

Monitoring Report

Section I: Identification and Joint Programme Status

a. Joint Programme Identification and basic data

<p>Date of Submission: Submitted by Name: Mr. Koen Oosterom Title: Senior Technical Adviser Organization: International Trade Centre (ITC) Contact information: oosterom@intracen.org</p>	<p>Country and Thematic Window VIET NAM Development and Private Sector Window</p>
<p>MDTF Atlas Project No: 00067261 Title: Green Production and Trade to Increase Income and Employment Opportunities for the Rural Poor</p>	<p>Report Number: 1 Reporting Period: February – June 2010 Programme Duration: 3 years Official starting date: 3 February 2010</p>
<p>Participating UN Organizations:</p> <ol style="list-style-type: none"> 1. International Trade Centre (ITC) 2. United Nations Industrial Development Organization (UNIDO) 3. International Labour Organization (ILO) 4. Food and Agriculture Organization (FAO) 5. United Nations Conference on Trade and Development (UNCTAD) 	<p>Implementing partners</p> <ol style="list-style-type: none"> 1. Vietrade (Vietnam Trade Promotion Agency); Ministry of Industry and Trade 2. Vietcraft (Vietnam Handicraft Exporters Association) 3. Handicraft Research and Promotion Centre (HRPC) 4. RUDEC (Rural Development Center); Ministry of Agriculture and Rural Development 5. Vietnam Chamber of Commerce and Industry 6. Vietnam Cooperatives Alliance 7. Vietnam Cleaner Production Center 8. Department of Industry and Trade (DOIT) 9. Department of Agriculture and Rural Development (DARD) 10. Provincial Department of Labour, Invalids and Social Affairs 11. Institute of Policy and Strategy for Agriculture and Rural Development

The financial information reported should include overhead, M&E and other associated costs.

Budget Summary (including support costs)	
Total Approved Joint Programme Budget	ITC: USD 1,515,888 UNIDO: USD 774,680 ILO: USD 683,730 FAO: USD 607,867 UNCTAD: USD 417,835 Total: USD 4,000,000
Total Amount of Transferred to date	ITC: USD 528,886 UNIDO: USD 220,420 ILO: USD 241,570 FAO: USD 182,007 UNCTAD: USD 200,090 Total: USD 1,372,973
Total Budget Committed to date	ITC: USD 274,259 UNIDO: USD 26,420 ILO: USD 4,280 FAO: USD 53,286 USD UNCTAD: USD 116,757 Total: USD 475,002
Total Budget Disbursed to date	ITC: USD 105,248 UNIDO: USD 20,000 ILO: USD 1,070 FAO: USD 16,289 UNCTAD: USD 15,441 Total: USD 158,048

BENEFICIARIES

Direct Beneficiaries: *“The individuals, groups, or organizations, targeted, that benefit, directly, from the development intervention”.*

Indicate Beneficiary type	Expected number of Institutions	Number of Institutions to date	Expected Number of Women	Number of Women To date	Expected number of Men	Number of men to date	Expected number of individuals from Ethnic Groups	number of individuals from Ethnic Groups to date
National Institutions: SMEs in Hanoi	20							
Local Institutions: SMEs in provinces	30	8						
Urban								
Rural:			3,000		1,450		1,000	-
Total	50	8	3,000	-	1,450	-	1,000	-

Indirect Beneficiaries: *“The individuals, groups, or organizations, not targeted, that benefit, indirectly, from the development intervention”*

Indicate Beneficiary type	Expected number of Institutions	Number of Institutions to date	Expected Number of Women	Number of Women To date	Expected number of Men	Number of men to date	Expected number of individuals from Ethnic Groups	number of individuals from Ethnic Groups to date
National Institutions		12		14		11		
Local Institutions		2				5		
Urban								
Rural								-
Total		14		14		16		-

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b. Joint Programme M&E framework

Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
Outcome 1: Improved understanding of the handicrafts and small furniture value chains in four provinces								
Output 1.1: Baseline and monitoring studies in four provinces, good practice cases on raw materials producers/collectors and their suppliers.	Availability of baseline data survey on farmer/collector level and good practice cases for raw material production/collection.	Existing poverty and economic data on provincial, district and commune level; good practice cases of other projects.	Socio-economic data of target population available on commune level in 2010; report on PRA results available in 2010; report on raw material collection, production and trading systems available in 2010; report on income and raw material production in programme communes by the end of year 3.	The baseline survey for the raw material suppliers / farmers has been designed and jointly field-tested. The data collection has consequently been launched in June 2010.	Electronic versions.	Inception survey 2010; end-of-project survey 2012.	FAO	National capacity in survey design, enumeration and analysis is available and of good quality.
Output 1.2: Baseline and monitoring studies in four provinces, good practice cases on grassroots crafts and furniture producers, collectors, traders, buyers and exporters.	Availability of baseline data survey on grassroots crafts producer and SME level; good practice cases for crafts and small furniture production and trade production/collection.	Existing poverty and economic data available on provincial, district and commune level.	Analytical framework and survey design available in 2010; socio-economic data of grassroots crafts and small furniture producers available on commune level in 2010; report on good workplace practices, occupational safety, health and labor standards available in 2010; report on income and crafts production in programme communes by the end of year 3.	The baseline survey for grassroots crafts and furniture producers has been designed and jointly field-tested. The TORs for the contractor are being finalized and data collection will be launched in July 2010.	Electronic versions.	Inception survey 2010; end-of-project survey 2012.	UNIDO, ILO	National capacity in survey design, enumeration and analysis is available and of good quality.

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
Output 1.3: Integrated value chain baseline and monitoring studies & dissemination.	No. of VC studies published; integrated JP monitoring data framework available; No. of dissemination workshops held; No. of participants in dissemination workshops.	Baseline data collected and assessed by FAO, UNIDO, ILO; existing value chain assessments in the 4 provinces.	20 project partners trained on VC development in 2010; 4 inception meetings held in first quarter of 2010. Integrated JP monitoring data framework available in 2010; 5 integrated VC studies prepared in 2010. 5 dissemination workshops held in 2010;	A5-day VC workshop was held from 30 May to 4 June including some 30 participants from project partners and provinces; Four provincial inception workshops were conducted in June 2010; Five value chain studies have been launched. first drafts are expected in September.	Electronic versions; lists of participants of dissemination workshops.	JP quarterly reports 2010.	ITC	Capability of consultants to develop comprehensive VC studies; sufficient information on VC market trends and structures can be obtained.
OUTCOME 2: An environmentally and economically sustainable increase in craft raw material growers'/collectors' incomes in four provinces								
Output 2.1: Improved production capacity of farmers (quantity and quality).	New plantation areas; improved existing plantation areas; improved quality of seedlings and raw material; % increase in production.	To be provided by the baseline survey (see output 1.1).	Extension material compiled by the end of 2010; 120 trainers for 4 provinces trained in 2011; 22 farmer field schools established in 2011; 1,500 farmers participated in farmer field schools in 2011/2012; 12 demonstration sites for 4 provinces established in		Mid-term survey 2011; end-of-project survey 2012; specimen training material; participants lists of	Annual farmer interviews 2011/2012; participants' lists collected at workshops.	FAO	Stable raw material demand; farmers are willing and able to invest in new or improved plantations.

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
			2011; 1,500 farmers have improved access to seedlings in 2012.		trainings activities; training reports.			
Output 2.2: Improved farmer sales capacity.	Price information system accessible for farmers.	No price information for crafts raw material in place.	Raw material price information system established by 2012.		Farmer survey 2012.	Interviews 2012.	FAO	
Output 2.3: International and national links established (e.g. through INBAR).	No. of new partnerships.	No. of partnerships at the beginning.	4 reports on partnerships established and knowledge gained during study tours are available until the end of 2012.		Study tour reports; survey of partnerships established.	Interviews study tour participants 2011/2012.	FAO	Countries to be visited are open to provide information.
OUTCOME 3: A sustainable increase of crafts related rural households' and enterprises' incomes in four provinces								
Output 3.1: Improved offer of market intelligence, market linkages and design services to rural crafts buyers and crafts producing communities /SMEs.	No. and quality of improved services offered; availability of feasibility study for design center; organization of trade fair participations and buyer delegations;	Limited market information, design and trade fair services provided by VIETCRAFT and VIETRADE.	2 staff of VIETCRAFT trained on craft enterprises market readiness by 2010; online exporter information system established by the end of 2011; 3 study tours organized by 2012 to develop international partner network; 4 provincial trade promotion organizations offer improved services by 2012; 10 SMEs benefit from	8 SMEs from the provinces benefitted from design support; 8 SMEs were supported to participate in Vietnam's first international handicraft trade fair 'Lifestyle Vietnam 2010'; Promotion	Exporter survey; specimen feasibility study; workshop and study tour reports; trade fair report.	Annual exporter interviews 2011/2012; quarterly and annual JP reports.	ITC, ILO	Availability of project partners; new national trade fair will be launched successfully and is accepted by traders.

