

Requesting Organization :	Agency for Technical Cooperation and Development			
Allocation Type :	Standard Allocation 1 (Feb -Mar 2018)			
Primary Cluster	Sub Cluster	Percentage		
Camp Coordination and Camp Management		17.00		
Water, Sanitation and Hygiene		45.00		
Shelter and Non-food Items		38.00		
		100		
Project Title :	Provision of Integrated Emergency Support Through CCCM, WASH, Protection and Shelter Interventions in Baidoa IDP Settlements			
Allocation Type Category :				
OPS Details				
Project Code :		Fund Project Code :	SOM-18/3485/SA1/CCCM-WASH-Shelter/INGO/8671	
Cluster :		Project Budget in US\$:	1,100,000.02	
Planned project duration :	9 months	Priority:		
Planned Start Date :	10/05/2018	Planned End Date :	28/02/2019	
Actual Start Date:	10/05/2018	Actual End Date:	09/02/2019	
Project Summary :	<p>The humanitarian situation in Somalia remains acute mainly precipitated by the four consecutive poor rainy seasons in 2016 and 2017. South West State (SWS) remains one of the areas worst hit by the 2016-2018 drought in Somalia. Baidoa district in Bay region is today one of the main hubs for IDPs, and presents numerous gaps in terms of humanitarian coordination and information as well as service provision. Over half a million people have been displaced by mainly drought conditions from different parts of the state as well as a result of conflict especially in Lower Shabelle region. Over half of the entire displaced population in Somalia in 2017 is from SWS. As of end of January 2018, over 270,000 new IDPs had arrived in Baidoa since November 2016, surpassing the host community population in Baidoa town estimated at 200,000 people.</p> <p>Recent FSNAU reports indicate that 46 per cent of South West State population is acutely food insecure in IPC phases 2, 3 and 4. The majority of these are in IPC phase 2 (51,2 per cent) while only 5,7 per cent are in emergency phase (IPC 4). There is an urgent need to target these vulnerable drought-displaced populations with a comprehensive package addressing their protection needs, their access to basic items and the overall need for increased coordination and service delivery at site level. The Gu rains started the first week of March across the country, with consistent, heavy rains continuing in flood prone areas of southern and central regions throughout April. By mid-April, the Juba and Shabelle basins in Somalia and in the Ethiopian highlands continued to receive moderate to heavy rains.</p> <p>The proposed integrated response aims to respond to the urgent needs of IDPs in Baidoa through implementation of Camp Coordination and Camp Management (CCCM), WASH, Protection and Shelter/NFIs activities. ACTED will implement a multi cluster intervention aiming at 1) improving the coordination and information management at site level, 2) addressing sustainable access to water, hygiene, and capacity building needs 3) mainstreaming protection through sensitization and creation of proper referral pathways for GBV survivors while teaming with Women and Child Care Organization (WOCCA) to complement and strengthen the protection component of the intervention through: GBV awareness campaigns, capacity building of gatekeepers, camp management committees and local authorities, and enhancing access to services/advocacy for people with disability and 4) improving the IDPs living conditions through the distribution of emergency NFI kits and construction of Transitional shelters.</p> <p>ACTED will implement these activities in 30 IDP sites in Baidoa, targeting the most underserved area home to mostly newly displaced drought IDPs while teaming up with WOCCA in the same sites to enhance the delivery of protection services as a complement to the other activities. 4,500 households, approximately 27,000 people (14,040 female) will benefit from this intervention, as well as the whole community working in these 30 IDP sites including local authorities, clusters and other organizations. The multi-sectoral approach will be useful to create synergies enabling the concentration of services and expertise within the same location and same population leading to achieving a greater impact.</p>			
Direct beneficiaries :				
Men	Women	Boys	Girls	Total
5,400	7,020	7,560	7,020	27,000

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
Internally Displaced People	5,400	7,020	7,560	7,020	27,000

Indirect Beneficiaries :

Some beneficiaries will not receive direct assistance from ACTED but will indirectly benefit from CCCM coordination and mobilization Protection referral mechanism and training and Hygiene promotion activities through mass campaigns. The targeted communities will all benefit from the improved coordination at site level, the establishment of referral systems, and the strengthened capacities of all stakeholders.

Catchment Population:

The catchment population is mainly internally displaced persons in Baidoa, affected by conflict and drought due to subsequent failures of rains. The proposed interventions will cover 30 IDP settlements accommodating new IDP arrivals that is 18 new sites that have received the latest influx and 12 sites that have received IDPs for the last 6 months

The project intends to build the capacity of stakeholders intervening in the targeted sites, while improving the living conditions of IDPs as well as reducing the protection risks. Coordination activities will benefit the entire population of the targeted sites and will be aligned with other approaches in other sites.

Projections (from FSNAU/FWESNET) estimate that additional displacement will keep leading IDPs to sites such as the ones in Baidoa at least until May 2018. The number of beneficiaries accessing the services might therefore be larger than initially expected based on the displacement trends.

Link with allocation strategy :

The project will contribute to the 3 core strategic objectives for the Somalia HRP 2018: Providing life-saving assistance, protection and resilience support to the most vulnerable. The intervention will provide life-saving and life-sustaining integrated multi-sectoral assistance to reduce acute humanitarian needs among the most vulnerable people in those communities. The targeted communities will also be supported with Protection Services specifically at the IDPs sites. The project will also promote access to shelter and WASH to ensure that basic needs for internally displaced persons are met.

The project is strongly linked to the allocation strategy/principles as it will focus on famine prevention life-saving humanitarian response. The Standard Allocation Strategy emphasizes on integrated response across the clusters and complementarity with other funding sources. ACTED will integrate CCCM, WASH, Protection and Shelter/NFI interventions targeting the newly displaced populations in Baidoa.

The project will ensure proper protection mainstreaming in all of its interventions with specific complementary protection activities by teaming up with WOCCA in newly established IDP sites or IDP sites with large cases of new arrivals. This will be done in line with the protection cluster's principles and objectives for 2018. ACTED will also strive to attain durable solutions while working with local authorities on the creation of exit/site closure strategies and alternative housing solutions.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone
Jean-Baptiste HERAL	Deputy Country Director	jean-baptiste.heral@acted.org	+254 70738000
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BACKGROUND**1. Humanitarian context analysis**

Even though the risk of famine has reduced, humanitarian needs are worryingly high and the gains achieved in 2017 could easily be reversed.

Nearly half a million people in Somalia are in Emergency (IPC Phase 4) and a further 2.2 million are in Crisis (IPC Phase 3) and are in urgent need of life-saving assistance as their situation will deteriorate by June 2018. Pastoralists are amongst the hardest hit by drought, but crop-dependent areas will feel the impact much earlier than livestock zones.

Malnutrition rates among children remain at 'serious levels' and are amongst the worst in the world. Despite a slight improvement in overall nutrition rates countrywide, according to the post-Deyr analysis by FSNAU and FEWSNET, treatment and support are still urgently needed for an estimated 301,000 acutely malnourished children below the age of five, including 48,000 severely malnourished children. More than half of the 5.4 M people in need of assistance are children. Over 1.2 M children are projected to be malnourished in 2018, a majority of whom are amongst displaced communities.

The current forecast is for an average to below-average rainfall during the Gu (April – June) rainy season, when most of Somalia's staple food is grown. The humanitarian conditions remain dire even in a scenario of continued assistance at current levels, as HHs have experienced prolonged acute food insecurity and many have depleted assets to cope with past food insecurity and eroding coping capacity. Unlike in 2017 when the rains were poor, the above average Gu rains in April this year are already worsening conditions in overcrowded IDP settlements and displacing more people along riverine areas due to flooding.

Following an increase in the number of new arrivals in Baidoa in January 2018, a joint verification exercise was conducted during the first week of February by CCCM partners who took part in the verification of the 18 new IDP sites. The partners identified a total of 323 IDP sites and, mapped and assessed 41,325 households. According to the Movement Trend Tracking (MTT)-IOM, in the week of 16-22 February 2018 there were 526 new arrivals through Baidoa checkpoints with zero exits. The key driving factors for displacements in to Baidoa were eviction in the Somali capital, Mogadishu (30%), insecurity (28%), lack of food (21%), lack of water (16%) and lack of access to health (5%). According to Displacement Tracking Matrix (DTM) report issued in May 2017, 47% of IDP settlements in Baidoa are spontaneous sites, 21% live with host communities and 32% stay in planned camps. 82% of IDPs originate from Bay. The majority of IDPs settle in informal settlements where the conditions are very poor and forced eviction is a common threat, and where newly displaced people join those whose displacement has become protracted.

Most of these settlements cannot cope with the new drought-displaced and represent a significant gap in the current humanitarian drought response. Lack of access to basic services and infrastructures exacerbate the already high levels of vulnerability of displaced households. IDPs also experience specific forms of deprivation, such as loss of shelter, and often face heightened or particular protection risks. Gaps in the humanitarian response and high pressure on existing resources, contribute to high level of food insecurity, poor FCS, likelihood of water borne diseases due to lack of water and poor hygiene habits, as well as very high concerns over protection in sites. These risks may include: armed attack and abuse while fleeing in search of safety; family separation, including an increase in the number of separated and unaccompanied children; heightened risk of sexual and gender-based violence, particularly affecting women and children; arbitrary deprivation of land, homes and other property; and displacement into inhospitable environments, where they suffer stigmas, marginalization, discrimination o

2. Needs assessment

South West State remains one of the areas worst hit by the 2016-2018 drought in Somalia. Rainfall in the month of the October to December 2017 Deyr season was well below average and poorly distributed. Many parts of the state remain dry, resulting in very poor cropping conditions and well below average rangeland resources.

Drought conditions combined with a proliferated conflict with Al Shabab has exacerbated displacement. As a result, there has been a drastic increase of self-settled spontaneous IDP sites scattered around urban centers and district capitals. Baidoa used to harbour 38,943 IDP households spread across 305 camps. Since January 2018, 2,382 new IDP households have arrived in Baidoa mainly fleeing droughts, conflicts and partly evictions from Mogadishu. As reported by the CCCM cluster, new arrivals have inhabited across 18 newly formed IDP camps making a total number of camps 323, while the overall figure surged to 41,325 households. Such settlements lack site planning translating to poor access to resources, sites performing well below sphere standards and massive risks of fire, GBV and sanitation concerns. The increasing urban IDP population is over-stretching the available basic services.

According to Somalia's Humanitarian Response Plan for 2018, malnutrition rates are above emergency levels and major outbreaks of Acute Watery Diarrhea/cholera and measles have taken a heavy toll on the most vulnerable. IDP communities remain in precarious conditions as access to water is limited, access to sanitation facilities is inadequate and poor hygienic practices are rampant. Open defecation rates in Somalia stands at 60 per cent in rural areas and at 39 per cent national level. Handwashing practices with soap are very low, with only ten per cent of the population having access to a handwashing facilities with soap.

Protection concerns related to GBV, forced recruitment of children into armed groups and the problem of gate-keepers need to be addressed. Acute protection needs in Somalia stems from acts of violence, exploitation, abuse, coercion, and deprivation, especially in situations of conflict and displacement, violating International Human Rights Law and International Humanitarian Law, including grave violations against children.

According to the preliminary results of a Joint Multi-Cluster Needs Assessment (JMCNA) conducted by REACH between July-October 2017, shelter was mentioned among the top three priority needs in 17 out of 30 districts, although the population frame was not composed of IDPs only. More than 50 per cent of the respondents' shelter structures were makeshift structures covered with plastic sheeting, with approximately 25 per cent reporting damage to their shelters. Poor quality, temporary shelters – predominantly buuls – were commonly reported. Shelter was highlighted as a priority need by 48% of households, rising to 60% of IDP households.

According to recent humanitarian news from the Somali region by Radio Ergo, water scarcity in Baidoa city has become critical with residents of urban areas and the surrounding camps for internally displaced families all relying on a single well. Three of the four main wells serving Baidoa have failed due to significantly reduced water levels. Every day, donkey carts and people with jerry cans crowd round the water point, spending many hours waiting their turn at the single pipe that is left working. Water prices have surged and poor families in the camps have been particularly hard hit. The price of a 20-litre water storage container has risen from 2,000 to 5,000 Somali shillings.

Emergency interventions like water trucking, distribution of hygiene kits, latrine construction and rehabilitation of existing water facilities is paramount to ensure that IDPs are supported with basics needs to absorb shocks.

ACTED through this project respond to the urgent needs of IDPs in Baidoa through implementation of CCCM, WASH, Protection and Shelter/NFIs activities.

3. Description Of Beneficiaries

The proposed action will target the most vulnerable people effected by severe drought, particularly newly arrived IDPs living in Baidoa settlements. ACTED, a CCCM partner in Baidoa will select the target settlements based on extensive discussions and consultations with other humanitarian actors and clusters working in the area, in order to target the most underserved areas and fill existing gaps in terms of humanitarian intervention. ACTED will select 30 sites, chosen based on the needs and gaps reported by the cluster, and in coordination with other CCCM partners already present. These IDPs will be mostly drought displaced IDPs that have arrived in the settlements since the beginning of the year and therefore lack all basic items and services to ensure life with dignity.

IDP assessments conducted in Baidoa reveal very high level of vulnerability at household level. According to the household survey, 40% of the households in Baidoa reported to have pregnant or lactating women. In addition, 11% of the assessed households reported members with disabilities and/or chronic illness and 95% indicated the presence of children in their households. Moreover, the majority of households (72%) have children under the age of five (REACH Baidoa IDP assessments April 2017).

These IDPs are characterized by very high levels of vulnerabilities.

