



Spotlight Initiative
To eliminate violence
against women and girls

ADVANCE UNDG BUDGET REQUEST – “UNDG Category Budget”
SPOTLIGHT COUNTRY PROGRAMME DEVELOPMENT PROCESS
COUNTRY: Guatemala
Responsible UN Agency: RCO/UNDP

UNDG BUDGET CATEGORIES	TOTAL USD
	Spotlight (USD)
1. Staff and other personnel	\$ -
2. Supplies, Commodities, Materials	\$ 12,400.00
3. Equipment, Vehicles, and Furniture (including Depreciation)	\$ 7,500.00
4. Contractual services	\$ 15,950.00
5. Travel	\$ 5,515.00
6. Transfers and Grants to Counterparts	\$ -
7. General Operating and other Direct Costs	\$ 21,715.00
Total Direct Costs	\$ 63,080.00
8. Indirect Support Costs (Max. 7%)	\$ 4,415.60
TOTAL Costs	\$ 67,495.60

The Indirect Support Costs rate shall not exceed 7% of the total of categories 1-7, as specified in the SPOTLIGHT INITIATIVE MOU and should follow the rules and guidelines of each recipient organization. Note that Agency incurred direct programme implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.