For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.
For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'

Project Document

1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	World Food Programme (WFP)	
(B) Type of Organization*	☑ UN Agency ☐ International NGO ☐ Local NGO	
(C) Project Title* Please use a precise and informative title that accurately reflects the project.	Humanitarian Air Service in support of relief operations in Somalia	
(D) CAP Project Code	SOM-10/CSS/29053/R/561	Not required for Emergency Reserve proposals outside of CAP.
(E) CAP Project Ranking	High	Required for proposals during Standard Allocations.
(F) CHF Funding Window*	Standard Allocation 1 (July 2010)	
(G) CAP Budget	$ 7,392,080.00	Must be equal to total amount requested in current CAP.
(H) Amount Request*	$ 995,100.00	Equals total amount in budget. Grey cells are completed automatically.
(I) Project Duration*	1 month	No longer than 6 months for proposals to the Emergency Reserve.
(J) Primary Cluster*	Logistics	
(K) Secondary Cluster		Only indicate a secondary cluster for multi-cluster projects.

(L) Beneficiaries Direct project beneficiaries. Specify target population disaggregated by number.	**Total***	Men	Women	Children under 18
	1,350			
As part of the beneficiaries, list any other groups of relevance (e.g. children under 5, IDPs, pastoralists)	People in HE	People in AFLC	Humanitarian workers	Indicate group name
			1,350	

(M) Location Region(s) and District(s) only, precise locations should be annexed	Regions	☑ Awdal ☑ Banadir ☐ Bay ☐ Gedo ☐ L Juba ☐ M Juba ☑ Mudug ☐ Sanaag ☑ Togdheer ☐ Bakool ☑ Bari ☐ Galgaduud ☐ Hiraan ☐ L Shabelle ☐ M Shabelle ☑ Nugaal ☐ Sool ☑ W Galbeed							

(N) Implementing Partners (List name, acronym and budget)	1		Budget:	$ -
	2		Budget:	$ -
	3		Budget:	$ -

(O) Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).

Agency focal point for project:	Name: *	Geoffrey Mwangi	Title:	Chief Air Transport Officer
	Email: *	Geoffrey.Mwangi@wfp.org	Phone: *	+254735600408
	Address:		C/O WFP Somalia	

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted.*	The lack of a safe, secure and efficient commercial alternative endorsed by the United Nations to fly humanitarian personnel into and across Somalia, UNHAS services are critical to reach those locations safely and to provide high standard of aviation security on the ground. The ongoing violence in Somalia continues to displace hundreds of thousands of Somalis, especially from the capital Mogadishu. The country is mired in one of the worst and most complex humanitarian emergencies in the world with an estimated 3.2 million of the country's 7.5 million people (UNDP, 2005) in need of emergency livelihood and life saving assistance (FSNAU March 2010). Given the fluid security environment inside Somalia, UNHAS' safe and reliable air-bridge services at a maximum rate of US$ 500 for each ticket per passenger, makes it critical for humanitarian personnel from UN and NGOs to implement and closely monitor life saving projects in Somalia.The UNHAS consultation process for the air-bridge operation is the already established UNHAS User Group composed of representatives of UN and NGOs, that act as decision makers at the monthly meetings.
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location.*	The capacity already in place for this project include the current UNHAS fleet of air assets comprising of four aircraft (1 Dornier 328 Jet, 1 Caravan C-208 , 1Dash - DHC8-106 and 1 B-1900). This together with the UNHAS personnel both in Naiorbi and Somalia are to carry-out aircraft and passenger handling operations as well as emergency Security and Medical Evacuations. UN staff levels allowed in Somalia at any given time (staff ceiling) is in direct relation to the security evacuation capacity of UNHAS. Overland transport is highly risky due to the potential attacks on convoys and the presence of Improved Explosive Devices (IED) and landmines. In Somalia therefore, there is an increasing reliance on safe and reliable UNHAS air transport among humanitarian community. In 2009 alone 96 passengers (in 21 flights) were evacuated for security and 9 passengers (in 9 flights) for medical evacuation. UNHAS in close coordination with UNDSS/WFP security have also operated special flights for mass causality incident (MCI) of humanitarian staff as was the case during Hargeisa/Bossaso bombing targeting among others UN facilities (29 October 2008) and air transportation of three released humanitarian staff (2 October 2009).Due to the prevailing security situation in Somalia UNHAS flights can only access 8 locations in the recent past i.e . Hergeisa , Bossasso , Berbera , Mogandishu , Ganaoo , Galkayo , Erigavo and Delow .
(C) List and describe the activities that your organization is currently implementing to address these needs.	UNHAS Somalia is currently implementing the following activities: 1. Continue safe airlift access to and within Somalia to all humanitarian personnel with an average of 1,350 pax/month, including an average of 16 metric tonnes of small cargo/month. 2. Provision of subsidised air tickets for the humanitarian personnel . 3. Carrying out medical and security evacuations for humanitarian personnel working in Somalia.

