

SECRETARY-GENERAL'S PEACEBUILDING FUND
PBF PROJECT PROGRESS REPORT TEMPLATE



PBF PROJECT PROGRESS REPORT

COUNTRY: Sri Lanka

TYPE OF REPORT: SEMI-ANNUAL, ANNUAL OR FINAL Semi-Annual

DATE OF REPORT: 31 May 2019

<p>Project Title: Hidden Challenges: Addressing Sexual Bribery Experienced by Military Widows and War Widows in Sri Lanka to Enable Resilience and Sustained Peace.</p> <p>Project Number from MPTF-O Gateway: 00113000</p>	
<p>PBF project modality:</p> <p><input checked="" type="checkbox"/> IRF</p> <p><input type="checkbox"/> PRF</p>	<p>If funding is disbursed into a national or regional trust fund:</p> <p><input type="checkbox"/> Country Trust Fund</p> <p><input type="checkbox"/> Regional Trust Fund</p> <p>Name of Recipient Fund:</p>
<p>List all direct project recipient organizations (starting with Convening Agency), followed type of organization (UN, CSO etc): UN Women (Convening Agency), UNDP</p> <p>List additional implementing partners, Governmental and non-Governmental: Centre for Equality and Justice (CEJ) – NGO/CSO</p>	
<p>Project commencement date¹: 8 November 2018</p> <p>Project duration in months:² 18 months</p>	
<p>Does the project fall under one of the specific PBF priority windows below:</p> <p><input checked="" type="checkbox"/> Gender promotion initiative</p> <p><input type="checkbox"/> Youth promotion initiative</p> <p><input type="checkbox"/> Transition from UN or regional peacekeeping or special political missions</p> <p><input type="checkbox"/> Cross-border or regional project</p>	
<p>Total PBF approved project budget* (by recipient organization):</p> <p>UN Women : \$ 1,100,000</p> <p>UNDP : \$ 400,000</p> <p>: \$</p> <p>: \$</p> <p>Total: \$ 1,500,000</p> <p><i>*The overall approved budget and the release of the second and any subsequent tranche are conditional and subject to PBSO's approval and subject to availability of funds in the PBF account</i></p> <p>How many tranches have been received so far: One</p>	
<p>Report preparation:</p> <p>Project report prepared by: UN Women, UNDP</p> <p>Project report approved by: UN Agency Representatives, UN Resident Coordinator</p> <p>Did PBF Secretariat clear the report: Yes</p> <p>Any comments from PBF Secretariat on the report: All comments received during drafting stage are</p>	

¹ Note: commencement date will be the date of first funds transfer.

² Maximum project duration for IRF projects is 18 months, for PRF projects – 36 months.

incorporated.

Has the project undertaken any evaluation exercises? Please specify and attach: N/A

NOTES FOR COMPLETING THE REPORT:

- *Avoid acronyms and UN jargon, use general / common language.*
- *Be as concrete as possible. Avoid theoretical, vague or conceptual discourse.*
- *Ensure the analysis and project progress assessment is gender and age sensitive.*

PART 1: RESULTS PROGRESS

1.1 Overall project progress to date

Briefly explain the **status of the project** in terms of its implementation cycle, including whether all preliminary/preparatory activities have been completed (1500 character limit):

The project has completed its inception stage, with project staff being recruited, and the main implementing partner - The Centre for Equality and Justice - along with four partner organisations within the 03 target districts being contracted.

Other preliminary activities include the training of implementing partners on financial reporting processes and finalising the methodology to undertake a mapping of Self-Help Groups and widows' collectives. This mapping report has been finalised and a presentation of the mapping will be conducted with the participation of key project stakeholders in mid-June. The findings of the mapping will shape the progression of activities under outcomes 01 and 02.

In addition, preliminary bilateral meetings have been undertaken with key stakeholders such as the Commission to Investigate Bribery and Corruption (CIABOC), the Ministry of Justice (MOJ), the Ministry of Women and Child Affairs (MoWCA) and Transparency International Sri Lanka (TISL) to identify opportunities for collaboration on the project, specifically under Outcome 02. An MoU will be signed with MoWCA for their commitments under Outcome 02. A call for proposals has been initiated to recruit a service provider to conduct a needs assessment and value chain analysis within the economic empowerment component under Outcome 01. The Industrial Services Bureau (ISB) has been identified to conduct the training and business plan development components within the same Outcome.

