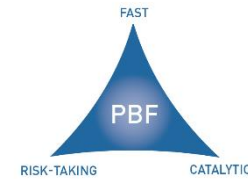




**PEACEBUILDING FUND**

**Template 4.1 M&E Plan**



**Purpose:** The M&E plan is required to support oversight functions of the JSC, Fund recipient agencies and PBSO with the timely collection and analysis of data for internal performance assessments and the substantive reporting on results. The M&E plan - elaborated at the level of the Priority Plan and for each IRF project which is subject to an independent evaluation (See Guidelines Chapter 7) - determines HOW indicators will be tracked for the measuring of results, and by WHEN and WHOM monitoring activities have to be undertaken. The M&E Plan must be fully consistent with the Priority Plan or Project Results Framework.

Outcomes / outputs	Indicator per result	Means of verification / method of data collection-	Frequency of data collection / analysis and timeline	Responsibilities for: - data collection / analysis - reporting - performance assessment
<b>Priority Plan Outcomes relevant to Outcome 1 of GPI project:</b>				
<b>Reconciliation</b> “Positive relationships and mutual understanding between and among different groups contribute to peaceful co-existence and a sense of belonging in Sri Lanka.”	<b>PP Outcome Indicator:</b> # of beneficiaries supported through PPP to engage in livelihood activities with members of a different community (i.e. ethnically different or geographically different) (Page 41, Pillar Reconciliation, Focus Area 3, Strategic Priority 2)			
<b>Resettlement and Durable Solutions</b> “The state prioritizes sustainable return, resettlement and/or local integration of conflict-displaced persons (IDPs, IDP returnees, and refugee returnees) in a safe and	<b>PP Outcome Indicator:</b> % of resettled families, in particular the most vulnerable, that have access to basic services (page 52, Pillar Resettlement and Durable Solution, Focus Area 1, Strategic Priority 1)			
	<b>PP Outcome Indicator:</b>			

dignified manner to rebuild lives and communities.”	%of resettled families with access to improved livelihood and employment opportunities (page 52, Pillar Resettlement and Durable Solution, Focus Area 3, Strategic Priority 2)			
<b>Priority Plan Outcomes relevant to Outcome 2 of GPI project:</b>				
<b>Transitional Justice</b> “Government leads a credible, victim-centric process of accountability, truth seeking reparations for past violations and guarantees of non-recurrence in line with international standards and obligations.”	<b>PP Outcome Indicator:</b> % of community members that feel community based mechanisms are helping their community to deal with the past (pg. 36, Pillar Transitional Justice, Focus Area 4, Strategic Priority 2)			
	<b>PP Outcome Indicator:</b> Number of people accessing psycho social services in the north and the east (pg. 36, Pillar Transitional Justice, Focus Area 4, Strategic Priority 2)			
	<b>PP Outcome Indicator:</b> Extent of interconnectivity of civil society organizations and information sharing. (pg. 36, Pillar Transitional Justice, Focus Area 4, Strategic Priority 2)			
<b>IRF project:</b>				
<b>IRF Outcome 1:</b> Conflict-affected women increase their economic contribution through effectively accessing new market opportunities, resources and information that have opened as a result of the more peaceful environment.	<b>IRF Outcome Indicator 1 a:</b> Percentage increase in annual income of the cooperative	<u>Primary data sources:</u> Cooperative Data  <u>Target group:</u> Members of the PTK women’s cooperative and their male family members  <u>Data collection methods:</u> Review of cooperative records  Baseline and endline  <u>Areas of Key Question:</u>  Extent to which the target group perceives that their access to financial services when needed has improved  <u>Secondary data sources:</u>	<u>Frequency:</u> Annual  <u>Data analysis disaggregated by:</u> Gender, age, vulnerability	<u>Data collection and analysis:</u>  National Project Coordinator  <u>Reporting:</u>  National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs  <u>Internal performance assessment:</u>  Performance review by technical officers of ILO and WFP Country Offices  <u>External performance assessment:</u>

