

# **Consolidated Annual Financial Report of the Administrative Agent for the Moldova Toward Unity in Action Fund**

**for the period 1 January to 31 December 2018**

Multi-Partner Trust Fund Office  
Bureau for Management Services  
United Nations Development Programme  
**GATEWAY: <http://mptf.undp.org>**

31 May 2019

**PARTICIPATING ORGANIZATIONS**



Office of the High Commissioner for Human Rights



Joint United Nations Programme on HIV/AIDS



United Nations Development Organization



United Nations Children's Fund



United Nations Office for Drugs and Crime



UNWOMEN



World Health Organization

**CONTRIBUTORS**



Government of Netherlands



Government of Norway



Government of Sweden



Swiss Agency for Development & Cooperation

## DEFINITIONS

### **Allocation**

Amount approved by the Steering Committee for a project/programme.

### **Approved Project/Programme**

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

### **Contributor Commitment**

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

### **Contributor Deposit**

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

### **Delivery Rate**

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

### **Indirect Support Costs**

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

### **Net Funded Amount**

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

### **Participating Organization**

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

### **Project Expenditure**

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

### **Project Financial Closure**

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

### **Project Operational Closure**

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

### **Project Start Date**

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

### **Total Approved Budget**

This represents the cumulative amount of allocations approved by the Steering Committee.

### **US Dollar Amount**

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

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## INTRODUCTION

This Consolidated Annual Financial Report of the **Moldova Toward Unity in Action Fund** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the terms of Reference (TOR), the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.

The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and

manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to contributors.

This consolidated financial report covers the period 1 January to 31 December **2018** and provides financial data on progress made in the implementation of projects of the **Moldova Toward Unity in Action Fund**. It is posted on the MPTF Office GATEWAY (<http://mptf.undp.org/factsheet/fund/MDA00>).

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

## 2018 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **Moldova Toward Unity in Action Fund** using the pass-through funding modality as of 31 December **2018**. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <http://mptf.undp.org/factsheet/fund/MDA00>.

### 1. SOURCES AND USES OF FUNDS

As of 31 December **2018**, **4** contributors deposited US\$ **8,427,698** in contributions and US\$ **6,733** was earned in interest.

The cumulative source of funds was US\$ **8,434,431**. Of this amount, US\$ **8,327,129** has been net funded to **7** Participating Organizations, of which US\$ **7,688,655** has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ **84,277**. Table 1 provides an overview of the overall sources, uses, and balance of the **Moldova Toward Unity in Action Fund** as of 31 December 2018.

**Table 1. Financial Overview, as of 31 December 2018 (in US Dollars)**

	Annual 2017	Annual 2018	Cumulative
<b>Sources of Funds</b>			
Contributions from donors	1,973,810	49,597	8,427,698
Fund Earned Interest and Investment Income	1,285	2,917	6,733
Interest Income received from Participating Organizations	-	-	-
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Income	-	-	-
<b>Total: Sources of Funds</b>	<b>1,975,095</b>	<b>52,514</b>	<b>8,434,431</b>
<b>Use of Funds</b>			
Transfers to Participating Organizations	1,279,367	723,806	8,343,200
Refunds received from Participating Organizations	(293)	(13,910)	(16,071)
<b>Net Funded Amount</b>	<b>1,279,074</b>	<b>709,896</b>	<b>8,327,129</b>
Administrative Agent Fees	19,738	496	84,277
Direct Costs: (Steering Committee, Secretariat...etc.)	-	-	-
Bank Charges	1	23	277
Other Expenditures	-	-	-
<b>Total: Uses of Funds</b>	<b>1,298,814</b>	<b>710,414</b>	<b>8,411,683</b>
<b>Change in Fund cash balance with Administrative Agent</b>	<b>676,281</b>	<b>(657,901)</b>	<b>22,749</b>
Opening Fund balance (1 January)	4,368	680,649	-
<b>Closing Fund balance (31 December)</b>	<b>680,649</b>	<b>22,749</b>	<b>22,749</b>
Net Funded Amount (Includes Direct Cost)	1,279,074	709,896	8,327,129
Participating Organizations' Expenditure (Includes Direct Cost)	1,734,989	1,064,626	7,688,655
<b>Balance of Funds with Participating Organizations</b>			<b>638,474</b>

## 2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December 2018.

The **Moldova Toward Unity in Action Fund** is currently being financed by 4 contributors, as listed in the table below.

The table below includes commitments made up to 31 December 2018 through signed Standard Administrative Agreements, and deposits made through 2018. It does not include commitments that were made to the fund beyond 2018

**Table 2. Contributors' Commitments and Deposits, as of 31 December 2018 (in US Dollars)**

Contributors	Total Commitments	Prior Years as of 31-Dec-2017 Deposits	Current Year Jan-Dec-2018 Deposits	Total Deposits
Government of Netherlands	44,329	44,329	-	44,329
Government of Norway	1,422,554	1,422,554	-	1,422,554
Government of Sweden	4,952,767	4,952,767	-	4,952,767
Swiss Agency for Development & Cooperation	2,008,048	1,958,451	49,597	2,008,048
<b>Grand Total</b>	<b>8,427,698</b>	<b>8,378,101</b>	<b>49,597</b>	<b>8,427,698</b>

### 3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December **2018**, Fund earned interest amounts to US\$ **6,733**.

Details are provided in the table below.