Given the recent/current political/peacebuilding/ transition situation/ needs in the country, has the project been/ does it continue to be **relevant** and well placed to address potential conflict factors/ sources of tensions/ risks to country's sustaining peace progress? Please illustrate. If project is still ongoing, are any adjustments required? (1500 character limit)

The project's commencement was delayed due to the constitutional crisis that took place in October 2018, which led to the dissolution of Parliament and stalled project operations with Government entities till mid-January 2019. The project's initial implementation was also impacted by the Easter Sunday attacks in April 2019 targeting churches and hotels and claiming over 250 lives.

Even though the attacks have affected the project's implementation, the interventions to tackle Sexual Bribery through the empowerment of women remains relevant. From an economic perspective, the project targets the most marginalized members of society that will suffer the brunt of losses experienced at the macro level. These losses will adversely impact Female Heads of Households and military/ war widows who are exploited by corrupt officials responsible for the provision of fundamental services. Failing to address this issue will push the affected women further into the cycle of poverty and disempowerment, cutting them off completely from direct or indirect engagement in peacebuilding processes in the long term.

In light of the current volatile political climate, prevailing emergency regulations, security restrictions, and the possibility of further attacks and communal violence; the project's duration, sequencing and methodology may need to be revisited to deter any adverse effects impacting the overall implementation of the project.

In a few sentences, summarize **what is unique/ innovative/ interesting** about what this project is trying/ has tried to achieve or its approach (rather than listing activity progress) (1500 character limit).

The project is unique in its approach in addressing 'sexual bribery,' which is not recognised in Sri Lanka's constitutional and legal vernacular. This is further compounded by the fact that military and war widows face numerous vulnerabilities for merely being female heads of households in a country that is traditionally patriarchal.

The project's overarching two-pronged approach: 1) empowering military and war widows to access sustainable livelihoods and social support services without discrimination and; 2) enhancing the accountability of public officials and institutions to prevent and respond to sexual bribery and protect military/ war widows from exploitation, provides a holistic framework to address the issue at both micro and macro levels.

The project's innovative activities (to be undertaken in upcoming quarters) such as using puppetry and forum theatre to raise awareness on sexual exploitation and sexual bribery; and building a platform in the form of a mobile application to generate complaints, will provide more visibility to the issue of sexual bribery.

Considering the project's implementation cycle, please **rate this project's overall progress towards results to date:**

on track

In a few sentences summarize **major project peacebuilding progress/results** (with evidence), which PBSO can use in public communications to highlight the project (1500 character limit):

Outcome 1: In terms of major results under Outcome 01, the methodology to undertake a mapping of Self-Help Groups and widows' collectives was developed. Field research for the mapping was conducted with the completion of 23 interviews, 17 FGDs and consultative meetings with relevant partner organizations. The mapping report has been finalised and the findings will be presented to key project stakeholders in mid-June.

Outcome 2: Under Outcome 02, preliminary meetings conducted with government stakeholders have increased their awareness on the issue, and commitment to support upcoming activities.

As indicated in section 1.1.1, the lapse that occurred between the transfer of the first tranche in November 2018 and the project start date in January 2018, due to the Constitutional Crisis that occurred in October 2018, along with the April 2019 unrest in the country has caused a delay in the project's inception and initial implementation. Despite the delays incurred, due to the completion of preparatory work, the project is positioned to implement activities in the upcoming two quarters.

In a few sentences, explain how the project has made **real human impact**, that is, how did it affect the lives of any people in the country – where possible, use direct quotes that PBSO can use in public communications to highlight the project (1500 character limit):

It is still too early in the project cycle to elaborate on this aspect, although the stories of women interviewed when conducting the mapping exercise reveals the pervasive nature of sexual bribery and exploitation, thus highlighting the need for accountability in terms of prevention and response. The following are a few quotes by interviewees:

“When there is a male officer who asks for sexual favours to get the work done, most women do not give in. They go back home and forget about their financial or other requirement, which never gets fulfilled. Some women do give in, and they undergo a lot of trouble afterwards. They stop coming to the Ranaviru society and we hardly get to know about what happens to them. It is highly tabooed, and they feel shy to share their experiences with us” - FGD, Anuradhapura.