		Data collected by the PTK women's cooperative, Department of Census and Statistics, Department of Cooperatives, village councils, Divisional Secretariat, and any relevant research conducted by ILO and WFP		Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations
	<p><b>IRF Outcome Indicator 1 b:</b> PTK establishes a network with other cooperatives in Mullativu district to enhance the economic enterprise.</p>	<p><u>Primary data sources:</u> Cooperative Data</p> <p><u>Target group:</u> PTK cooperative and other cooperatives in the district</p> <p><u>Data collection methods:</u> PTK monitoring reports and evaluation Baseline and endline</p> <p><u>Areas of Question:</u> Number of meetings held between the PTK cooperative and other cooperatives</p> <p><u>Secondary data sources:</u> N/A</p>	<p><u>Frequency:</u> Annual</p> <p><u>Data analysis disaggregated by:</u> Gender, age, vulnerability, cooperative background</p>	<p><u>Data collection and analysis:</u> National Project Coordinator</p> <p><u>Reporting:</u> National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u> With the technical support of regional and HQ officers of ILO and WFP</p> <p><u>External performance assessment:</u> Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>



	<p><b>IRF Outcome Indicator 1c: Increase in the proportion of cooperative members engaged in strategy planning, production, and marketing.</b></p>	<p><u>Primary data sources:</u></p> <p>Cooperative Data</p> <p><u>Target group:</u> PTK cooperative members</p> <p><u>Data collection methods:</u></p> <p>PTK monitoring reports and evaluation Baseline and endline</p> <p><u>Areas of Question:</u></p> <p>Number of members engaging in strategy planning, production, and marketing</p> <p><u>Secondary data sources:</u></p> <p>N/A</p>	<p><u>Frequency:</u> Annual</p> <p><u>Data analysis disaggregated by:</u> age, vulnerability (ex-combatants, conflict affected, female headed households) cooperative background</p>	<p><u>Data collection and analysis:</u></p> <p>National Project Coordinator</p> <p><u>Reporting:</u></p> <p>National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u></p> <p>With the technical support of regional and HQ officers of ILO and WFP</p> <p><u>External performance assessment:</u></p> <p>Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>
<p><b>IRF Output 1.1:</b> The women's cooperative gains the knowledge, skills, insights and networks required to better integrate in society to position themselves to access to new markets</p>	<p><b>IRF Output Indicator 1.1.1:</b> The cooperative develops a viable business strategy with networking plan and SMART milestones/objectives.</p>	<p><u>Primary data sources:</u></p> <p>Strategy plan document and progressive implementation</p> <p><u>Target group:</u> Members of the PTK women's cooperative, and immediate private sector and government partners</p> <p><u>Data collection methods:</u></p> <p>Review of strategy document Interview with key local stakeholder groups</p> <p>Baseline and endline</p> <p><u>Secondary data sources:</u></p> <p>Crop Production Data from Provincial Department of Agriculture</p>	<p><u>Frequency:</u> Quarterly</p> <p><u>Data analysis disaggregated by:</u> Gender, ethnic group, and community</p>	<p><u>Data collection and analysis:</u></p> <p>Project steering committee and National Project Coordinator</p> <p><u>Reporting:</u></p> <p>National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u></p> <p>With the technical support of regional and HQ officers of ILO and WFP</p> <p><u>External performance assessment:</u></p> <p>Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>

	<p><b>IRF Output Indicator 1.1.2:</b> A minimum of 50 cooperative members participate in Sinhala and English classes and attain B1 language level competency by the end of the project.</p>	<p><u>Primary data sources:</u> Language tests</p> <p><u>Target group:</u> Members of the PTK women's cooperative</p> <p><u>Data collection methods:</u> Feedback from language institute</p> <p>Baseline and endline</p> <p><u>Secondary data sources:</u> Interviews with members</p>	<p><u>Frequency:</u> Six months</p> <p><u>Data analysis disaggregated by:</u> Age, vulnerability, ethnic/language group</p>	<p><u>Data collection and analysis:</u> National Project Coordinator</p> <p><u>Reporting:</u> National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u> Performance review by technical officers of ILO and WFP Country Offices</p> <p><u>External performance assessment:</u> Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>
	<p><b>IRF Output Indicator 1.1.3:</b> All collective members are competent in at least 1 new skills area relevant to the strategy plan by the end of project</p>	<p><u>Primary data sources:</u> Technical assessment of members' capacity</p> <p><u>Target group:</u> Members of the PTK women's cooperative</p> <p><u>Data collection methods:</u> Surveys and direct observation of members skills, outputs, confidence and competency</p> <p>Baseline and endline</p> <p><u>Secondary data sources:</u> Feedback from government and private sector stakeholders</p>	<p><u>Frequency:</u> Six months</p> <p><u>Data analysis disaggregated by:</u> Age, vulnerability and community</p>	<p><u>Data collection and analysis:</u> National Project Coordinator</p> <p><u>Reporting:</u> National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u> With the technical support of regional and HQ offices of ILO and WFP, and review by project steering committee</p> <p><u>External performance assessment:</u> Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>