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
	training workshops.		VIETCRAFT design advice by 2011; feasibility study for a design center is available by 2010; 4 provincial trade fair participations are organized by 2011, international advertising is intensified and three buyers delegations for visiting the trade fair are organized by the end of 2011; 3 TOTs for service providers and 3 workshops for craft SMEs, and producer groups conducted by 2011.	activities resulted in three European buyers participating in Lifestyle Vietnam 2010.				
Output 3.2: Improved market knowledge and market links of key crafts enterprises for the four provinces.	Increased export turnover; increased no. of household suppliers and factory workers of SMEs.	Limited (occasional) export experience only; turnover and employment figures to be provided by the baseline survey.	20 SMEs in the provinces receive marketing and product development support and increased their sales at least by 30% by 2012; 4 partnerships with Fair Trade Organizations developed by 2012; 200 copies of updated export marketing guidelines available by 2010.		SME company data; consultants reports.	Annual SME surveys 2011 and 2012; quarterly and annual JP reports.	ITC	The worldwide handicraft market offers reasonable framework conditions for export growth; export-oriented SMEs are able and willing to invest in market development.
Output 3.3: Improved business	No. of SMEs and producer	SMEs have rudimentary	Full training modules available in Vietnamese by	Translation of Empretec	Lists of participants	Business plan survey and	UNCTAD, ILO	Local organizational

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
management and business plan implementation capacity of SME crafts & small furniture producers	groups trained; No. of business plans developed and implemented; turnover development of trained SMEs and producer groups; No. of household producers in the provinces supplying the SMEs; No. of additional jobs created on SME and producer group level; improved labor conditions.	business skills; occasional export experience only; limited compliance to labor standards, turnover, supply network and employment figures of SMEs and producer groups to be established (field study).	2010; 4 certified trainers by 2011; 50 entrepreneurs and 20 producer groups from the crafts sector trained by 2011; 50 SMEs and 20 producer groups increased their sales at least by 30% by 2012; 2 TOTs and 2 SME workshops on compliance with labor standards conducted by 2012; strengthened capacity of service providers and SMEs on labor standards compliance.	training material started; Counterpart organization to host the Empretec programme confirmed; Four candidate trainers and one trainer coordinator recruited; Pilot Empretec Training Workshop and ToT planned for end of July 2010.	attending workshops; introduction sheets and strategic plans of SMEs, SME company data; specimen of EMPRETEC training material in Vietnamese; certificates and consultants reports.	impact assessment study in 2011; turnover, supply network and employment development survey on SME and producer group level in 2010 and 2012; quarterly and annual JP reports.		capacity available; interest of local consultants in additional training; willingness of SMEs and producer groups to invest in business planning and training; reasonable world market conditions for handicrafts.
Output 3.4: Improved production and clean design capacity of SME crafts & furniture producers and SME raw material processors	Volume of crafts sold; average turnover by product group & by province; solid waste generated; hazardous chemicals used.	No information available; to be established in the baseline survey under output 1.2.	50 quick assessments in cleaner production conducted to define production and process gaps; on the job advice on shopfloor remedies delivered; 50 trainers of SMEs and vocational schools trained in sustainable design principles and implementation; on the job	A National Consultant recruited	Survey reports; participants lists; specimen case studies.	Baseline survey of SMEs 2010; mid-term interviews in 2011; end-of-project survey of SMEs 2012; quarterly and annual JP reports.	UNIDO	Global economic crisis subsides by 2010/2011; SME craft producers adopt productivity improving, sustainable production

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
			training in sustainable design and packaging delivered in up to 5 product groups; 10 case studies on good practices in cleaner production and sustainable design and packaging published.					and design techniques
Output 3.5: Improved business management skills and business representation of grassroots crafts & furniture producers.	No. of poor grassroots producers trained; application of improved business skills.	Poor grassroots producers have limited business and empowering/life skills.	4 ToT training courses and follow-up activities realized by 2011; 6 capacity building activities undertaken for business groups/associations by 2012; 1,500 poor grassroots producers got improved business and empowering skills by 2012; improved micro-finance links established at grassroots producer level by 2012; good practice documents on the promotion of business and empowering skills published by 2012.	- Resource persons have been identified.	Participants lists; progress reports; grassroots producer surveys.	Mid-term grassroots producer interviews in 2011; end-of-project survey 2012; quarterly and annual JP reports.	ILO	Availability of project partners; grassroots crafts and furniture producers are able and willing to invest in development.

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
Output 3.6: Improved green production capacities of grassroots crafts & furniture producers.	Volume of crafts sold; average income per household by product group & by province; solid waste generated; hazardous chemicals used.	No information available; to be established in the baseline survey under output 1.2.	1,500 grassroots crafts producers in 5 value chains received on the job training in technical craft skills by 2012; tools, equipment and technologies to improve productivity and decrease resource use introduced in 5 value chains at commune level by 2011/2012; improved lacquer processing and silk dyeing techniques introduced in 4 communes; 2 study tour reports; 2 brand development initiatives conducted with emphasis on sustainability; 15 good practice cases developed and published; 4 inter-provincial good practice workshops conducted.	-	Participants lists; surveys; study tours and consultants reports; specimen good practice cases.	Baseline survey of SMEs 2010; mid-term interviews in 2011; end-of-project survey of SMEs 2012; quarterly and annual JP reports.	UNIDO	Global economic crisis subsides by 2010/2011; grassroots craft producers adopt productivity improving, sustainable production and design techniques.
OUTCOME 4: Improved policies and regulatory frameworks at the provincial and national level that meet the needs of rural small enterprises, in particular raw materials and crafts producers, processors and traders								
Output 4.1: Provincial action plans for crafts and small furniture sectors in each province developed and backed by the	No. of commune officials trained; No. of PPD-workshops organized; No. of provincial	Existing provincial master plans.	Selected commune officials capacity on LED and CB-TREE built by 2010; 4 provincial PPD workshops held by 2012; 4 provincial action plans for crafts and small furniture sector	-	Lists of training course participants; specimen provincial action plans.	Quarterly and annual JP reports 2010/2012.	ITC, ILO	Availability and motivation of project partners.

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Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Baseline	Overall JP Expected target	Achievement of Target to date	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
public and private sector.	action plans developed.		developed by 2012.					
Output 4.2: Policy recommendations for the national and international level for the sustainable development of income generation for the poor.	Availability of policy recommendations for sustainable crafts production.	None	Report on impact of national & provincial policies on sustainable crafts production available; end-of-project workshop on sustainable crafts production conducted.	-	Consultants reports; specimen good practice cases.	Quarterly and annual JP reports 2012.	ITC, UNIDO	Continued interest of provincial leaders in promoting crafts production.

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c. Joint Programme Results Framework with financial information

Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)			
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed
1.1 Baseline and monitoring studies in four provinces, good practice cases on raw materials producers/collectors and their suppliers.										
Socio-economic data of target population on commune level available by mid 2010.	1.1.1 Collect socio-economic, incl. gender and income data, covering growers and collectors' and their suppliers.	x			FAO	RUDEC	24,700	15,000	12,940	61%
Report on PRA results available by mid 2010.	1.1.2 Conduct Participatory Rural Appraisal (PRA) of methods, needs, advantages, constraints and potential of raw material producers and collectors.	x			FAO	RUDEC	33,300	20,000	2,283	60%
Report on raw material collection, production and trading systems available by mid 2010.	1.1.3 Assess and map raw material availability for the crafts sector in four selected provinces, market links of raw material producers, collectors and co-operatives, provincial and local policies and service providers to individuals and enterprises in the sector.	x			FAO	RUDEC	28,000	14,800		53%

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
Report on income and raw material production in programme communes by the end of year 3.	1.1.4 Monitor and report on established indicators and good practices.			x	FAO	RUDEC		22,000			
	1.1 Sub-Total							108,000			
1.2 Baseline and monitoring studies in four provinces; good practice cases on grassroots crafts and small furniture producers, collectors, traders, buyers and exporters.											
Analytical framework and survey design available in 2010.	1.2.1 Design analytical framework & survey tools for collection of baseline data (at inception) and endline data (in Year 3) from grassroots crafts & furniture producers and SMEs.	x			UNIDO	VIETCRAFT		27,000			
Socio-economic data of grassroots crafts and small furniture producers available on commune level by mid 2010.	1.2.2 Conduct baseline survey (inception period) of grassroots crafts and small furniture producers and SMEs, covering socio-economic characteristics, income/turn-over data, production practices and technologies, resource use, waste generated, hazardous chemicals used, markets, etc.	x			UNIDO	VIETCRAFT		25,000			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)			
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed
Report on good workplace practices, occupational safety, health and labor standards available by mid 2010.	1.2.3 Conduct baseline and monitoring studies of poor grassroots crafts & small furniture producers on good workplace practices, occupational safety and health, compliance with labor standards.	x			ILO	VIETCRAFT	14,000	4,000	1,000	29%
Report on income and crafts production in programme communes by the end of year 3.	1.2.4 Conduct endline survey (year 3) of grassroots crafts and small furniture producers and SMEs – same survey design as in 1.2.1.			x	UNIDO	VIETCRAFT	25,000			
	1.2 Sub-Total						91,000			
1.3 Integrated value chain baseline and monitoring studies & dissemination.										
20 project partners trained on VC development in 2010; 4 inception meetings held in first quarter of 2010.	1.3.1 Conduct inception meetings at provincial level and value chain promotion training workshop.	x			ITC	VIETRADE	15,600	15,845	5,868	102%
Integrated JP monitoring data framework available in 2010; 5 integrated VC studies prepared in 2010.	1.3.2 Prepare value chain studies building on baseline data and assessment of market opportunities.	x			ITC	VIETRADE	50,440	50,656	5,614	100%

