

**UN EBOLA RESPONSE MPTF  
FINAL PROGRAMME<sup>1</sup> NARRATIVE REPORT  
DATE: 21<sup>ST</sup> SEPTEMBER 2018**

<p align="center"><b>Project Number(s) and Title(s)</b></p> <p>00103816 - #56 Support to the Government of Sierra Leone to setup and operationalize a dedicated Secretariat for the Sierra Leone Ebola Recovery Fund (SLERF)</p>	<p align="center"><b>Recipient Organization(s)</b></p> <p><b>RUNO(s): UNDP Sierra Leone</b>  <b>Project Focal Point: DACO Sierra Leone</b>          Name: Mr Kawusu Kebbay          Director, DACO          E-mail: kawusukay@yahoo.co.uk</p>
<p align="center"><b>Strategic Objective &amp; Mission Critical Action(s)</b></p> <p>Recovery Strategic Objective          RSO4 Governance Peacebuilding Cohesion</p>	<p align="center"><b>Implementing Partner(s)</b></p> <p>National counterparts (Government, private, NGOs &amp; others) and/or other International Organizations          GoSL through the Development Assistance Coordination Office (DACO) at MoFED</p>
<p><b>Location: Freetown</b></p> <p>Country or Regional          Sierra Leone/ West Africa</p>	<p><b>Sub-National Coverage Area:</b></p> <p>Full list of countries and/or districts</p>
<p align="center"><b>Programme/Project Cost (US\$)</b></p> <p>Total approved budget as per project proposal document:</p> <p>(Phase I) MPTF<sup>2</sup>:          UNDP \$ 250,000          Agency Contribution          • by Agency (if applicable)</p> <p>Government Contribution (if applicable)</p> <p>Other Contributions (donors) (if applicable)</p> <p><b>TOTAL: \$250,000</b></p>	<p align="center"><b>Programme Duration</b></p> <p>Overall Duration (months)          Project Start Date<sup>3</sup> 22/12/2016</p> <p>Originally Projected End Date<sup>4</sup> 31/12/2017</p> <p>Actual End date<sup>5</sup> 31/12/2017</p> <p>Agency(ies) have operationally closed the programme in its(their) system <span style="float:right">Yes No <input checked="" type="checkbox"/> <input type="checkbox"/></span></p> <p>Expected Financial Closure date<sup>6</sup>: 30/01/2018</p>
<p align="center"><b>Programme Assessment/Review/Mid-Term Eval.</b></p> <p>Evaluation Completed  <input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy</p> <p>Evaluation Report - Attached  <input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy</p>	<p align="center"><b>Report Submitted By</b></p> <p><input type="checkbox"/> Name: Mr Kawusu Kebbay  <input type="checkbox"/> Title: Director, DACO  <input type="checkbox"/> Date of Submission: 21<sup>st</sup> September 2018  <input type="checkbox"/> Participating Organization: DACO Sierra Leone  <input type="checkbox"/> Email address: kawusukay@yahoo.co.uk</p> <p><u>Signature:</u> _____</p>
	<p align="center"><b>Report Cleared By</b></p> <p><input type="checkbox"/> Name: Samuel Doe  <input type="checkbox"/> Date of Submission 21<sup>st</sup> September 2018  <input type="checkbox"/> Participating Organization (Lead): UNDP  <input type="checkbox"/> Email address: samuel.doe@undp.org</p> <p><u>Signature:</u> _____</p>

<sup>1</sup> Refers to programmes, joint programmes and projects.

<sup>2</sup> The amount transferred to the Participating UN Organizations – see MPTF Office GATEWAY

<sup>3</sup> The date of the first transfer of funds from the MPTF Office as Administrative Agent. The transfer date is available on the online MPTF Office GATEWAY.

<sup>4</sup> As per approval of the original project document by the Advisory Committee.

<sup>5</sup> If there has been an extension, then the revised, approved end date should be reflected here. If there has been no extension approved, then the current end date is the same as the originally projected end date. The end date is the same as the operational closure date, which is the date when all activities for which a Participating Organization is responsible under an approved project have been completed. As per the MOU, agencies are to notify the MPTF Office when a programme completes its operational activities. Please see MPTF Office Closure Guidelines.

<sup>6</sup> Financial Closure requires the return of unspent funds and the submission of the Certified Final Financial Statement and Report.

Strategic Objective to which the project is attributed	Geographical Area	Target <sup>7</sup>	Budget	Final Achievements	Means of verification	Responsible Organization(s)
<p>Specific project output indicator</p> <p>Procurement vehicle, enhance and reduce costs per year</p>	Sierra Leone	1	USD 79,014	2	Procurement Documents	DACO Sierra Leone
<p>Refurbishing DACO offices to serve as SLERFariat</p>	Sierra Leone	1	USD 15,000	1	DACO Office space	DACO Sierra Leone
<p>Capacity building for DACO</p>	Sierra Leone	8	USD 30,000	7	Training report & certificates to participants	DACO Sierra Leone
<p>Strict level of operation</p>	Sierra Leone	12	USD 20,000	12	SLERF field visit reports	DACO Sierra Leone
<p>Field tours, follow-up and timing of</p>	Sierra Leone	5	USD 50,000	5	Follow-up reports	DACO Sierra Leone
<p>Consultant for International consultant</p>	Sierra Leone	1	USD 30,000	0		DACO Sierra Leone
<p>Assuming a ZERO Baseline</p> <p>If data is not available, please explain how it will be collected</p>	Geographical Area (where the project directly operated)	Baseline <sup>8</sup> In the exact area of operation	Target	Final Achievements	Means of verification	Responsible Organization(s)
<p>Indicators</p> <p>7 relevant result indicators for your proposal and Results Matrix. MPTF Office can</p>						

## FINAL PROGRAMME REPORT FORMAT

### **EXECUTIVE SUMMARY**

Recognizing the implementation of the Recovery Strategy will require the mobilization of significant resources from multiple sources, including the pledges made to Sierra Leone at the July International UN Ebola Conference, as well as coordinated delivery and focus on development results, the Government established the Sierra Leone Ebola Recovery Trust Fund (SLERF). The SLERF embodies the New Deal Principles of National Ownership, Use of Country Systems, Transparency and Accountability.

