

**Women's Peace and Humanitarian Fund**  
**ANNUAL PROGRESS REPORT TEMPLATE**

<table border="1"> <tr> <td><b>Country</b></td> </tr> <tr> <td>Malawi</td> </tr> <tr> <td><b>MPTF Project Number</b></td> </tr> <tr> <td>00125105</td> </tr> <tr> <td><b>Reporting Period</b></td> </tr> <tr> <td>1<sup>st</sup> October 2020 - 31 Dec 2020</td> </tr> <tr> <td><b>Funding Call</b> <i>Select all that apply</i></td> </tr> <tr> <td> <input type="checkbox"/> Regular Funding Cycle  <i>Specify Call (Round 1, 2, 3, etc.) _____</i>  <input checked="" type="checkbox"/> Spotlight WPHF Partnership  <i>Specify Call (Round 1, 2, 3, etc.) _____</i>  <input type="checkbox"/> COVID-19 Emergency Response Window         </td> </tr> <tr> <td><b>WPHF Outcomes<sup>2</sup> to which report contributes for reporting period</b> <i>Select all that apply</i></td> </tr> <tr> <td> <input type="checkbox"/> Outcome 1: Enabling environment for implementation of WPS commitments  <input type="checkbox"/> Outcome 2: Conflict prevention  <input type="checkbox"/> Outcome 3: Humanitarian response  <input type="checkbox"/> Outcome 4: Conflict resolution  <input checked="" type="checkbox"/> <b>Outcome 5: Protection</b>  <input type="checkbox"/> Outcome 6: Peacebuilding and recovery         </td> </tr> <tr> <td><b>Programme Start Date</b></td> </tr> <tr> <td>1<sup>st</sup> October 2020</td> </tr> <tr> <td><b>Programme End Date</b></td> </tr> <tr> <td>31<sup>st</sup> December 2022</td> </tr> </table>	<b>Country</b>	Malawi	<b>MPTF Project Number</b>	00125105	<b>Reporting Period</b>	1 <sup>st</sup> October 2020 - 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<sup>1</sup> Non-UN Organization. Applicable to Rapid Response Window for Peace Processes

<sup>2</sup> As per WPHF results framework nested model, WPHF outcome areas are equivalent to the impact level for grantees

### Executive Summary

*In 1 page maximum, summarize the most important achievements of the Programme **during the reporting period** and key elements from your detailed report below. Highlight in the summary, the elements of the main report that you consider to be the most critical, including a summary of beneficiaries reached, outcomes that were achieved and other notable details that should be showcased. The Executive Summary should serve as a standalone summary of the Programme's results for the year.*

On 10<sup>th</sup> September 2020, the National Steering Committee selected 9 projects for funding for an overall amount of USD 1,106,621. Since the finalisation of the selection process of the IPs, the country office undertook preparatory internal processes to start engaging the 9 selected Implementing Partners (IPs). Key was holding of an internal project management meeting on 15 December 2020 to discuss the project's roll out and assign roles for managing the project. This was to facilitate commencement of necessary processes to enable disbursement of funds to the IPs. This included ensuring inclusion of the project and activities in Country Office's AWP, arranging for capacity assessments of the IPs, processing project agreements in PGAMS, among other things.

During the reporting period the project start-up was delayed due to a number of factors. During the period between the announcement of the 2019 election results until the fresh Presidential Elections in June 2020, the nationwide demonstrations affected business where it was unfavorable to conduct planned activities as the climate was volatile and violent. This impeded consistent engagement with primary interlocutors such as government and implementing partners at national and district levels, due to restricted movement. The restrictions put in place due to the COVID-19 from early 2020 on did not allow for physical meetings hence delayed, for example, conducting of capacity assessments. Malawi has witnessed an increase in the frequency and magnitude of cyclical floods and drought culminating into disasters leading to damage to infrastructure, loss of lives, property, and livelihoods. Additionally, the period during which internal processes were to be undertaken to have funds disbursed to IPs was laden with other equally important activities. These included development of the Country Office's 2021 Annual Workplan, development of the Country Office's Annual report and other donor reports that were due for submission in January 2021, internal year-end closures, among others. As such in 2020, IPs had not yet received their funds. The country office is committed and has fast-tracked disbursement of funds to the IPs within the first quarter of 2021 to enable the IPs start implementation.

**1. Grantees Profile for Reporting Period**

Use the following table for an overview by each project/organization. Please add a new row for each project. Refer to definitions in the footnotes.

