented. ACTED will also support and advocate for vocational, recreational and educational activities to take place in order to reduce the risk of forced recruitment into armed forces, and of criminality, alcohol and drug abuse. Finally, ACTED will ensure inclusion of age/sex disaggregated data in site population figures, and as possible collect indicators disaggregated by gender on the different activities and services provided.

### **Protection Mainstreaming**

Project activities will address protection mainstreaming, gender integration and inclusion of persons with disabilities and older persons. Ensuring identification of housebound, vulnerable women, older persons, and people with disabilities is guaranteed as is assistance. ACTED will ensure inclusion of age/sex disaggregated data in site population figures, and women's, older persons' and people with disabilities' involvement in decision-making, and in humanitarian prevention and response activities is facilitated and proportionally represented. In addition, ACTED will liaise with partners addressing protection issues on site to ensure that older displaced persons are included in tracing and re-unification activities.

ACTED will support the creation of site-based community committees to ensure that the management of sites is sustainable and locally owned. Further, by ensuring site-based structures are representative of all persons (women, youth, the elderly, as well as people of different ethnicities and origins) efforts are made towards ensuring that decisions are made throughout all sectors of the IDP population, not just a few. As the site manager, ACTED will promote community participation in all aspects related to living in collective accommodation, including shelter options, water and sanitation services, and security of settlement sites.

ACTED will ensure food distribution points are located in accessible locations; help for elder persons, people with disabilities and chronically ill is available to assist in collecting food / NFI items distributed, should deemed necessary. In the area where ACTED manages, IDP sites are not significantly away from the distribution points. As such, ACTED will be in a position to provide 'door to door' services through either community outreach workers help directly or casual labor hired during the day to assist with the vulnerable group; information on services and facilities is widely distributed throughout the sites in ways that do not rely on literacy, and that facilities are not located in unsafe areas within the sites. In coordination with protection partners, ACTED will assist site-based community committees to nominate focal points for SGBV and human rights abuses, and ensuring these focal points are adequately trained for and supported in their role

While the primary role of ACTED as the site manager is the effective delivery of humanitarian assistance, it is possible that staff members will witness or hear about human rights abuses in the course of their daily work. It is critical that ACTED staff members respond to these abuses in a way that does no further harm to survivors of a human rights abuse and/or to other community members; and provides protection for the survivors of abuse when feasible and safe. To ensure this, ACTED will be aware of existing referral mechanisms for cases of abuse. Site management staff will also keep updated information on service providers for victims (such as medical and psychosocial support) as well as existing reporting pathways for victims of abuse.

### **Country Specific Information**

#### **Safety and Security**

Macroeconomic instability stemming from the country's lack of stability and the depreciation of the South Sudanese Pound to the dollar has caused urban households to increase their minimum expenditures on food and non-food items and an increase of criminality rates. Though the Agreement on the Resolution of the Conflict in the Republic of South Sudan was signed on the 17th of August 2015, the adoption of various decisions by the government caused further unrest in Central and Western Equatorial causing new displacements. Concurrently, the reduction of humanitarian funding and the complexity of the operational realities, are created further tensions as the humanitarian live-saving services provided to the IDP communities keep shrinking. In addition, humanitarians have experienced various attacks on humanitarian assets, personnel and country headquarters, that have impacted in their daily operations, putting restrictions on their movement. Led by its Country Security Manager, ACTED takes its staff safety and security seriously. Daily security updates and security training for relevant staff have been provided. When activities are temporarily suspended in the Juba or Bor PoC, ACTED teams continue to monitor the situation through regular communication with UNMISS, UNPOL, and other stakeholders. If evacuation is absolutely necessary, ACTED will work remotely from Nairobi, supported by its HQ until it is deemed safe to return.

#### **Access**

As of 8th of January 2016, the situation in Bor and Juba remains calm but fragile. ACTED will liaise closely with government authorities and other stakeholders (both state and non-state actors) to assess project areas and, were access impossible to specific ones, will consult with CHF for approval in order to decide on ways forward. Should any measures be taken as a direct or indirect result of escalating violence, CHF will be promptly informed.