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
5 training and dissemination workshops held in 2010; 5 VC studies published in 2010.	1.3.3 Conduct dissemination workshops on value chain studies results on provincial and national level.	x			ITC	VIETRADE		9,880			
Consolidated final assessment report available in 2012.	1.3.4 Prepare consolidated final impact assessment report on selected indicators for growers, collectors, grassroots crafts and small furniture producers and SMEs.			x	ITC	VIETRADE		5,200			
	1.3 Subtotal							81,120			
2.1 Improved production capacity of farmers (quantity and quality).											
Good practice extension material for rattan plantation, bamboo collection, mulberry tree plantation and silk worm raising, sea grass cultivation, lacquer tree plantation and raw material collection for handmade paper compiled by the end of 2010.	2.1.1 Develop good raw material production practices and produce and disseminate extension materials.	X	X		FAO	NOMAFSI		58,900			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
120 trainers for 4 provinces trained in 2011.	2.1.2 Train trainers in variety/provenance selection, nursery management, production, harvesting and marketing.	X	X		FAO	NOMAFSI		36,300			
22 farmer field schools established in 2011; 1,500 farmers participated in farmer field schools in 2011/2012.	2.1.3 Establish farmer field schools for dissemination and training, linked to communes and production cooperatives.	x	x	x	FAO	DARD		73,900			
1,500 farmers have improved access to seedlings in 2012.	2.1.4 Support plant/tree nurseries in the four provinces and increase availability of seedlings.	x	x	x	FAO	NOMAFSI		144,000			
12 demonstration sites for 4 provinces established in 2011.	2.1.5 Establish demonstration sites at each location associated with nurseries.		x		FAO	DARD		46,000			
2 media-based extension campaigns run by 2012.	2.1.6 Support extension services and conduct a media based extension campaign.		x	x	FAO	DARD		26,000			
	2.1 Sub-Total							385,100			
2.2 Improved farmer sales capacity											
Raw material price information system established by 2012.	2.2.1 Develop demand/supply and price information for crafts raw materials producers.		x	x	FAO	ICARD		35,000			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
	2.2 Sub-Total							35,000			
2.3 International and national links established (e.g. through INBAR).											
4 reports on partnerships established and knowledge gained during study tours are available until the end of 2012.	2.3.1 Conduct four study tours to leading regional or international growing areas of selected materials.	x	x	x	FAO	HRPC		40,000			
	2.3 Sub-Total							40,000			
3.1 Improved offer of market intelligence, market linkages and design services to rural crafts buyers and crafts producing communities /SMEs.											
Enhanced capacity of VIETCRAFT on craft enterprises market readiness by 2010. Online exporter information system established by the end of 2011. 3 study tours organized by 2012 to develop international partner network.	3.1.1 Develop the capacity of VIETCRAFT to provide export market intelligence and market linkage services.	x	x	x	ITC	VIETCRAFT		96,200			
4 provincial trade promotion organizations offer improved services by 2012.	3.1.2 Support for trade promotion networking at provincial level.		x		ITC	VIETRADE		39,000			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
3 TOTs for service providers and 3 workshops for craft SMEs, and producer groups conducted by 2011.	3.1.3 Develop capacity of local service providers to train, consult/coach and conduct training to craft SMEs and poor craft producing communities with the aim to increase productivity & competitiveness.	x	x		ILO	VCCI		81,000			
10 SMEs benefit from VIETCRAFT design advice by 2011. Feasibility study for a design center is available by 2010.	3.1.4 Support VIETCRAFT's efforts to provide local design inputs to national handicraft exporters.	x	x		ITC	VIETCRAFT		66,560			
4 provincial trade fair participations are organized by 2011; international advertising is intensified and 3 buyers delegations for visiting the trade fair are organized by the end of 2011.	3.1.5 Assist VIETCRAFT to organize an international home furnishing/gifts fair (in 2010/2011), exhibiting green and socially responsible products from the target provinces, demonstrating good practices and disseminating policy recommendations.	x			ITC	VIETCRAFT		67,600	55,972	36,723	83%
	3.1 Sub-Total							350,360			
3.2. Improved market knowledge and market links of key crafts enterprises for the four provinces.											

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
20 SMEs in the provinces and Hanoi receive marketing and product development support and increased their sales at least by 30% by 2012.	3.2.1 Support key companies in the 4 provinces and Hanoi to become 'driving forces' in the sub-sector's development. Support in e.g. target market selection and marketing, product line development in view of target markets, green procurement and grassroots supplier development.	x	x	x	ITC	VIETCRAFT		187,040			
4 partnerships with Fair Trade Organizations developed by 2012.	3.2.2 Link ethnic minority enterprises with fair-trade importers (handmade paper, silk) and enhance domestic market access, including support through fair trade retail outlets.		x		ITC	VIETCRAFT		21,320			
200 copies of updated export marketing guidelines available by 2010.	3.2.3 Produce and disseminate export marketing guidelines.	x			ITC	VIETRADE		11,960			
	3.2 Sub-Total							220,320			
3.3 Improved business management and business plan implementation capacity of SME crafts & small furniture producers.											

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
Training material based on core EMPRETEC methodology developed by 2010 for training SMEs to produce and implement business strategies to meet the requirements of foreign markets in the crafts sector in the 4 provinces.	3.3.1. Identify business skills needed for SME crafts & small furniture producers and design training curricula aimed at implementing business strategies. Translate and adapt material to local context.	x			UNCTAD	VIETRADE		52,500	22,720	14,430	43%
4 local trainers trained and certified to deliver core competency courses of entrepreneurship and business plan preparation for SMEs in the craft and furniture sector (by 2011).	3.3.2 Select, train and certify four national trainers on the EMPRETEC entrepreneurship development methodology.	x	x	x	UNCTAD	VIETRADE		77,000	18,150	-	24%

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
30 SMEs and 20 exporters in the craft and furniture sector participated in training workshops and improved their business management capacity by 2011.	3.3.3 Organize outreach campaigns, training and follow up workshops on the EMPRETEC methodology for SME exporters of handicrafts and small furniture in the four provinces and Hanoi. Monitor business plan implementation.	x	x	x	UNCTAD	VIETRADE		208,500	68,249		33%
20 producer groups in the four provinces improved their management capacity by 2012.	3.3.4 Upgrade producer groups in the four provinces to meet the requirements of international corporations sourcing handicraft products from Viet Nam.		x	x	UNCTAD	VIETRADE		52,500			
2 TOTs and 2 SME workshops incl. follow-up support conducted By 2012. Strengthened capacity of service providers and SMEs on labor standards compliance.	3.3.5 Provide training and advisory follow-up on compliance with national and international labor standards to enhance competitiveness.		x	x	ILO	VCCI		59,000			
	3.3 Sub-Total							449,500			
3.4 Improved production and clean design capacity of SME crafts & furniture producers and SME raw material processors.											

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
50 quick assessments in cleaner production conducted to define production and process gaps; On the job advice on shopfloor remedies delivered.	3.4.1 Assist crafts SMEs to remedy own production and process deficiencies according to cleaner production principles and practices.	x	x		UNIDO	VNCPC		45,000	1,500		3%
50 trainers of SMEs and vocational schools trained in sustainable design principles and implementation.	3.4.2 Train trainers from vocational training schools and SMEs on sustainable clean design principles and implementation.	x	x		UNIDO	VNCPC		57,000	2,500		4%
On the job training in sustainable design and packaging delivered in up to 5 product groups.	3.4.3 Conduct pilot sustainable (clean) design and packaging initiatives for selected crafts SMEs.		x		UNIDO	VNCPC		27,500			
10 case studies on good practices in cleaner production and sustainable design and packaging published.	3.4.4 Document good practices and publish.			x	UNIDO	VNCPC		14,500			
	3.4 Sub-Total							144,000			
3.5 Improved business management skills and business representation of grassroots crafts & furniture producers.											