- Poor food consumption: Levels of acute malnutrition have spiked across Somalia in the past few months, as a result of the drought as well as conflict and displacement. Critical prevalence of acute malnutrition (Global Acute Malnutrition) of 15 per cent and above were recorded in IDP settlements including Baidoa (OCHA snapshot). Moreover, latest data (FSNAU FEWSNET) show poor food consumption scores in Baidoa IDPs: 39% of them present a poor FCS and 25% a borderline one. The prevalence of acute malnutrition is expected to be 'Critical' (15-30%) throughout May 2018 due to lower than normal food availability and access. Increased morbidity, which is expected during the rainy seasons, and chronic factors such as low access to health and nutrition services and poor access to safe drinking water, will all contribute to high levels of acute malnutrition.

- Poor hygiene habits and recurrence of water borne diseases: According to UNICEF, nearly 15,000 cases of AWD/cholera were reported in Bay in 2017, with nearly 80 percent reported in Baidoa. IDPs in particular lack basic access to essential WASH infrastructures such as access to clean water, latrines, and items such as soap, jerricans, and aquatabs.

- Victims of GBV: in IDP sites, improper site planning and poor coordination has created environments more prone to SGBV and protection concerns. These sites limitations are compounded by poor formalized reporting methods for GBV survivors, in a context where displacement trends continue to increase.

4. Grant Request Justification

The action is in line with the allocation strategy and will focus on famine prevention life-saving response, while ensuring the centrality of protection in all interventions. The proposed project will contribute to addressing the gaps by improving access to CCCM, WASH, Protection, Transitional shelters/NFIs services in an integrated approach which will be useful to create synergies enabling the concentration of services and expertise within the same location and same population leading to achieving a greater impact.

ACTED has a long term presence in Bay region and in particular Baidoa district, having implemented more than 10 projects in the past years. Currently, ACTED is implementing several projects in Baidoa targeting both the IDP population with NFI kits, emergency WASH response and cash transfers, and the rural population with cash (unconditional and conditional) as well as more sustainable WASH response. Moreover, ACTED currently has CCCM activities ongoing in Baidoa providing camp coordination and camp management support to 30 sites ACTED is one of the few organization having access to remote areas (up to 30 kilometers from Baidoa) and implementing all activities directly in the area, thus ensuring a good value for money for the grant. ACTED's specific partnership with IMPACT, its sister organization, and with REACH (ACTED-IMPACT common initiatives) allows ACTED to benefit from firsthand experience and data to support its information management activities especially in a displacement context.

ACTED implements its activities through a community based gender sensitive approach, involving all stakeholders in the decision making process. By ensuring gender and clan balance within its teams but also with entities such as Camp Management Committees (CMC) or Site management Committee, ACTED strives to involve all members and categories of the community in the project, including the most marginalized.

Moreover, ACTED acts as CCCM co-leads at sub-national cluster level at Garowe while also providing cluster support in Baidoa and Kismayo. This gives ACTED a large capacity for project implementation and a strong understanding of the cluster strategy. ACTED will implement this project directly, utilizing the skills and capacity of a dedicated CCCM technical coordinator, in charge of ensuring proper implementation of all CCCM activities in Somalia. In Baidoa, ACTED will rely on an existing team that has been trained in CCCM module and humanitarian principles and has been successfully delivering ACTED's interventions in the area in the past few years.

ACTED seeks to provide integrated support to the IDP settlements in partnership with WOCCA whose core projects are protection-related aimed at ensuring the protection of mainly women and children. With over 8 years of experience in Somalia, WOCCA has been implementing GBV prevention and response projects in Somalia. WOCCA will provide protection services to the target communities and will ensure protection is mainstreamed throughout ACTED's Shelter/NFI, WASH, and WASH activities through trainings and coordination.

5. Complementarity

ACTED has been implementing since September 2017 an OFDA-funded project targeting Baidoa IDPs with cash transfers (conditional and unconditional) as well as with a comprehensive WASH intervention (distribution of hygiene kits, rehabilitation of water infrastructures, providing access to water through vouchers, hygiene promotion) and NFI kits. Currently ACTED is undertaking WASH activities in both rural and urban Baidoa supporting more than 11,076 households through funding secured from OFDA. Moreover, ACTED currently has CCCM activities ongoing in Baidoa providing camp coordination and camp management support to 30 sites. ACTED is an active member of the CCCM cluster in Garowe settlements and is supporting the coordination lead in Baidoa and Kismayo. This intervention is also building on the past SHF funded projects in Baidoa (food security and WASH) that ended in 2017. Although these interventions successfully achieved the intended goals, many gaps remain unfilled in the area and require a scale up of humanitarian programs.

With a presence in key return areas such as Baidoa, ACTED is an active member of ReDSS network and seeks to contribute to the Area-Based Durable Solutions Framework Indicators in these areas. ACTED closely coordinates with other development actors in Somalia on programming. ACTED is currently implementing a multi-year funding via the STREAM Consortium in Kismayo. Under this project, ACTED participates in the Steering Committee at Federal Government level, coordinating closely with other Resilience Consortia such as SomRep and BRCiS to harmonize approaches on longer-term resilience programming. For example, ACTED is currently discussing with SomRep the opportunity of having beneficiaries targeted with cash programming enrolled in Village Savings and Loan Association (VSLA) schemes under resilience initiatives in Bay region (Buurhakaba) . ACTED will also work with partners such as FAO referring incidence of livestock disease outbreak or high levels of livestock mortality to FAO for information/intervention to protect livelihood assets.

ACTED is strengthening its cross-sector collaboration to ensure beneficiaries receive the integrated support they need. Over the past few years, ACTED has established very strong partnerships with local authorities in Baidoa districts which provides a good framework for a smooth project implementation process. Moreover, ACTED is an active member of the CCCM cluster in Somalia, and is currently contributing to coordinate the CCCM interventions in Garowe and Kismayo while supporting activities in Baidoa as well. ACTED has current CCCM programming in Garowe, Baidoa and Kismayo .ACTED is also a member of the WASH, Shelter and NFI clusters and participates in the protection cluster meetings. Finally, ACTED mainstreams protection and gender in all of its interventions in Somalia and worldwide through a dedicated protection strategy and tailored trainings for staffs. Through this action ACTED's proposed activities will be complemented by WOCCA's protection specific activities. WOCCA and ACTED will work hand in hand in the 30 IDP site (18 new IDP sites and 12 sites that have mushroomed in the past 6 months). ACTED seeks to provide integrated support to the IDP settlements in partnership with WOCCA whose core projects are protection-related aimed at ensuring the protection of mainly women and children.

LOGICAL FRAMEWORK

Overall project objective

To improve coordination at site level, service delivery, access to basic services and items, protection for newly drought displaced IDPs living in Baidoa settlements.

This will be done through 1) improved coordination and information management at site level, 2) addressing sustainable access to water, hygiene, and capacity building needs 3) Protection mainstreaming through awareness raising and trainings, and creation of proper referral pathways for GBV survivors and 3) improve the IDPs living conditions through the distribution of emergency NFI kits.

Camp Coordination and Camp Management

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
Strengthen the predictability and effectiveness of multi sectorial interventions at site level and/or areas of concentration of sites.	2018-SO1: Provide life-saving and life-sustaining integrated multi-sectoral assistance to reduce acute humanitarian needs and reduce excess mortality among the most vulnerable people	50
Improve community participation, living conditions and safe access to services and assistance in selected sites	2018-SO1: Provide life-saving and life-sustaining integrated multi-sectoral assistance to reduce acute humanitarian needs and reduce excess mortality among the most vulnerable people	50

Contribution to Cluster/Sector Objectives : In line with the CCCM cluster's objectives, ACTED will 1) support the improvement of site coordination and support the improvement of site infrastructures, 2) Improve accountability to affected populations and ensure proper collection and dissemination of information at site level and 3) Build the capacity of local stakeholders in order to facilitate the coordination at site level.

While teaming with ACTED, WOCCA will work towards reducing the risk of GBV by implementing GBV prevention and mitigation strategies within the CCCM sector from pre-emergency through to recovery stages. The main outcome is strengthened referral with actors including services providers (health, education), community workers (CHWs), CCCM, WASH, Shelter staff including informal authorities

Outcome 1

The predictability and effectiveness of multi sectorial interventions at site-level and/or areas of concentration of sites are strengthened

Output 1.1

Description

Establishment and reinforcement of management and coordination mechanisms at appropriate levels

Assumptions & Risks

Assumptions:

- Communities and local authorities accept the intervention
- Participation of communities and local authorities is secured
- Participation of women and children will be accepted by the community
- Clan conflicts and Armed Opposition Group activities do not degenerate and disrupt the roll-out and implementation process
- Access to proposed areas remains possible

Risks

- Risk of high needs vs limited resources: To mitigate this, ACTED uses community-based participatory targeting and selection to ensure the most vulnerable are selected and that these are community-acknowledged poor, which helps with acceptance.
- Access and staff safety : if security deteriorate and staff are unable to access communities for targeting, registration, verification, distribution and monitoring, ACTED will immediately inform SHF to determine the best course of action.
- Acceptance: Communities and local authorities do not accept the program, and local disputes cause reputation damage for ACTED. ACTED is already mitigating this risk by having a good relationship with local authorities and communities and ensuring community involvement in beneficiary selection. ACTED also employs extensive community consultation and feedback mechanisms to mitigate this risk.
- Conflict over resources: resource disputes across beneficiaries, suppliers and other stakeholders; ACTED will aim to mediate any such dispute through Camp Committees and with local authorities at field level or applying ACTED's strict procurement procedures in the case of suppliers.
- Fraud and diversion of resources: Funds to 'excluded parties' (militias, NGO Staff, Local Authorities or other power holders). To mitigate against fraud and diversion of resources, ACTED creates sufficient awareness with all stakeholders and local authorities that resources and cash grants cannot be subjected to any taxation.
- Gender based risks: Women excluded from undertaking activities due to cultural or other reasons. ACTED sets targets for female inclusion in all activities and project staff ensure these are met; communities including VRCs are sensitized to this requirement prior to implementation.
- Communications mechanisms (phone and internet) are cut off: To mitigation this, each ACTED base is equipped with a satellite phone.
- Flood or other emergency: The areas have been prone to flooding, AWD epidemic, influx of IDPs or forced IDP evictions, or other disaster. ACTED works closely with partners for coordinated and multi-sector responses to developing emergencies through the Cluster system at Nairobi and field level.
- Major incidences of taxation by 'gatekeepers': ACTED has a clear zero tolerance principal on taxation. In case taxation is enforced, ACTED will consider withdrawal or relocation in consultation with SHF. ACTED will continue to monitor rainfall patterns in the target areas to ensure the interventions remain relevant.

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	Camp Coordination and Camp Management	# of sites adhering to cluster endorsed Code of Conduct and Standard Operating Procedures					30
Means of Verification : Attendance sheet, training material							
Indicator 1.1.2	Camp Coordination and Camp Management	Number of published IM product providing information on population movement and numbers (new arrivals, exits or returns, population by site, identification of gaps, monitoring of services, mapping of or establishment of focal points)					90
Means of Verification : Documents							
Indicator 1.1.3	Camp Coordination and Camp Management	# of information boards installed and updated with site 3W, contact lists, distribution schedules and IEC					30
Means of Verification : Emails Documents Pictures							
Indicator 1.1.4	Camp Coordination and Camp Management	# of site level coordination meetings occurring during the project period (36)					36
Means of Verification : Minutes Attendance lists							
Indicator 1.1.5	Camp Coordination and Camp Management	# of creation and operational minimum standard of complains and feedback mechanism (operating at site level for all IDP sites.					1
Means of Verification : complains and feedback mechanism (CRFM) reports							

Activities

Activity 1.1.1

Standard Activity : Creation of Coordination Structures and SOPs for emergency displacements

ACTED will create code of conducts for gate keepers, partners and other stakeholders working at site level in order to implement high standards at maintaining rights for IDPs at site level and improve the coordination at site level. This will be done in the framework of the CCCM intervention but will also influence ACTED's protection component since it will aim to mainstream protection at site level through improved coordination. The content of those code of conducts will be elaborated in consultation with the CCCM and Protection cluster along with line ministry in Baidoa, with all active stakeholders within the site and they will be requested to sign it off as a sign of involvement into this intervention. In addition, ACTED will look to create a set of site-level SOPs that will again be verified with the CCCM cluster and government agencies. Ultimately ACTED will aim to disseminate these CoCs to other NGOs partners and local authorities working in other settlements in Baidoa in order to align all approaches and increase coordination between stakeholders. Coordination will be improved through the organization of regular meetings, and dissemination of data collected (activity 1.1.2) and the establishment of Camp Management Committees (1.2.2).

In addition, ACTED will look to create a set of site-level SOPs that will again be verified with the CCCM cluster and government agencies with inputs from partners and site managers. These SOPs will be tailored to different scenarios. For example, some of these plans will highlight procedures for emergency distribution or detail procedures to improve access for new arrivals. Ultimately, this activity will aim to set a procedure for camp closure and decommission of sites infrastructures, in support to the cluster's durable solutions

ACTED will target 30 IDP sites based on the following criteria:

1. Recommendation from Baidoa sub-national CCCM cluster for sites that have been reported with numerous gaps, vulnerability and needs;
2. Sites whose IDPs have not received any or have received very little humanitarian support;
3. Sites that are in vast need of infrastructure repairs and upgrades i.e. solar lights, latrine rehabilitation, drainage basins, debris management and road improvements;
4. Sites that have been formed within the past two years;
5. Sites with poor food consumption;
6. Sites with poor standards (underperforming SPHERE) according to DSA information;
- and 7. Sites with land tenure issues, past eviction notices and document protection issues

Activity 1.1.2

Standard Activity : Creation of IM product providing information on population movement and numbers (new arrivals, exits or returns, population by site, identification of gaps, monitoring of services, mapping of or establishment of focal points) after Inventories existing tools and identify gaps in information

ACTED, through its community mobiliser and greater CCCM team, partners and local authorities, will map existing community infrastructures within target sites. ACTED will also map and gather information on the social or observation of community dynamics, gatekeepers, community interaction, host-IDP relationship etc. and encouraging participation to strengthen existing systems. Information management products will be produced per site such as partner mapping (or 3W), contact list, site monitoring. This will be updated on a monthly basis and disseminated to all partners in targeted sites.