Based on ACTED internal security analysis and communication with external forums for security updates and humanitarian access, should the security situation exacerbates in the country, Bor might have the highest likelihood to be negatively affected among the 2 target areas for this project. If the increased armed presence and deteriorating security situation impedes the implementation of ACTED project activities in Bor, ACTED will communicate with CHF for approval of shifting of funding among project areas to upscale foreseen activities and to achieve disbursements of funds.

### **BUDGET**

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1.1	Site manager -Juba / SFP CES	D	1	5,000.00	3	5000.00 %	7,500.00
	<i>As site managers in UN house in Juba, the site manager is the main contact for all coordination activities in both POC sites (PoC1 and 3) in Juba. The Site Manger is also responsible for Central Equatoria State Focal Point responsibilities.</i>						
1.2	Site Officer - Juba	D	2	4,000.00	3	5000.00 %	12,000.00
	<i>In full support to the site managers, site officers will mainly be involved in daily operational and support to the partners on the ground in POC3 sites.</i>						
1.3	AME Officer	D	2	4,000.00	3	2500.00 %	6,000.00

	<i>Based in ACTED Juba base, covering both 2 POC sites, /he will supervise the overall preparation and implementation of the CHF project in the field; manage the national AMEU field staff.. S/he will make sure that all activities are fully relevant with ACTED standards in terms of project cycle management, and remain in line with emergency needs from host, IDP and returnee communities.</i>						
1.4	Camp Manager Bor	D	1	5,000.00	2	10000.00 %	10,000.00
	<i>The site manager is in charge of liaising with all the partner in the PoC. S/he is the main focal point for all coordination of activities</i>						
1.5	Area Coordinator Bor	D	1	5,500.00	3	5000.00 %	8,250.00
	<i>Under the supervision of the Deputy Country Director, the employee will directly supervise the overall organization and management of the base, in liaison with officers in charge and program managers. S/he will liaise with local authorities, and other development partners. S/he will make sure that all activities are relevant and compliant with ACTED standards.</i>						
1.6	Are Logistic Officer Bor	D	1	4,000.00	3	5000.00 %	6,000.00
	<i>S/he will be responsible for the overall logistics management of the project and of the mission, including stocks, transportation and procurement. S/he will ensure that logistic procedures are properly implemented, and remain in line with ACTED guidelines and donor requirements. S/he will only be in charge of supporting Akobo area mission and liaise with the country logistic team</i>						
1.7	Country Director	S	1	7,000.00	1	5000.00 %	3,500.00
	<i>S/he will be based in Juba with regular travels to all areas of operation. S/he will be in charge of the over-arching supervision of the project as well as devising internal coordination with the Area Coordinators. S/he will be liaising with CHF on all issues that might arise during project implementation and most importantly will play the role in the advocacy at the highest coordination bodies and agencies at the national and international level.</i>						
1.8	Deputy Country Director Operations	S	1	6,000.00	1	5000.00 %	3,000.00
	<i>S/he will be based in Juba with frequent travel. S/he will be in charge of the over-arching supervision of the support and operations of the project such as devising internal coordination with the Area Coordinator, working closely with logistic, finance and audit departments. S/He will finally provide support and organize training on administration, logistics and finance procedures for the staff working on the project.</i>						
1.9	Country Finance / Logistics Managers	S	2	5,000.00	1	5000.00 %	5,000.00
	<i>Based in Juba, s/he will be responsible for the financial aspects of the project such as budget follow-up, financial reporting and cash transfers. S/he will be responsible for supervision of the finance and administration department of ACTED South Sudan. He/she will make sure that ACTED's internal financial and administrative procedures are respected, as well as donor requirements. Based in Juba, s/he will be responsible for the overall logistics management of the project and of the mission, including stocks, transportation and procurement. S/he will ensure that logistic procedures are properly implemented, and remain in line with ACTED guidelines and donor requirements.</i>						
1.10	Country Project Development Manager	D	1	5,000.00	1	5000.00 %	2,500.00
	<i>The international employee will supervise all reporting activities, including liaison and reports to/with CHF. S/he will participate to coordination and cluster meetings in Juba with occasional travel to field locations to support program management activities in the</i>						
1.11	Country AME Manager	D	1	5,000.00	1	5000.00 %	2,500.00
	<i>Based in Juba with displacements to field bases, the employee will supervise all monitoring and evaluation activities, including beneficiary selection, lessons learned, capitalization, impact evaluation. S/he will participate to coordination and cluster meetings in Juba.</i>						
1.12	Country Security Advisor	S	1	6,000.00	1	5000.00 %	3,000.00
	<i>Based in Juba with regular travel, the Security advisor is a crucial post for the current situation in South Sudan. S/he will provide analysis of security situation in the whole country. The incumbent will also be in charge of direct liaison with the NGO security Forum and UN OCHA, for example, for access of humanitarian services in Juba and Jonglei.</i>						
1.13	Country Finance / Logistics / Audit Officer	S	3	4,000.00	1	5000.00 %	6,000.00
	<i>CFO: Based in Juba, s/he will support the Country Finance Manager on the accountancy of the country/ s/he will be travelling to the field to provide support to the field teams on finance procedures and accounting. FLATO: Based in Juba, s/he will support the coordination office and make sure that ACTED's internal financial and administrative procedures are respected, as well as donor requirements. CLO: Based in Juba, s/he will provide support to the Country Logistic manager, regarding procurement, stock and transportation.</i>						
1.14	Country Project Development Officer	D	1	4,000.00	1	5000.00 %	2,000.00
	<i>Based in Juba with travel, the employee will supervise all reporting activities, including liaison and reports to/with CHF. S/he will participate to coordination and cluster meetings in Juba</i>						
1.15	Technical Coordinator CCCM	D	1	5,000.00	2	10000.00 %	10,000.00
	<i>Based in Juba but roving to field sites as required, the team of technical coordinators provide technical support to the project in terms of the design, ensure technical supervision of the activity implementation, ensure technical coordination and representation with relevant partners and institutional relationships within South Sudan, provide training and capacity building with technical teams, and identify and support best practices and compile lessons learned</i>						