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
4 ToT training courses and follow-up activities realized by 2011.	3.5.1 Develop capacity of local service providers to train, consult/coach on business development skills for different levels of target groups, life empowering skills, work improvement for neighborhood development.	x	x		ILO	VCA		71,000			
6 Capacity building activities undertaken for business groups/ associations by 2012.	3.5.2 Undertake capacity building for business groups/associations among poor grassroots crafts producers.	x	x	x	ILO	VCA		31,000			
1,500 poor grassroots producers got improved business and empowering skills by 2012.	3.5.3 Assist business development service providers to implement training courses for poor grassroots craft producers on business skills for existing household business & cooperatives level and on basic business skills for individual craft producers, life skills and fundamental rights, work improvement for neighbourhood development.	x	x	x	ILO	VCA		267,000			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)			
		Y1	Y2	Y3			NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
Improved micro-finance links established at grassroots producer level by 2012.	3.5.4 Support to link poor grassroots crafts producers to micro-finance and micro insurance institutions and for training micro-finance and micro insurance institutions to diversify their service to grassroots crafts producers.		x	x	ILO	VCA	41,000			
Good practice documents on the promotion of business and empowering skills published by 2012.	3.5.5 deliver for publication Good practice documents on the promotion of business and empowering skills.			x	ILO	VCCI	14,000			
	3.5 Sub-Total						424,000			
3.6 Improved green production capacities of grassroots crafts & furniture producers.										

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
1,500 grassroots crafts producers in 5 value chains received on the job training in technical craft skills by 2012.	3.6.1 Train grassroots producers in technical craft production skills, using trained local trainers, to implement good housekeeping, cleaner production processes/ techniques, skills for implementing clean/sustainable designs & packaging, including with demonstrations and shop floor activities and disseminate resource kits on CP, clean design and technologies for 5 selected product groups.	x	x	x	UNIDO	VNCPC		211,500	2,000	0	1%
Tools, equipment and technologies to improve productivity and decrease resource use introduced in 5 value chains at commune level by 2011/2012.	3.6.2 Identify equipment needs, particularly those that can be used jointly and would save resources (materials, energy and water—e.g. fumigation, drying/heating, drying kiln, etc.) and set up joint utility shops/arrangements for selected product groups.	x	x		UNIDO	VNCPC		107,500			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
Improved lacquer processing and silk dyeing techniques introduced in 4 communes; 2 study tour reports.	3.6.3 Collaborate with relevant universities or research institutes in other countries to improve lacquer processing and silk dyeing techniques, including through study tours to countries such as Japan and China.	x	x	x	UNIDO	VNCPC		95,000			
2 brand development initiatives conducted with emphasis on sustainability.	3.6.4 Assist production groups, in collaboration with VIETRADE/local TPOs, to develop brands.	x	x	x	UNIDO	VIETRADE		18,000			
15 good practice cases developed and published; 4 inter-provincial good practice workshops conducted.	3.6.5 Share experiences and validate recommendations for design for sustainability and cleaner production practices in handicrafts and furniture sectors through interprovincial workshops.	x	x	x	UNIDO	VNCPC		36,000			
	3.6 Sub-Total							468,000			
4.1 Provincial action plans for crafts and small furniture sectors in each province developed and backed by the public and private sector											
Selected commune officials capacity on LED and CB-TREE built by 2010	4.1.1 Train communes officials and relevant local development players' on Local Economic Development (LED)/ Community – based Training for Economic Empowerment (CB-TREE) through Public – Private Dialogue.	x			ILO	DOLISA		61,000			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
4 provincial PPD workshops held by 2012. 4 provincial action plans for crafts and small furniture sector developed by 2012.	4.1.2 Facilitate a participatory impact analysis of national and provincial policies, programmes, implementation practices and capacities through structured public-private dialogue in the four provinces and through a national symposium, and facilitate consensus building on provincial and district level action plans and policy recommendations for the national level.			x	ITC	VIETRADE		38,480			
	4.1 Sub-Total							99,480			
4.2 Policy recommendations for the national and international level for the sustainable development of income generation for the poor.											
Report on impact of national & provincial policies on sustainable crafts production available; End-of-project workshop on sustainable crafts production conducted	4.2.1 Organize an end-of-project workshop for policymakers and regulators to share lessons learnt and ensure sustainable business environment for craft production.			x	UNIDO	VIETRADE		15,000			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
Report on the impact of WTO accession, tariff and non-tariff barriers for Vietnamese crafts in major export markets available by 2012.	4.2.2 Analyze the impact of WTO accession, tariff and non-tariff barriers (e.g. technical, environmental and labor standards) for Vietnamese crafts in major export markets and provide VIETRADE with the results and recommendations for action.			x	ITC	VIETRADE		20,280			
	4.2 Sub-Total							35,280			
5.1 Effective coordination and monitoring of the delivery of all programme components at the provincial level.											
Continuous monitoring and coordination of activities at the provincial level; rolling one-year work plans to be updated every six months; high-quality communication products on JP; annual and final narrative JP progress reports; yearly reporting to National Steering Committee	Senior Technical Advisor	x	x	x	ITC	VIETCRAFT		413,525	53,675	33,807	13%
	National staff	x	x	x	ITC	VIETCRAFT		168,480	53,690	-	32%
	Programme office running costs	x	x	x	ITC	VIETCRAFT		112,008	15,338	5,211	14%
	ITC HQ travel costs	x	x	x	ITC	VIETCRAFT		15,600	11,142	11,142	71%
	Provincial coordinators DARD/DOIT	x	x	x	ITC	VIETCRAFT		52,000			
	Mid-term evaluation		x		ITC	VIETCRAFT		25,545			
	5 Sub-Total							787,158			

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Programme Outputs	Activity	YEAR			UN AGENCY	RESPONSIBLE PARTY	Estimated Implementation Progress (all amounts <i>excluding</i> support costs)				
		Y1	Y2	Y3				NATIONAL/LOCAL	Total amount Planned for the JP	Estimated Total amount Committed	Estimated Total Amount Disbursed
6 Formulation advance					UNIDO			20,000	20,000	20,000	100%
FAO	Programme Cost							568,100	49,800	15,223	9%
	Indirect Support Cost							39,767	3,486	1,066	9%
ITC	Programme Cost							1,416,718	256,317	98,363	18%
	Indirect Support Cost							99,170	17,942	6,885	18%
ILO	Programme Cost							639,000	4,000	1,000	1%
	Indirect Support Cost							44,730	280	70	1%
UNIDO	Programme Cost							724,000	24,692	18,692	3%
	Indirect Support Cost							50,680	1,728	1,308	3%
UNCTAD	Programme Cost							390,500	109,119	14,431	28%
	Indirect Support Cost							27,335	7,638	1,010	28%
Total	Programme Cost							3,738,318	443,928	147,709	12%
	Indirect Support Cost							261,682	31,074	10,339	12%

	Total							4,000,000	475,002	158,048	12%

Section II: Joint Programme Progress

a. Narrative on progress, obstacles and contingency measures

- a. Please provide a brief overall assessment (250 words) of the extent to which the joint programme components are progressing in relation to expected outcomes and outputs, as well as any measures taken for the sustainability of the joint programme during the reporting period. Please, provide examples if relevant. Try to describe facts avoiding interpretations or personal opinions.

Progress in outcomes: The project has thus far addressed Outcome 1: “Improved understanding of the handicrafts and small furniture value chains in four provinces”. Besides a value chain training seminar and 4 provincial inception meetings, this outcome will be reached by developing detailed baseline studies for raw material suppliers/ farmers and grassroots craft/furniture household producers and preparing five comprehensive value chain studies for the value chains targeted in the four provinces: bamboo/rattan, seagrass, sericulture, lacquer ware and handmade paper. Both the baseline studies and value chain studies are well underway and will be disseminated in November 2010.

Progress in Outputs: The programme has thus far contributed towards the realization of the following outputs:

- Output 1.3: Integrated value chain baseline and monitoring studies & dissemination. Baseline studies and VC studies have been launched during the reporting period. In addition, a value chain training seminar was conducted and four provincial inception workshops.
- Output 3.1: Improved offer of market intelligence, market linkages and design services to rural crafts buyers and crafts producing communities /SMEs. The programme has made design support available to eight companies from the 4 provinces. These eight companies were consequently supported to participate in Vietnam’s international handicraft trade fair LifeStyle Vietnam. In addition, active promotion of the fair resulted in 3 European buyer delegations participating in the fair.
- Output 3.3: Improved business management and business plan implementation capacity of SME crafts & small furniture producers. The programme has partly addressed this output by laying the initial groundwork for the launch of the Empretec programme.

Measures taken for the sustainability of the joint programme: The programme has been launched in the four provinces through inception meetings. The meetings counted with broad participation from relevant stakeholders, including the provincial authorities, companies, farmers, producers, support institutions, etc. The meeting resulted in good buy-in from all the stakeholders and already led to expressions of commitment for public-private partnership to address the various constraints for sustainable VC development, e.g. re-plantation of Bamboo in Nghe Anh Province. In addition, provincial focal points are nominated from the Department of Agriculture and Rural Development and Department of Industry and Trade, who are in charge of coordinating field-level activities in the provinces, thereby ensuring the necessary buy-in from the provincial authorities.

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Are there difficulties in the implementation? What are the causes of these difficulties? Please check the most suitable option

b.

- UN agency Coordination
- Coordination with Government
- Coordination within the Government (s)
- Administrative (Procurement, etc) /Financial (management of funds, availability, budget revision, etc)
- Management: 1. Activity and output management 2. Governance/Decision making (PMC/NSC) 4. Accountability
- Joint Programme design

c.