This project was a support to the Government of Sierra Leone to setup and operationalize a dedicated Secretariat for the Sierra Leone Ebola Recovery Fund (SLERF). From the project document, an Annual Work Plan (AWP) was developed to help highlight the expected outputs, project activities and the allocation of the funds deposited into the project account per activity level. As per the AWP which was designed in line with the project document, the following activities were implemented:

- Staff capacity was increased through training
- The Development Assistance Coordination Office (DACO) was refurbished to create the required space to be used as the SLERF Secretariat.
- Procurement of 2 vehicles in line with the Procurement Act 2014
- Follow-up on pledges and commitment made by development partners

**Background and Situational Evolution** *(please provide a brief introduction to the project and the related outcomes in relation to implementation of the project (1-2 paragraphs))*

Recognizing the implementation of the Ebola Recovery Strategy had required the mobilization of significant resources from multiple sources, including the pledges made to Sierra Leone at the July International UN Ebola Conference, as well as coordinated delivery and focus on development results, the Government established the Sierra Leone Ebola Recovery Trust Fund (SLERF). However, at the same time, Government establishes a Presidential Delivery Team on Ebola Recovery that led the process of implementing the National Recovery Strategy (NRS). This created confusion from several partners as to the validity of the SLERF secretariat which was established in the Ministry of Finance and Economic Development. The Secretariat however worked closely with the delivery team in terms of identifying priority in key areas as well as in following up with sector Ministries on the implementation of their respective projects. The Secretariat also collaborated with the Presidential Delivery Team in the monitoring and reporting of progress made in the implementation of activities identified in the NRS. Given that the SLERF was never funded, implementing agencies could not present proposals to the SLERF for funding.

**Narrative section:** -

**Key Activity:**

- Two (2) new staff attended a training course in Accra, Ghana on the Management of Donor Funds. This training contributed to the smooth running of the project.

**Outcome:** Knowledge and skills acquired by 2 new staff in management of donor funds

**Key Activity:**

- One staff trained on the 2014 Procurement Act, this training was useful during the procuring

items for the project

**Outcome:** Gained knowledge of the 2014 Procurement Act

**Key Activity:**

- The refurbishment of the DACO office to be used as the SLERF Secretariat. This creates a face lift on the office space.

**Outcome:** A refurbished DACO office space

**Key Activity:**

- A nationwide SLERF sensitization project to raise the aware of the trust-fund at district level.

**Outcome:** National awareness raised on the trust-fund

**Key Activity:**

- Strict compliance with the Procurement Act 2014 in procuring 2 (two) vehicles for the Secretariat

**Outcome:** Two (2) vehicles procured for SLERF Secretariat

**Key Activity:**

- Follow-up missions on the pledges made at the Ebola conference several attempts were made during the twelve month period to mobilise resources for the SLERF. These include meetings with the Turkish Aid Agency (TIKA), The Islamic Development Bank and even DFID. These meetings focused on presenting the NRS requirements as well as explaining the SLERF as a channel for support to the process particularly for nonresident partners. Meetings were also held with Sierra Leone embassy in New York and ambassadors of partner countries that pledged at the UN International conference on Ebola.

**Outcome:** Unable to raise funds from the pledges made by Development Partners / Donors

**Delays or Deviations – (Please provide short justification for any delays or deviations)**

Given that funding for the SLERF was not forth coming firstly due to the delay in setting in Trust Fund after it was officially approved by Government, mobilizing resources for the funds was overtaken by the Statehouse through bilateral meetings with development partners. Consequently, funds initially identified for the recruitment of International Consultant were reprogrammed to support the Election Steering for which the SLERF secretariat was also the Secretariat for all elections related support.

**Gender and Environmental Markers (Please provide disaggregated data, if applicable)**

– Not Applicable

No. of Beneficiaries	
Women	
Girls	
Men	
Boys	
Total	

Environmental Markers
e.g. Medical and Bio Hazard Waste
e.g. Chemical Pollution

**Best Practice and Summary Evaluation (one paragraph)**

- Monthly tracking of project funds. This gives a clear picture of the project cash flow position

on a monthly basis against the activities to be implemented

- Monitoring and evaluation of the project during the project life cycle

#### **Lessons learned**

- The Political commitment to the project weakened after the setting up of the Presidential Delivery Team. It will have been best if the Fund was hosted in Freetown. Development partners' rivalry and need for visibility affected the project. Consequently, the Fund was never capitalized. Pledges made by Development Partners to the Trust fund were not received even though follow-up was done
- As the Ebola story ends the commitment to put money into the Trust fund becomes a serious challenge.

#### **Story on the Ground**

A nationwide sensitization campaign to raise the awareness of the trust-fund at district level. This brought about national interest and collaboration at the districts level.