**Table 3. Sources of Interest and Investment Income, as of 31 December 2018 (in US Dollars)**

Interest Earned	Prior Years as of 31-Dec-2017	Current Year Jan-Dec-2018	Total
<b>Administrative Agent</b>			
Fund Earned Interest and Investment Income	3,816	2,917	6,733
<b>Total: Fund Earned Interest</b>	<b>3,816</b>	<b>2,917</b>	<b>6,733</b>
<b>Participating Organization</b>			
<b>Total: Agency earned interest</b>			
<b>Grand Total</b>	<b>3,816</b>	<b>2,917</b>	<b>6,733</b>



#### 4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2018, the AA has transferred US\$ **8,343,200** to 7 Participating Organizations (see list below).

#### 4.1 TRANSFER BY PARTICIPATING ORGANIZATION

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations. In 2018, US\$ **709,896** was net funded to Participating Organizations

**Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2018 (in US Dollars)**

Participating Organization	Prior Years as of 31-Dec-2017			Current Year Jan-Dec-2018			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
OHCHR	716,210		716,210		(10,974)	(10,974)	716,210	(10,974)	705,236
UNAIDS	258,371	(293)	258,078		(2,936)	(2,936)	258,371	(3,229)	255,142
UNDP	3,053,045		3,053,045	52,340		52,340	3,105,385		3,105,385
UNICEF	255,301		255,301	180,551		180,551	435,852		435,852
UNODC	275,297		275,297				275,297		275,297
UNWOMEN	2,395,324		2,395,324				2,395,324		2,395,324
WHO	665,846	(1,868)	663,978	490,915		490,915	1,156,761	(1,868)	1,154,893
<b>Grand Total</b>	<b>7,619,394</b>	<b>(2,161)</b>	<b>7,617,233</b>	<b>723,806</b>	<b>(13,910)</b>	<b>709,896</b>	<b>8,343,200</b>	<b>(16,071)</b>	<b>8,327,129</b>

## 5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year **2018** were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Project expenditures are incurred and monitored by each Participating Organization, and are reported as per the agreed upon categories for inter-agency harmonized reporting. The reported expenditures were submitted via the MPTF Office's online expenditure reporting tool. The **2018** expenditure data has been posted on the MPTF Office GATEWAY at <http://mptf.undp.org/factsheet/fund/MDA00>.

## 5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

In **2018** US\$ **1,064,626** was reported in expenditure.

As shown in table below, the cumulative net funded amount is US\$ **8,327,129** and cumulative expenditures reported by the Participating Organizations amount to US\$ **7,688,655**. This equates to an overall Fund expenditure delivery rate of **92** percent.

**Table 5.1 Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2018 (in US Dollars)**

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2017	Current Year Jan-Dec-2018	Cumulative	
OHCHR	716,210	705,236	458,210	208,436	666,646	94.53
UNAIDS	258,371	255,142	187,586	67,556	255,142	100.00
UNDP	3,105,385	3,105,385	2,761,892	343,093	3,104,985	99.99
UNICEF	435,852	435,852	170,122	218,586	388,707	89.18
UNODC	275,297	275,297	187,068	74,581	261,649	95.04
UNWOMEN	2,395,324	2,395,324	2,390,394	4,930	2,395,324	100.00
WHO	1,156,761	1,154,893	468,758	147,444	616,201	53.36
<b>Grand Total</b>	<b>8,343,200</b>	<b>8,327,129</b>	<b>6,624,029</b>	<b>1,064,626</b>	<b>7,688,655</b>	<b>92.33</b>

## 5.2 EXPENDITURE BY UNDAF OUTCOME

Table 5.2 displays the net funded amounts, expenditures incurred and the financial delivery rates by UNDAF Outcome.

**Table 5.2 Expenditure by UNDAF Outcome, as of 31 December 2018 (in US Dollars)**

Country/Sector	Prior Years as of 31-Dec-2017		Current Year Jan-Dec-2018		Total		Delivery Rate %
	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	
<b>Moldova, Republic of</b>							
Governance and Human Rights	6,353,072	5,795,459	(13,910)	491,110	6,339,162	6,286,569	99.17
Social Inclusion	1,264,161	828,570	723,806	573,516	1,987,967	1,402,086	70.53
<b>Moldova, Republic of Total:</b>	<b>7,617,233</b>	<b>6,624,029</b>	<b>709,896</b>	<b>1,064,626</b>	<b>8,327,129</b>	<b>7,688,655</b>	<b>92.33</b>
<b>Grand Total:</b>	<b>7,617,233</b>	<b>6,624,029</b>	<b>709,896</b>	<b>1,064,626</b>	<b>8,327,129</b>	<b>7,688,655</b>	<b>92.33</b>

### 5.3 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. See table below.

**Table 5.3 Expenditure by UNDG Budget Category, as of 31 December 2018 (in US Dollars)**

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2017	Current Year Jan-Dec-2018	Total	
Staff & Personnel Cost	603,877	131,111	734,988	10.22
Supplies, commodities and materials	197,011	55,978	252,989	3.52
Equipment, vehicles, furniture and depreciation	129,919	91,195	221,114	3.07
Contractual Services	3,021,123	319,564	3,340,687	46.46
Travel	312,449	66,108	378,558	5.26
Transfers and Grants	716,637	224,358	940,994	13.09
General Operating	1,214,577	107,076	1,321,653	18.38
<b>Programme Costs Total</b>	<b>6,195,592</b>	<b>995,390</b>	<b>7,190,983</b>	<b>100.00</b>
<sup>1</sup> Indirect Support Costs Total	428,436	69,236	497,672	6.92
<b>Total</b>	<b>6,624,029</b>	<b>1,064,626</b>	<b>7,688,655</b>	

<sup>1</sup> **Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

## 6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December **2018**, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **496** was deducted in AA-fees. Cumulatively, as of 31 December **2018**, US\$ **84,277** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **69,236** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **497,672** as of 31 December **2018**.

## 7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.