

**Consolidated Annual Financial  
Report of the Administrative Agent  
for  
the “Support for AIDS” Joint Programme in  
Uganda**

**for the period 1 January to 31 December 2017**

Multi-Partner Trust Fund Office  
Bureau for Management Services  
United Nations Development Programme  
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)

31 May 2018

## PARTICIPATING ORGANIZATIONS

	Food and Agriculture Organization
	International Labour Organization
	International Organization for Migration
	Office of the UN High Commissioner for Human Rights
	Joint United Nations Programme
	United Nations Development Programme
	United Nations Educational, Scientific and Cultural Organization
	United Nations Population Fund
	UN High Commissioner for Refugees
	United Nations Children's Fund
	UN Office for Drug and Crimes

## CONTRIBUTORS

	Department for International Development (DFID)
	Irish Aid



UNWOMEN



World Food  
Programme



World Health  
Organization

## DEFINITIONS

### **Allocation**

Amount approved by the Steering Committee for a project/programme.

### **Approved Project/Programme**

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

### **Contributor Commitment**

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

### **Contributor Deposit**

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

### **Delivery Rate**

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

### **Indirect Support Costs**

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

### **Net Funded Amount**

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

### **Participating Organization**

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

### **Project Expenditure**

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

### **Project Financial Closure**

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

### **Project Operational Closure**

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

### **Project Start Date**

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

### **Total Approved Budget**

This represents the cumulative amount of allocations approved by the Steering Committee.

### **US Dollar Amount**

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

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## INTRODUCTION

This Consolidated Annual Financial Report of the **“Support for AIDS” Joint Programme in Uganda** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.

The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and

manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to contributors.

This consolidated financial report covers the period 1 January to 31 December 2017 and provides financial data on progress made in the implementation of projects of the **“Support for AIDS” Joint Programme in Uganda**. It is posted on the MPTF Office GATEWAY (<http://mptf.undp.org/factsheet/fund/JUG00>).

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

## 2017 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **“Support for AIDS” Joint Programme in Uganda** using the pass-through funding modality as of 31 December 2017. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <http://mptf.undp.org/factsheet/fund/JUG00>.

### 1. SOURCES AND USES OF FUNDS

As of 31 December 2017, 2 contributors deposited US\$ 17,986,537 in contributions and US\$ 20,681 was earned in interest.

The cumulative source of funds was US\$ 18,007,218.

Of this amount, US\$ 17,704,544 has been net funded to 14 Participating Organizations, of which US\$ 17,175,642 has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 179,865. Table 1 provides an overview of the overall sources, uses, and balance of the **“Support for AIDS” Joint Programme in Uganda** as of 31 December 2017.

**Table 1. Financial Overview, as of 31 December 2017 (in US Dollars)**

	Annual 2016	Annual 2017	Cumulative
<b>Sources of Funds</b>			
Contributions from donors	2,148,090	-	17,986,537
Fund Earned Interest and Investment Income	249	1,087	11,228
Interest Income received from Participating Organizations	596	54	9,453
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Income	-	-	-
<b>Total: Sources of Funds</b>	<b>2,148,935</b>	<b>1,141</b>	<b>18,007,218</b>
<b>Use of Funds</b>			
Transfers to Participating Organizations	2,126,609	189,124	18,083,263
Refunds received from Participating Organizations	(19,745)	(264,455)	(378,720)
<b>Net Funded Amount</b>	<b>2,106,864</b>	<b>(75,331)</b>	<b>17,704,544</b>
Administrative Agent Fees	21,481	-	179,865
Direct Costs: (Steering Committee, Secretariat...etc.)	-	-	-
Bank Charges	1	5	168
Other Expenditures	-	-	-
<b>Total: Uses of Funds</b>	<b>2,128,346</b>	<b>(75,326)</b>	<b>17,884,577</b>
<b>Change in Fund cash balance with Administrative Agent</b>	<b>20,589</b>	<b>76,467</b>	<b>122,641</b>
Opening Fund balance (1 January)	25,585	46,174	-
<b>Closing Fund balance (31 December)</b>	<b>46,174</b>	<b>122,641</b>	<b>122,641</b>
Net Funded Amount (Includes Direct Cost)	2,106,864	(75,331)	17,704,544
Participating Organizations' Expenditure (Includes Direct Cost)	989,385	1,072,918	17,175,642
<b>Balance of Funds with Participating Organizations</b>			<b>528,902</b>

## 2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December 2017.

The “Support for AIDS” Joint Programme in Uganda is currently being financed by 2 contributors, as listed in the table below.