“He says that he paid special attention and took care of my request for a water well. He went out of the way to help me. He implied that I am not returning his favour. Of course, he expects sexual favours. I live all by myself with my little daughter. He thinks that he could do anything to me just because he is in power” - Interviewee, Kilinochchi..

If the project progress assessment is **on-track**, please explain what the key **challenges** (if any) have been and which measures were taken to address them (1500 character limit).

YES

The implementation of activities within quarter 01 and 02 have been further delayed by the April 2019 terrorist attacks. As a risk mitigation strategy, UN agencies are conducting security risk and programme criticality assessments. UN Women in discussion with partners and key stakeholders, is considering alternate modalities of implementation, while assessing ground-level acceptance for the project.

If the assessment is **off-track**, please list main reasons/ **challenges** and explain what impact this has had/will have on project duration or strategy and what **measures** have been taken/ will be taken to address the challenges/ rectify project progress (1500 character limit):

N/A

Please attach as a separate document(s) any materials highlighting or providing more evidence for project progress (for example: publications, photos, videos, monitoring reports, evaluation reports etc.). List below what has been attached to the report, including purpose and audience.

Annex 1: Letter to CIABOC, to seek CIABOC collaboration on specific activities laid down in the project.

Annex 2: Draft mapping report

Annex 3: Pictures of meetings held with partners and mapping consultant in Colombo.

1.2 Result progress by project outcome

The space in the template allows for up to four project outcomes. If your project has more approved outcomes, contact PBSO for template modification.

Outcome 1: Empowered military and war widows have sustainable livelihoods, and access social support services with dignity.

Rate the current status of the outcome progress: on track

Progress summary: *Describe main progress under this Outcome made during the reporting period (for June reports: January-June; for November reports: January-November; for final reports: full project duration), including major output progress (not all individual activities). If the project is starting to make/ has made a difference at the outcome level, provide specific evidence for the progress (quantitative and qualitative) and explain how it impacts the broader political and peacebuilding context. Where possible, provide specific examples of change the project has supported/ contributed to as well as, where available and relevant, quotes from partners or beneficiaries about the project and their experience. (3000 character limit)?*

Given that the project is still at its inception stage, it is difficult to gauge how the project has made a difference at the outcome level.

However, preparatory activities such as the formulation of training manuals, developing of awareness-raising material and the identification of service providers and consultants to undertake specific activities has been completed.

In addition, the completed mapping report and its findings will strengthen the project's programming and implementation when progressing to the upcoming quarters.

Outcome 2: Increased commitment of public institutions to prevent and respond to sexual bribery and to protect military and war widows from sexual exploitation.

Rate the current status of the outcome progress: on track

Progress summary: *(see guiding questions under Outcome 1)*

Preliminary bilateral meetings have been undertaken with key stakeholders such as the Commission to Investigate Bribery and Corruption (CIABOC), the Ministry of Justice (MOJ), the Ministry of Women and Child Affairs (MoWCA) and Transparency International Sri Lanka (TISL). These meetings have increased government stakeholders' awareness on the issue, including their commitment to support upcoming activities such as the strengthening and/or re-establishment of anti-sexual harassment committees within ministries; as well as initiating discussions aimed at drafting gender-sensitive anti-bribery legislation.

Although sexual harassment has been addressed in the National Action Plan for Combating Bribery and Corruption, specific references have not been made to sexual bribery. Subsequent to consistent lobbying (prior to the inception of the project), the project's main implementing partner, CEJ has facilitated the incorporation of the definition of 'sexual gratification' within the National Action Plan, which was launched in March 2019. This effort would further strengthen the project's activities of drafting of policies/circulars/guidelines on gender-sensitive anti-bribery, as envisioned under Outcome 02.