1.16	CCCM staff Juba (national)	D	9	1,200.00	3	7500.00 %	24,300.00
	<i>Juba PoC team is composed by one camp officer, one camp assistant, 2 community mobiliser, one field logistic officer, one information officer, one information assistant</i>						
1.17	Capital Finance, Admin, Logistics staff (National)	S	16	1,300.00	1	5000.00 %	10,400.00
	<i>The team is composed by 3 national staff in finance, 8 staff in logistics, 5 staff in HR and 2 staff in audit,</i>						
1.18	Capital support staff (driver, housekeeper)	S	7	900.00	1	5000.00 %	3,150.00
	<i>The team is composed by 4 drivers and 3 house keepers</i>						
1.19	CCCM staff Bor (National)	D	4	1,200.00	3	6000.00 %	8,640.00
	<i>The team is composed by one camp officer, one camp assistant, one community mobiliser and one construction technical assistant</i>						
1.20	Finance, admin, logistics staf - Bor (National)	S	5	1,100.00	3	7500.00 %	12,375.00
	<i>the tema is composed by one Finace/admin officer, one logistic officer, one logistic assistant, officer, one security one driver</i>						
	<b>Section Total</b>						<b>146,115.00</b>
<b>Supplies, Commodities, Materials</b>							
2.1	Community mobilisation - PoC Juba	D	1	1,363.67	3	10000.00 %	4,091.01
	<i>ACTED's community mobilisation team works on a continual basis with community structures in the site, disseminating information, listening to concerns from camp community, and supporting community events. This includes Supporting events run for or by the community, by providing stationary or water/juice for Partner-run trainings, global events (World Aids Day, Mental Health Day etc), and cultural celebrations</i>						
2.2	Site management / maintenance - PoC Juba	D	1	43,727.57	3	10000.00 %	131,182.71
	<i>In Juba PoCs, anticipating the site to be open for at least a further year, ACTED will conduct general maintenance in the site, e.g. repair of bridges, fencing, roofing, vector control, improvement/repair of drainage, repair of signs and information boards.</i>						
2.3	Site management / maintenance - PoC Bor	D	1	6,146.67	3	10000.00 %	18,440.01
	<i>Some very small-scale maintenance is anticipated in Bor to ensure the site remains safe and secure for residents and humanitarian partners until depopulation can occur – specifically, reconstructing damaged fencing, and provision of sandbags for households in areas of the site prone to bad flooding</i>						
2.4	Community mobilisation - PoC Bor	D	1	3,840.00	1	10000.00 %	3,840.00
	<i>ACTED's community mobilization team works on a continual basis with community structures in the site, disseminating information, listening to concerns from camp community, and supporting community events. In Bor, successful camp cleaning campaigns will be run on an as-needed basis.</i>						
2.5	Site deconstruction - material	D	1	4,810.00	1	10000.00 %	4,810.00
	<i>In Bor, ACTED will decommission its own structures in the site (selected in agreement with UNMISS). While expecting partners to be responsible for their own sector decommissioning, and pending agreement with UNMISS as to respective responsibilities, based on past experience of PoC site decommissioning in South Sudan, ACTED will also provide casual labor, clean-up materials, and trucks to support the final clo In Bor, ACTED will dismantle identified shelters of those who indicate they are permanently leaving the site, consolidating shelters into non-flood prone areas of the site. Associated infrastructure may also be decommissioned by ACTED/partners, dependent on number of persons leaving. Respective responsibilities will be agreed with partners and UNMISS</i>						
2.6	Site deconstruction - labor	D	44	12.99	3	10000.00 %	1,714.68
	<i>This line will enable ACTED to contract skilled or unskilled casual laborers in decommissioning.</i>						
2.7	Information Campain	D	1	2,050.00	1	10000.00 %	2,050.00
	<i>Information desks established-ACTED information desks are equipped with tools and information to function as information hubs related to peace process and operations within the sites. ACTED will strengthen its Information Desk (staffed every day in Juba, thrice-weekly in Bor), and public information campaigns will be conducted through varying channels such as dissemination of information materials, use of community noticeboards, community meetings, etc</i>						
	<b>Section Total</b>						<b>166,128.41</b>
<b>Equipment</b>							
3.1	Generator - 6 KVA - PoC Juba	D	1	3,000.00	1	10000.00 %	3,000.00