- External to the Joint Programme (risks and assumptions, elections, natural disaster, social unrest, etc)
- Other. Please specify:

b. Please, briefly describe (250 words) the current difficulties the Joint Programme is facing. Refer only to progress in relation to the planned in the Joint Program Document. Try to describe facts avoiding interpretations or personal opinions.

After release of the first instalment, it took a considerable amount of time for the programme to be launched. This was partly due to a delay related to the establishment of the Programme Management Unit. Despite having interviewed the Senior Technical Adviser's (STA) post in December 2009, administrative procedures related to staff recruitment/appointment only allowed the STA to assume its position in Hanoi as of end of May 2010. This consequently led to a delay in the implementation of the first activities, especially the baseline studies, which is a joint activity and thus requires intensive coordination among UN agencies and national implementing partners.

In addition, the programme design is not specific enough to enable a smooth implementation of the work programme, as it does not indicate clearly enough what needs to be done by the respective agencies in order to address the various constraints for the 5 selected value chains. For each of the 5 value chains, constraints and opportunities must be analyzed in more detail, market opportunities need to be clearly identified; a vision must be adopted and specific value chain upgrading strategies must be determined, which, when implemented, is expected to lead to value addition along the value chain and economic development for VC actors. In turn, this would consequently provide clear indications to programme in detail the work of each agency.

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- c. Please, briefly describe (250 words) the current external difficulties (not caused by the joint programme) that delay implementation. Try to describe facts avoiding interpretations or personal opinions.

The programme has supported VIETCRAFT in the organization of Vietnam's first international handicraft trade fair, which took place from 22-26 April 2010. Besides support to 8 companies from the provinces to improve their design of products, promotional material and trade fair participation (logistic support, stands), the programme provided support in the international promotion of the fair and recruitment of European buyers. However, the week before the fair the volcano in Iceland erupted, which led to the closing of the international airspace in Europe immediately before and during the fair period. As a consequence, many of the European buyers that confirmed participation were forced to cancel their participation at the last moment.

Please, briefly explain (250 words) the actions that are or will be taken to eliminate or mitigate the difficulties (internal and external referred B+C) described in the previous **text boxes b and c**. Try to be specific in your answer.

The delay in the establishment of the PMU was partly addressed by conducting several ITC staff missions to Hanoi during the period March-May 2010. During these missions, coordination meetings were held to ensure the necessary coordination and to initiate the first activities, in particular the baseline studies. Since the relocation of the STA to Hanoi, the programme has picked up speed and several activities have since been initiated.

Value chain studies are launched in June 2010 and are expected to be completed in draft in September 2010. These value chain studies will identify the market opportunities, and provide the vision and detailed value chain upgrading strategies to address the various constraints. Consequently, the VC studies will provide the necessary guidance for the work of UN agencies concerned. In order not to put activities on hold until the completion of the value chain studies, during the PMC of 29 June 2010 meeting it was decided to initiate as soon as possible all activities that are not dependant on the outcomes of the VC studies.

b. Inter-Agency Coordination and Delivering as One

The MDG-F Secretariat asks the office of the Resident Coordinator complete this subsection, briefly commenting on the joint programme, providing its perspective from within the broader country context. The aim is to collect relevant information on how the joint programme is contributing to inter-agency work and Delivering as One.

You will find some multiple choice questions where you can select the most appropriate to the case, text boxes to provide narrative information and 2 indicators on common processes and outputs to measure interagency coordination. These indicators have been already used to measure progress on the One UN pilot countries. Please, refer to the examples in the subsection to complete the information requested.

- Is the Joint Programme still in line with the UNDAF? Please check the relevant answer

Yes No

- If not, does the Joint Programme fit into the national strategies?

Yes No

If not, please explain:

What types of coordination mechanisms and decisions have been taken to ensure joint delivery? Are different joint programmes in the country coordinating among themselves? Please reflect on these questions above and add any other relevant comments and examples if you consider it necessary:

As the respective agencies, together with their key national implementing partners, will intervene at different stages of the five selected value chains, it is important to facilitate close integration of the work of the respective agencies along the value chains concerned. The programme therefore organized and delivered a 5-day training seminar on value chain development in which the 5 UN agencies, key national implementing partners and provincial focal points participated. As such, the seminar contributed towards building a common understanding and approach towards value chain analysis and upgrading, thereby laying the grounds for enhanced collaboration and coordination of the agencies respective work programmes. Furthermore, as Vietnam is a pilot country for One UN, Programme Coordination Groups (PCGs), chaired by the government and UN, are established to coordinate joint delivery of activities. This JP falls under the PCG on Social and Economic Policies.

Within the JP on Green Trade, UN agencies are working together under the coordinating role of ITC, a non-resident agency as the Lead Coordinating Agency. A PMU has been set up hosted by VIETRADE, which falls under the Ministry of Industry and Trade. Vietrade also chairs the Programme Management Committee which convenes every two months to discuss issues pertaining to programme progress and management.

With the start of the two new Joint Programmes, the current NSC (only for JP on Gender Equality) has been restructured into a single NSC for all 3 MDG-F Joint Programmes. This NSC is co-chaired by representatives of Ministry of Planning and Investment and the UN and is expected to exercise a strategic and oversight role.

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Meetings of NSC are extended to all UN agencies and NIPs to share opinions, and to review the JP implementation.

With support from the UNRC office, the JP has also worked with staff from the other 2 MDGF JPs for to revise and harmonize the TORs of the NSC. The MDGF Joint Programmes regularly share information on programme management procedures to facilitate smooth implementation.

With support from the UNRC office, the JP has also worked with staff from the other 2 MDGF JPs for revising and harmonizing the TORs of the NSC. The MDGF Joint Programmes regularly share information on programme management procedures to facilitate smooth implementation.

Please provide the values for each category of the indicator table described below:

Indicators	Baseline	Current Value	Means of Verification	Collection methods
Number of managerial practices (financial, procurement, etc) implemented jointly by the UN implementing agencies for MDG-F JPs.	1		Electronic versions.	Inception survey 2010
Number of joint analytical work (studies, diagnostic) undertaken jointly by UN implementing agencies for MDG-F JPs.	5	USD 50,656	Electronic versions.	
Number of joint missions undertaken jointly by UN implementing agencies for MDG-F JPs.	4	USD 5,765	Electronic versions.	Report prepared on 4 inception meetings, including participants' list.

Please provide additional information to substantiate the indicators value (150 words). Try to describe qualitative and quantitative facts avoiding interpretations or personal opinions.

The budget for the baseline study for the craft producing households is shared between the UNIDO and ILO work programmes and a coordinated procurement action is foreseen to share the relevant expenditures between the two agencies.

ITC takes the lead for the preparation of the five value chain studies, but all the agencies will provide feedback to ensure a comprehensive coverage of all the relevant issues in the studies, which will consequently serve as a basis to programme and coordinate the agencies' work along the value chains concerned. The total cost for the preparation of the studies, including international and national consultants, is approximately USD 50,000.

Joint missions were undertaken to the four beneficiary provinces to deliver the programme inception meetings.

c. Development Effectiveness: Paris Declaration and Accra Agenda for Action

This subsection seeks to gather relevant information on how the joint programme is fostering the principles for aid effectiveness by having appropriate ownership, alignment, harmonization and mutual accountability in the last 6 months of implementation.

You will find some multiple choice questions where you can select the most appropriate to the case, text boxes to provide narrative information and 2 indicators on ownership and alignment. These indicators have been used extensively to measure progress on the Paris Declaration. Please, refer to the examples in the subsection to complete the information requested.

Ownership: Partner countries exercise effective leadership over their development policies, and strategies and co-ordinate development actions

Are Government and other national implementation partners involved in the implementation of activities and the delivery of outputs?

- Not involved
- Slightly involved
- Fairly involved
- Fully involved

In what kind of decisions and activities is the government involved? Please check the relevant answer

- Policy/decision making
- Management: budget procurement service provision other, specify

Who leads and/or chair the PMC and how many times have they met?

Institution leading and/or chairing the PMC VIETRADE Number of meetings. 2

Is civil society involved in the implementation of activities and the delivery of outputs?

- Not involved
- Slightly involved
- Fairly involved
- Fully involved

In what kind of decisions and activities is the civil society involved? Please check the relevant answer

- Policy/decision making
- Management: budget procurement service provision other, specify

Are citizens involved in the implementation of activities and the delivery of outputs?

- Not involved
- Slightly involved
- Fairly involved
- Fully involved

In what kind of decisions and activities are citizens involved? Please check the relevant answer

- Policy/decision making
- Management: budget procurement service provision other, specify

Where is the joint programme management unit seated?

- National Government Local Government UN Agency By itself other, specify

Based on your previous answers, briefly describe the current situation of the government, civil society, private sector and citizens in relation of ownership, alignment and mutual accountability of the joint programmes, please, provide some examples. Try to describe facts avoiding interpretations or personal opinions.

