

# JOINT PROGRAMME DOCUMENT

## 1. Cover page

Scope: **Global**

Programme Title: **REDD+ Partnership Secretariat Services**

<p>Programme Duration: 16 months Anticipated start/end dates: 1 September 2010 / 31 December 2011</p> <p>Fund Management Option: Pass-Through</p> <p>Managing or Administrative Agent: UNDP Multi-Donor Trust Fund Office</p>	<p>Total estimated budget*: <b>US\$ 1'113'292</b></p> <p>Out of which:</p> <p>1. Funded Budget: US\$ 1'113'292</p> <p>2. Unfunded budget: -</p> <p>* Total estimated budget includes both programme costs and indirect support costs</p>						
<p>Sources of funded budget: REDD+ Partnership Fund</p> <ul style="list-style-type: none"><li>Distribution of Funds</li></ul> <table><tr><td>FAO</td><td>US\$490'148</td></tr><tr><td>UNDP</td><td>US\$137'250</td></tr><tr><td>UNEP</td><td>US\$485'894</td></tr></table>	FAO	US\$490'148	UNDP	US\$137'250	UNEP	US\$485'894	
FAO	US\$490'148						
UNDP	US\$137'250						
UNEP	US\$485'894						

## Names and signatures of participating UN organizations

### UN organizations

*Name of Representative:* Peter Holmgren  
Director, Climate, Energy and Tenure Division

*Signature*

*Name of Organization:* Food and Agriculture Organization of the United Nations

*Date & Seal*

*Name of Representative:* Veerle Vandeweerd  
Director, Environment and Energy Group

*Signature*

*Name of Organization:* United Nations Development Programme

*Date & Seal*

*Name of Representative:* Tim Kasten  
Deputy Director, Division of Environmental Policy

*Signature*

*Name of Organization:* United Nations Environment Programme

*Date & Seal*



## 2. Executive summary

This joint programme is established to support the REDD+ Partnership through a set of secretariat services. These will be provided by the three participating UN Organizations, namely the Food and Agriculture Organization of the United Nations (FAO), the United Nations Development Programme (UNDP) and the United Nations Environment Programme (UNEP), as well as the UN-REDD Programme Secretariat. The programme will contribute to scaling up of REDD+ actions and finance. In summary, the outcomes of the programme – specified in section 5 – are related to: 1) a voluntary REDD+ database, 2) lessons learned on REDD+ initiatives, 3) website to exchange views and share information, 4) support to partnership meetings, and 5) coordination of the secretariat services.

## 3. Situation analysis

Reducing emissions from deforestation and forest degradation is a new environmental finance concept with the primary objective of providing financial incentives to reduce greenhouse gas emissions from forest lands in developing countries. In addition, well designed REDD+ frameworks can have a positive effect on the conservation of associated biological diversity and ecosystem services, and the livelihoods of forest-dependent communities, including greater income and improved forest governance. At the 2009 Climate Change Conference in Copenhagen (COP 15), these concepts were explicitly included in the definition of REDD+, meaning “reducing emissions from deforestation and forest degradation in developing countries; and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries.”<sup>1</sup>

The UN Framework Convention on Climate Change (UNFCCC) has encouraged the Parties to coordinate their efforts to reduce emissions from deforestation and forest degradation. Parties have recognized the critical role of forests in mitigating climate change and some of them have organized their action within a global platform to enable effective transparent and coordinated fast action on reducing greenhouse gas emissions from deforestation and forest degradation in developing countries, called the **REDD+ Partnership**<sup>2</sup>.

The partnership was launched during the Oslo Climate and Forest Conference hosted by Norway in May 2010 where heads of state and government, ministers and other representatives from 50 countries signed an agreement on reducing greenhouse gas emissions from deforestation. Around US\$4 billion were pledged for the period 2010–2012 for measures to reduce greenhouse gas emissions from deforestation and forest degradation in developing countries. As of November 2010, the pledges have grown close to US\$5 billion. Seventy-one countries have joined the partnership and are actively engaged in working together to progress this issue, and to maintain momentum in the lead up to the COP 16 in Cancun and beyond.