The table below includes commitments made up to 31 December 2017 through signed Standard Administrative Agreements, and deposits made through 2017. It does not include commitments that were made to the fund beyond 2017.

**Table 2. Contributors' Commitments and Deposits, as of 31 December 2017 (in US Dollars)**

Contributors	Total Commitments	Prior Years as of 31-Dec-2016 Deposits	Current Year Jan-Dec-2017 Deposits	Total Deposits
Department for International Development (DFID)	1,597,400	1,597,400	-	1,597,400
IRISH AID	16,389,137	16,389,137	-	16,389,137
<b>Grand Total</b>	<b>17,986,537</b>	<b>17,986,537</b>	-	<b>17,986,537</b>



### 3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December 2017, Fund earned interest amounts to US\$ **11,228**.

Interest received from Participating Organizations amounts to US\$ **9,453**, bringing the cumulative interest received to US\$ **20,681**.

Details are provided in the table below.

**Table 3. Sources of Interest and Investment Income, as of 31 December 2017 (in US Dollars)**

Interest Earned	Prior Years as of 31-Dec-2016	Current Year Jan-Dec-2017	Total
<b>Administrative Agent</b>			
Fund Earned Interest and Investment Income	10,140	1,087	11,228
<b>Total: Fund Earned Interest</b>	<b>10,140</b>	<b>1,087</b>	<b>11,228</b>
<b>Participating Organization</b>			
FAO	468		468
UNDP	3,392		3,392
UNESCO	1,211	54	1,265
UNFPA	3,941		3,941
UNWOMEN	387		387
<b>Total: Agency earned interest</b>	<b>9,399</b>	<b>54</b>	<b>9,453</b>
<b>Grand Total</b>	<b>19,540</b>	<b>1,141</b>	<b>20,681</b>

#### 4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2017, the AA has transferred US\$ **18,083,263** to **14** Participating Organizations (see list below).

#### 4.1 TRANSFER BY PARTICIPATING ORGANIZATION

Table 4.1 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

**Table 4.1 Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2017 (in US Dollars)**

Participating Organization	Prior Years as of 31-Dec-2016			Current Year Jan-Dec-2017			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
FAO	717,851	(2,971)	714,880				717,851	(2,971)	714,880
ILO	615,816		615,816	44,054	(5,414)	38,640	659,870	(5,414)	654,456
IOM	1,215,866		1,215,866	83,070		83,070	1,298,936		1,298,936
OHCHR	172,912	(70,940)	101,972		(49,007)	(49,007)	172,912	(119,947)	52,965
UNAIDS	2,887,476		2,887,476	20,000	(15,104)	4,896	2,907,476	(15,104)	2,892,372
UNDP	1,601,036		1,601,036				1,601,036		1,601,036
UNESCO	716,677	(1,986)	714,691		(2,977)	(2,977)	716,677	(4,964)	711,713
UNFPA	2,586,247	(1,836)	2,584,411		(189,124)	(189,124)	2,586,247	(190,960)	2,395,287
UNHCR	495,273		495,273				495,273		495,273
UNICEF	2,777,132		2,777,132		(2,828)	(2,828)	2,777,132	(2,828)	2,774,304
UNODC	107,194	(21,594)	85,600				107,194	(21,594)	85,600
UNWOMEN	227,118		227,118				227,118		227,118
WFP	160,500		160,500	42,000		42,000	202,500		202,500
WHO	3,613,041	(14,938)	3,598,103				3,613,041	(14,938)	3,598,103
<b>Grand Total</b>	<b>17,894,139</b>	<b>(114,265)</b>	<b>17,779,874</b>	<b>189,124</b>	<b>(264,455)</b>	<b>(75,331)</b>	<b>18,083,263</b>	<b>(378,720)</b>	<b>17,704,544</b>

## 5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year 2017 were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Project expenditures are incurred and monitored by each Participating Organization, and are reported as per the agreed upon categories for inter-agency harmonized reporting. The reported expenditures were submitted via the MPTF Office's online expenditure reporting tool. The 2017 expenditure data has been posted on the MPTF Office GATEWAY at <http://mptf.undp.org/factsheet/fund/JUG00>.