The programme started in February 2010 focuses so far on Outcome 1: "Improved understanding of the handicrafts and small furniture value chains in four provinces". Government, civil society (e.g. NGOs, Women's Unions, etc.) and private sector participated in the provincial inception meetings and are consulted and involved during the preparation of baseline and value chain studies. Actual implementation of the value chain upgrading strategies will require intensive involvement and ownership of all the relevant stakeholders.

d. Communication and Advocacy

Has the JP articulated an advocacy & communication strategy that helps advance its policy objectives and development outcomes? Please provide a brief explanation of the objectives, key elements and target audience of this strategy, if relevant, please attach (max. 250 words).

Yes No

At the start of the programme, a concise communication strategy was elaborated which includes several elements, including a JP newsletter, website, press/media, dissemination of best practices and lessons learnt, specific templates for JP reports, consistent use of logos, etc.

What concrete gains are the advocacy and communication efforts outlined in the JP and/or national strategy contributing towards achieving?

- Increased awareness on MDG related issues amongst citizens and governments
- Increased dialogue among citizens, civil society, local national government in relation to development policy and practice
- New/adopted policy and legislation that advance MDGs and related goals
- Establishment and/or liaison with social networks to advance MDGs and related goals
- Key moments/events of social mobilization that highlight issues
- Media outreach and advocacy
- Others (use box below)

What is the number and type of partnerships that have been established amongst different sectors of society to promote the achievement of the MDGs and related goals? Please explain.

- | | |
|--|----------|
| <input type="checkbox"/> Faith-based organizations | Number |
| <input type="checkbox"/> Social networks/coalitions | Number |
| <input type="checkbox"/> Local citizen groups | Number |
| <input checked="" type="checkbox"/> Private sector | Number 8 |
| <input type="checkbox"/> Academic institutions | Number |
| <input type="checkbox"/> Media groups and journalist | Number |
| <input type="checkbox"/> Others (use box below) | Number |

As the programme has started only recently, the number of partnerships remains limited to date.

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What outreach activities do the programme implement to ensure that local citizens have adequate access to information on the programme and opportunities to actively participate?

- Focus groups discussions
- Household surveys
- Use of local communication mediums such as radio, theatre groups, newspapers, etc
- Open forum meetings
- Capacity building/trainings
- Others

The baseline studies and VC studies are conducted through a combination of household surveys and focus group discussions. Capacity building activities will directly benefit farmers and household craft producers.

Section III: Millennium Development Goals

a. Millennium Development Goals

The MDG-F main objective is to contribute to progress to the attainment of the Millennium Development Goals worldwide. This subsection aims to capture data and information on the joint programmes contribution to 1 or more Millennium Development Goals and targets.

For this purpose the Secretariat has developed a matrix where you should link your joint programme outcomes to 1 or more Millennium Development Goals and Targets. This matrix should be interpreted from left to right. As a first step you should reflect on the contributions that each of the JP outcomes is making to one or more MDGs. Once this linked is established, it needs to be further developed by connecting each joint programme outcome to one or more MDG targets. As a third step you should estimate the number of beneficiaries the JP is reaching in each of the specifics outcomes. Finally you should select the most suitable indicators from your joint programme's M&E framework as a measure of the Millennium targets selected. Please, refer to the example provided below.

MDG 1	Joint Programme Outcome	MDG Target 1.A	# Beneficiaries reached	MDG Indicators	JP Indicator
Goal 1: Eradicate Extreme Poverty and Hunger	Outcome 2: An environmentally and economically sustainable increase in craft raw material growers'/collectors' incomes in four provinces	Halve, between 1990 and 2015, the proportion of people whose income is less than \$1 a day	None so far	1.1 Proportion of population below \$1 (PPP) per day 1.2 Poverty gap ratio 1.3 Share of poorest quintile in national consumption	The number of households living below the national poverty line in communes targeted by the programme;
	Outcome 3: A sustainable increase of crafts related rural households' and enterprises' incomes in four provinces	MDG Target 1. B Achieve full and productive employment and decent work for all, including women and young people	None so far	MDG Indicators 1.4 Growth rate of GDP per person employed 1.5 Employment-to-population ratio 1.6 Proportion of employed people living below \$1 (PPP) per day 1.7 Proportion of own-account and contributing family workers in total employment	The number of households living below the national poverty line in communes targeted by the programme; Income increase of raw material growers / collectors and household producers (absolute, relative) in programme communes with info

					on ethnic minorities, gender, youth, and people with disabilities
		MDG Target 1. B	# Beneficiaries reached	MDG Indicators	JP Indicator
		Does not apply.			
MDG 3	Joint Programme Outcome	MDG Target 3.A	# Beneficiaries reached	MDG Indicators	JP Indicator
Goal 3: Promote Gender Equality and Empower Women	Outcome 3: A sustainable increase of crafts related rural households' and enterprises' incomes in four provinces	Eliminate gender disparity in primary and secondary education, preferably by 2005, and in all levels of education no later than 2015	None so far	3.2 Share of women in wage employment in the non-agricultural sector	Income increase of women craft producers.
MDG 7	Joint Programme Outcome	MDG Target 7.A	# Beneficiaries reached	MDG Indicators	JP Indicator
Goal 7: Ensure environmental sustainability	Outcome 2: An environmentally and economically sustainable increase in craft raw material growers'/collectors' incomes in four provinces Outcome 3: A sustainable increase of crafts related rural households' and enterprises' incomes in four provinces	Integrate the principles of sustainable development into country policies and programmes and reverse the loss of environmental resources	None so far		Provincial crafts development action plans in four provinces, with a specific focus on sustainable production, harvesting, collecting and re-plantation of raw material such as bamboo and rattan.
		MDG Target 7 B		Indicator	JP Target
		Reduce biodiversity loss, achieving, by 2010, a significant reduction in the rate of loss	None so far	7.1 Proportion of land area covered by forest 7.2 CO2 emissions, total, per capita and per \$1 GDP (PPP) 7.3 Consumption of ozone-depleting substances 7.4 Proportion of fish stocks	increase in cultivation area of rattan and bamboo (ha planted); increase of mulberry tree plantations (ha planted); increase of lacquer ware

				within safe biological limits 7.5 Proportion of total water resources used 7.6 Proportion of terrestrial and marine areas protected 7.7 Proportion of species threatened with extinction	plantations (ha planted);
		MDG Target 7 C		Indicator	JP Target
		Does not apply			

Additional Narrative comments

Please provide any relevant information and contributions of the programme to the MDGs, whether at national or local level.

As the programme was launched only recently, the programme did not have a measurable impact at the level of the MDGs thus far.

Please provide other comments you would like to communicate to the MDG-F Secretariat:

Section IV: General Thematic Indicators

1. Promote and support national and local policies and programmes in favour of enterprise development

1.1. Number of laws, policies or plans supported by the Joint Programme related to the advancement of enterprises (including agro industry)

Applies Does not apply, if so, please move to section 2 **Not applicable at this stage (too early).**

<input type="checkbox"/> Policies	No. National	No. Local
<input type="checkbox"/> Laws	No. National	No. Local
<input type="checkbox"/> Strategies	No. National	No. Local

1.2. Please briefly provide some contextual information on the law, policy or plan and the country/municipality where it is going to be implemented (base line, stage of development and approval, potential impact of the policy):

In year 3 the programme will support the development of provincial crafts development action plans in four provinces available; and Government will be provided with policy recommendations at the national level. In addition, in the latter part of 2010 commune officials will be trained on LED and CB-TREE.

1.3. Number of entrepreneurs and/or entities that the law, policy or strategy directly affects: **Not applicable at this stage (too early).**

<input type="checkbox"/> Farmers	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Entrepreneurs	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Micro enterprises	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Small enterprises	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Medium enterprises	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Large enterprises	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Financial providers	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Business development providers	Total No.	No. Urban	No. Rural
<input type="checkbox"/> Other, please specify:	Total No.	No. Urban	No. Rural

<p>1.4. Please indicate the sector of focus of the law, policy or plan: Not applicable at this stage.</p> <p> <input type="checkbox"/> Agro-industry <input type="checkbox"/> Textile and manufacturing <input type="checkbox"/> Trade <input type="checkbox"/> Tourism <input type="checkbox"/> Service industry <input type="checkbox"/> across all sectors <input checked="" type="checkbox"/> Other, please specify: Agriculture and Craft/Furniture Sectors </p>	<p>Comments:</p>
<p>1.5.¹ Government's budget allocated to support enterprise development before the implementation of the Joint Programme:</p> <p>National budget: \$ USD Total Local budget (s) : \$ USD <i>(in localities of intervention of the JP)</i></p>	<p>Comments:</p>
<p>1.6.² Variation (%) in the government's budget allocated to programmes or policies on enterprise development from the beginning of the joint programme to present time:</p> <p>National budget: % Overall % Triggered by the Joint Programme</p> <p>Local budget: % Overall % Triggered by the Joint Programme</p>	<p>Comments:</p>

¹ For indicators 1.5 and 1.6 the Secretariat acknowledges the potential difficulties to obtain the information requested. Therefore, if not available, please provide the best available estimate you have