4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	**To provide of air access to Humanitarian Community operating in Somalia**			
(B) Outcome 1*	**Humanitarian access in Somalia by air for life-saving assistance in areas that operationally secure is maintained.**			
(C) Activity 1.1*	Providing scheduled flights for passengers and light cargo with the current fleet level			
(D) Activity 1.2	Providing special flights to all areas not covered by the scheduled flights locations in Somalia eg Mogadishu and Erigavo			
(E) Activity 1.3				
(F) Indicator 1.1*	Logistics	Number of passengers transported per month	**Target:***	1350
(G) Indicator 1.2	Logistics	Quantiy of cargo in metric tons transported per month	**Target:**	16
(H) Indicator 1.3	Logistics	Number of locations accessed by air per month	**Target:**	9
(I) Outcome 2	**Timely security and medical evacuation services to the humanitarian community is guaranteed.**			
(J) Activity 2.1	Mobilizing air assets in the shortest time possible			
(K) Activity 2.2	Training and maintaining current UNHAS/Security ground staff on security/medical evacuation procedures.			
(L) Activity 2.3				
(M) Indicator 2.1	Logistics	Number of hours taken to respond and carry out evacuations	**Target:**	8
(N) Indicator 2.2	Logistics	Number of staff trained on security and security procedures	**Target:**	6
(O) Indicator 2.3			**Target:**	
(P) Outcome 3	**Subsidised air tickets for the humanitarian personnel are maintained.**			
(Q) Activity 3.1	Adjusting the fleet composition, if necessary, to minimize costs without affecting capacity and flight schedule			
(R) Activity 3.2	Planning cost effective flights			
(S) Activity 3.3				
(T) Indicator 3.1	Logistics	Maximum subsidised ticket cost	**Target:**	$500
(U) Indicator 3.2		Monthly fleet utilization rate in percentage	**Target:**	60%
(V) Indicator 3.3		Passanger/cargo percentage per flight	**Target:**	60%
(W) Implementation Plan* Describe how you plan to implement these activities	UNHAS will ensure that overflights and landing clearances are obtained for the prevailing humanitarian access. For evacuation, UNHAS will ensure timely coordination with key players (UNDSS, local authorities, aircraft operators, UN and NGOs). UNHAS will maintain the correct fleet composition to ensure continued ticket subsidy and maintain current flight schedule.			

5. MONITORING AND EVALUATION (to be completed by organization)

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project

All flight operations and air-safety aspects of the project are expected to be monitored by UNHAS office in Nairobi in conjunction with the regional air safety office as well UNHAS team in Somalia. Through a feedback system using routine surveys, UNHAS monitors both the aviation safety and user satisfaction. On monthly basis, UNHAS fleet utilization report highlighting number of passangers, hours flown, tonnage of cargo airlifted, no of med/security evacutions is produced using daily operational tracking tools (pilot log sheet, ground personel monitoring form, fuel consumption and incident reports etc)

(B) Work Plan
Must be in line with the log frame

Timeframe
Please select 'weeks' for projects up to 6 months, and 'months' for projects up to 12 months

Activity	Week 1-4	Week 5-8	Week 9-12	Week 13-16	Week 17-20	Week 20-24
1.1* Providing scheduled flights	x					
1.2 Providing special flights	x					
1.3						
2.1 Mobilizing air assets	x					
2.2 Training UNHAS	x					
2.3						
3.1 Review the fleet composition	x					
3.2 Planning cost effective flights	x					
3.3						

6. OTHER INFORMATION (to be completed by organization)

(A) Coordination with other activites in project area
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

	Organization	Activity
1	UNDP, UNOPS	Request the rehabilitation work needed to ensure safety/security of airstrips
2	UNDSS	Coordinate and consult on the security clearances to access the airstrips
3	ICAO	Coordinate and consult on the airstrip operating requirements and limitations
4	OCHA	Coordinate and consult on the aunthenticity of local NGO users
5	User Group Members	Provide guidance on UNHAS policy and support in fund raising
6		
7		
8		
9		
10		

(B) Cross-Cutting Themes
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)		Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme
Gender			
Capacity Building	Yes	Training of local staff and local authorities	1.3 and 2.2