*“The core objective of the Partnership is to contribute to the global battle against climate change by serving as an interim platform for the Partners to scale up REDD+ actions and finance, and to that end to take immediate action, including improving the effectiveness, efficiency, transparency and coordination of REDD+ initiatives and financial instruments, to facilitate among other things knowledge transfer, capacity enhancement, mitigation actions and technology development and transfer.”<sup>3</sup>*

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<sup>1</sup> UNFCCC Decisions 1/CP.13; 2/CP.13 and 4/CP.15

<sup>2</sup> [www.reddpluspartnership.org](http://www.reddpluspartnership.org)

<sup>3</sup> [REDD+Partnership Document, 2010](#)

The Partnership is considered as interim as it will be expected to be replaced by, or folded into, a UNFCCC mechanism including REDD+ once established and agreed upon by the Parties.

To operationalize the Partnership, the Partners agreed at the Oslo conference:

*“to draw on the knowledge and expertise of The Facility Management Team of the Forest Carbon Partnership Facility (FMT) and the UN-REDD Programme Team (PT) for the provision of secretariat services for the Partnership under oversight of the co-Chairs on behalf of the partner countries. Their tasks should include designing and maintaining the voluntary REDD+ coordination database, organizing Partnership meetings, and providing, on request from the Partners, related analyses, reports and papers, providing logistical support. These services should be independent of the normal functioning of the FMT/PT and of their respective organizations. Additional resources are to be provided to them for this purpose. Specific tasks could also be undertaken by particular countries and other organizations if agreed by the Partnership”.*

During the Climate Change Talks in Bonn in August 2010, the REDD+ Partnership agreed on its Work Program 2010<sup>4</sup>. They also agreed on the Terms of Reference (ToR) of the Secretariat Services<sup>5</sup> that describe the tasks to be undertaken by the FMT (services provided by World Bank) and the PT (services provided by the three UN-REDD Agencies: the Food and Agriculture Organization of the United Nations (FAO), the United Nations Development Programme (UNDP) and the United Nations Environment Programme (UNEP), as well as the UN-REDD Programme Secretariat). The services tasked to the FMT/PT are outlined in the work program of the REDD+ Partnership, categorized in several work components. In addition to these work components, the ToRs of the Secretariat Services request the FMT/PT to establish a website of the REDD+ Partnership; and to support the organization of the REDD+ Partnership meetings.

#### **4. Strategies, including lessons learned and the proposed joint programme**

##### **4.1 Background/context**

This joint programme will contribute to the advancement of the international consensus building on the eventual REDD+ mechanism under the UNFCCC and, in interim, to scaling up of REDD+ actions and finance, through provision of the secretariat services to the interim REDD+ Partnership.

As part of the REDD+ Partnership, the developed Partner countries are expected to provide scaled up funding and efficiency in funding for readiness and capacity strengthening and for supporting implementation of REDD+ plans and actions, including demonstration activities and payments for results. Developing country Partners are expected – with financial and technical support - to develop REDD+ strategies; build capacity; create an enabling environment for REDD+; establish robust and transparent national monitoring systems; and prepare and implement REDD+ actions. They are also expected to provide for the full and effective participation of relevant stakeholders, including indigenous peoples, local communities and civil society, in design and implementation of REDD+ activities and to build capacity in this regard. The REDD+ Partnership works as a facilitative process, focusing on exchanging information, sharing knowledge and capturing and disseminating lessons learned.