Whenever relevant, ACTED will actively coordinate with active stakeholders in the area, and especially with its partner IMPACT through the REACH initiative, in order to produce detailed information on the population of each site, its perimeter and services available. ACTED will use this data and contribute to its dissemination in order to inform humanitarian response at each level.

Activity 1.1.3

Standard Activity : Establish/reinforce community mechanisms for communication channels (centres of information/centres of communication/centres of coordination)

ACTED will support the harmonized approach of creating Complaint Feedback Mechanism (CFM) via information desks, mobile teams, and joint partner response. ACTED will disseminate information on services available, and collect feedback from beneficiaries, through a variety of approaches, including radio messaging. Moreover, ACTED will leverage its experience of the existing Complaint and Response Mechanism using mobile phones to facilitate information dissemination allowing for direct communication with community members. Through the establishment of Camp Management Committees, ACTED will support existing community mechanisms for communication channels. Camp Management Committees' main role will be to serve as intermediaries and facilitate data collection and feedback mechanism between coordination structures (including ACTED teams) and the beneficiaries. ACTED will support their establishment, and will ensure a proper clan balance as well as a gender balance. They will benefit from a short training/sensitization on the project's objectives, the CCCM, protection and SNFI cluster's interventions at site level, and on the referral pathways (established in the framework of the protection outcome of this project). These CMCs will be encouraged to collect and share ideas for site improvement, complaints on camp management, and will work in coordination with ACTED's teams to identify the improvements that could be encouraged to improve the delivery of information and services at site level. ACTED will also rely on the Complaints and response feedback mechanism that will be used to interact with beneficiaries and collect their feedback. ACTED will install 1 information board per site, advertising SHF support, contact persons, GBV referral pathways, emergency contact list, distribution schedules and any IEC material needed

Output 1.2

Description

Increased site safety and coordination of maintenance work in order to mitigate GBV/protection risks

Assumptions & Risks

Assumptions:

- Communities and local authorities accept the intervention
- Participation of communities and local authorities is secured
- Participation of women and children will be accepted by the community
- Clan conflicts and Armed Opposition Group activities do not degenerate and disrupt the roll-out and implementation process
- Access to proposed areas remains possible

Risks

- Risk of high needs vs limited resources: To mitigate this, ACTED uses community-based participatory targeting and selection to ensure the most vulnerable are selected and that these are community-acknowledged poor, which helps with acceptance.
- Access and staff safety : if security deteriorate and staff are unable to access communities for targeting, registration, verification, distribution and monitoring, ACTED will immediately inform SHF to determine the best course of action.
- Acceptance: Communities and local authorities do not accept the program, and local disputes cause reputation damage for ACTED..
- Conflict over resources: resource disputes across beneficiaries, suppliers and other stakeholders; ACTED will aim to mediate any such dispute through Camp Committees and with local authorities at field level or applying ACTED's strict procurement procedures in the case of suppliers.
- Fraud and diversion of resources: Funds to 'excluded parties' (militias, NGO Staff, Local Authorities or other power holders). To mitigate against fraud and diversion of resources, ACTED creates sufficient awareness with all stakeholders and local authorities that resources and cash grants cannot be subjected to any taxation.
- Gender based risks: Women excluded from undertaking activities due to cultural or other reasons. ACTED sets targets for female inclusion in all activities and project staff ensure these are met; communities including VRCs are sensitized to this requirement prior to implementation.
- Communications mechanisms (phone and internet) are cut off: To mitigation this, each ACTED base is equipped with a satellite phone.
- Flood or other emergency: The areas have been prone to flooding, AWD epidemic, influx of IDPs or forced IDP evictions, or other disaster. ACTED works closely with partners for coordinated and multi-sector responses to developing emergencies through the Cluster system at Nairobi and field level.
- Major incidences of taxation by 'gatekeepers': ACTED has a clear zero tolerance principal on taxation. In case taxation is enforced, ACTED will consider withdrawal or relocation in consultation with SHF. ACTED will continue to monitor rainfall patterns in the target areas to ensure the interventions remain relevant.

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.2.1	Camp Coordination and Camp Management	# of solar lights installed in communal areas					90
Means of Verification : Field monitoring visits							
Indicator 1.2.2	Camp Coordination and Camp Management	Number of site maintenance committee revived or established. (1 per clusters of sites, 10 members per site, 80 members in total)					8
Means of Verification : Site Maintenance Committee minutes/reports							
Indicator 1.2.3	Camp Coordination and Camp Management	Number of workdays aimed at improving site infrastructure, mitigating GBV/Protection concerns and improving access for vulnerable site residents (2 per committee, per month for nine months)					144
Means of Verification : Complaints Log sheets							
Indicator 1.2.4	Camp Coordination and Camp Management	Number of tool kits handed over to site maintenance committees for independent site maintenance (1 per site, 8 kits handed over)					8
Means of Verification : Distribution list							
Indicator 1.2.5	Camp Coordination and Camp Management	Number of people trained (government's actors and relevant stakeholders) on needs evaluation and capacity building					30
Means of Verification : Attendance lists, Training reports							
Indicator 1.2.6	Camp Coordination and Camp Management	Number of fire wardens trained on fire prevention and extinguishing.2 fire wardens per site, 30 sites in total. Fire wardens will be picked from the CMCs					60
Means of Verification : Attendance lists, Training reports							

Activities

Activity 1.2.1

Standard Activity : Implement emergency sites improvement projects to minimize protection risks and ensure safety and hygiene in sites; mitigate flood and fire risks

Through the use of eight site maintenance committees, ACTED will facilitate the rehabilitation and upgrade of basic infrastructures in both locations by supporting the coordination of actors and building functioning networks. This will be done by involving community members in small tasks through a daily labor scheme. This will allow to strengthen their purchasing power and resilience while improving site infrastructures.

ACTED intends to install 90 solar lights in communal areas, which will aim to increase protection and prevent SGBV at community level. This will also enhance the usage of latrines at night while enhancing the protection of women. ACTED will choose locations for solar lights based on focus group discussions with community members and meetings with camp management committees and newly formed site maintenance committees. Furthermore, female-only FGDs will be carried out so that women can identify areas that pose risks or areas where lighting will increase access and mitigate GBV threats. In addition, ACTED/WOCCA will seek guidance from other protection/GBV partners that may have knowledge about locations that are known to be problematic. Preference will be given to areas along footpaths, communal areas and latrines. The site maintenance committee will be responsible for the care and maintenance of all upgrading/maintenance operations and will be trained in ensuring that lights are bolted down and that batteries/panels will not be stolen or vandalized.

Site maintenance committees will be established as a device for residents to identify site maintenance needs and receive technical and financial support in carrying out such upgrading work. The goal of site maintenance committees will be to train individuals at identifying site risks and training members to conduct maintenance with tool kits that ACTED will hand over. These site maintenance committees will be revived/established and supported by ACTED. They will receive a short sensitization session on the project's objective and the role played by ACTED, the clusters, the CMCs and themselves in improving the sites infrastructures and delivery of services. A specific attention will be given to protection concerns within the camps and how to account for vulnerabilities when identifying/ improving site infrastructures. ACTED will be vigilant in ensuring clan representation and gender balance, and will collaborate closely with other actors in the camps as well as with local authorities. Committee members will also learn to advocate for greater improvements in collaboration with gatekeepers. . Examples of site maintenance activities designed to increase safety and accessibility include adding locks to latrines, screens to female latrines, making latrines handicap accessible, and making infrastructure within the site accessible to the elderly, youth and physically disabled.

ACTED's global intervention intends to make the sites a safer place for all IDPs. This is done through different approaches: a coordination intervention to improve the delivery of services and the dissemination of information, through a protection approach which aims to prevent protection risks and improve the partner's response to SGBV.

Activity 1.2.2

Standard Activity : Needs evaluation of and capacity building trainings for government's actors and relevant stakeholders

In order to reduce protection risks and improve site safety, ACTED will also support the coordination of all stakeholders in delivering quality intervention at site level. As such, in coordination with the CCCM cluster and through a ToT approach, ACTED will conduct CCCM capacity building activities for 30 site gatekeepers, NGO staff, local authorities and community leaders . ACTED estimates that approximately 30 people at minimal will benefit from these trainings. ACTED in collaboration with WOCCA will also train partners/CMCs/local authorities in using SGBV pathways and circulate guidelines at block level. ACTED and all relevant partners will hold district-level coordination meetings and establish/revive camp committees, ensuring a proper gender balance. Dedicated working groups will be established at a later stage and will allow ACTED to collect information and feedback. Participation of all in consultation and decision making processes will be ensured in order to support a balanced representation of all population and ensure access to all infrastructures. By building the capacity of all stakeholders at site level, ACTED intends to raise awareness on protection concerns and on the needs to improve site safety. This will also allow ACTED to hold multi stakeholders consultations and collect feedback from all parts to feed into its strategy.

Activity 1.2.3

Standard Activity : Not Selected

Provision of fire extinguisher to fire wardens at site level, 60 fire extinguishers (2 per site will be handed over)

In order to mitigate the risks of fire and promote prevention methods used at the site-level, ACTED will designate two fire wardens from each camp management committee within each site of operation. Fire wardens will have direct training on fire prevention, procedures for what to do if there is a fire breakout and hands on fire extinguisher training. Furthermore, fire wardens will sign an agreed upon terms of reference that makes them responsible for a fire extinguisher which will be handed over to all 60 fire wardens. Within fire prevention trainings, ACTED looks to involve local civil defense in Bay District to ensure that proper fire training is occurring and that fire wardens and civil defense services are able to exchange information. Lastly, fire evacuation routes and procedures will be created for each respective site.

Additional Targets :

Water, Sanitation and Hygiene

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
Provide access to safe water, sanitation and hygiene for people in emergency.	2018-SO1: Provide life-saving and life-sustaining integrated multi-sectoral assistance to reduce acute humanitarian needs and reduce excess mortality among the most vulnerable people	100

Contribution to Cluster/Sector Objectives : Displacement affected population disaggregated by sex have improved access to safe and affordable water, clean sanitation facilities and good hygiene practices

Outcome 1

4500 HHs approximately 27,000 displacement affected persons(55% women and girls) disaggregated by sex have improved access to safe and affordable water, clean sanitation facilities and good hygiene practices

Output 1.1

Description

3 shallow wells rehabilitated

Assumptions & Risks

The targeted IDP sites remain accessible
Close coordination with other actors/stakeholders

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	Water, Sanitation and Hygiene	Number of people with sustained access to safe water					1,500

Means of Verification : Endline survey
Observation/field monitoring reports

Indicator 1.1.2	Water, Sanitation and Hygiene	Number of WASH assets rehabilitated or constructed					3
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Means of Verification : On site training reports
Pictures

Activities

Activity 1.1.1

Standard Activity : Water point construction or rehabilitation

ACTED will select 3 strategic shallow wells. Rehabilitation works will entail: repair of apron, pressing of hand pump and water pipes and desilting. To enhance protection, single-sex focus group discussions will be done with the aim of consulting women and adolescent girls to give their preferences in relation to proximity of the water infrastructure systems to be rehabilitated. Both men and women will be selected to be committee members in the maintenance of water supply infrastructure. At least 50% of WASH user committees members will be women. After rehabilitation of the water facilities, they will be chlorinated before commissioning and handing over to the WASH management committees. Secondly, water for drinking fetched from this strategic water sources will be treated at households using distributed aqua tab to ensure it is safe and within the required standards.

Each shallow well will benefit approximately 500 people which translates to a total of 1,500 persons.

Output 1.2

Description

150 WASH Management Committee (WMC) members trained

Assumptions & Risks

IDP sites remain accessible for project implementation

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.2.1	Water, Sanitation and Hygiene	Number of wash committee members who have participated in capacity building activities					150

Means of Verification : Attendance lists; Training Reports

Activities

Activity 1.2.1

Standard Activity : Capacity building (water committees and WASH training)

150 members will be established or revived 30 WASH management committees comprising 5 members. During selection of WMCs members, ACTED will ensure gender and clan representation. They will be trained on operation and maintenance to ensure sustainability of WASH infrastructure assets after the life of the project. They will also be trained on water treatment, safe water handling and storage practices. Each WMCs will be provided with tools for maintenance of shallow wells which include; pliers, hacksaw, spanners, pipe wrenches, etc. The WMCs will have a signed agreement with ACTED. The agreement will have clear role and responsibility of the WMCs in terms of Operation and Maintenance. They will participate in water chlorination and maintenance of hand washing facilities and latrines in Baidoa IDPs sites through replenishing soap and water. They will use IEC materials to create awareness and sensitize communities on safe water handling and follow up on water voucher systems.