Outcome 3: Not Applicable

Rate the current status of the outcome progress: Please select one

Progress summary: *(see guiding questions under Outcome 1)*

Outcome 4: Not Applicable

Rate the current status of the outcome progress: Please select one

Progress summary: (see guiding questions under Outcome 1)

1.3 Cross-cutting issues

<p><u>National ownership:</u> How has the national government demonstrated ownership/ commitment to the project results and activities? Give specific examples. (1500 character limit)</p>	<p>The project’s main implementing partner – CEJ – commenced advocacy and lobbying to address sexual bribery in 2017. Consequently, the Commission to Investigate Allegations of Bribery or Corruption (CIABOC) and the Sri Lanka Institute of Development Administration (SLIDA) have raised awareness on issues surrounding sexual exploitation and sexual bribery in Sri Lanka, while committing to a long-term law and policy reform agenda. Additionally, support has been extended by the Ministry of Women and Child Affairs (MoWCA) to address the issue at the policy level, while a commitment has been ensured by SLIDA to incorporate a module on sexual bribery in their anti-corruption curriculum. CEJ has continued to engage with key stakeholders including the Ministry of Justice (MoJ), CIABOC and MoWCA during the reporting quarter. Outcomes of these meetings have been positive, as the officers have indicated interest in continuing to engage in addressing sexual bribery at the highest level. The incorporation of ‘sexual gratification’ as a definition within the National Action Plan for Combating Bribery and Corruption (launched in March 2019) also demonstrated a high level of government ownership and commitment. Overall, national mechanisms such as the PBF Board and the Oversight Committee (OC), comprising key Government officials, donors, civil society and the UN are evidence of the Sri Lankan Government's strong commitment towards the project.</p>
<p><u>Monitoring:</u> Is the project M&E plan on track? What monitoring methods and sources of evidence are being/ have been used? Please attach any monitoring-related reports for the reporting period. (1500 character limit)?</p>	<p>An overall M&E plan was developed in consultation with the implementing partner at the onset of the project. M&E tools will be developed and utilised from the third quarter onwards to measure the project’s core implementation and activities, as informed by the mapping exercise. As such, specific baseline indicators will be set following the mapping that was completed across all three target project districts.</p>
<p><u>Evaluation:</u> Provide an update on the preparations for the external evaluation for the project, especially if within last 6 months of implementation or final report. Confirm available budget for evaluation.</p>	<p>N/A at this preliminary stage of the project. However, both agencies have dedicated a total budget of USD 105,000 for M&E for the project, which will be utilised for the project’s mid-term and final evaluation.</p>

<i>(1500 character limit)</i>	
Catalytic effects (financial): Did the project lead to any specific non-PBF funding commitments? If yes, from whom and how much? If not, have any specific attempts been made to attract additional financial contributions to the project and beyond? <i>(1500 character limit)</i>	N/A at this preliminary stage of the project.
Catalytic effects (non-financial): Did the project create favourable conditions for additional peacebuilding activities by Government/ other donors? If yes, please specify. <i>(1500 character limit)</i>	N/A at this preliminary stage of the project.
Exit strategy/ sustainability: What steps have been taken to prepare for end of project and help ensure sustainability of the project results beyond PBF support for this project? <i>(1500 character limit)</i>	<p>At the initial planning and inception stages of the project, key meetings, dialogues and trainings have been inbuilt with components for assessment and follow-up.</p> <p>In addition, the project’s sustainability will be ensured across all five output areas.</p> <p>Through the creation and strengthening of widows’ collectives, military widows and war widows will form cross-regional alliances and build social cohesion to cope with sexual bribery and sexual exploitation.</p> <p>Selected civil society actors will serve as a ‘watchdog mechanism’ when identifying and responding to sexual bribery and sexual exploitation.</p> <p>Finally, the Ministry of Women and Child Affairs (MoWCA) will hold other government stakeholders accountable to take ownership in strengthening mechanisms to respond to sexual bribery and exploitation. These efforts will be further cemented through the drafting of policies/circulars and/or guidelines that recognize and condemn sexual bribery.</p> <p>Further detail can be provided in the annual report due in November 2019.</p>
Risk taking: Describe how the project has responded to risks that threatened the achievement of results. Identify any new risks that have emerged since the last report. <i>(1500 character limit)</i>	<p>District-level implementation has been suspended, as a response to the prevailing security situation post Easter attacks.</p> <p>UN agencies are currently conducting security risk and programme criticality assessments to determine the safety of staff visiting the field. UN Women, in discussion with partners and key stakeholders, is considering alternate modalities of implementation, while assessing the findings of the mapping report.</p>
Gender equality: In the reporting period, which activities have taken place with a specific focus on addressing issues of gender equality or women’s empowerment? <i>(1500 character limit)</i>	The entire project and its overall outcomes are structured within a rights-based framework of empowering the most marginalised of women, and enhancing their knowledge, skills and access to services when seeking redress for sexual bribery and sexual exploitation. In addition, the project works within a gender-lens to capacitate public