The joint programme brings together the convening power and expertise of the three participating UN organizations: FAO, UNDP and UNEP. They work in close collaboration with the co-Chairs of the REDD+

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<sup>4</sup> [www.reddpluspartnership.org/22835-09a19e29926bb235adf7d98c56d269737.pdf](http://www.reddpluspartnership.org/22835-09a19e29926bb235adf7d98c56d269737.pdf)

<sup>5</sup> [www.reddpluspartnership.org/22739-01d9e4bb2e46d062f2e9f9bebe5a7b203f.pdf](http://www.reddpluspartnership.org/22739-01d9e4bb2e46d062f2e9f9bebe5a7b203f.pdf)

Partnership (currently Japan and Papua New Guinea, followed by France and Brazil for the first half of 2011), Partner Countries and Stakeholders, as well as with the World Bank hosted Forest Carbon Partnership Facility and the Forest Investment Program that provide the other part of the secretariat services as per the agreed work program and subsequent individual concept notes or ToRs for the individual program components.

#### **4.2. Lessons learned**

As a multilateral, country driven initiative, the UN-REDD Programme, a joint programme by the three UN agencies, has a critical role to play both to support the emerging interim arrangements for REDD+ financing and coordination. While the secretariat services rely on the UN-REDD Programme collaboration, they are kept separate from the governance and fund management of the UN-REDD Programme.

Working through the UN-REDD Programme, the agencies have gathered a number of lessons learned. Among the critical ones, and also outlined in the UN-REDD Programme Strategy, are that:

REDD+ needs to build on previous experience. The design of national REDD+ strategies needs to build upon previous experiences on forest conservation and restoration, payment for environmental services (PES) and integrated conservation and development projects.

Technical and institutional capacities are weak in potential REDD+ countries and it will take time to build a critical mass of know-how. Building a solid governance structure is fundamental for REDD+, the success of which depends on the country's capacity to coordinate and collaborate with different governmental and non-governmental bodies, channel important amounts of funds, fight corruption and deliver transparent data on GHG emissions from the forestry and other related sectors.

The three UN agencies focus their activities on areas where the individual and collective strengths and expertise of the UN agencies distinguish it from other initiatives and give it a comparative advantage, including possessing a variety of relevant technical competencies, experience and capacities within the agencies; creating a community of practice across a breadth of issues, from the evolution of a REDD+ mechanism to the implementation of national REDD+ strategies; and providing normative functions of the UN in building, managing and sharing knowledge.

#### **4.3. The proposed joint programme**

A joint programme approach was chosen based on the request of the REDD+ Partnership for the UN-REDD Programme Team to provide the secretariat services as well as the experience with the UN-REDD Programme.

Based on their comparative advantages and competencies, the three UN agencies – coordinating with other partners – can support the secretariat services in a variety of ways. Such efforts will be designed to support confidence and understanding in the delivery of REDD+ through the secretariat services to the REDD+ Partnership.

To achieve the outcomes (see next section) of the joint programme, the agencies will provide:

- a) Technical and scientific support: in terms of reviews, reports and analysis related to REDD+ (according to the work program)

- b) Knowledge management: system and content development for management of REDD+ data and information and platform(s) for sharing knowledge and experience and for communicating
- c) Organization and facilitation of meetings of different levels.

The division of labor is done based on the work program of the REDD+ Partnership and the competences and capacity of the three UN agencies. The joint programme will be revised to align with the developments of the REDD+ Partnership work program for 2011-2012.

#### **4.4. Sustainability of results**

The collaboration among the three UN organizations and the mandate from the REDD+ Partnership Document agreed at the Oslo Climate and Forest Conference and the subsequent ToR of the Secretariat Services as well as the Budget agreed by the REDD+ Partnership will ensure the continued support for the planned activities.

#### **5. Results framework**

Drawing from the work program of the REDD+ Partnership, the outcomes of the joint programme are:

**Outcome 1:** A Voluntary REDD+ Database is developed and maintained and provides data and information on REDD+ financing and actions.

**Outcome 2:** Lessons are shared on REDD+ initiatives; best practices are shared and cooperation among Partners is promoted and facilitated.

**Outcome 3:** The Partnership Website is developed and maintained and provides a tool to exchange information and views and store records of the Partnership's work.