	<i>A 6 KVA generator will be purchased to improve support and project implementation in Akobo. The cost estimate is based on recent</i>						
3.2	Visibility	D	1	1,000.00	1	5000.00 %	500.00
	<i>This line will allow ACTED to purchase appropriate visibility items to demonstrate that ACTED is the implementing partner of this project, and that the Common Humanitarian Fund is the main donor.</i>						
3.3	Laptops	S	4	1,400.00	1	10000.00 %	5,600.00
	<i>Laptops will be procured and supplied to support and program staff.</i>						
3.4	Radio VHF & Batteries	S	1	900.00	1	10000.00 %	900.00
	<i>Radio HF/VHF is an essential piece of security equipment for communication as it allows our staff to communicate with their main base in Juba, when there is no phone network available or when the phone net work is very poor. This is an essential item in a context like south sudan</i>						
3.5	Program staff equipment (smartphone/phone/camera/other)	D	10	410.00	1	10000.00 %	4,100.00
	<i>In order to ensure better program documentation of activities, ACTED will procure smartphones easy to use for ODK software for the AMEU teams, phones for easy contact while deployed to the field, cameras to take photos of infrastructure works and community events.</i>						
3.6	Satellite Phone	D	1	1,500.00	1	10000.00 %	1,500.00
	<i>Procurement for Bor to ensure the team is reachable at any time.</i>						
	<b>Section Total</b>						<b>15,600.00</b>
<b>Contractual Services</b>							
4.1	Capital Security Company	S	1	12,500.00	1	5000.00 %	6,250.00
	<i>ACTED will use this line to hire guards from a local security company who will be stationed at the ACTED guesthouse and office</i>						
4.2	Security Company - Bor	S	1	4,600.00	3	5000.00 %	6,900.00
	<i>ACTED will use this line to hire guards from a local security company who will be stationed at the ACTED guesthouse and office.</i>						
4.3	Rental car (Poc Juba and Bor)	D	4	2,520.00	2	10000.00 %	20,160.00
	<i>This line will enable ACTED to pay the price of a 4 rental cars in both Juba and Bor.</i>						
4.4	IT contractor	S	1	3,500.00	1	10000.00 %	3,500.00
	<i>A Contractor for supporting ACTED staff in IT will be hired on this line.</i>						
	<b>Section Total</b>						<b>36,810.00</b>
<b>Travel</b>							
5.1	National travel	S	15	400.00	3	2500.00 %	4,500.00
	<i>This line will cover 15 tickets for national travel through UNHAS flights from Juba-Bor-Juba.</i>						
5.2	International travel	S	5	1,200.00	3	2500.00 %	4,500.00
	<i>This line will cover 5 tickets for international staff from Home/Paris – Juba and return. Currently, the city of origin and destination are unknown as the project staffs have not yet been recruited. However, this information will be provided to CHF as soon as locations are known. These flights will allow international staff to come to post to start their mission, and return home following the completion on contracts. The unit price of international flights is USD 2,000 in line with average standard prices in economic class.</i>						
5.3	Transport Juba - Field (cargo)	D	1	14,700.00	1	10000.00 %	14,700.00
	<i>This line will cover the transportation of materials by cargo from Juba to Bor, especially during the rainy season, when roads become more impassable.</i>						
	<b>Section Total</b>						<b>23,700.00</b>
<b>General Operating and Other Direct Costs</b>							
7.1	Office / GH rent - Juba	S	2	20,000.00	3	3000.00 %	36,000.00