Output 1.3

Description

Construction of 243 latrines with provision of solar lighting inside the facility

Assumptions & Risks

Site remains accessible

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.3.1	Water, Sanitation and Hygiene	Number of people with access to emergency sanitation facilities					11,664

Means of Verification : Post construction monitoring report; Endline Report

Indicator 1.3.2	Water, Sanitation and Hygiene	Number of latrine units constructed						243
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Means of Verification : Onsite Monitoring Reports, Pictures,

Activities

Activity 1.3.1

Standard Activity : Latrine construction or rehabilitation

Following the Detailed Site assessment released in January 2018, 4 sites where ACTED has planned to intervene has been assessed. These are Goorisane 1, Qamarey, Oomane and Yaabal. Out of the 4 sites, only 26 latrines have been recorded for 1565 HHs recorded. In order to meet the standard of 8 household per latrines, ACTED will be building 243 latrines to benefit approximately 11,664 people. Latrines will be built in blocks of 3 latrines. Through participatory design, community especially women will be asked whether they prefer separate men and women toilets. If separate, men's and women's toilets will be constructed in different locations. A latrine block of maximum three blocks will be constructed to minimize distance from households to the latrines. We will construct long term locations type of latrines with a pit 3 metres deep, 1 metres wide and 1 metres length for each toilet. A provision for desludging suction pipe will be provided and vent pipes for reducing houseflies by trapping them. The pit will be constructed into two compartments, provide time for desludging when one side fills up as community can continue using at least latrines. Thus, there will be provision of access hatch for sludge disposal. The latrine pit will not be lined at the bottom. Baidoa is rocky and thus pit will be lined.

At each latrine block, a handwashing station will be installed. Based on gender, a privacy screen will be provided if women prefer) and a shelf for soap. WASH management committees will be trained and equipped with enough hand washing soap for 3 months. The WASH committee will be trained on hygiene promotion. During, participatory design session with communities to agree on best designs, it will be agreed whose role it is to clean, refill hand washing water containers and undertaking hygiene awareness in communities. The WASH management committee monitors will agree on best way forward if households refuse to clean the latrines. The latrines will be located 30 metres to a water source to prevent contamination of groundwater. To ensure that the latrines are protected and are gender sensitive, each block of latrines will be equipped with a solar panel powered lamp on a 3m high mast to provide light to the all block. In each latrine, bulbs will be also be fitted and connected to the battery. 10% latrines will be suitable for use by people with a disability or elderly.

ACTED will undertake the construction of the latrines by contracting a contractor to do the actual works. The contractor will be selected through a competitive tendering process. ACTED WASH technical team will supervise the construction works. ACTED CCCM team will use participatory approach to map and identify the most vulnerable displaced persons. The CCCM and WASH technical teams will also identify the sites for latrine construction within the IDP settlements.

Hand washing facilities will be fixed outside the latrines to ensure people wash hands with soap after using the facilities.

Solar lights will be provided, in and outside of the facilities to ensure 24 hour usage and enhance protection/security of the displaced persons especially women and children at night.

In order to mitigate the risk of construction of WASH facilities that might not be used by beneficiaries due evictions. ACTED will work closely with the CCCM, Shelter and Protection cluster in site selection and seek guidance during project implementation to ensure that the constructed WASH facilities are used and not destroyed. ACTED will ensure that the mapped and identified camps for support have the necessary legal requirements before erecting, constructing or rehabilitating any WASH infrastructure. These include at least five years agreement for land tenure so that the camp is not destroyed.

Activity 1.3.2

Standard Activity : Desludging of latrines

To ensure that filled up latrines are easily desludged, both sides of the pit must have an access hatch for sludge disposal. The pit will be covered with a slab which can be removed to desludge. Ideally the main slab has a smaller access hole which is easier to open (at least 300 mm diameter). The cover for the hatch for disludging will have a good seal to prevent mosquitoes entering the pit and breeding there. Due to dense population in the IDPs camp, pit latrine will be expected to fill up and thus, communities will be supported to desludge at least once, as part of project cost. This will show the community how it disludging is done and also ensure the design for desludging point is good.

Existing private waste exhausters will be identified, trained and engaged in desludging the latrines. This will lead to effective fecal sludge management and sustained use of the latrines. ACTED will advocate for recognition and incorporation of fecal sludge management in the sanitation policies/by- laws/practices by the Ministry of Health, South West State.

ACTED will explore simplified/low cost fecal desludging technologies and share the information with the fecal sludge exhausters which will enhance sustainability.

Output 1.4

Description

Improved awareness on public health risks and positive hygiene practices embraced among the IDPs.

Assumptions & Risks

Targeted sites remain accessible

Stakeholders involved and proper coordination observed throughout the project implementation

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.4.1	Water, Sanitation and Hygiene	# of community hygiene promoters trained					58

Means of Verification : Attendance lists, training reports

Indicator 1.4.2	Water, Sanitation and Hygiene	Number of people who have participated in hygiene promotion activities					27,000
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Means of Verification : Signed booklets by the household on the door to door campaigns

Indicator 1.4.3	Water, Sanitation and Hygiene	Number of people who have received hygiene kits						27,000
Means of Verification : Signed distribution lists, Onsite distribution Reports, PDM reports								
Activities								
Activity 1.4.1								
Standard Activity : Community Hygiene promotion								
<p>58 hygiene promoters will receive hygiene promotion training. ACTED Technical team will train Hygiene Promoters and community mobilizers who will be Trainers of Trainers (TOT). The TOT will then train community hygiene promoters who will cascade in their respective communities so as to promote behavioral change and good hygiene practices within the IDP camps. Their task will dissemination of IEC materials, water treatment at household level (aqua tabs)/safe water storage through cleaning of water containers, solid waste management (safe disposal of waste), conducting door to door hygiene campaigns and having key informant interviews with the beneficiaries and promoting hand washing with soap at critical moment (before eating, before cooking, after visiting the toilet, after changing babies nappies and before breastfeeding). Each hygiene promoters will have a target of approximately 29-30 households / month for 3 month. Hygiene promoters will target the beneficiaries benefiting from access to water and hygiene kits in order to offer a comprehensive WASH action. A total of 3500 households will be targeted</p> <p>The Community Hygiene Promoters will be given a reporting tools to ensure visited households are well captured and existing WASH facilities. Hygiene Promoters/Community mobilizers will be following up to monitor the CHPs.</p> <p>Before commencement of the hygiene promotion, rapid assessment will be undertaken by ACTED team to identify gaps and needs of the IDPs. In addition, after the hygiene promotion activities, ACTED will incorporate tools for hygiene promotion to document the outcome using the CHP with the aim of improving hygiene practices.</p>								
Activity 1.4.2								
Standard Activity : Operation and Maintenance of WASH Infrastructure								
The 150 trained WASH management committees will also be engaged in ensuring good usage of latrines and timely exhausting when they are filled up. The will also create awareness to ensure hand washing stations are utilized at critical moments								
Additional Targets :								
Shelter and Non-food Items								
Cluster objectives		Strategic Response Plan (SRP) objectives			Percentage of activities			
Contribute to the protection of newly displaced people, IDP / refugee returns and those affected by natural hazards		2018-SO1: Provide life-saving and life-sustaining integrated multi-sectoral assistance to reduce acute humanitarian needs and reduce excess mortality among the most vulnerable people			50			
Improve the living conditions of internally displaced persons (IDPs living under protracted situations.		2018-SO3: Support provision of protection services to affected communities, including in hard-to-reach areas and in IDP sites, targeting the most vulnerable, especially those at risk of exclusion.			50			
Contribution to Cluster/Sector Objectives : The project will contribute to the protection of newly displaced people, refugee returns and those affected by natural hazards and improve the living conditions of protracted IDPs. The action intends to provide lifesaving humanitarian assistance to people in need, prioritizing the most vulnerable through provision of Emergency shelter kits (ESKs), Transitional shelters and solar lamps.								
Outcome 1								
Improved living condition and dignity of the newly displaced persons through the provision of emergency shelter kits and transitional shelters for those in protracted situation								
Output 1.1								
Description								
Provision of emergency shelter kits to new IDP arrivals in Baidoa settlements.								
Assumptions & Risks								
<ul style="list-style-type: none"> - No hindrance in accessing drought affected communities - Security access will not deteriorate drastically - Availability of land. -Support from the government on land tenure. - Security risk in the target areas 								
Indicators								
			End cycle beneficiaries				End cycle	
Code	Cluster	Indicator	Men	Women	Boys	Girls	Target	
Indicator 1.1.1	Shelter and Non-food Items	Number of newly displaced people in need receiving ESKs					4,000	
Means of Verification : Post distribution monitoring report, Onsite Distribution Monitoring Reports, Distribution lists								
Indicator 1.1.2	Shelter and Non-food Items	Percentage of distributions having undergone PDM					100	
Means of Verification : Post Distribution Monitoring (PDM) report								

Activities
Activity 1.1.1
Standard Activity : Provision of Emergency Shelter Kits (ESKs)
<p>ACTED will procure and distribute in kind 4,000 ESKs targeting IDPs living in unprotected makeshift shelters or depending on other. Selection of the beneficiaries will follow a standard selection criteria that will target: chronically ill people, child headed households, female headed households, lactating women, orphans, elderly people etc. Before starting beneficiaries' selection, settlement leaders, elders and representative from local authorities will be briefed on most vulnerable individuals' definition and the way forward on selection and registration of beneficiaries. Women will be engaged in the selection and registration of beneficiaries to ensure equal representation from both genders and to ensure transparency in the whole process.</p> <p>Post Distribution Monitoring (PDM):</p> <p>ACTED will undertake Post Distribution Monitoring (PDM) exercise after 2 weeks of ESKs distribution to analyze the impact of the project, the beneficiaries' level of satisfaction and establish the lessons learnt for future programming.</p>

Output 1.2																																																													
Description																																																													
Improved land tenure and provision of transitional shelter																																																													
Assumptions & Risks																																																													
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Activities
Activity 1.2.1
Standard Activity : Land tenure consultations
<p>Ensure formalised / written agreement of tenure security between the community and land owner in sites where transitional shelters and semi-permanent infrastructure is to be created</p> <p>CCCM/SNFI teams will collaborate to identify sites that either have formal tenure agreements with government and landowners, or will facilitate meetings between the aforementioned stakeholders with the goal of finalizing land tenure rights for residents in respective settlements. Once tenure has been confirmed by government and with the approval of transitional infrastructure creation in these sites, the SNFI team will train skilled and unskilled labour from the community in creating transitional shelters. This activity, which strives to achieve a durable solution for such sites, will allow for the provision of transitional shelters to some 168 households (approximately 1008 beneficiaries). Moreover, ACTED's CCCM team will facilitate such meetings when sites have been identified for potential land tenure agreements with landowner and government.</p>
Activity 1.2.2
Standard Activity : Provision of transitional shelter
<p>Once tenure has been confirmed by government and with the approval of transitional infrastructure creation in these sites, the SNFI team will train skilled and unskilled labour from the community in creating 168 transitional shelters for 168 Households (approximately 1008 beneficiaries). Through verifying population size and registration of settlement residents with assistance from CCCM, ACTED will register site residents to receive future transitional shelter. Using the first site as a pilot, the SNFI engineer will assist in teaching workers how T-shelters are to be created ensuring that proper and safe practices are used. The team will then mobilize to construct transitional shelters for site residents</p>
Activity 1.2.3
Standard Activity : Provision of transitional shelter
<p>Post construction Monitoring (PCM):</p> <p>ACTED will engage in a PCM exercise 3 months after handover of transitional shelters to the community to ascertain their occupancy/percentage of houses being used for accommodation.</p>

Additional Targets :

M & R

Monitoring & Reporting plan

Monitoring and Evaluation lies under the responsibility of both the Programme Manager and ACTED's Appraisal, Monitoring and Evaluation (AME) Unit based in Nairobi and ACTED AME Officers based in South Central Somalia. The AME team will ensure the relevance, effectiveness and efficiency of the activities over the course of the project.

ACTED will carry out project monitoring at several levels:

- The Project Development Department monitors the implementation progress against the Logical Framework ensuring coherence with contractual obligations as well as contributing to key progress and final reports;
- The Programme Manager monitors the implementation of project work plan using the Project Management Framework;
- The AME Unit is in charge of the quality control of project activities and of measuring and assessing impact against project indicators. The AMEU operates independent of the programme teams and reports directly to the country coordination.
- The AME Unit will undertake a post distribution monitoring (PDM) and an end-line survey of the project to document progress, achievements and lessons learnt from the project implementation.
- The AME Unit will also use secondary data including beneficiary registration reports, beneficiary lists, payment lists and accountability reports to monitor progress of project against the Logframe.
- ACTED will collect the mobile numbers of beneficiaries through the registration process to undertake spot check accountability calls by Accountability Officer to support accountability and complaints resolution within the project period. Beneficiary Accountability Officer will be in charge of calling beneficiaries as part of the monitoring system. Beneficiaries will also be able to ring or text this number to register complaints. ACTED sensitizes beneficiaries on the purpose and use of the beneficiary feedback mechanism and call center.
- ACTED FLAT (Finance, Logistics and Administration and Transparency) departments is in charge of ensuring the full compliance of project activities with SHF and ACTED global financial, logistical and administrative rules and requirements. These departments will provide an important level of control and transparency to ACTED in Somalia, in particular in checking and validating cash transfer processes.

WOCCA is collaborating with ACTED on the integrated CCCM, Protection, shelter and WASH package. WOCCA will ensure protection issues are addressed through prevention and Response activities as well as capacity building. To ensure efficiency and coordination WOCCA and ACTED will have a monthly meeting update to update to ensure activities are being carried out as well as to ensure protection are central to all the activities that are being conducted. Participatory methods will be used to collect feedback from beneficiary communities during project period in order to make the project implementation and knowledge management process effective.

For all these activities, the AME unit will use a variety of devices including GPS-linked mobile data collection, use of pictures to ascertain the delivery of inputs, that allow to further triangulate and to increase the reliability and accuracy of data. All data collected by the AMEU and programme through the above-mentioned exercises will be as much as possible gender-disaggregated, as well as include information on people with special needs.