**Outcome 4:** REDD+ Partnership meetings are organized in a timely and professional manner through logistics and other services to the participants.

**Outcome 5:** The secretariat services are effectively coordinated among the participating UN agencies, FAO, UNDP and UNEP, and with the World Bank.

**Table 1: Results framework**

Joint Programme Outputs	Participating UN organization <sup>6</sup>	Implementing Partner	Indicative activities for each Output	Resource allocation and indicative time frame*		
				Y1	Y2	Total
<b>Outcome 1:</b> A Voluntary REDD+ Database is developed and maintained and provides data and information on REDD+ financing and actions	<b>FAO, UNEP</b>			156'075	228'037	384'112
<i>Indicator: Database demonstrated and level of feedback from Partner and other users</i>						
Output 1.1. System development			Phase I: Core database concepts, functionality and testing; Phase II development, including linkages			-
Output 1.2. Content development			Reconcile existing data, including requesting additional information; data from additional contributors; focal point information; request comments/verification from partners after Tianjin; data collection and related support to countries			-
Output 1.3. Interface development			Website interaction; preparations for phase 2, graphic options			-
Output 1.4. Events and communication			Side events and coordination workshops (Rome, Tianjin, Cancun) and 2011 demonstrations			-

<sup>6</sup> In cases of joint programmes using pooled fund management modalities, the Managing Agent is responsible/accountable for achieving all shared joint programme outputs. However, those participating UN organizations that have specific direct interest in a given joint programme output, and may be associated with the Managing Agent during the implementation, for example in reviews and agreed technical inputs, will also be indicated in this column.

<b>Outcome 2:</b> Lessons are shared on REDD+ initiatives; best practices are shared and cooperation among Partners is promoted and facilitated	<b>UNDP</b>			74'299		74'299
<i>Indicator: Number of participants in the workshop and feedback from participants</i>						
Output 2.1. Content of Workshop in Cancun delivered			Develop ToR; plan and deliver the content ; Prepare background documents; consult with stakeholders			-
<b>Outcome 3:</b> The Partnership Website is developed and maintained and provides a tool to exchange information and views and store records of the Partnership work.	<b>FAO, UNEP</b>			10'280	78'505	88'785
<i>Indicator: number of website visits and user feedback</i>						
Output 3.1. System and content development and management			Develop concept; test and launch the site; develop interactive features; develop content; maintain system; Phase II: develop features for dialogue and information sharing with Partners and Stakeholders			-
<b>Outcome 4:</b> REDD+ Partnership meetings are organized in a timely and professional manner through logistics and other services to the participants.	<b>UNDP, UNEP</b>				107'944	107'944
<i>Indicator: Outcomes of workshops cited and feedback from participants</i>						
Output 4.1. Logistics arranged and material prepared for the Partnership meetings			Organize at least 2 meetings including logistics, travel, documents and report			-

<b>Outcome 5:</b> The secretariat services are effectively coordinated among the participating UN agencies, FAO, UNDP and UNEP, and with the World Bank	<b>FAO, UNEP</b>			83'892	301'428	385'320
<i>Indicator: Timeliness of inputs and feedback from co-Chairs and Partners</i>						
Output 5.1. Coordination of the Support Team			Coordinate the UN-REDD Team support; coordinate with co-chairs, partners and stakeholders; liaise with the World Bank (FMT); monitor and report; support meetings and work planning			-
<b>FAO</b>	Programme Cost **			170'153	287'929	<b>458'082</b>
	Indirect Support Cost (7%)			11'911	20'155	32'066
<b>UNDP</b>	Programme Cost			74'299	53'972	<b>128'271</b>
	Indirect Support Cost (7%)			5'201	3'778	8'979
<b>UNEP</b>	Programme Cost			80'093	374'013	<b>454'107</b>
	Indirect Support Cost (7%)			5'607	26'181	31'787
<b>Total</b>	<b>Programme Cost</b>			<b>324'546</b>	<b>715'914</b>	<b>1'040'460</b>
	<b>Indirect Support Cost</b>			22'718	50'114	72'832
<b>TOTAL (Programme and Indirect Support Cost)</b>				<b>347'264</b>	<b>766'028</b>	<b>1'113'292</b>
MDTF 1% Administrative fee						11'245
<b>GRAND TOTAL</b>						<b>1'124'537</b>

\*Resource allocation may be agreed at either output or indicative activity level.