	officials when responding to sexual bribery, and also with male government officials who are often viewed as perpetrators of sexual bribery and exploitation.
<p>Other: Are there any other issues concerning project implementation that you want to share, including any capacity needs of the recipient organizations? (1500 character limit)</p>	<p>The current political climate and the April 2019 terrorist attacks have impacted the project adversely, resulting in the suspension of field-level implementation planned for May 2019. .</p>

1.3 INDICATOR BASED PERFORMANCE ASSESSMENT: *Using the Project Results Framework as per the approved project document or any amendments- provide an update on the achievement of key indicators at both the outcome and output level in the table below (if your project has more indicators than provided in the table, select the most relevant ones with most relevant progress to highlight). Where it has not been possible to collect data on indicators, state this and provide any explanation. Provide gender and age disaggregated data. (300 characters max per entry)*

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
Outcome 1 Empowered military and war widows have sustainable livelihoods, and access to social support services with dignity	Indicator 1.1 % of military and war widows who are subjected to sexual bribery and sexual exploitation when accessing services	50% military widows (from 2016 study War Widows: TBD	Reduced to 25%	Mapping finalised and will be utilised to determine baseline and targets.	A variance to the activity could ensue based on the findings of the mapping report, along with any residual delays resulting from the April attacks.	Individual baselines/targets will be finalised based on the final mapping assessment.
	Indicator 1.2 % of widow beneficiaries who have used the grant provided to establish or upscale an existing business venture, disaggregated by widow type.	0%	At least 50% of grant recipients	Activity not scheduled for current reporting quarter.		
	Indicator 1.3 N/A					

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
Output 1.1 Military widows and war widows have increased knowledge of their rights and have access to complaint mechanisms on bribery.	Indicator 1.1.1 # of widows that are members of collectives formed/ strengthened who have increased knowledge of their rights, disaggregated by type of widow	0	750 (across 3 districts)	Activity not scheduled for current reporting quarter, although the mapping assessment will provide direction.	A variance to the activity could ensue based on the findings of the mapping report along with any residual delays resulting from the April attacks.	Individual baselines/targets will be finalised based on the mapping assessment.
	Indicator 1.1.2 % of widows trained to access legal and other services, disaggregated by type of widow.	0	70% of widows within collectives trained	Activity not scheduled for current reporting quarter, although the mapping assessment will provide further direction.	A variance to the activity could ensue based on the findings of the mapping report, along with any residual delays resulting from the April attacks.	Individual baselines/targets will be finalised based on the mapping assessment.
Output 1.2 The civil society is strengthened to provide services for the	Indicator 1.2.1 # of civil society organizations who are increasingly providing services, information and referrals for war	TBD	10	Activity not scheduled for current reporting quarter, although the mapping assessment will provide further	A variance to the activity could ensue based on the findings of the mapping report.	

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
protection of victims of sexual exploitation and sexual bribery	and military widows Indicator 1.2.2 # of widows provided with legal assistance through CSOs.	0	50	direction. Activity not scheduled for current reporting quarter..		
Output 1.3 Military widows and war widows increase their entrepreneurial knowledge and skills	Indicator 1.3.1 # of widows who are trained to commence a business or enterprise Indicator 1.3.2 # of widows provided with grants, disaggregated by type of widow	TBD 0	280 military and war widows 200 military and war widows (based on the strength and quality of the proposals submitted).	Activity not scheduled for current reporting quarter. Activity not scheduled for current reporting quarter		
Outcome 2 Increased commitment of public	Indicator 2.1 # of Circulars/ guidelines/ policies which	1	2	Activity not scheduled for current reporting quarter		