Workplan

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
<p>Camp Coordination and Camp Management: Activity 1.1.1: ACTED will create code of conducts for gate keepers, partners and other stakeholders working at site level in order to implement high standards at maintaining rights for IDPs at site level and improve the coordination at site level. This will be done in the framework of the CCCM intervention but will also influence ACTED's protection component since it will aim to mainstream protection at site level through improved coordination. The content of those code of conducts will be elaborated in consultation with the CCCM and Protection cluster along with line ministry in Baidoa, with all active stakeholders within the site and they will be requested to sign it off as a sign of involvement into this intervention. In addition, ACTED will look to create a set of site-level SOPs that will again be verified with the CCCM cluster and government agencies. Ultimately ACTED will aim to disseminate these CoCs to other NGOs partners and local authorities working in other settlements in Baidoa in order to align all approaches and increase coordination between stakeholders. Coordination will be improved through the organization of regular meetings, and dissemination of data collected (activity 1.1.2) and the establishment of Camp Management Committees (1.2.2).</p> <p>In addition, ACTED will look to create a set of site-level SOPs that will again be verified with the CCCM cluster and government agencies with inputs from partners and site managers. These SOPs will be tailored to different scenarios. For example, some of these plans will highlight procedures for emergency distribution or detail procedures to improve access for new arrivals. Ultimately, this activity will aim to set a procedure for camp closure and decommission of sites infrastructures, in support to the cluster's durable solutions</p> <p>ACTED will target 30 IDP sites based on the following criteria:</p> <p>1. Recommendation from Baidoa sub-national CCCM cluster for sites that have been reported with numerous gaps, vulnerability and needs; 2. Sites whose IDPs have not received any or have received very little humanitarian support; 3. Sites that are in vast need of infrastructure repairs and upgrades i.e. solar lights, latrine rehabilitation, drainage basins, debris management and road improvements; 4. Sites that have been formed within the past two years; 5. Sites with poor food consumption; 6. Sites with poor standards (underperforming SPHERE) according to DSA information; and 7. Sites with land tenure issues, past eviction notices and document protection issues</p>	2018					X							
	2019												
<p>Camp Coordination and Camp Management: Activity 1.1.2: ACTED, through its community mobiliser and greater CCCM team, partners and local authorities, will map existing community infrastructures within target sites. ACTED will also map and gather information on the social or observation of community dynamics, gatekeepers, community interaction, host-IDP relationship etc. and encouraging participation to strengthen existing systems. Information management products will be produced per site such as partner mapping (or 3W), contact list, site monitoring. This will be updated on a monthly basis and disseminated to all partners in targeted sites.</p> <p>Whenever relevant, ACTED will actively coordinate with active stakeholders in the area, and especially with its partner IMPACT through the REACH initiative, in order to produce detailed information on the population of each site, its perimeter and services available. ACTED will use this data and contribute to its dissemination in order to inform humanitarian response at each level.</p>	2018					X	X	X	X	X	X	X	X
	2019												

<p>Camp Coordination and Camp Management: Activity 1.1.3: ACTED will support the harmonized approach of creating Complaint Feedback Mechanism (CFM) via information desks, mobile teams, and joint partner response. ACTED will disseminate information on services available, and collect feedback from beneficiaries, through a variety of approaches, including radio messaging. Moreover, ACTED will leverage its experience of the existing Complaint and Response Mechanism using mobile phones to facilitate information dissemination allowing for direct communication with community members. Through the establishment of Camp Management Committees, ACTED will support existing community mechanisms for communication channels. Camp Management Committees' main role will be to serve as intermediaries and facilitate data collection and feedback mechanism between coordination structures (including ACTED teams) and the beneficiaries. ACTED will support their establishment, and will ensure a proper clan balance as well as a gender balance. They will benefit from a short training/sensitization on the project's objectives, the CCCM, protection and SNFI cluster's interventions at site level, and on the referral pathways (established in the framework of the protection outcome of this project). These CMCs will be encouraged to collect and share ideas for site improvement, complaints on camp management, and will work in coordination with ACTED's teams to identify the improvements that could be encouraged to improve the delivery of information and services at site level. ACTED will also rely on the Complaints and response feedback mechanism that will be used to interact with beneficiaries and collect their feedback.</p> <p>ACTED will install 1 information board per site, advertising SHF support, contact persons, GBV referral pathways, emergency contact list, distribution schedules and any IEC material needed</p>	2018							X	X	X	X	X	X
	2019	X											
<p>Camp Coordination and Camp Management: Activity 1.2.1: Through the use of eight site maintenance committees, ACTED will facilitate the rehabilitation and upgrade of basic infrastructures in both locations by supporting the coordination of actors and building functioning networks. This will be done by involving community members in small tasks through a daily labor scheme. This will allow to strengthen their purchasing power and resilience while improving site infrastructures.</p> <p>ACTED intends to install 90 solar lights in communal areas, which will aim to increase protection and prevent SGBV at community level. This will also enhance the usage of latrines at night while enhancing the protection of women. ACTED will choose locations for solar lights based on focus group discussions with community members and meetings with camp management committees and newly formed site maintenance committees. Furthermore, female-only FGDs will be carried out so that women can identify areas that pose risks or areas where lighting will increase access and mitigate GBV threats. In addition, ACTED/WOCCA will seek guidance from other protection/GBV partners that may have knowledge about locations that are known to be problematic. Preference will be given to areas along footpaths, communal areas and latrines. The site maintenance committee will be responsible for the care and maintenance of all upgrading/maintenance operations and will be trained in ensuring that lights are bolted down and that batteries/panels will not be stolen or vandalized.</p> <p>Site maintenance committees will be established as a device for residents to identify site maintenance needs and receive technical and financial support in carrying out such upgrading work. The goal of site maintenance committees will be to train individuals at identifying site risks and training members to conduct maintenance with tool kits that ACTED will hand over. These site maintenance committees will be revived/established and supported by ACTED. They will receive a short sensitization session on the project's objective and the role played by ACTED, the clusters, the CMCs and themselves in improving the sites infrastructures and delivery of services. A specific attention will be given to protection concerns within the camps and how to account for vulnerabilities when identifying/ improving site infrastructures. ACTED will be vigilant in ensuring clan representation and gender balance, and will collaborate closely with other actors in the camps as well as with local authorities. Committee members will also learn to advocate for greater improvements in collaboration with gatekeepers. . Examples of site maintenance activities designed to increase safety and accessibility include adding locks to latrines, screens to female latrines, making latrines handicap accessible, and making infrastructure within the site accessible to the elderly, youth and physically disabled.</p> <p>ACTED's global intervention intends to make the sites a safer place for all IDPs. This is done through different approaches: a coordination intervention to improve the delivery of services and the dissemination of information, through a protection approach which aims to prevent protection risks and improve the partner's response to SGBV.</p>	2018				X	X	X	X	X	X	X	X	
	2019												

<p>Camp Coordination and Camp Management: Activity 1.2.2: In order to reduce protection risks and improve site safety, ACTED will also support the coordination of all stakeholders in delivering quality intervention at site level. As such, in coordination with the CCCM cluster and through a ToT approach, ACTED will conduct CCCM capacity building activities for 30 site gatekeepers, NGO staff, local authorities and community leaders . ACTED estimates that approximately 30 people at minimal will benefit from these trainings. ACTED in collaboration with WOCCA will also train partners/CMCs/local authorities in using SGBV pathways and circulate guidelines at block level. ACTED and all relevant partners will hold district-level coordination meetings and establish/revive camp committees, ensuring a proper gender balance. Dedicated working groups will be established at a later stage and will allow ACTED to collect information and feedback. Participation of all in consultation and decision making processes will be ensured in order to support a balanced representation of all population and ensure access to all infrastructures. By building the capacity of all stakeholders at site level, ACTED intends to raise awareness on protection concerns and on the needs to improve site safety. This will also allow ACTED to hold multi stakeholders consultations and collect feedback from all parts to feed into its strategy.</p>	2018						X	X	X					
	2019													
<p>Camp Coordination and Camp Management: Activity 1.2.3: Provision of fire extinguisher to fire wardens at site level, 60 fire extinguishers (2 per site will be handed over)</p> <p>In order to mitigate the risks of fire and promote prevention methods used at the site-level, ACTED will designate two fire wardens from each camp management committee within each site of operation. Fire wardens will have direct training on fire prevention, procedures for what to do if there is a fire breakout and hands on fire extinguisher training. Furthermore, fire wardens will sign an agreed upon terms of reference that makes them responsible for a fire extinguisher which will be handed over to all 60 fire wardens. Within fire prevention trainings, ACTED looks to involve local civil defense in Bay District to ensure that proper fire training is occurring and that fire wardens and civil defense services are able to exchange information. Lastly, fire evacuation routes and procedures will be created for each respective site.</p>	2018							X	X	X	X			
	2019													
<p>Shelter and Non-food Items: Activity 1.1.1: ACTED will procure and distribute in kind 4,000 ESKs targeting IDPs living in unprotected makeshift shelters or depending on other. Selection of the beneficiaries will follow a standard selection criteria that will target: chronically ill people, child headed households, female headed households, lactating women, orphans, elderly people etc. Before starting beneficiaries' selection, settlement leaders, elders and representative from local authorities will be briefed on most vulnerable individuals' definition and the way forward on selection and registration of beneficiaries. Women will be engaged in the selection and registration of beneficiaries to ensure equal representation from both genders and to ensure transparency in the whole process.</p> <p>Post Distribution Monitoring (PDM):</p> <p>ACTED will undertake Post Distribution Monitoring (PDM) exercise after 2 weeks of ESKs distribution to analyze the impact of the project, the beneficiaries' level of satisfaction and establish the lessons learnt for future programming.</p>	2019													
	2018					X	X	X	X					
<p>Shelter and Non-food Items: Activity 1.2.1: Ensure formalised / written agreement of tenure security between the community and land owner in sites where transitional shelters and semi-permanent infrastructure is to be created</p> <p>CCCM/SNFI teams will collaborate to identify sites that either have formal tenure agreements with government and landowners, or will facilitate meetings between the aforementioned stakeholders with the goal of finalizing land tenure rights for residents in respective settlements. Once tenure has been confirmed by government and with the approval of transitional infrastructure creation in these sites, the SNFI team will train skilled and unskilled labour from the community in creating transitional shelters. This activity, which strives to achieve a durable solution for such sites, will allow for the provision of transitional shelters to some 168 households (approximately 1008 beneficiaries). Moreover, ACTED's CCCM team will facilitate such meetings when sites have been identified for potential land tenure agreements with landowner and government.</p>	2018					X	X							
	2019													
<p>Shelter and Non-food Items: Activity 1.2.2: Once tenure has been confirmed by government and with the approval of transitional infrastructure creation in these sites, the SNFI team will train skilled and unskilled labour from the community in creating 168 transitional shelters for 168 Households (approximately 1008 beneficiaries). Through verifying population size and registration of settlement residents with assistance from CCCM, ACTED will register site residents to receive future transitional shelter. Using the first site as a pilot, the SNFI engineer will assist in teaching workers how T-shelters are to be created ensuring that proper and safe practices are used. The team will then mobilize to construct transitional shelters for site residents</p>	2018						X	X	X					
	2019													
<p>Shelter and Non-food Items: Activity 1.2.3: Post construction Monitoring (PCM):</p> <p>ACTED will engage in a PCM exercise 3 months after handover of transitional shelters to the community to ascertain their occupancy/percentage of houses being used for accommodation.</p>	2018											X	X	
	2019	X												

<p>Water, Sanitation and Hygiene: Activity 1.1.1: ACTED will select 3 strategic shallow wells. Rehabilitation works will entail: repair of apron, pressing of hand pump and water pipes and desilting. To enhance protection, single-sex focus group discussions will be done with the aim of consulting women and adolescent girls to give their preferences in relation to proximity of the water infrastructure systems to be rehabilitated. Both men and women will be selected to be committee members in the maintenance of water supply infrastructure. At least 50% of WASH user committees members will be women. After rehabilitation of the water facilities, they will be chlorinated before commissioning and handing over to the WASH management committees. Secondly, water for drinking fetched from this strategic water sources will be treated at households using distributed aqua tab to ensure it is safe and within the required standards.</p> <p>Each shallow well will benefit approximately 500 people which translates to a total of 1,500 persons.</p>	2018					X	X	X	X						
	2019														
<p>Water, Sanitation and Hygiene: Activity 1.2.1: 150 members will be established or revived 30 WASH management committees comprising 5 members. During selection of WMCs members, ACTED will ensure gender and clan representation. They will be trained on operation and maintenance to ensure sustainability of WASH infrastructure assets after the life of the project. They will also be trained on water treatment, safe water handling and storage practices. Each WMCs will be provided with tools for maintenance of shallow wells which include; pliers, hacksaw, spanners, pipe wrenches, etc. The WMCs will have a signed agreement with ACTED. The agreement will have clear role and responsibility of the WMCs in terms of Operation and Maintenance. They will participate in water chlorination and maintenance of hand washing facilities and latrines in Baidoa IDPs sites through replenishing soap and water. They will use IEC materials to create awareness and sensitize communities on safe water handling and follow up on water voucher systems.</p>	2018					X	X								
	2019														