\*\* Please read the [Explanatory Note on Harmonized Financial Reporting to Donors](#) and its Annexes for guidance on how these terms should be interpreted

**Box 1. Participating UN organization corporate priority (moved below from the original template table)**

**FAO**

Reduction of the absolute number of people suffering from hunger, progressively ensuring a world in which all people at all times have sufficient safe and nutritious food that meets their dietary needs and food preferences for an active and healthy life;

Elimination of poverty and the driving forward of economic and social progress for all with increased food production, enhanced rural development and sustainable livelihoods;

Sustainable management and utilization of natural resources, including land, water, air, climate and genetic resources, for the benefit of present and future generations.

**UNEP**

Keeping the world environmental situation under review;

Catalysing and promoting international cooperation and action;

Providing policy advice and early warning information, based upon sound science and assessments;

Facilitating the development, implementation and evolution of norms and standards and developing coherent interlinkages among international environmental conventions;

Strengthening technology support and capacity in line with country needs and priorities.

**UNDP**

Supporting countries in formulating, implementing and monitoring MDG-based national development strategies centered on inclusive growth and gender equality to ensure equitable, broad-based human development;

Helping countries strengthen their - electoral and legislative systems, improve access to justice and public administration, and develop a greater capacity to deliver;

Sharing innovative approaches to crisis prevention, early warning and conflict resolution;

Strengthen national capacity to manage the environment in a sustainable manner while ensuring adequate protection of the poor.

## **6. Management and coordination arrangements**

The **REDD+ Partnership Secretariat Services Steering Committee** will be established as the decision making body of the REDD+ Partnership Secretariat Services Programme, with responsibility of strategic orientation and oversight of the implementation of the programme.

The steering committee is composed of the signatories to this programme or their designated representatives from the three respective agencies FAO, UNDP and UNEP. The Chairmanship of the Steering Committee will rotate following the same cycle as the co-Chairmanship of the UN-REDD Programme Policy Board.

The Steering Committee will guide the implementation of the programme and review progress. It will take decisions related to the management and planning of the programme, including budgeted allocations.

The co-Team Leader of the REDD+ Partnership Secretariat (the FMT/PT Partnership Support Team) will serve as the focal point coordination of the programme and the secretary of the Steering Committee.

The Steering Committee members will each designate one focal point for coordinating the programme implementation. The focal points will submit the annual narrative reports to the co-Team Leader for consolidation.

## 7. Fund management arrangements

### Fund management

This joint programme will utilize the **pass-through** fund management option of the UNDG. Participating UN organizations, in this case FAO, UNDP and UNEP, assume full programmatic and financial accountability for the funds received from the Administrative Agent. National governments, Multilateral Development Banks and Non Governmental Organizations (NGOs) can receive funding through a participating UN organization and act as executing agencies.

The **Participating UN Organizations**, in this case FAO, UNDP and UNEP, will each coordinate their respective support according to their areas of comparative advantage. Each respective agency will assume full programmatic and financial accountability for the funds it receives from the Administrative Agent.

### Administrative agent

The Multi-Donor Trust Fund Office (MDTF Office) of UNDP will serve as the **Administrative Agent (AA)** of the REDD+ Partnership Secretariat Services Programme. The AA is responsible for concluding Memorandum of Understanding (MoU) with the Participating UN Organisations; concluding Standard Administrative Arrangements (SAAs) with donors; the receipt, administration, and management of contributions from donors; the disbursement of funds to the Participating UN Organisations and the submission of consolidated narrative and financial report to the Steering Committee and donors.