Funding CFP <sup>3</sup>	Lead Organization Name <sup>4</sup>	Type of Organization <sup>5</sup>	Coverage/Level of Organization <sup>6</sup>	Project Title	WPHF Outcome <sup>7</sup>	Project Location (State, Province or Region)	Name of Implementing Partner(s), Type of Organisation, and Level	Project Start and End Date	Total Approved Budget (USD)
WPHF-Spotlight	<b>Hope for relief (HRF)</b>	Women's Rights	Local	Growing Community Response in ending cases of violence against women and girls	5	Kameme, Chitipa district		8/3/2021 30/09/2022	\$110,047
WPHF-Spotlight	<b>Centre for Civil Society Strengthening (CCSS)</b>	Women's Rights	Local	Gender sensitive solutions in security and humanitarian response for women and girls	5	Rumphi District	God Cares, local organization	26/02/2021 30/09/2022	\$175,375
WPHF-Spotlight	<b>Solidarity of Refugee Women for the Social Welfare (SOFERES)</b>	Women's Rights	Local	Ending Schools Related Gender Based Violence	5	Dzaleka Refugee Camp		9/3/2021 1/10/2022	\$81,452
WPHF-Spotlight	<b>Karonga Debate Club (KADECC)</b>	Women's Rights	Local	Promoting Sexual and Reproductive Health and Rights for Girls and Young Women in Malawi.	5	Karonga District		28/02/2021 30/04/2022	\$41,651
WPHF-Spotlight	<b>National Women's Lobby Group (NAWOLG)</b>	Women's Rights/Led	Local	SHE LEADS: Together we can stop violence against women and girls	5	Kasungu, Lilongwe, Blantyre districts		26/02/2021 30/09/2022	\$171,508
WPHF-Spotlight	<b>Life Concern Organization (LCO)</b>	Women's Rights	Local	Women Empowerment for Ending Gender Based Violence Project (WEG-BVP)	5	Rumphi District		9/3/2021 30/09/2022	\$120,844

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WPHF-Spotlight	<b>Partners in Action for Sustainable Development (PASD)</b>	Women's Rights	Local	Tusinde! (Let's Change!) Community Actions for Ending Violence Against Women and Girls Project	5	Mposa, Chamba (Machinga district)	Domasi Youth Action For Change (DYAC), youth organization	26/02/2021 30/10/2022	\$74,900
WPHF-Spotlight	<b>Purple Innovation</b>	Women's Rights/Led	Local	Wukani End Violence Against Girls Project	5	Nkhatabay District	Mzuzu E-hub, local organization	8/3/2021 31/10/2022	\$155,357
WPHF-Spotlight	<b>Foundation for Rural Development (FRD)</b>	Women's Rights/Led	Local 9/3/2021 1,	Arms of Liberty	5	Tsabango, Chitukula, Chimutu (Lilongwe District)		8/3/2021 22/01/2022	\$175,487

<sup>3</sup> For each grant, indicate if it is Country Call for Proposal Round 1; Country Call for Proposal Round 2; Country Call for Proposal Round 3; Spotlight WPHF Partnership; COVID-19 Emergency Response; or Rapid Response Window for Peace Processes

<sup>4</sup> Please write out the full name of the organization followed by the acronym in brackets. For example, 'Women's Advocacy Organization for Peace and Security (WAOPS)'.

<sup>5</sup> Type of organizations are: i) Women's Led; ii) Women's Rights; iii) Both Women-led and Women's Rights; iv) Youth-led/focused; or v) Other. Only include one type per grant based on the main typology. To be considered "Woman-led", a woman must head the organization. To be considered a "women's rights organization," the organization's official mission/vision statement must reflect its commitment to addressing multiple/intersecting forms of discrimination and advancing gender equality and women's rights, work to transform the underlying drivers/systems/structures, including patriarchy and gendered power dynamics, those that perpetuate gender-based violence. A 'Youth-led' organization, a youth must head the organization and/or it addresses youth issues.

<sup>6</sup> Please select from: i) International; ii) National; iii) Sub-National/Regional; or iv) Community-based (local) for each grant. International organizations operate in more than one country. National organizations have a nationwide coverage. Sub-National are organizations that work across multiple provinces/states/regions, but do not cover all provinces/states/regions in the country. Local organizations focus their work at the community level and do not have a sub-national/regional or national scope.