²

2. Provision of technical assistance and capacity development activities

2.1 Type and number of programmes or interventions supported by the joint programme aiming to improve enterprises' capacities, competitiveness, and / or access to market: Applies Does not apply, if so, please move forward to section 3: *Not applicable at this stage (too early).*

		Direct beneficiaries:					
<input type="checkbox"/> Technical assistance	No.	Microenterprises	SMEs ³	Farms	Cooperatives	Other: _____	
<input type="checkbox"/> Business Development Services	No.	Microenterprises	SMEs	Farms	Cooperatives	Other: _____	
<input type="checkbox"/> Access to finance	No.	Microenterprises	SMEs	Farms	Cooperatives	Other: _____	
<input type="checkbox"/> Certification	No.	Microenterprises	SMEs	Farms	Cooperatives	Other: _____	
<input type="checkbox"/> Other:	No.	Microenterprises	SMEs	Farms	Cooperatives	Other: _____	

2.2 Total number of individuals directly assisted through those interventions: *Not applicable at this stage (too early).*

<input type="checkbox"/> Technical assistance	Farmers	Entrepreneurs	Employees	Other: _____	Men	Women
<input type="checkbox"/> Business Development Services	Farmers	Entrepreneurs	Employees	Other: _____	Men	Women
<input type="checkbox"/> Access to finance	Farmers	Entrepreneurs	Employees	Other: _____	Men	Women
<input type="checkbox"/> Certification	Farmers	Entrepreneurs	Employees	Other: _____	Men	Women
<input type="checkbox"/> Other:	Farmers	Entrepreneurs	Employees	Other: _____	Men	Women

2.3 What impacts have these interventions had? *Not applicable at this stage (too early).*

- | | |
|--|---|
| <input type="checkbox"/> Livelihoods improvement | <input type="checkbox"/> Obtaining financing |
| <input type="checkbox"/> Increased level of production | <input type="checkbox"/> Aggregation and integration of small producers |
| <input type="checkbox"/> Increased level of commercialization | <input type="checkbox"/> Increase profits |
| <input type="checkbox"/> Higher quality of products and services | <input type="checkbox"/> Adoption of new technologies <input type="checkbox"/> Other: |
| <input type="checkbox"/> Access to new markets | |
| <input type="checkbox"/> National <input type="checkbox"/> International | |

³ Small and Medium Enterprises as defined by national legislation

3. Creating or strengthening organizations and partnerships to contribute to enterprise development and competitiveness

3.1 Type and number of organizations created or strengthened Applies Does not apply

		Number of participating business:	Number of participating individuals:		
<input type="checkbox"/> Clusters	No.	No.	No.	men	women
<input type="checkbox"/> Cooperatives	No.	No.	No.	men	women
<input type="checkbox"/> Farmers Associations	No.	No.	No.	men	women
<input type="checkbox"/> Business groups	No.	No.	No.	men	women
<input type="checkbox"/> Other	No.	No.	No.	men	women

3.2 Number of target enterprises who realize a financial benefit as a result of the joint programme's contribution Applies Does not apply

		Number of participating business:	Number of participating individuals:		
<input type="checkbox"/> Clusters	No.	No.	No.	men	women
<input type="checkbox"/> Cooperatives	No.	No.	No.	men	women
<input type="checkbox"/> Farmers Associations	No.	No.	No.	men	women
<input type="checkbox"/> Business groups	No.	No.	No.	men	women
<input checked="" type="checkbox"/> Other: SMEs	No.	No. 8	No.	men	women

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Activities	UN organization	Implementing Partner	Status: completed ongoing delayed	Comments / dates, etc	Workplan year 1																	BUDGET Year 1	
					2010												Budget Description	Amount					
					by quarter				by month														
					Q1	Q2	Q3	Q4	F	M	A	M	J	J	A	S			O	N	D		
JP Outcome 1: Improved understanding of the handicrafts and small furniture value chains in four provinces																							
JP Output 1.1 Baseline and monitoring studies in four provinces, good practice cases on raw materials producers/collectors and their suppliers																							
1.1.1 Collect socio-economic, incl. gender and income data, covering growers and collectors' and their suppliers.	FAO	RUDEC																	12,700 Personnel 12,000 Contracts	24,700			
1.1.2 Conduct Participatory Rural Appraisal (PRA) of methods, needs, advantages, constraints and potential of raw material producers and collectors.	FAO	RUDEC																	21,300 Personnel 12,000 Contracts	33,300			
1.1.3 Assess and map raw material availability for the crafts sector in four selected provinces, market links of raw material producers, collectors and co-operatives, provincial and local policies and service providers to individuals and enterprises in the sector.	FAO	RUDEC																	13,000 Personnel 15,000 Contracts	28,000			
1.1.4 Monitor and report on established indicators and good practices.	FAO	RUDEC																		0			
JP Output 1.2 Baseline and monitoring studies in four provinces, good practice cases on grassroots crafts and furniture producers, collectors, traders, buyers and exporters																							
1.2.1 Design analytical framework & survey tools for collection of baseline data (at inception) and endline data (in Year 3) from grassroots crafts & furniture producers and SMEs.	UNIDO	VIET-CRAFT																	15,000 Personnel 12,000 Contracts	27,000			
1.2.2 Conduct baseline survey (inception period) of grassroots crafts and small furniture producers and SMEs, covering socio-economic characteristics, income/turn-over data, production practices and technologies, resource use, waste generated, hazardous chemicals used etc.	UNIDO	VIET-CRAFT																	25,000 Contracts	25,000			
1.2.3 Conduct baseline and monitoring studies of poor grassroots crafts & small furniture producers on good workplace practices, occupational safety and health, compliance with labor standards.	ILO	VIET-CRAFT																	4,000 Personnel 10,000 Contracts	14,000			
1.2.4 Conduct endline survey (year 3) of grassroots crafts and small furniture producers and SMEs.	UNIDO	VIET-CRAFT																		0			
JP Output 1.3 Integrated value chain baseline and monitoring studies & dissemination																							
1.3.1 Conduct inception meetings at provincial level and value chain promotion training workshop.	ITC	VIETRA-DE																	10,000 Personnel 5,000 Training 600 Other dir. c.	15,600			

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					2010												Budget Description	Amount					
					by quarter				by month														
					Q1	Q2	Q3	Q4	F	M	A	M	J	J	A	S			O	N	D		
1.3.2 Prepare value chain studies building on baseline data and assessment of market opportunities.	ITC	VIETRA-DE																	43,000 Personnel 5,500 Contracts 1,940 Other dir. c.	50,440			
1.3.3 Conduct dissemination workshops on value chain studies results on provincial and national level.	ITC	VIETRA-DE																	5,500 Personnel 4,000 Training 380 Other dir. c.	9,880			
1.3.4 Prepare consolidated final impact assessment report on selected indicators for growers, collectors, grassroots crafts and small furniture producers and SMEs.	ITC	VIETRA-DE																		0			
JP Outcome 2: An environmentally and economically sustainable increase in craft raw material growers'/collectors' incomes in four provinces																							
JP Output 2.1 Improved production capacity of farmers (quantity and quality)																							
2.1.1 Develop good raw material production practices and produce and disseminate extension materials.	FAO	NOMAFSI																	25,000 Personnel 6,000 Contracts 6,000 Training	37,000			
2.1.2 Train trainers in variety/ provenance selection, nursery management, production, harvesting and marketing.	FAO	NOMAFSI																	3,200 Personnel 5,000 Contracts 10,000 Training	18,200			
2.1.3 Establish farmer field schools for dissemination and training, linked to communes and production cooperatives.	FAO	DARD																	10,700 Personnel 5,000 Training	15,700			
2.1.4 Support plant/tree nurseries in the four provinces and increase availability of seedlings.	FAO	NOMAFSI																	3,200 Personnel	3,200			
2.1.5 Establish demonstration sites at each location associated with nurseries.	FAO	DARD																		0			
2.1.6 Support extension services and conduct a media based extension campaign.	FAO	DARD																		0			
JP Output 2.2 Improved farmer sales capacity																							
2.2.1 Develop demand/supply and price information for crafts raw materials producers.	FAO	ICARD																		0			
JP Output 2.3 International and national links established (e.g. through INBAR)																							
2.3.1 Conduct four study tours to leading regional or international growing areas of selected materials.	FAO	HRPC																	10,000 Personnel	10,000			
JP Outcome 3: A sustainable increase of crafts related rural households' and enterprises' incomes in four provinces																							
JP Output 3.1 Improved offer of market intelligence, market linkages and design services to rural crafts buyers and crafts producing communities /SMEs																							