	<i>The cost covers 2 units of GH, offices and warehouses for all locations of project amounting to an average of 30% of the total cost per unit that varies per each location</i>						
7.2	Office / GH supplies - Juba	S	2	850.00	1	10000.00%	1,700.00
	<i>The budget includes support cost for 4 field bases, in terms of stationary, furniture, boards, and other required office and guesthouse supplies. Items will be procured locally or in Juba, according to current market prices. The unit cost is provided per each unit is in line with the estimated amount per month</i>						
7.3	Communication costs - Juba	S	1	650.00	1	5000.00%	325.00
	<i>Communication costs will cover phone and internet air time costs including recharge cards for mobile phones will be used on a monthly base located to the international and national staff according to a standard internal table of allocation.</i>						
7.4	V-Sat Airtime - Juba	S	1	5,800.00	1	10000.00%	5,800.00
	<i>Coverage of the monthly cost of the Airtime in field offices. The unit cost is in line with market prices and covering one third of the project costs only</i>						
7.5	Bank charges / Legal Fees	S	1	2,961.01	1	10000.00%	2,961.01
	<i>\$2961 will be allocated for banking fees related to transfer of cash between bases, statement, ledger fees as well as for potential legal fees</i>						
7.6	Fuel and maintenance vehicle - Juba	D	4	1,300.00	3	8000.00%	12,480.00
	<i>ACTED is allocating fuel and maintenance for 4 vehicles in Juba.</i>						
7.7	Fuel and maintenance generator - Juba	S	2	1,200.00	1	8000.00%	1,920.00
	<i>ACTED is allocating 2 months for fuel and maintenance of existing generators in Juba.</i>						
7.8	Security upgrade - Juba	S	1	2,500.00	1	5000.00%	1,250.00
	<i>Allocated for appropriate security upgrades to the ACTED office an guesthouse in Juba.</i>						
7.9	Office rent Bor - PoC	S	1	1,200.00	3	8000.00%	2,880.00
	<i>Will be allocated to maintain the rent of the ACTED office in Bor.</i>						
7.10	Office / GH maintenance and rehabilitation - Bor	S	2	550.00	3	8000.00%	2,640.00
	<i>3 months of mainenance and rehabilitation will be allocated to the projet at 80%</i>						
7.11	Office supplies - Bor	S	1	650.00	3	8000.00%	1,560.00
	<i>3 months of office supliorwill be allocated to the project at 80%</i>						
7.12	Communication costs - Bor	S	1	550.00	3	8000.00%	1,320.00
	<i>3 months of communication cost will be allocated at 80%</i>						
7.13	Fuel and maintenance vehicle - Bor	D	1	1,250.00	3	10000.00%	3,750.00
	<i>3 months of fuel and maintenance for vehicule will be allocated at 80%</i>						
7.14	Fuel and maintenance generator - Bor	S	1	950.00	3	10000.00%	2,850.00
	<i>3 months of fuel and maintenance for vehicule will be allocated at 80%</i>						