<sup>7</sup> WPHF Outcomes are: Outcome 1: Enabling environment for the implementation of WPS commitments; Outcome 2: Conflict prevention; Outcome 3: Humanitarian response; Outcome 4: Conflict resolution; Outcome 5: Protection; Outcome 6: Peacebuilding and recovery. As per WPHF results framework nested model, WPHF outcome areas are equivalent to the impact level for grantees

## 2. Beneficiaries and Reach (By Project)

Provide the total number of beneficiaries reached during the reporting period and cumulatively from previous reporting periods for each project/organization. Use one table per grantee project by copying the table underneath.

Lead Organization Name <i>The list in this table should match Section I above</i>	Target Groups <i>Select all that apply</i>	Age Groups by Sex	Direct Beneficiaries <sup>8</sup>		Indirect Beneficiaries <sup>9</sup>	
			Total for Year	Cumulative	Total for Year	Cumulative
<i>Organization/ Project 1</i>	<input type="checkbox"/> IDPs	Girls (0-17)	0			
	<input type="checkbox"/> Refugees	Women (18+)	0			
	<input type="checkbox"/> People living with disabilities (PWD)	Boys (0-17)	0			
	<input type="checkbox"/> Survivors/victims of SGBV	Men (18+)	0			
	<input type="checkbox"/> Other (Specify):	Total	0	0	0	0

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period that will directly or indirectly reach target beneficiaries.

<sup>8</sup> Direct beneficiaries refer to the individuals, groups, or organizations, which benefit directly from the intervention, or who are the direct recipients of programming or services and are explicitly stated in the output and outcome statements of the results framework. Direct beneficiaries and the target groups are the same.

<sup>9</sup> Indirect beneficiaries refer to other individuals, groups or organizations who are not the direct target of interventions as outlined in the results framework, but could be other members of the community, or family members who benefit positively from interventions of direct beneficiary participation. Often the calculation of indirect beneficiaries is done by estimating a 'spillover' effect through the average family size.

### 3. Context/New Developments

*Describe any relevant evolution or updates in the peace/security/humanitarian/political/human rights context experienced by the country during the reporting period. Specifically describe how it impacts women and operations at the country level.*

Stemming from July 2019 elections, 2020 was filled with nationwide demonstrations organized by civil society groups and opposition political parties, having been dissatisfied with the conduct of the 2019 elections. After the 2019 elections results announcement, the opposition filed a court case and the judgement that ensued called for Fresh Presidential Elections which were held in June 2020. As such, during the period between the announcement of the 2019 election results until the Fresh Presidential Elections in June 2020, the nationwide demonstrations affected business where it was unfavorable to conduct planned activities as the climate was volatile and violent. This impeded consistent engagement with primary interlocutors such as government and implementing partners at national and district levels, due to restricted movement because of ongoing demonstrations, elections campaigns and eventually the holding of the Fresh Presidential elections. In addition, the new administration also brought about a change in government interlocutors and partners, which further stalled sustained implementation.

Malawi was also affected by COVID-19 Pandemic. Having registered its first three cases on 2nd April 2020, Malawi was one of last countries in Africa to be hit by the pandemic. A surge in the number of COVID-19 cases was experienced at the end of May 2020 due to returning residents and deportees mainly from South Africa. As of 10 October 2020, Malawi registered a total of 5,282 cases with 80% of the cases being local transmission.<sup>10</sup> All 28 districts were and still are affected. With temporary closure of schools due to COVID-19, Malawi recorded an unprecedented incidence of teenage pregnancies in 2020, with 13 000 cases of child marriages and over 40 000 cases of teen pregnancies.<sup>11</sup> Cases of Gender based Violence were also noted to be on the rise.

Malawi has recently continued to witness an increase in the frequency and magnitude of cyclical floods and drought which often culminate into disasters leading to damage to infrastructure, loss of lives, property, and livelihoods. For example, floods were experienced in Lilongwe, Karonga and other districts destroying houses and displacing people.<sup>12</sup> With increasing frequency of the national disasters, and little time for recovery, households continued to slip further into chronic poverty.

<sup>10</sup> COVID-19 Situation Update, October 2020

<sup>11</sup> Protection Cluster Position Paper to Government of Malawi, September 2020

<sup>12</sup> <https://reliefweb.int/report/malawi/malawi-floods-noaa-mana-media-echo-daily-flash-06-february-2020>

**4a. Results (Outcomes) Achieved (Narrative)**

*Under each relevant WPHF Impact Area, describe in narrative form the results achieved<sup>13</sup> or in progress<sup>14</sup> for each grantee with a short summary of progress made in relation to the outcomes. Focus on both the impact level and outcome level, not outputs or activities. Use the impact and outcome indicators from the results framework to help illustrate the change, including the change from the previous year. Complete the Table in **Annex A: Results Framework** for the details and progress against each indicator.*

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.