<p>Water, Sanitation and Hygiene: Activity 1.3.1: Following the Detailed Site assessment released in January 2018, 4 sites where ACTED has planned to intervene has been assessed. These are Goorisane 1, Qamarey, Oomane and Yaabal. Out of the 4 sites, only 26 latrines have been recorded for 1565 HHs recorded. In order to meet the standard of 8 household per latrines, ACTED will be building 243 latrines to benefit approximately 11,664 people. Latrines will be built in blocks of 3 latrines. Through participatory design, community especially women will be asked whether they prefer separate men and women toilets. If separate, men's and women's toilets will be constructed in different locations. A latrine block of maximum three blocks will be constructed to minimize distance from households to the latrines. We will construct long term locations type of latrines with a pit 3 metres deep, 1 metres wide and 1 metres length for each toilet. A provision for desludging suction pipe will be provided and vent pipes for reducing houseflies by trapping them. The pit will be constructed into two compartments, provide time for desludging when one side fills up as community can continue using at least latrines. Thus, there will be provision of access hatch for sludge disposal. The latrine pit will not be lined at the bottom. Baidoa is rocky and thus pit will be lined.</p> <p>At each latrine block, a handwashing station will be installed. Based on gender, a privacy screen will be provided if women prefer) and a shelf for soap. WASH management committees will be trained and equipped with enough hand washing soap for 3 months. The WASH committee will be trained on hygiene promotion. During, participatory design session with communities to agree on best designs, it will be agreed whose role it is to clean, refill hand washing water containers and undertaking hygiene awareness in communities. The WASH management committee monitors will agree on best way forward if households refuse to clean the latrines. The latrines will be located 30 metres to a water source to prevent contamination of groundwater. To ensure that the latrines are protected and are gender sensitive, each block of latrines will be equipped with a solar panel powered lamp on a 3m high mast to provide light to the all block. In each latrine, bulbs will be also be fitted and connected to the battery. 10% latrines will be suitable for use by people with a disability or elderly.</p> <p>ACTED will undertake the construction of the latrines by contracting a contractor to do the actual works. The contractor will be selected through a competitive tendering process. ACTED WASH technical team will supervise the construction works. ACTED CCCM team will use participatory approach to map and identify the most vulnerable displaced persons. The CCCM and WASH technical teams will also identify the sites for latrine construction within the IDP settlements.</p> <p>Hand washing facilities will be fixed outside the latrines to ensure people wash hands with soap after using the facilities.</p> <p>Solar lights will be provided, in and outside of the facilities to ensure 24 hour usage and enhance protection/security of the displaced persons especially women and children at night.</p> <p>In order to mitigate the risk of construction of WASH facilities that might not be used by beneficiaries due evictions. ACTED will work closely with the CCCM, Shelter and Protection cluster in site selection and seek guidance during project implementation to ensure that the constructed WASH facilities are used and not destroyed. ACTED will ensure that the mapped and identified camps for support have the necessary legal requirements before erecting, constructing or rehabilitating any WASH infrastructure. These include at least five years agreement for land tenure so that the camp is not destroyed.</p>	2018					X	X	X						
	2019													
<p>Water, Sanitation and Hygiene: Activity 1.3.2: To ensure that filled up latrines are easily desludged, both sides of the pit must have an access hatch for sludge disposal. The pit will be covered with a slab which can be removed to desludge. Ideally the main slab has a smaller access hole which is easier to open (at least 300 mm diameter). The cover for the hatch for disludging will have a good seal to prevent mosquitoes entering the pit and breeding there. Due to dense population in the IDPs camp, pit latrine will be expected to fill up and thus, communities will be supported to desludge at least once, as part of project cost. This will show the community how it disludging is done and also ensure the design for desludging point is good.</p> <p>Existing private waste exhausters will be identified, trained and engaged in desludging the latrines. This will lead to effective fecal sludge management and sustained use of the latrines. ACTED will advocate for recognition and incorporation of fecal sludge management in the sanitation policies/by-laws/practices by the Ministry of Health, South West State.</p> <p>ACTED will explore simplified/low cost fecal desludging technologies and share the information with the fecal sludge exhausters which will enhance sustainability.</p>	2018							X	X					
	2019													

<p>Water, Sanitation and Hygiene: Activity 1.4.1: 58 hygiene promoters will receive hygiene promotion training. ACTED Technical team will train Hygiene Promoters and community mobilizers who will be Trainers of Trainers (TOT). The TOT will then train community hygiene promoters who will cascade in their respective communities so as to promote behavioral change and good hygiene practices within the IDP camps. Their task will dissemination of IEC materials, water treatment at household level (aqua tabs)/safe water storage through cleaning of water containers, solid waste management (safe disposal of waste), conducting door to door hygiene campaigns and having key informant interviews with the beneficiaries and promoting hand washing with soap at critical moment (before eating, before cooking, after visiting the toilet, after changing babies nappies and before breastfeeding). Each hygiene promoters will have a target of approximately 29-30 households / month for 3 month. Hygiene promoters will target the beneficiaries benefiting from access to water and hygiene kits in order to offer a comprehensive WASH action. A total of 3500 households will be targeted</p> <p>The Community Hygiene Promoters will be given a reporting tools to ensure visited households are well captured and existing WASH facilities. Hygiene Promoters/Community mobilizers will be following up to monitor the CHPs.</p> <p>Before commencement of the hygiene promotion, rapid assessment will be undertaken by ACTED team to identify gaps and needs of the IDPs. In addition, after the hygiene promotion activities, ACTED will incorporate tools for hygiene promotion to document the outcome using the CHP with the aim of improving hygiene practices.</p>	2018					X	X	X	X				
	2019												
<p>Water, Sanitation and Hygiene: Activity 1.4.2: The 150 trained WASH management committees will also be engaged in ensuring good usage of latrines and timely exhausting when they are filled up. The will also create awareness to ensure hand washing stations are utilized at critical moments</p>	2019												
	2018					X	X	X	X	X			

OTHER INFO

Accountability to Affected Populations

ACTED recognizes the need to involve the whole community in the planning and implementation and monitoring of its multi cluster intervention, also to ensure awareness of the particular challenges faced by vulnerable and minority groups. Once the target location are confirmed, beneficiaries will be involved in the selection of beneficiary households through three channels: 1) Representation of community members, elders and stakeholders in beneficiary selection (Community Management Committees; 2) Nomination of the most vulnerable HHs in the community through consultations with community members, elders and other stakeholders; 3) HH level assessments, led by ACTED, for nominated participatory households against ACTED's vulnerability criteria. Beneficiaries will be directly involved in the implementation of the project through community mobilization, feedback to VRC, feedback through ACTED's Complaint Response Mechanism, informal feedback, monitoring of the project through AMEU field monitoring teams. Moreover, beneficiaries will be encouraged to directly influence the project implementation. Indeed, ACTED will support the formation of Camp Management Committees and Site Management Committees. By selecting members, ensuring gender and clan balance, and by building the capacity of these committees, ACTED intends to regularly collect and disseminate CCCM information, while establishing a sustainable cooperation with community based entities.

ACTED works closely with local and regional authorities as well as community groups and elders to ascertain the priority needs in areas of operation, as well as the special needs of specific groups such as men, women, boys, girls, IDPs, host communities, returnees, minority clans etc. ACTED has an office in Baidoa including project and monitoring staff who work closely with stakeholders to identify community-driven, inclusive and gender appropriate solutions to the issues at hand. Moreover, ACTED is already present in Baidoa IDP targeted sites, through its ongoing OFDA-funded intervention. As a result, ACTED has well-established relationships with local, district and regional level stakeholders in South West States, and thus has a high level of community acceptance and support. ACTED applies the Do No Harm principle ensuring a conflict-sensitive approach in the implementation of all project activities.

Number and contact numbers for the Complaints and Response Mechanism will be advertised and indicated in main sites, ACTED will support the CCCM cluster's mechanism and rely on its own accountability team to ensure proper implementation and feedback. - ACTED offers a Frontline SMS Service whereby beneficiaries receive short messages in local language through their mobiles phones with project information on when to expect cash, how they can provide feedback, measures to take to avoid excess livestock mortality in case of drought etc.

In order to ensure that the CFM that it establishes compliments existing CFMs of other partners, ACTED will look to implement one CFM platform for all of its CCCM programming. By working very closely with IOM's CCCM team, ACTED looks to create a SMS-based CFM with pilots first being unveiled in Garowe and Dollow which will later be used in Baidoa and Kismayo. Through harmonizing approaches between IOM and ACTED's CCCM departments, the goal is to create a system that can later be adapted by other CCCM partners such as NRC, DRC, SYPD, DKH and AVORD.

Implementation Plan

ACTED is implementing directly in Baidoa district. The Baidoa office is led by an experienced Head of office who oversees Project officers, Assessment Monitoring and Evaluation (AME) officer, Finance, Administration and Logistics officer and community mobilisers. Moreover, ACTED will rely on the skills of an experienced CCCM technical coordinator who will be overseeing all CCCM activities (and activities in IDP sites) and ensure proper implementation of the project, as well as act as a focal point with the relevant clusters. To support ACTED's field teams the ACTED office in Nairobi includes an Assessment Monitoring and Evaluation (AME) technical team, Logistic and Security team, Finance and Administration Officers and an internal Audit department responsible for implementing ACTED procedures on accountability, transparency and security. There are regular field visits by the Nairobi based team to support ACTED teams in Somalia. The Somalia Coordinator has overall responsibility for management of the teams, including operational oversight and ensuring strategic programme objectives are reached.

ACTED projects are monitored by an AME team who report on a technical level to the ACTED Country Director and will work to develop and contextualize specific tools, train field teams and ensure quality and accurate information is collected. Additionally, programs are supported by a Nairobi based GIS officer to map information and program smart phone based data collections. ACTED is aware of the many issues faced when implementing programmes in a country where humanitarian access is limited.

In Baidoa, ACTED is part of the Advisory Board for Somalia NGO Consortium. ACTED is also very committed in regional coordination with the various clusters, local authorities and other agencies. At national level, ACTED is an active member of the CCCM cluster, and also participates in the Shelter and NFI cluster. ACTED will establish a cooperation with the protection cluster to ensure proper implementation of protection principles within this intervention.

The WASH Regional Cluster meetings takes place every month and are coordinated by UNICEF, South West State and Ministry of Water. ACTED will continue to actively participates in these meetings and share its ongoing activities, work plans and progress. In addition, ACTED will continue to participate at the WASH Cluster meetings at the local level. ACTED will continue to engage UNICEF and request for supplies whenever enormous needs arise to supplement its activities, these includes request for: aqua tabs, water chlorination kits and water bladders for water trucking interventions. ACTED will also continue to participate at the Somali National WASH Cluster meetings that take place on quarterly basis to share information, lessons learnt and coordinate with other partners.

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
Clusters, ECHO Cash Consortium, DRC, NRC, IOM, UNHCR, AVORD, SYPD, AVORD, DRC, NRC, UNHCR, IOM, WVI, UNHCR, UNICEF, NRC, INTERSOS, NPA, KYDO, SCI, SCWRW, IHRDO, WOCCA	CCCM cluster: will supervise ACTED's intervention, and provide guidance Protection cluster: ACTED will liaise closely with all protection actors and the protection cluster in order to ensure protection mainstreaming in all of its activities. Shelter and NFI clusters: ACTED has elaborated its NFI kits content in line with the cluster's guidelines, and will make sure to coordinate closely with other Shelter and NFI actors in the area especially in finding common durable solutions for IDPs. Cash alliance: As a new member of the ECHO cash consortium, ACTED will communicate with cash actors present in Baidoa in order to identify synergies and provide a comprehensive response to the needs of IDPs in sites. These organization are currently implementing CCCM and WASH activities in Baidoa district. ACTED will coordinate with them for all activities, to ensure proper coverage of the area and avoid overlaps. These organizations are currently implementing Shelter and NFI activities in Baidoa district, ACTED will share beneficiary lists and project details with these actors in order to avoid double targeting and ensure complementarity of interventions. These organization are currently implementing Protection activities in Baidoa. ACTED will rely on their presence and knowledge of protection risks to inform its intervention and implement its project smoothly. WOCCA will be working with ACTED to ensure IDPs get access to the services they need as well as building the capacity of both staff

Environment Marker Of The Project

A: Neutral Impact on environment with No mitigation

Gender Marker Of The Project

2a- The project is designed to contribute significantly to gender equality

Justify Chosen Gender Marker Code

The Camp Committees/WASH Committes representatives will be selected by the community themselves, and ACTED will aim to ensure to have at least 50% female representative, while ensuring a clan balance as well. Dedicated working groups will be established at a later stage and will allow ACTED to collect information and feedback on protection and other issues such as GBV.

One of ACTED's main objectives in the coordination activities in camps will be to facilitate IDP referral mechanisms for access to protection services, especially for women, girls, children and people with disabilities. ACTED will closely follow the WASH, Shelter/NFIs, CCCM and Protection cluster's recommendations to ensure gender mainstreaming in all activities. Improved access to protection services will be achieved through 1) improved information, both on IDPs side about services available, and on NGOs side through the establishment of a feedback mechanism allowing them to better address the needs and gaps in each camps, 2) improved coordination of services and referral mechanisms through coordination with agencies providing protection trainings to CMs and improved infrastructures.

At recruitment level, ACTED will promote gender balance for community mobilizers. Staffs will also take the clan factor into account, making sure that the representation remains balance and allows for proper targeting of all kind of beneficiaries. Community mobilizers will be selected following a strict screening process. ACTED will make sure that these staffs can adequately engage with all groups of the community, through observation, facilitation, interpersonal nonviolent communication. NFI and shelter kits will be gender sensitive and include sanitary pads to address hygiene kits of women, which are particularly challenged in a displacement context.

Protection Mainstreaming

Protection will be at the core of this intervention ensuring that the proposed response contributes to saving lives, ensuring safety and security, alleviating suffering providing dignity for women, girls, boys and men, particularly marginalized groups such as IDPs, older people, people living with disabilities, and minority groups.

Conflict-sensitivity is ensured by adopting a neutral, transparent and inclusive approach with all local stakeholders in regards to resource sharing, clan balancing, and promoting Do Not Harm principles. Accessibility for field staff has been cultivated through community acceptance, context knowledge and is strengthened by conducting systematic risk analyses. Conscious gender monitoring will be carried out to mainstream participation of women: targeting women, inclusion of women in VRCs, field monitoring and complaint response mechanism.