### Accounting

Each participating UN organization shall establish a separate ledger account for the receipt and administration of the funds disbursed to it by the Administrative Agent. The separate ledger account shall be administered by each Participating UN Organization in accordance with its own regulations, rules, directives and procedures, including those relating to interest. Each Participating UN organization will also be responsible for auditing their own contribution to the programme in accordance their existing regulations and rules.

### Reporting

Annual financial statements of each Participating Organization will be consolidated by the AA.

### Admin fee and indirect costs

Each Participating UN Organization will recover (7%) indirect costs for general oversight, management, and quality control, in accordance with its financial regulations and rules and as documented in the Memorandum of Understanding signed with the AA. Specialized service delivery costs for programme and project implementation may be recovered directly, in accordance with the respective agencies' policy. Direct costs may vary between UN organizations participating in the joint programme, based on their applicable regulations and rules.

The AA shall be entitled to allocate one percent (1%) of the amount contributed by donors, for its costs of performing the AA's functions.

## Balance of funds

Any balance remaining in the Joint Programme Account or in the individual Participating UN Organizations' separate ledger accounts upon completion of the Joint Programme will be used for a purpose mutually agreed upon or returned to the donor(s) in proportion to their contribution to the Joint Programme as decided upon by the donor(s) and the Steering Committee.

## 8. Monitoring, evaluation and reporting

**Table 2: Joint programme monitoring framework (JPMF)**

Expected Results (Outcomes & outputs)	Indicators	Means of verification	Collection methods	Responsibilities	Risks & assumptions
See Results Framework (Table 1.)	See Results Framework (Table 1.)	Sources, such as the meeting reports, and feedback from Partners and Stakeholders.	Reports and e-mail communication.	Each agency is responsible for their contribution operating through the joint programme.	The level of agreement within the REDD+ Partnership.

**Annual/Regular reviews:** The Programme will be reviewed regularly by the Steering Committee. Budget revisions will be made following the REDD+ Partnership work program development and availability of funds.

**Evaluation:** The co-Team Leader of the REDD+ Partnership Secretariat, working in collaboration with the Steering Committee, will establish an Evaluation Plan which ensures that the programme is properly. The Steering Committee will undertake a final evaluation which will assess the relevance and effectiveness of the intervention, and measure the development impact of the results achieved, on the basis of the initial analysis and indicators described at the time of programme formulation.

**Reporting:** The focal points designed by the Steering Committee will submit the annual narrative reports to the co-Team Leader for consolidation. Each Participating Organization will submit annual financial statements to be consolidated by the AA. Based on those reports (referred to in section 6 and 7 above and section V of the SAA), the AA will provide consolidated annual reports (both narrative and financial) to each donor as well as the Steering Committee, in accordance with the timetable established in the SAA.

## 9. Legal context or basis of relationship

The Participating UN Organizations (FAO, UNDP and UNEP) have signed a Memorandum of Understanding (MOU) to the REDD+ Partnership Secretariat Services Programme, coming into effect on 1 September 2010 and ending on 30 June 2013.

FAO, UNDP and UNEP have agreed to adopt a coordinated approach to collaboration with donors who wish to support the implementation of the REDD+ Partnership Secretariat Services. They have agreed to establish a common fund and establish a coordination mechanism (**REDD+ Partnership Secretariat Services Steering**

**Committee)** to provide overall leadership and strategic direction to the Programme implementation and to facilitate the effective and efficient collaboration between the participating UN organizations, the World Bank, REDD+ Partners and stakeholders. In addition, they have agreed to establish, in collaboration with the World Bank, a small Partnership Support Team, that serves as the Secretariat of the REDD+ Partnership. The co- Team Leader designated by the Participating Organizations, will also serve as the focal point to facilitate the coordination of the Programme and will report to the Steering Committee.