**4b. Outputs and Activities Completed**

*Summarize the progress on OUTPUTS in narrative form by each organization and outcome. Describe how these outputs were reached (or in progress) and explain if any variance in achieved versus planned results during the reporting period. Complete the **Annex A: Results Framework** for the details and progress against the output indicators. Also include links to any media articles or campaigns, reports or any relevant resource linked to an activity or output.*

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.

**5. A Specific Story (1/2 page maximum)**

*It can but does not have to be a success story – often the most interesting and useful lessons learned are from experiences that have not worked. This section is to highlight a concrete example with a story that has been important for your project during the reporting period. It can be at the programmatic level (a specific achievement) or an individual story.*

*Attach photos with captions. are encouraged to compliment the story. The WPHF will select stories and photos to feature in its global annual report, website, community of practice and social media.*

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.

**6. Knowledge Products and Communications/Visibility**

*Report on any new knowledge products or communication materials produced during the reporting period. This can include case studies, major surveys/research, evaluations, or assessments conducted during the reporting period. Attach a copy of the evaluation/survey/assessment as an Annex.*

*This section should also include a description of any new communication materials developed and evidence of visibility of the projects and programme, and of WPHF. Attach the communications material or include links to news articles, websites, or other social media.*

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.

<sup>13</sup> Progress achieved of an outcome is defined as actual change in the value of indicators being tracked for the respective outcome. An outcome or output is considered to have been achieved when its targets have been met.

<sup>14</sup> Progress towards an outcome means the target has not yet been met but there is evidence (through data) of meeting incremental milestones towards the eventual achievement of the outcome.



## 7. Capacity Building of CSOs<sup>15</sup>

Briefly describe any capacity building sessions (webinars, in-person, workshops, etc.) that were conducted with CSOs by the Country Office or other agencies. DO NOT include capacity building that was conducted by organizations and projects. Indicate i) the topic/subject; ii) who conducted the capacity building; iii) when it took place; iv) who participated (people and organizations); and v) how many people participated (disaggregated by sex). If a pre and post (or post only) training survey was completed, please share the main results.

No capacity building has been undertaken so far.

## 8. Risks and Mitigation

Using the table below, identify any risks that occurred during the reporting period and assess their i) risk level; ii) likelihood of it occurring; and iii) the impact this risk would have on the project, programme, or country. What are the mitigation measures to minimize the risk to prevent it or respond to it if it occurs?

<b>Risk Area</b> Contextual, Programmatic, Institutional	<b>Risk Level</b> 4=Very High 3=High 2=Medium 1=Low	<b>Likelihood</b> 5=Very High 4=Likely 3=Possible 2=Unlikely 1=Rare	<b>Impact</b> 5=Extreme 4=Major 3=Moderate 2=Minor 1=Insignificant	<b>Mitigation</b> Mitigating measures undertaken during the reporting period (please include new risks, if any)
Delayed start of implementation by IPs due to various factors such as COVID-19 pandemic restrictions	4	4	4	The UN Women CO had to delay the capacity assessment as physical meetings with the grantee were not possible. This is mitigated by a. shifting the process online and have virtual capacity assessment. b. Fast-track engagement with IPs and internal processes to ensure funds are transferred to IPs for them to start implementation
Sustained government restrictions on meetings due to COVID-19	2	3	3	With COVID -19 still around as another wave is expected restrictions on numbers in meetings are expected. Mitigation will include: a. Utilising virtual meetings to continue engagements with project target groups/stakeholders b. Scheduling and conducting meetings in small groups in observance of COVID-19 measures

## 9. Delays and Adaptations/Revisions

If there were delays, explain the delays and reasons/factors for contributing to the delay, actions taken to mitigate future delays, and adaptations made to account for the delays. Indicate any major adjustments in strategies, targets or key outcomes and outputs that took place.<sup>16</sup>

*Project/Grantee Level*

*Programmatic/Country Level*

Project delays were experienced, and these were largely due to the following factors:

- a. COVID-19 Pandemic: This made it difficult to arrange for physical capacity assessments of partners. This was later resolved through using virtual engagement, which were shifted to January 2021.
- b. The time for processing the related internal arrangements for this project was fully commenced in December 2020 which is a period of numerous corporate commitments of which are compilation of UN Women's annual report and other donor reports and conducting year end operational closures.

<sup>15</sup> Capacity building sessions can be undertaken by the Management Entity or by some of the CSOs themselves for other CSOs or groups.