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					2010												Budget Description	Amount					
					by quarter				by month														
					Q1	Q2	Q3	Q4	F	M	A	M	J	J	A	S			O	N	D		
3.1.1 Develop the capacity of VIETCRAFT to provide export market intelligence and market linkage services.	ITC	VIET-CRAFT						■	■											20,000 Training 800 Other dir. c.	20,800		
3.1.2 Support for trade promotion networking at provincial level.	ITC	VIETRA-DE																			0		
3.1.3 Develop capacity of local service providers to train, consult/coach and conduct training to craft SMEs and poor craft producing communities with the aim to increase productivity & competitiveness.	ILO	VCCI						■	■					■	■	■	■			20,500 Personnel 4,000 Contracts 14,000 Training 2,000 Other dir. c.	40,500		
3.1.4 Support VIETCRAFT's efforts to provide local design inputs to national handicraft exporters.	ITC	VIET-CRAFT							■											18,000 Personnel 720 Other dir. c.	18,720		
3.1.5 Assist VIETCRAFT to organize an international home furnishing/gifts fair (in 2010/2011), exhibiting green and socially responsible products from the target provinces, demonstrating good practices and disseminating policy recommendations.	ITC	VIET-CRAFT					■	■			■	■	■							15,000 Personnel 50,000 Contracts 2,600 Other dir. c.	67,600		
JP Output 3.2 Improved market knowledge and market links of key crafts enterprises for the four provinces																							
3.2.1 Support key companies in the 4 provinces and Hanoi to become 'driving forces' in the sub-sector's development. Support in e.g. target market selection and marketing, product line development in view of target markets, green procurement and grassroots supplier development.	ITC	VIET-CRAFT							■											17,000 Personnel 680 Other dir. c.	17,680		
3.2.2 Link ethnic minority enterprises with fair-trade importers (handmade paper, silk).	ITC	VIET-CRAFT																			0		
3.2.3 Produce and disseminate export marketing guidelines.	ITC	VIETRA-DE							■											8,500 Personnel 3,000 Contracts 460 Other dir. c.	11,960		
JP Output 3.3 Improved business management capacity of SME crafts & furniture producers and SME raw material processors in the four provinces																							
3.3.1 Identify business skills needed for SME crafts & small furniture producers and design training curricula aimed at implementing business strategies. Translate and adapt material to local context.	UNC-TAD	VIETRA-DE					■	■	■				■	■	■	■	■	■		1,000 Equipment 35,500 Personnel 15,000 Contracts 1,000 Other dir. c.	52,500		
3.3.2 Select, train and certify four national trainers on the EMPRETEC entrepreneurship development methodology.	UNC-TAD	VIETRA-DE					■	■	■					■	■	■	■	■	■	25,000 Personnel 3,000 Training 500 Other dir. c.	28,500		

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					2010												Budget Description	Amount					
					by quarter				by month														
					Q1	Q2	Q3	Q4	F	M	A	M	J	J	A	S			O	N	D		
3.3.3 Organize outreach campaigns, training and follow up workshops on the EMPRETEC methodology for SME exporters of handicrafts and small furniture in the four provinces and Hanoi. Monitor business plan implementation.	UNC-TAD	VIETRA-DE																		2,000 Equipment 75,000 Personnel 13,000 Contracts 15,000 Training 1,000 Other dir. c.	106,000		
3.3.4 Upgrade producer groups in the four provinces to meet the requirements of international corporations sourcing handicraft products from Viet Nam.	UNC-TAD	VIETRA-DE																			0		
3.3.5 Provide training and advisory follow-up on compliance with national and international labor standards to enhance competitiveness.	ILO	VCCI																			0		
JP Output 3.4 Improved production and clean design capacity of SME crafts & furniture producers and SME raw material processors																							
3.4.1 Assist crafts SMEs to remedy own production and process deficiencies according to cleaner production principles and practices.	UNIDO	VNCPC																			17,500 Personnel 12,000 Training 500 Other dir. c.	30,000	
3.4.2 Train trainers from vocational training schools and SMEs on sustainable clean design principles and implementation.	UNIDO	VNCPC																			16,000 Personnel 15,000 Training	31,000	
3.4.3 Conduct pilot sustainable (clean) design and packaging initiatives for selected crafts SMEs.	UNIDO	VNCPC																			0		
3.4.4 Document good practices and publish.	UNIDO	VNCPC																			0		
JP Output 3.5 Improved business management skills and business representation of grassroots crafts & furniture producers																							
3.5.1 Develop capacity of local service providers to train, consult/coach on business development skills for different levels of target groups, empowering skills, work improvement for neighborhood development.	ILO	VCA																			24,000 Personnel 21,000 Training 2,333 Other dir. c.	47,333	
3.5.2 Undertake capacity building for business groups/associations among poor grassroots crafts producers.	ILO	VCA																			5,500 Personnel 4,500 Training 333 Other dir. c.	10,333	
3.5.3 Assist business development service providers to implement training courses for poor grassroots craft producers on business skills for existing household business & cooperatives level and on basic business skills for individual craft producers, life skills and fundamental rights, work improvement for neighborhood development.	ILO	VCA																			16,000 Personnel 33,000 Contracts 3,600 Other dir. c.	52,600	

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					2010												Budget Description	Amount					
					by quarter				by month														
					Q1	Q2	Q3	Q4	F	M	A	M	J	J	A	S			O	N	D		
3.5.4 Support to link poor grassroots crafts producers to micro-finance and micro insurance institutions and for training micro-finance and micro insurance institutions to diversify their service to grassroots crafts producers	ILO	VCA																			0		
3.5.5 Document good practices and deliver for publication.	ILO	VCCI																			0		
JP Output 3.6 Improved green production capacities of grassroots crafts & furniture producers																							
3.6.1 Train grassroots producers in technical craft production skills, using trained local trainers, to implementation good housekeeping, cleaner production processes/techniques, skills for implementing clean/sustainable designs & packaging, including with demonstrations and shop floor activities and disseminate resource kits on CP, clean design and technologies for 5 selected product groups.	UNIDO	VNCPC						■										■	■	■	31,500 Personnel 2,500 Contracts 15,000 Training 1,000 Other dir. c.	50,000	
3.6.2 Identify equipment needs, particularly those that can be used jointly and would save resources (materials, energy and water—e.g. fumigation, drying/heating, drying kiln, etc.) and set up joint utility shops/arrangements for selected product	UNIDO	VNCPC						■										■	■	■	20,000 Equipment 5,000 Personnel	25,000	
3.6.3 Collaborate with relevant universities or research institutes in other countries to improve lacquer processing and silk dyeing techniques, including through study tours to countries such as Japan and China.	UNIDO	VNCPC						■										■	■	■	15,000 Personnel	15,000	
3.6.4 Assist production groups, in collaboration with VIETRADE/local TPOs, to develop brands.	UNIDO	VIETRA-DE																				0	
3.6.5 Share experiences and validate recommendations for design for sustainability and cleaner production practices in handicrafts and furniture sectors through interprovincial workshops.	UNIDO	VNCPC						■												■	3,000 Training	3,000	
JP Outcome 4: Improved policies and regulatory frameworks at the provincial and national level that meet the needs of rural small enterprises, in particular raw materials and crafts producers, processors and traders																							
JP Output 4.1 Provincial action plans for crafts and furniture sectors in each province developed and backed by the public and private sector																							

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					2010												Budget Description	Amount					
					by quarter				by month														
					Q1	Q2	Q3	Q4	F	M	A	M	J	J	A	S			O	N	D		
4.1.1 Train communes officials and relevant local development players' on Local Economic Development (LED)/ Community – based Training for Economic Empowerment (CB-TREE) through Public – Private Dialogue.	ILO	DOLISA																		33,000 Personnel 24,000 Contracts 4,000 Other dir. c.	61,000		
4.1.2 Facilitate a participatory impact analysis of national and provincial policies, programmes, implementation practices and capacities through structured public-private dialogue in the four provinces and through a national symposium, and facilitate consensus building on provincial and district level action plans and policy recommendations for the national level.	ITC	VIETRA-DE																			0		
JP Output 4.2 Policy recommendations for the national and international level for the sustainable development of income generation for the poor																							
4.2.1 Organize an end-of-project workshop for policymakers and regulators to share lessons learnt and ensure sustainable business environment for craft production.	UNIDO	VIETRA-DE																			0		
4.2.2 Analyze the impact of WTO accession, tariff and non-tariff barriers (e.g. technical, environmental and labor standards) for Vietnamese crafts in major export markets and provide VIETRADE with the results and recommendations for action.	ITC	VIETRA-DE																			0		
5 Joint Programme Management, Coordination, Monitoring and Evaluation																							
Senior Technical Advisor	ITC	VIET-CRAFT																			132,540 Personnel 5,302 Other dir. c.	137,842	
National staff	ITC	VIET-CRAFT																			54,000 Personnel 2,160 Other dir. c.	56,160	
Programme vehicle and office running costs	ITC	VIET-CRAFT																			59,567 Supplies, equipment, etc. 3,000 Personnel 2,503 Other dir. c.	65,070	
ITC HQ travel costs	ITC	VIET-CRAFT																			5,000 Personnel 200 Other dir. c.	5,200	
Provincial coordinators DARD/DOIT	ITC	VIET-CRAFT																			16,667 Personnel 667 Other dir. c.	17,334	
Mid-term evaluation	ITC	VIET-CRAFT																					