Strengthening protection within the settlements will be one of ACTED's main objectives in this intervention. Indeed, and under its outcome 2 in particular, ACTED will intend to support the prevention and response to protection risks and incidents. This is one of the main priorities in settlements today, as the IDPs are particularly vulnerable to risks such as SGBV. ACTED will aim to increase protection by setting up and supporting functioning referral pathways as well as training all stakeholders in protection in order to ensure proper use of this system. These pathways will be promoted and advertised in each sites and will allow community members to increase their awareness on how and where to access appropriate medical and psycho social services. Coordination will be improved with community groups through regular meeting and ACTED will particularly focus on AAP – accountability to affected population by collecting and disseminating data and information on a regular basis.

Beyond this response to the protection cluster's priorities, ACTED will also intend to mainstream gender and protection in all of its interventions.

- For example, during data collection activities, ACTED will make sure that information collected at site level is disaggregated by age and sex. Enumerators collecting these data will be aware and trained on Child protection issues, based on ACTED's child protection policy. Data will remain protected and confidential. ACTED will establish linkages with GBV actors and protection cluster members in order to engage protections actors in providing appropriate trainings for NGO staff working in the camps.
- The community mobilizers will not be collecting any sensitive information but they will receive the appropriate knowledge and skills in order to inform individuals on the services available and the referral mechanism in place (where possible). Community mobilizers will be supported to be able to identify signs of GBV, and where a GBV case is suspected they will immediately refer it to the protection partners.
- Protection will also be mainstream in the framework of site improvement activities. Indeed, ACTED will make sure that the rehabilitation of basic infrastructure at site level remains gender sensitive and accessible by all, especially the most vulnerable. In order to increase safety especially for women at night, ACTED will procure and install solar lamps in the sites. This will support the reduction of SGBV and encourage women and girls to move around more freely within the sites (for example, use the latrines at night).
- NFI and shelter kits will be elaborated based on guidance from the shelter and NFI cluster, and will be gender sensitive.

Country Specific Information

Safety and Security

ACTED closely monitors the security dynamics liaising with the local communities including traditional elders, local authorities and regional state government representatives. Over time, ACTED has developed a low profile access strategy with solid security measures. It is likely that the ISWA in place will lead to some improvement in the stability of the region. The mobilization of troops from Baidoa, aiming to secure the main roads that connect the nearby towns might disrupt the relative stability and heighten the insecurity. However, ambush attacks that happen (as usual) should not affect activities in Baidoa.

A participatory approach is used to update security risk analysis and triangulated with other sources to provide regular security briefings to staff. ACTED will consult SHF on options to temporarily suspend or relocate activities if major access constraints occur. ACTED has a dedicated Country Security Manager and Country security plans for each area of operation, regularly updated. Working closely with targeted communities, engagement with local partners and prioritizing community sensitization and participation, ACTED and partners build acceptance of activities from the bottom up.

ACTED procurement, financial and logistic policies require a clear and transparent process for validation of suppliers. ACTED reviews selection of suppliers with field teams to maintain a distribution of resources across clan/sub-clan groups within areas of operation. ACTED ensures identification of beneficiaries and allocation of assistance are impartial and transparent, and offers mechanisms to appeal decisions to VRCs and through the complaint response mechanism. All E-transfer agents are verified against US OFAC Office of Foreign Asset Control list, EU proscribed Lists and UN sanctions lists.

Access

The risks associated with the delivery of humanitarian assistance in Somalia remain high. Al-Shabaab continues to limit the number of organizations able to operate in areas under its control and to impose restrictive measures on aid. ACTED has a thorough Somalia Safety and Security Guidelines Manual in place to ensure the wellbeing of employees on mission. This security guide includes contingency planning depending on the gauged local security level which can fluctuate depending on the effects of political or local turmoil. Evacuation, kidnapping crisis management, stress-handling plans are also in place in the event of either general outbreaks or individual cases of violence, disease or general turmoil. A communication and movement strategy is in place, with a combination of communication means in all offices and for all movements in urban and rural areas. ACTED field staff also build their access and security networks in rural areas by developing community acceptance. By its multi-clan composition, ACTED field team is able to travel to most villages around the town from 5 to 30km. for this particular intervention and in order to improve safety and security of ACTED staffs and partners within the sites in particular, a dedicated annex to the security plan will be elaborated by ACTED teams under the supervision of ACTED Security Manager and Country director.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1. Supplies (materials and goods)							
NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00

2. Transport and Storage									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
3. International Staff									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
4. Local Staff									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
5. Training of Counterparts									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
6. Contracts (with implementing partners)									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
7. Other Direct Costs									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
8. Indirect Costs									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
11. A:1 Staff and Other Personnel Costs: International Staff									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
12. A:1 Staff and Other Personnel Costs: Local Staff									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00
13. B:2 Supplies, Commodities, Materials									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total								0.00

14. C:3 Equipment								
NA	NA	NA	0	0.00	0	0	0.00	
	NA							
	Section Total						0.00	
15. D:4 Contractual Services								
NA	NA	NA	0	0.00	0	0	0.00	
	NA							
	Section Total						0.00	
16. E:5 Travel								
NA	NA	NA	0	0.00	0	0	0.00	
	NA							
	Section Total						0.00	
17. F:6 Transfers and Grants to Counterparts								
NA	NA	NA	0	0.00	0	0	0.00	
	NA							
	Section Total						0.00	
18. G:7 General Operating and Other Direct Costs								
NA	NA	NA	0	0.00	0	0	0.00	
	NA							
	Section Total						0.00	
19. H.8 Indirect Programme Support Costs								
NA	NA	NA	0	0.00	0	0	0.00	
	NA							
	Section Total						0.00	
20. Staff and Other Personnel Costs								
1.1	Country Director Kenya/Somalia	D	1	7,160.40	9	11.11	7,159.68	
	<i>ACTED Country Director Kenya/Somalia . The position will be in charge of the whole supervision of the project and staff both at field level and capital level. The monthly rate of USD 7160.40 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable and other benefits granted by ACTED work contract. SHF will contribute 11.11%.</i>							
1.2	Country Finance Manager	D	1	5,163.22	9	11.11	5,162.70	
	<i>ACTED Country Finance Manager: The position is responsible for reviewing the monthly expenditures to ensure that they suit the SHF guideline, review the interim report and final financial report. The monthly rate of USD 5163.22 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable and other benefits granted by ACTED work contract. SHF will contribute 11.11%.</i>							
1.3	Country Logistic Manager	D	1	5,262.05	9	11.11	5,261.52	
	<i>ACTED Country Logistic Manager The position is the person in charge of all logistical matters including procurement ensuring quality of goods and services delivered for the project. SHF will contribute 11.11%.</i>							
1.4	CCMM Coordinator	D	1	3,988.07	9	22.22	7,975.34	
	<i>ACTED CCCM Coordinator :The role of this position is to directly oversee the successful implementation of the project CCCM activities and support in the implementation and make sure that all activities are relevant and compliant with ACTED and SHF standards and to ensure a smooth implementation. This role includes carrying out strategic CCCM workplan activities and supervise all CCCM Staff in project implementations. SHF will contribute 22.22%.</i>							
1.5	Country Security Manager	D	1	5,847.66	9	11.11	5,847.08	
	<i>ACTED Country Security Manager: The position is the person in charge of the security follow up of the mission and Baidoa base in particular. He validates field movement where security allows. SHF will contribute 11.11%.</i>							

1.6	Capital & Area Coordination Team	D	10	2,382.55	9	14.37	30,813.52
	<i>ACTED Capital & Area Coordination Team: This role will be a combined effort of various support skills that will facilitate efficiency and effectiveness of the project implementation; The role include financial skills, monitoring and evaluation of the project, procurement of various goods and services, creating a compliant mechanism and providing supervision and strategic workplan for the project activities etc. This budget line also include the WASH Technical Coordination based in Nairobi who will assist the field team in the good implementation of WASH activities especially the infrastructure work. The monthly rate of USD 2382.55 for 10 staff will be charged for a period of 9 months. SHF will contribute 14.37% of the total cost which includes medical cover and life insurance, medical insurance and statutory deductions where applicable and other benefits granted by ACTED work contract.</i>						
1.7	ACTED Baidoa AME Support team (Office Manager, Appraisal Monitoring and Evaluation, Accountability)	D	6	1,808.33	9	22.22	21,697.79
	<i>ACTED Baidoa AME Support team (Office Manager, Appraisal Monitoring and Evaluation, Accountability). This role will be a combined effort of various support skills at the field level that will facilitate efficiency and effectiveness of the project implementation; The role include supervision of staff at field level, monitoring and evaluation of the project, coordinating the program and the support staff, creating a compliant mechanism etc. The monthly rate of USD 1808.33 for 6 staff will be charged for a period of 9 months. SHF will contribute 22.22 % of the total cost which includes medical cover and life insurance, medical insurance and statutory deductions where applicable and other benefits granted by ACTED work contract.</i>						
1.8	ACTED Baidoa Administration team(Finance, Logistics, support staff, Cleaner)	D	4	1,112.50	9	22.22	8,899.11
	<i>ACTED Baidoa Administration team (Finance, Logistics, support staff, Cleaner). This role will be a combined effort of various support skills at the field level that will facilitate efficiency and effectiveness of the project implementation; The role include financial skills, maintenance of a conducive work environment, procurement of various goods and services etc. The monthly rate of USD 1112.5 for 4staff will be charged for a period of 9 months. SHF will contribute 22.22 % of the total cost which includes medical cover and life insurance, medical insurance and statutory deductions where applicable and other benefits granted by ACTED work contract</i>						
1.9	ACTED Baidoa - Program Manager WASH	D	1	3,000.00	9	77.78	21,000.60
	<i>ACTED Baidoa - Program Manager WASH: The role of this position is to ensure the implementation the project activities, and supervision of the program WASH activities to ensuring objectives are achieve and targeted population reach The monthly rate of USD 3000 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable;</i>						
1.10	ACTED Baidoa - Project Officer WASH	D	1	1,800.00	9	77.78	12,600.36
	<i>ACTED Baidoa - Project Officer WASH: The role of this position is to ensure the implementation the project WASH activities, ensuring objectives are achieve and targeted population reach The monthly rate of USD 1800 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 77.78%.</i>						
1.11	ACTED Baidoa - Community Mobilizers	D	2	1,000.00	9	77.78	14,000.40
	<i>ACTED Baidoa - Community Mobilizers: The role of this position is to carry out mobilization and sensitization of the project activities/objectives to the community and the beneficiaries. The monthly rate of USD 1000 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 77.78%.</i>						
1.12	ACTED Baidoa - Hygiene promoters	D	40	150.00	9	77.78	42,001.20
	<i>ACTED Baidoa - Hygiene promoters: The role of this position is to carry out mobilization and sensitization in regard to hygiene project activities/objectives to the community and the beneficiaries. The monthly rate of USD 150 and includes statutory deductions where applicable; SHF will contribute 77.78%.</i>						
1.13	ACTED Baidoa - CCCM senior officer	D	1	2,100.00	9	100.00	18,900.00
	<i>ACTED Baidoa - CCCM senior officer: The role of this position is to provide supervision and offer coordination of all prorgam staff in regard to CCCM activities/objective at field level ensuring program objectives are being met. The monthly rate of USD 2100 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 100%.</i>						
1.14	ACTED Baidoa - CCCM Engineer	D	1	2,100.00	9	100.00	18,900.00
	<i>ACTED Baidoa - CCCM Engineer: The role of this position is to will provide technical skills in the implementation of the CCCM project activities ensuring compliance to standards and procedures are as required for successful implementation of the project activities The monthly rate of USD 2100 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 100%.</i>						
1.15	ACTED Baidoa - CCCM Assistant	D	1	1,215.00	9	100.00	10,935.00
	<i>ACTED Baidoa - CCCM Assistant: The role of this position will consolidate and analyse data that will facilitate project implementations The monthly rate of USD 1215 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 100%.</i>						
1.16	ACTED Baidoa - CCCM Mobilizers	D	3	1,000.00	9	100.00	27,000.00
	<i>ACTED Baidoa - CCCM Mobilizers: The role of this position will carry out mobilization and sensitization of the project activities/objectives to the community and the beneficiaries The monthly rate of USD 1000 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 100%.</i>						
1.17	ACTED Baidoa - Shelter NFI Engineer	D	1	1,800.00	9	88.89	14,400.18