## 5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

In 2017, US\$ **(75,331)** was net funded to Participating Organizations, and US\$ **1,072,918** was reported in expenditure.

As shown in table below, the cumulative net funded amount is US\$ **17,704,544** and cumulative expenditures reported by the Participating Organizations amount to US\$ **17,175,642**. This equates to an overall Fund expenditure delivery rate of **97** percent.

The agency with the highest delivery rates is UNDP (102%), followed by OHCHR (100%) and UNHCR (100%).

**Table 5.1 Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2017 (in US Dollars)**

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2016	Current Year Jan-Dec-2017	Cumulative	
FAO	717,851	714,880	604,806	9,190	613,996	85.89
ILO	659,870	654,456	610,402	35,602	646,004	98.71
IOM	1,298,936	1,298,936	1,215,866	69,870	1,285,736	98.98
OHCHR	172,912	52,965	52,965		52,965	100.00
UNAIDS	2,907,476	2,892,372	2,274,355	455,594	2,729,948	94.38
UNDP	1,601,036	1,601,036	1,631,714	249	1,631,963	101.93
UNESCO	716,677	711,713	625,978	64,281	690,259	96.99
UNFPA	2,586,247	2,395,287	2,371,245	20,002	2,391,246	99.83
UNHCR	495,273	495,273	495,273		495,273	100.00
UNICEF	2,777,132	2,774,304	2,484,781	231,367	2,716,147	97.90
UNODC	107,194	85,600	85,600		85,600	100.00
UNWOMEN	227,118	227,118	107,098	111,323	218,421	96.17
WFP	202,500	202,500	139,100		139,100	68.69
WHO	3,613,041	3,598,103	3,403,542	75,440	3,478,983	96.69
<b>Grand Total</b>	<b>18,083,263</b>	<b>17,704,544</b>	<b>16,102,724</b>	<b>1,072,918</b>	<b>17,175,642</b>	<b>97.01</b>

## 5.2 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executive Board (CEB) modified these categories as a result of IPSAS adoption to comprise of the following eight categories. All expenditure incurred prior to 1 January 2012 have been reported in the old categories; post 1 January 2012 all expenditure are reported in the new eight categories. See table below.

### 2012 CEB Expense Categories

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

### 2006 UNDG Expense Categories

1. Supplies, commodities, equipment & transport
2. Personnel
3. Training counterparts
4. Contracts
5. Other direct costs
6. Indirect costs

**Table 5.2 Expenditure by UNDG Budget Category, as of 31 December 2017 (in US Dollars)**

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2016	Current Year Jan-Dec-2017	Total	
Supplies, Commodities, Equipment and Transport (Old)	513,271	-	513,271	3.16
Personnel (Old)	1,162,577	-	1,162,577	7.16
Training of Counterparts (Old)	419,910	-	419,910	2.59
Contracts (Old)	2,642,138	-	2,642,138	16.28
Other direct costs (Old)	751,131	-	751,131	4.63
Staff & Personnel Cost (New)	1,008,600	116,807	1,125,407	6.93
Supplies, Commodities and Materials (New)	304,729	5,296	310,025	1.91
Equipment, Vehicles, Furniture and Depreciation (New)	119,197	21,341	140,538	0.87
Contractual Services (New)	2,920,961	130,473	3,051,434	18.80
Travel (New)	793,267	35,057	828,324	5.10
Transfers and Grants (New)	2,032,642	621,090	2,653,732	16.35
General Operating (New)	2,551,206	79,961	2,631,166	16.21
<b>Programme Costs Total</b>	<b>15,219,629</b>	<b>1,010,025</b>	<b>16,229,653</b>	<b>100.00</b>
<sup>1</sup> Indirect Support Costs Total	883,096	62,893	945,988	5.83
<b>Total</b>	<b>16,102,724</b>	<b>1,072,918</b>	<b>17,175,642</b>	

<sup>1</sup> Indirect Support Costs charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

## 6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2017, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. Cumulatively, as of 31 December 2017, US\$ **179,865** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **62,893** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **945,988** as of 31 December 2017.

## 7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.