7.15	Security upgrade - Bor	S	1	2,000.00	1	7500.00%	1,500.00
\$2500.00 will be allocated for security upgrades to the ACTED office and guesthouse in Bor.							
<b>Section Total</b>							<b>78,936.01</b>
<b>SubTotal</b>			179.00				<b>467,289.42</b>
Direct							326,008.41
Support							141,281.01
<b>PSC Cost</b>							
PSC Cost Percent							7%
PSC Amount							32,710.26
<b>Total Cost</b>							<b>499,999.68</b>
<b>Grand Total CHF Cost</b>							<b>499,999.68</b>
<b>Project Locations</b>							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Jonglei -> Bor South	20	490	592	530	677	2,289	<p>Activity 1.1.1 : Participating in the CCCM Cluster as co-coordination agency- As NGO Co-Coordinator of the CCCM Cluster, ACTED will work closely with the Cluster lead agencies and members in undertaking support to the Cluster coordination mechanism. This includes planning and development of strategy, representation at national Inter-Cluster level, advocacy on behalf of CCCM and partners, coordination of activities, and monitoring and reporting.</p> <p>In addition, in line with the CCCM Cluster strategy of 2016, ACTED will undertake training and capacity-building of local authorities, camp leadership, humanitarian partners, and camp management staff. Training schedule will be determined in collaboration with the Cluster, projected to include introductory Camp Management trainings, attendance of Training of Trainers by ACTED staff, plus delivery of trainings at Bor and Juba site level to NGO/UN staff, local authorities, camp leadership as needed.</p> <p>Activity 1.1.2 : In 2015, ACTED was the CCCM State Focal Point (SFP) for Central Equatoria and Lakes States, monitoring and disseminating information on the displacement context. In line with the CCCM Cluster / DTM strategy for the first part of 2016, ACTED's role as SFP in these two locations is currently dormant, with a focus instead on implementation of CCCM activities within POCs and displacement sites. The role of the SFP will be developed/revived in line with the Cluster strategy as necessary.</p> <p>Activity 1.1.3 : Participating in national POC meeting and 2 cluster coordination mechanisms in Juba and Bor-As a site management agency, ACTED will continue to attend regular coordination meetings both at a site and national level, with representation from the Camp Managers and Technical Coordinator respectively, working with partners (humanitarian and UNMISS) on addressing and resolving issues arising in the sites, advocating on behalf of communities and humanitarian partners, and in 2016, with site depopulation of PoCs tabled as a priority, with a particular focus on advocating for timely and well-managed and well-communicated implementation of transitional or</p>

durable solutions.

Activity 1.2.1 : Support to community governance structures- In both PoCs, ACTED actively supports and promotes community governance structures in the sites - . This includes supporting camp governance structures through the provision of small running costs (e.g. stationary and tshirts), and the donation of minimal furniture (tables, chairs and lockable cupboards). This enables the community to run their own assessments, facilitate their own meetings, disseminate and record information. As camp management, ACTED will also facilitate meetings with different community groups (Elders, Women's Representatives, Youth Groups) and Partners, to discuss pressing issues and promote CCCM reporting structures – in Juba PoCs this includes the chairing of regular community meetings in each of the PoCs, as well as working with the Block Leaders and Executive Committee, Youth Committee and Women's Committee.

Activity 1.2.2 : Maintaining coordination through regular meetings, updates and communication flows between different partners working in IDP Site- As Camp Management agency, ACTED also works to ensure good coordination between partners in the site – humanitarian and UNMISS. This includes provision of regularly updated 3Ws, contacts lists, and stakeholder mapping tools.

Activity 1.2.3 : Community Mobilization- ACTED's community mobilisation team works on a continual basis with community structures in the site, disseminating information, listening to concerns from camp community, and supporting community events. This includes Supporting events run for or by the community, by providing stationary or water/juice for Partner-run trainings, global events (World Aids Day, Mental Health Day etc), and cultural celebrations. In addition, information campaigns will be run as needed – in the first half of 2016 in Bor, the key focus of information campaigns will be on site depopulation. In both Juba PoCs and Bor, fire safety campaigns will be run as dry season approaches and fire risk rises, giving training to community groups on fire safety as well as information dissemination to the camp community. This will be complemented by the provision of fire extinguishers to key community focal places.

Activity 1.2.4 : Complaints and Feedback Mechanisms are operational within both locations- With a continued commitment to enhancing accountability to the site population, ACTED will continue with its existing CFM structures – whereby site residents can easily access the opportunity to raise concerns or complaints related to any sector within the site.