<p><b>IRF Outcome 2:</b> Conflict affected women leverage their increased social status to be a leading voice in the region's informal private sector's contribution to peacebuilding.</p>	<p><b>IRF Outcome Indicator 2 a:</b> <b>By the end of the project period, PTK women's cooperative has participated in planning, implementation, and execution of peacebuilding initiatives together with other women's groups, ex-combatants, and conflict-affected women in the region.</b></p> <p><del>By the end of the project period PTK has established or is actively involved in peacebuilding with a network of other female former combatant and conflict-affected women cooperatives</del></p>	<p><u>Primary data sources:</u></p> <p>Cooperative Data PTK reports Media coverage Monitoring reports Evaluation</p> <p><u>Target group:</u> PTK cooperative members</p> <p><u>Data collection methods:</u> Track reports on actions</p> <p>Baseline and endline</p> <p><u>Areas of Key Question:</u></p> <p>Number of actions taken on peacebuilding actions and networks established</p> <p>Number of PTK cooperative members engaged in peacebuilding efforts</p> <p>The vulnerability of the PTK cooperative members</p> <p><u>Secondary data sources:</u></p> <p>N/A</p>	<p><u>Frequency :</u> Annual</p> <p><u>Data analysis disaggregated by:</u> type of initiative, vulnerability (ex-combatants, conflict affected, female headed households), gender, ethnic group, income increase</p>	<p><u>Data collection and analysis:</u></p> <p>National Project Coordinator</p> <p><u>Reporting:</u></p> <p>National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u></p> <p>With the technical support of regional and HQ officers of ILO and WFP</p> <p><u>External performance assessment:</u></p> <p>Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>
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	<p><b>IRF Outcome Indicator 2b:</b>  <b>Positive change in attitudes and perceptions of ex-combatants toward conflict affected women society at large (defined as, conflict-affected women, other cooperatives, and local authorities)</b></p>	<p><u>Primary data sources:</u>  Perception surveys among PTK cooperative members,  <u>Target group:</u> PTK cooperative members  <u>Data collection methods:</u> Perception surveys  Baseline and endline  <u>Areas of Key Question:</u>  Ex-combatants' attitude toward society at large (conflict-affected women, other cooperatives, and local authorities.)  <u>Secondary data sources:</u>  N/A</p>	<p><u>Frequency :</u> Annual  <u>Data analysis disaggregated by:</u>  vulnerability (ex-combatants, conflict affected, female headed households), ethnic group, age</p>	<p><u>Data collection and analysis:</u>  National Project Coordinator  <u>Reporting:</u>  National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs  <u>Internal performance assessment:</u>  With the technical support of regional and HQ officers of ILO and WFP  <u>External performance assessment:</u>  Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>
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	<p><b>IRF Outcome Indicator 2c</b>  <del>New business partnerships developed between PTK cooperative with partners from different ethnic groups</del></p> <p>Positive change in attitudes, behaviour and perceptions among new business partners (who have developed partnerships with PTK women's cooperative), business clients, chamber of commerce, toward ex-combatants and conflict affected women</p>	<p><u>Primary data sources:</u></p> <p>Database managed by the cooperative for information on business partnerships developed</p> <p>Perception surveys</p> <p><u>Target group:</u> business partners, business clients, chamber of commerce</p> <p><u>Data collection methods:</u> track reports on action</p> <p>Baseline and endline</p> <p><u>Areas of Key Question:</u></p> <p>Number of new businesses, perception, attitude, behavioral changes</p> <p><u>Secondary data sources:</u></p> <p>N/A</p>	<p><u>Frequency :</u> Annual</p> <p><u>Data analysis disaggregated by:</u> type of organization, gender, ethnic group, relationship</p>	<p><u>Data collection and analysis:</u></p> <p>National Project Coordinator</p> <p><u>Reporting:</u></p> <p>National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u></p> <p>With the technical support of regional and HQ officers of ILO and WFP</p> <p><u>External performance assessment:</u></p> <p>Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>
<p><b>IRF Output 2.1:</b></p> <p>The women's cooperative gains the knowledge and understanding, skills and insights on peacebuilding; together with the access and opportunity to share lessons and experiences with other peacebuilding and women's empowerment networks throughout Sri Lanka in order to enhance their own role in building sustainable peace.</p>	<p><b>IRF Output Indicator 2.1.1:</b></p> <p>By the end of the project PTK are recognized local / regional champions/advocates of a relevant peace related issue (such as GBV or female former combatant rights)</p>	<p><u>Primary data sources:</u></p> <p>Cooperative Data</p> <p><u>Target group:</u> business peers, regional/local government and civil society actors</p> <p><u>Data collection methods:</u></p> <p>Baseline and endline</p> <p><u>Areas of Key Question:</u></p> <p>Extent to which the cooperative is recognized as a significant actor by the</p>	<p><u>Frequency :</u> Annual</p> <p><u>Data analysis disaggregated by:</u> type of organization, gender, ethnic group</p>	<p><u>Data collection and analysis:</u></p> <p>National Project Coordinator</p> <p><u>Reporting:</u></p> <p>National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u></p> <p>With the technical support of regional and HQ officers of ILO and WFP</p>