	<i>ACTED Baidoa - Shelter NFI Engineer: The role of this position is to will provide technical skills in the implementation of the Shelter NFI project activities ensuring compliance to standards and procedures are as required for successful implementation of the project activities The monthly rate of USD 1800 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 88.89%.</i>							
1.18	ACTED Baidoa - Shelter NFI Officer	D	1	1,800.00	9	88.89	14,400.18	
	<i>ACTED Baidoa - Shelter NFI Officer: The role of this position is to provide supervision and offer coordination of all prorgam staff in regard to Shelter NFI activities/objective at field level ensuring program objectives are being met. The monthly rate of USD 1800 and includes medical cover and life insurance, medical insurance and statutory deductions where applicable; SHF will contribute 88.89%.</i>							
1.19	ACTED Baidoa - Enumerators	D	40	20.00	10	100.00	8,000.00	
	<i>ACTED Baidoa - Enumerators (100% of their time) . The role of this position will carry our data collections on various assignments The monthly rate of USD 20 and includes statutory deductions where applicable; SHF will contribute 100%.</i>							
	Section Total						294,954.66	
21. Supplies, Commodities, Materials								
2.1	Baidoa - Wash Management committee training	D	1	6,200.00	1	100.00	6,200.00	
	<i>Water Management Committee training in Baidoa will be held at \$6200 for 150 committee members for 2 days. @41.33\$ per committee</i>							
2.2	Baidoa - Hygiene promotion training	D	1	5,810.00	1	100.00	5,810.00	
	<i>Hygiene promotion training in Baidoa a will be held at \$5810 for 58 committee members for 3 days. @102.5\$ per committee</i>							
2.3	Baidoa - Hygiene kits	D	1	104,400.00	1	100.00	104,400.00	
	<i>4500 hygiene kits will be purchased for 4500HH. The kit will have Jerrycans, Aquatabs, Soaps and Sanitary towel. The quantities per household are detailed in the BoQ provided. See BOQ</i>							
2.4	Baidoa - Hygiene kit Distribution	D	1	6,000.00	1	100.00	6,000.00	
	<i>Baidoa - Hygiene kit Distribution - This included the cost of storage and transportation of the purchased hygiene kits to the various villages</i>							
2.5	Baidoa - Rehabilitation of shallow wells	D	3	3,976.50	1	100.00	11,929.50	
	<i>Baidoa - Rehabilitation of shallow wells - Rehabilitation of 3 wells at a unit cost of \$3976.5. Each shallow well will benefit 500 people therefore a total of 1500 people. See BoQs attached</i>							
2.6	Baidoa -Latrine Construction & Latrine disludging	D	1	163,296.00	1	100.00	163,296.00	
	<i>Baidoa - Latrines Construction - Construction of 243 latrines at a unit cost of \$652 and desludging at a cost of \$ 60 for a block of 3 latrines. Each latrine is etimated to serve 8 household. Therefore 243 x 8 households x 6 No. of people per household = 11,664 people .See BoQs attached</i>							
2.7	Baidoa - Hand washing station Construction	D	81	73.00	1	100.00	5,913.00	
	<i>Baidoa - Hand washing station Construction - Construction of 81 hand washing stations each at a unit cost of \$73 (total \$4,380). The handwashing facilities will benefit the latrine beneficiaries thus 8208 people. See BoQs attached.</i>							
2.8	Baidoa - CCCM Training and materials	D	1	3,842.29	1	100.00	3,842.29	
	<i>This includes venue rent, refreshments and training stationery/materials required to carry a 10 day training for camp management committee trainings and CCCM capacity building trainings of the community on matters pertaining to CCCM. The training will target 300 persons.</i>							
2.9	Baidoa - CCCM Visibility	D	1	2,159.60	1	100.00	2,159.60	
	<i>Baidoa - CCCM Visibility -This includes vests, caps and reflectors that would be worn by CCCM staff so as to create awareness of the project during project events.</i>							
2.10	Baidoa - Information Materials for Communicating with Cmmunities (CwC)	D	1	4,667.96	1	100.00	4,667.96	
	<i>Baidoa - Information Materials for CwC this includes the purchase and posting of information stands installed in sites of operation for display and sensitizing beneficiaries on key information for the project. This includes the boards and the other IM needed by the CCCM component See BoQ</i>							
2.11	Baidoa - Supplies for Site Maintenance	D	1	34,913.00	1	100.00	34,913.00	
	<i>Baidoa - Supplies for Site Maintenance This involves site maintenance committees upgrading of site infrastructure in all sites of operation). This includes the 125 solars lights for the sites</i>							

2.12	Baidoa - Tool Kits for Site Maintenance Committees	D	1	7,136.00	1	100.00	7,136.00
	<i>Baidoa - Tool Kits for Site Maintenance Committees - This cost involves tool kits to be handed over to the 8 site maintenance committee for continuity of the project activities; totalling to USD 7136. In addition we have 60 fire extinguishers</i>						
2.13	Baidoa - Maintenance and Security Equipment and Operation	D	1	1,500.00	1	100.00	1,500.00
	<i>Baidoa - Maintenance Equipment There is need for a small excavator at the site at the cost of USD 50 per day and will be required for 10 days. First-Aid training will also be conducted (mandatory for all new staff)</i>						
2.14	Baidoa - Labour for Site Maintenance Committees/Distributions	D	1	14,400.00	1	100.00	14,400.00
	<i>Baidoa - Labour for Site Maintenance Committees/Distributions For the various sidte maintenance, the project will require skilled man power of 180 days labour at a cost of USD 20 per man power day and SMS man day labour of 1440 man days at a cost of USD 8 per day per man,</i>						
2.15	Baidoa - Construction of Transition Shelter	D	168	500.00	1	100.00	84,000.00
	<i>Construction of Transition Shelter - Construction of 168 transition shelter at unit cost of \$500 (total \$84000). See BoQ</i>						
2.16	Baidoa - Emergency Shelter Kits (ESKs)	D	4000	54.00	1	100.00	216,000.00
	<i>Purchase, freight, transportation and distribution of ESK kits to the various villages/HH. Each kill is estimated to costs around \$54 See BoQ.</i>						
2.17	Visibility	D	1	1,773.43	1	100.00	1,773.43
	<i>ACTED Visibility 100% of a lumpsum amount of \$1773.43 which is the printing and distribution of the visibility material specific to this project. This is only related to NFI and Wash Activities.</i>						
	Section Total						673,940.78
22. Equipment							
3.1	ACTED - Laptop (ACTED Standard)	D	6	1,211.95	1	100.00	7,271.70
	<i>ACTED - Laptop (ACTED Standard) - 6 laptops at \$ 1,211.95 each for staff on this project 4 for CCCM staff, 1 for shelter staff, 1 for wash program manager. As per SHF recommendation, this unit cost now includes the Microsoft and the Anti Virus licence for each laptops.</i> <i>Minimum laptop specifications include:</i> <i>Processor : Core i5</i> <i>RAM : 8 GB min.</i> <i>HDD : 500 HDD / 256 SSD</i> <i>Display : 14 / 15.6 inches</i> <i>Min. 2 USB ports</i> <i>10/100/1000 Gigabit Ethernet; Wireless LAN</i> <i>English keyboard</i> <i>CD/DVD optical drive (optional)</i> <i>Laptop bag of good quality, optical mouse</i> <i>1 year manufacturer's warranty min.</i> <i>Inclusive of Windows & Microsoft Office licenses</i>						
3.2	ACTED - Cameras	D	3	170.00	1	100.00	510.00
	<i>ACTED - Camera- 3 cameras at USD 170 each due to wide coverage for the documentation of CCCM program activities and also WASH, Shelter and NFI activities in Baidoa sites.</i> <i>Minimum Specifications for the camera:</i> <i>Camera Effective Pixels at least. 20.0 megapixels (aspect ratio: 4:3)</i> <i>Sensor Size 1/2.3 type</i> <i>Focal Length 8x zoom</i>						
3.3	ACTED - Other Small IT equipments (including hardrive, software...)	D	1	540.00	1	100.00	540.00
	<i>ACTED - Other Small IT equipments (including hardrive, software...)- IT equipment/accessories at a lumpsum cost of \$540. This includes 2 hardrive for 150\$ each for data storage and 2 megaphone for 120\$ each which will be used for distribution and awareness.</i>						
3.4	ACTED - Small communications equipments (fast link...)	D	1	675.00	1	100.00	675.00
	<i>ACTED - Small communication equipment (fast link...) communication accessories at a lumpsum cost of \$675. This will include 4 fastlinks for Baidoa (cost is roughly \$100 per unit, plus \$275 on 4G expenses</i>						
	Section Total						8,996.70

23. Contractual Services							
NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00
24. Travel							
5.1	Mission - International flight (regional)	D	1	450.00	12	100.00	5,400.00
	<i>ACTED International flight (regional) - Nairobi, a to/from Somalia- to assess the implementation of the project : 12 Flights @ \$450 each for a round trip for the project duration.</i>						
5.2	Mission - Internal flight (Somalia)	D	1	300.00	12	100.00	3,600.00
	<i>ACTED Internal flight (Somalia) - to assess the implementation of the project : 12 Flights @ \$300 each for a round trip for the project duration.</i>						
5.3	Mission - Transportation Somalia (Rental Car and associated)	D	1	1,700.00	9	60.00	9,180.00
	<i>ACTED Transportation Somalia (Rental car and associated) 1 car for @ \$ 1700 per month for 9 months @60% for a total of \$9,180 for the team to visit the different project sites. : Target location of the project are different villages. Separate teams will have to travel to each location for project monitoring and supervision purpose.</i>						
5.4	Mission - Transportation Somalia (truck and associated)	S	8	400.00	1	100.00	3,200.00
	<i>ACTED Transportation Somalia (Truck and associated) 8 truck trips per month @ \$ 400 @100% for a total of \$3,200 for the team to transport various additional materials in the target locations of the project.</i>						
	Section Total						21,380.00
25. Transfers and Grants to Counterparts							
NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00
26. General Operating and Other Direct Costs							
7.1	ACTED Baidoa - Premises (Guest House+Office) rental, remediation and maintenance	D	1	3,200.00	9	22.22	6,399.36
	<i>ACTED Baidoa - Premises (Guest House+Office) rental, remediation and maintenance: Unit cost per month is 3200 SHF will contribute 22.22% of the total amount for 9 months</i>						
7.2	ACTED Baidoa - Communication costs (phone, internet, ...)	D	1	950.00	9	22.22	1,899.81
	<i>ACTED Baidoa - Communication costs (phone, internet, ...) which includes internet \$800 per month and \$150 per month for airtime. Totalling to \$950 per month, SHF will contribute 22.22% of the total amount for 9 months</i>						
7.3	ACTED Baidoa - Office supplies and small furnitures	D	1	795.00	9	22.22	1,589.84
	<i>ACTED Baidoa - Office supplies and small furniture Unit cost per month 795 SHF will contribute 22.22% of the total amount for 9 months</i>						
7.4	ACTED - Security	D	1	600.00	9	22.22	1,199.88
	<i>ACTED - Security Baidoa office security cost (equipment, security utilities and other services)Unit cost per month is 600 SHF will contribute 22.22% of the total amount for 9 months</i>						
7.5	ACTED - Other bank and transfer charges	D	1	11,589.51	1	100.00	11,589.51
	<i>ACTED Other Bank and transfer charges at 100% , i.e \$11,589.51(1.5% as a percentage of the estimated amount to be transferred to Somalia) as a proposition of the total cost transferred to Somalia, as contribution at the cost of transfers to Somalia Money vendor but also the various monthly bank charges.</i>						
7.6	Baidoa-CCCM Supplies	D	1	571.66	1	100.00	571.66
	<i>Baidoa - CCCM Supplies This includes stationery needs for the CCCM staff to carry out the project activities and ensure objectives are met.</i>						
7.7	Baidoa CCCM Communication Cost	D	1	1,195.20	1	100.00	1,195.20
	<i>Baidoa - CCCM Communication costs This includes communication costs needs for the CCCM staff to carry out the project activities and ensure objectives are met.</i>						

7.8	Mission - Transportation Somalia (SPU)	D	4	120.00	9	100.00	4,320.00
	<i>ACTED Transportation Somalia (SPU) to go along with the car rental while security obliged to cover staff movement @ \$120 per day for 4 days in every month for 9 months</i>						
	Section Total						28,765.26
SubTotal			4,415.00				1,028,037.40
Direct							1,024,837.40
Support							3,200.00
PSC Cost							
PSC Cost Percent							7.00
PSC Amount							71,962.62
Total Cost							1,100,000.02

Project Locations							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Bay -> Baidoa	100	5,400	7,020	7,560	7,020	27,000	<p>Camp Coordination and Camp Management: Activity 1.1.1: ACTED will create code of conducts for gate keepers, partners and other stakeholders working at site level in order to implement high standards at m...</p> <p>Camp Coordination and Camp Management: Activity 1.1.2: ACTED, through its community mobiliser and greater CCCM team, partners and local authorities, will map existing community infrastructures within targ...</p> <p>Camp Coordination and Camp Management: Activity 1.1.3: ACTED will support the harmonized approach of creating Complaint Feedback Mechanism (CFM) via information desks, mobile teams, and joint partner resp...</p> <p>Camp Coordination and Camp Management: Activity 1.2.1: Through the use of eight site maintenance committees, ACTED will facilitate the rehabilitation and upgrade of basic infrastructures in both locations...</p> <p>Camp Coordination and Camp Management: Activity 1.2.2: In order to reduce protection risks and improve site safety, ACTED will also support the coordination of all stakeholders in delivering quality inte...</p> <p>Camp Coordination and Camp Management: Activity 1.2.3: Provision of fire extinguisher to fire wardens at site level, 60 fire extinguishers (2 per site will be handed over)</p> <p>In order to mitigate the ri...</p>

Documents	
Category Name	Document Description
Project Supporting Documents	18 Additional (new) IDP sites_Baidoa.xlsx
Project Supporting Documents	20180214_HCF Notes Nairobi_14 February 2018 FINAL.pdf
Project Supporting Documents	Baidoa IDP sites_CCCM Cluster.xlsx
Project Supporting Documents	Baidoa Sites Updated_22022018_list (002).pdf
Project Supporting Documents	Joint Assessment Report_Baidoa.docx
Project Supporting Documents	MTT Analysis Baidoa (16-22 Feb 2018).pdf
Project Supporting Documents	Shallow wells design (003).pdf

Project Supporting Documents	Solar Pannel design-Final-IAM. PDF.pdf
Project Supporting Documents	Triple Pit Latrine - Final.pdf
Budget Documents	SHF_2018_Integrated_Budget_Proposal_V7 10-3-2018.xlsx
Budget Documents	Copy of SHF_2018_Integrated_Budget_Proposal_BoQ_V9.xlsx
Budget Documents	SHF_2018_Integrated_BOQs_V10.xlsx
Budget Documents	Copy of SHF_2018_Integrated_Budget_Proposal_okdetails_ V3.xlsx
Budget Documents	Final SHF_2018_Integrated_Budget_Proposal.xls
Revision related Documents	SHF Comments.docx
Grant Agreement	GrantAgreement 8671 ACTED HC.pdf