Complaints are collected and registered by trained staff at the ACTED information desks. Complaints are then referred to partners with a request for action to be taken. The CFM loop is then closed through follow-up calls to the partners, and 'closure' of complaints cases. Importance is placed on confidentiality particularly in the instance of complaints arising with potential Protection concerns, and staff will continue to be trained as to appropriate responses in these circumstances, including knowledge of referral pathways.

Activity 1.3.2 : Maintenance works carried out by ACTED directly in Juba and Bor - In Juba PoCs, anticipating the site to be open for at least a further year, ACTED will conduct general maintenance in Juba POC, and small-scale maintenance in Bor POC, such as drainage works, bridge building, minimal shelter rehabilitation, sandbags for flooding, and internal fence reconstruction, using casual labour hired from the POC. A pump will be purchased for Bor, to minimize flood risks.

								<p>In Juba, an ongoing concern for residents' safety has been a lack of lighting at night. To address this, ACTED will install solar lighting in key communal areas identified as being of Protection concern, e.g. communal latrines. When the site is eventually decommissioned, ACTED will uninstall the lighting and repurpose to alternate communities.</p> <p>Also in Juba, workspace previously used by humanitarians within the UNMISS base is no longer accessible due to changes in security rules. ACTED will therefore construct and outfit an of</p> <p>Activity 1.3.3 : Site consolidation (deconstruction) Bor POC</p> <p>In line with the CCCM Cluster strategy, agencies in Bor POC are currently working to support families who wish to leave the POC, including through the provision of monetary assistance for transportation to preferred areas of relocation/return. As well as working with the partners in Bor and Cluster at a national level to develop strategy for the initiatives, and for the future of the POC, ACTED as Camp Management agency will lead on consolidation of site services in response to large numbers of families choosing to permanently leave the POC. This will include dismantling of some shelters and consolidating shelters into identified areas of the POC, with strategy developed with the community. Associated infrastructure may also be decommissioned by ACTED/partners, dependent on number of persons leaving, with respective responsibilities agreed between humanitarian partners and UNMISS. ACTED will provide casual labour, clean-up materials, and tru</p> <p>Activity 2.1.1 : Information desks established- ACTED information desks are equipped with tools and information to function as information hubs related to peace process and operations within the sites. ACTED will strengthen its Information Desk (staffed every day in Juba, thrice-weekly in Bor), and public information campaigns will be conducted through varying channels such as dissemination of information materials, use of community noticeboards, community meetings, etc.</p> <p>Activity 2.1.2 : In Bor, ACTED will conduct large-scale community information campaigns, working closely with other partners in the site, ensuring the site population are well-informed about the Peace Agreement, about the situation outside of the site, and options for their movement and settlement outside the PoC. A particular focus will be made on reaching women, who may be less likely to attend community meetings, and on households headed by vulnerable individuals who may not access public information easily</p> <p>This activity will take place within the wider framework of the Solutions Working Group in Bor POC, complementing other solutions-focused initiatives.</p> <p>ACTED also plans to conduct events encouraging community dialogue within the POC and with the Bor town community as possible, using events such as World Day of Elimination of Sexual Violence.</p>
Central Equatoria -> Juba	80	7,436	6,251	7,153	7,150	27,990	<p>Activity 1.1.1 : Participating in the CCCM Cluster as co-coordination agency- As NGO Co-Coordinator of the CCCM Cluster, ACTED will work closely with the Cluster lead agencies and members in undertaking support to the Cluster coordination mechanism. This includes planning and development of strategy, representation at national Inter-Cluster level, advocacy on behalf</p>	

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In addition, in line with the CCCM Cluster strategy of 2016, ACTED will undertake training and capacity-building of local authorities, camp leadership, humanitarian partners, and camp management staff. Training schedule will be determined in collaboration with the Cluster, projected to include introductory Camp Management trainings, attendance of Training of Trainers by ACTED staff, plus delivery of trainings at Bor and Juba site level to NGO/UN staff, local authorities, camp leadership as needed.

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Activity 1.3.1 : Reception of individuals relocated within Juba PoCs.- ACTED anticipates to receive the families relocating from POC 1 Annex 2 into POC3. This activity is budgeted in the complementary first funding request from CHF, running from 01/02/2016 to 31/07/2016

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## Documents

Category Name

Document Description