		<p>local stakeholders (business peers, local, regional government)</p> <p><u>Secondary data sources:</u></p> <p>Data collected by the PTK women's cooperative on Number of meetings held between the cooperative and local stakeholders</p>		<p><u>External performance assessment:</u></p> <p>Internal mid-term / independent final evaluation conduct according to ILO and WFP regulations</p>
	<p><b>IRF Output Indicator 2.1.2:</b> By the end of the project at least 50% of PTK's members can articulate an accurate understanding of, and coherent views on, local, regional and national peace related issues and mechanisms.</p>	<p><u>Primary data sources:</u></p> <p>Cooperative Data</p> <p><u>Target group:</u> members of the PTK women's cooperative</p> <p><u>Data collection methods:</u> Focus group discussions</p> <p>Baseline and endline</p> <p><u>Secondary data sources:</u></p> <p>N/A</p>	<p><u>Frequency : One time</u></p> <p><u>Data analysis disaggregated by:</u> type of action, number of members of the cooperative participating, coverage of peacebuilding action</p>	<p><u>Data collection and analysis:</u></p> <p>National Project Coordinator</p> <p><u>Reporting:</u></p> <p>National Project Coordinator in collaboration with UNRC peace building coordinator and respective coordinators of RUNOs</p> <p><u>Internal performance assessment:</u></p> <p>With the technical support of regional and HQ officers of ILO and WFP</p> <p><u>External performance assessment:</u></p> <p>Internal mid-term/ independent final evaluation conduct according to ILO and WFP regulations</p>



**Budget allocation for M&E plan** (in the table below, list all the types of data collection inputs and their cost):

<b>Budget for M&amp;E Plan by categories</b>	<b>ILO Costs in US \$</b>	<b>WFP Costs in US \$</b>
(1) Baseline & end line survey/ perception surveys: - before start of PP / project implementation - update of baseline data before end of Priority Plan// project implementation	1,000.00	7,000.00
(2) Monitoring and internal performance assessments: - Field visits JSC / RUNOs on project sites (at least once a year) - JSC meetings (quarterly, half year) to assess implementation status of PP - RUNO meeting (monthly, quarterly) to assess implementation status of projects - Community monitoring mechanism - External M&E organization expert support, if need be	1,250.00	6,500.00
(3) Reporting (cost for any workshops, facilitation support, additional data collection if needed): - Half year - Annual reporting	1000.00	9,800.00
(4) Capacity development support for M&E - Consultants fees	1,500	0.00
(5) Independent final evaluation (if not covered by PBSO)	29,700.00	24,000.00
<b>TOTAL</b>	<b>34,450.00</b>	<b>33,000.00</b>

Note: Internal mid-term evaluation is undertaken by staff in consultation with partners, and there are no associated costs that need to be budgeted.