<sup>16</sup> This section should also include information on contracting and programmatic changes related to COVID 19, or other.

The Country Office responded to these delays by assigning a team to concentrate on the Project roll out in the first quarter of 2021 by fast-tracking disbursement of funds to IPs.

## 10. Lessons Learned<sup>17</sup>

*What challenges and lessons were learned during the reporting period at both the grantee and country level? Include those that can benefit learnings for other countries of WPHF and the fund overall. For each challenge, identify and describe the challenge, provide details on what are the factors that may have contributed to it occurring, describe how the challenge was addressed in the reporting period, or will be addressed in the future, and summarize the key lesson that can help inform the project, or improve in the future. These should include both programmatic and operational challenges. Add rows as required.*

<b>Identify Challenge/Describe</b> <i>Challenges can be programmatic or operational affecting the project implementation, or of an organization or community.</i>	<b>What are the factors/reasons contributing to this challenge?</b>	<b>How was the challenge addressed? What was done differently, or what will be done to address the challenge?</b>	<b>Lesson Learned</b> <i>As a result of the challenge what did you (and partners) learn from the situation that has helped to inform the project, or improve how the project is implemented or for future interventions?</i>
Delayed Start-up of the project	<p>The COVID pandemic which stalled some of the compliance processes as they were expected to be done in person (e.g., capacity assessments)</p> <p>Competing priorities during the month of November and December 2020 (Internal corporate reporting commitments, year-end closures, etc)</p>	<p>The Country Office:</p> <p>a. Held internal project meeting to assign roles and plan fast-tracking disbursement of funds in the first quarter of 2021.</p> <p>b. Scheduled virtual Capacity Assessments of the partners in Jan 2021 as physical meetings were restricted due to COVID-19</p>	<p>The lead time for project start up and operationalization due to the relatively large number of Implementing Partners needs to be taken into consideration in the project design phase.</p> <p>Need to innovate to ensure other administrative process and project implementation are undertaken and implementation is despite challenging context e.g., COVID-19 pandemic and related restrictions</p>

## 11. Innovations and Best Practices<sup>18</sup>

*Please include information on any innovative practices (programmatic and operational) that emerged during the reporting period, especially those that can be beneficial for this and future programmes, expand the body of knowledge on women, peace, and security. Innovations and best practices can be from the grantee or country level.*

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.

<sup>17</sup> A lesson learned is a systematic reflection of challenges (or successes) that have occurred during the reporting period which has resulted in a change, adaption or improvement as a result of the challenge, or a planned change or adaptation in the future.

<sup>18</sup> A best practice is strategy, approach, technique, or process that has proven to work well and deemed to be effective or appropriate for addressing a problem based on experience, evaluation or in comparison to other practices, and is therefore recommended as a model. It is also a practice that has been tested and validated and has potential to be replicated and there is value in sharing with others working in similar contexts, sectors, or with similar target groups.

## 12. Auditing and Financial Management

*Mention if any grantees were audited during the reporting period and provide a brief summary of results. Attach the audit report as an Annex (for internal use only).*

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.

## 13. Next Steps and Priority Actions

Next steps and priority actions will be within the first quarter of 2021:

- a. Disburse funds to all IPs  
This will involve:
  - i. Reviewing project documents to understand the projects in terms of focus, coverage, proposed activities, timeframe, among others, between first and second week of January 2021
  - ii. Holding virtual Capacity Assessment meetings with the 9 IPs to assess partner capacity between 18-22 January 2021
  - iii. Input Project activities in 2021 Annual Workplan for the Country Office in RMS and ATLAS platforms by 5 Feb 2021
  - iv. Conduct an orientation meeting with all the 9 IPs on how to use the FACE form for requesting funds and financial reporting on 09 Feb 2021 to provide guidance on project start and end dates and related workplan revisions for all IPs as the project will not have no-cost extensions.
  - v. Create vendor profiles for the 9 IPs in ATLAS between 11-19 Feb 2021
  - vi. Request IA codes for all partners from week beginning 22 Feb 2021
  - vii. Process Project Agreements for all the IPs and have the signed and uploaded into PGAMS between 22-26 Feb 2021
- b. Conduct an orientation with the IPs on various programmatic areas and key will be Results Based Management and reporting.
- c. Provide ongoing technical support to the IPs to ensure they fast-track implementation and delivery of activities of the project
- d. Quality and timely submission of reports to regional office/focal person

## **ANNEX A: Results Framework**

The requested information is not applicable at the moment as the Implementing Partners had not started interventions during the reporting period.