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
institutions to prevent and respond to sexual bribery and to protect military and war widows from sexual exploitation	incorporate explicit commitment and/or accountability measures within the public sector to prevent and respond to sexual bribery and exploitation.					
	Indicator 2.2 # of complaints received and action taken by the Anti-Sexual Harassment Committees	0	5	Activity not scheduled for current reporting quarter.		
	Indicator 2.3 N/A					
Output 2.1 The capacity of public institutions and officials	Indicator 2.1.1 # of sensitisation programmes held for public officials on sexual	0	20	Activity not scheduled for current reporting quarter.		

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
are built to prevent and respond to bribery and to protect military and war widows from sexual exploitation.	harassment policies, legal frameworks, guidelines on response mechanisms, and accountability measures.					
	Indicator 2.1.2 # of legal aid clinics conducted by capacitated local public officers on preliminary assistance to survivors on possible legal remedies.	0	At least 15 legal aid clinics	Activity not scheduled for current reporting quarter.		
Output 2.2 Strengthen existing accountability	Indicator 2.2.1 # of public institutions with established and functioning Anti-Sexual Harassment	10 established though not functioning	12 established and fully functioning	Activity not scheduled for current reporting quarter.		

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
mechanisms to report and respond to sexual bribery and exploitation.	Committees.					
	Indicator 2.2.2 # of state/public sector institutions provided with technical support to integrate/adopt measures on addressing sexual bribery and exploitation	0	4	Activity not scheduled for reporting quarter.		
Output 2.3	Indicator 2.3.1					
	Indicator 2.3.2					
Outcome 3	Indicator 3.1					
	Indicator 3.2					
	Indicator 3.3					
Output 3.1	Indicator 3.1.1					
	Indicator 3.1.2					

	Performance Indicators	Indicator Baseline	End of project Indicator Target	Current indicator progress	Reasons for Variance/ Delay (if any)	Adjustment of target (if any)
Output 3.2	Indicator 3.2.1					
	Indicator 3.2.2					
Output 3.3	Indicator 3.3.1					
	Indicator 3.3.2					
Outcome 4	Indicator 4.1					
	Indicator 4.2					
	Indicator 4.3					
Output 4.1	Indicator 4.1.1					
	Indicator 4.1.2					
Output 4.2	Indicator 4.2.1					
	Indicator 4.2.2					
Output 4.3	Indicator 4.3.1					
	Indicator 4.3.2					

PART 2: INDICATIVE PROJECT FINANCIAL PROGRESS

2.1 Comments on the overall state of financial expenditures

Please rate whether project financial expenditures are on track, delayed, or off track, vis-à-vis project plans and by recipient organization: *on track*

How many project budget tranches have been received to date and what is the overall level of expenditure against the total budget and against the tranche(s) received so far (500 characters limit):

One tranche has been received to date.

The overall level of expenditure for UNW and UNDP (\$ 112,828.92) against the total budget (\$1,500,000) is 8%;

The overall level of expenditure for UNW against the first tranche (\$ 330,000) received is 34%;

The overall level of expenditure for UNDP against the first tranche (\$ 120,000) received is 0% as UNDP's programming is scheduled to commence from the end of Q2 in June 2019 as per the timeline.

When do you expect to seek the next tranche, if any tranches are outstanding: One tranche is outstanding. Taking into consideration the delays experienced, as well as the findings of the mapping report, a call will be made to request the next tranche in September 2019.

If expenditure is delayed or off track, please provide a brief explanation (500 characters limit):

Expenditure under Outcomes 01 and 02 was delayed due to the volatile political and operational context.

Please state what \$ amount was planned (in the project document) to be allocated to activities focussed on gender equality or women's empowerment and how much has been actually allocated to date: USD 1,500,000 was allocated for Gender Equality and Women's Empowerment activities as per Outcome 1 and Outcome 2. There is no change to this allocation and it remains the same to date.

Please fill out and attach Annex A on project financial progress **with detail on expenditures/ commitments to date using the original project budget table in Excel**, even though the \$ amounts are indicative only.