**Table 3: Basis of relationship**

Participating organization	UN	Agreement
FAO		MoU among FAO, UNDP and UNEP; and SAAs between UNDP and donors
UNDP		MoU among FAO, UNDP and UNEP; and SAAs between UNDP and donors
UNEP		MoU among FAO, UNDP and UNEP; and SAAs between UNDP and donors

*The Implementing Partners/Executing Agency<sup>7</sup> agree to undertake all reasonable efforts to ensure that none of the funds received pursuant to this Joint Programme are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by Participating UN organizations do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this programme document.*

## 10. Work plans and budgets

The work plan and budget (attached as Appendix 1) of this Programme has been developed jointly by the three participating UN Organizations. A revised work plan and budget will be produced subsequent to the decisions of the annual/regular reviews. Each work plan will be approved by the Steering Committee.

<sup>7</sup> Executing Agency in case of UNDP in countries with no signed Country Programme Action Plans

**Work plan for: REDD+ Partnership Secretariat Services**  
**Period: 1 September 2010 – 31 December 2011**

UN Participating Organization	Activities	TIME FRAME					Implementing Partner	PLANNED BUDGET		
		Q1	Q2	Q3	Q4	Q5		Source of Funds	Budget Description	Amount US\$
Outcome 1: A Voluntary REDD+ Database is developed and maintained and provides data and information on REDD+ financing and actions										
Output 1.1. System development										
FAO		x	x						Personnel	33'000
UNEP		x	x						Personnel	33'000
Output total										66'000
Output 1.2. Content development										
FAO			x	x	x	x			Personnel	98'000
FAO			x	x	x	x			Misc.	10'000
UNEP			x	x	x	x			Personnel	98'000
UNEP			x	x	x	x			Misc.	10'000
Output total										216'000
Output 1.3. Interface development										

FAO				X	X	X			Personnel	37'500
UNEP				X	X	X			Personnel	37'500
Output total										75'000
Output 1.4. Events and communication										
FAO		x		x		x			Personnel	27'000
UNEP		x		x		x			Personnel	27'000
Output total										54'000
<i>Outcome total</i>										<i>411'000</i>
Outcome 2: Lessons are shared on REDD+ initiatives; best practices are shared and cooperation among Partners is promoted and facilitated										
Output 2.1. Content of Workshop in Cancun delivered										
UNDP		x							Personnel	79'500
Output total										79'500
<i>Outcome total</i>										<b>79'500</b>
Outcome 3: The Partnership Website is developed and maintained and provides a tool to exchange information and views and store records of the Partnership work.										
Output 3.1. System and content development and management										
FAO		x	x	x	x	x			Personnel	68'000
FAO		x	x	x	x	x			Misc.	8'000
UNEP		x	x	x	x	x			Personnel	

										17'000
UNEP		x	x	x	x	x			Misc.	2'000
Output total										95'000
<i>Outcome total</i>										
Outcome 4: REDD+ Partnership meetings are organized in a timely and professional manner through logistics and other services to the participants.										
Output 4.1. Logistics arranged and material prepared for the Partnership meetings										
UNDP			x	x	x	x			Personnel	28'875
UNDP			x	x	x	x			Contracts	23'100
UNDP			x	x	x	x			Misc.	5'775
UNEP			x	x	x	x			Personnel	28'875
UNEP			x	x	x	x			Contracts	23'100
UNEP			x	x	x	x			Misc.	5'775
Output total										115'500
<i>Outcome total</i>										<b>115'500</b>
Outcome 5: The secretariat services are effectively coordinated among the participating UN agencies, FAO, UNDP and UNEP, and with the World Bank										
Output 5.1. Coordination of the Support Team										
FAO		x	x	x	x	x			Personnel	208'648
UNEP				x	x	x			Personnel	203'644

Output total										412'292
<i>Outcome total</i>										<b>412'292</b>
<b>Total Planned Budget</b>	<b>FAO</b>									<b>490'148</b>
	<b>UNDP</b>									<b>137'250</b>
	<b>UNEP</b>									<b>485'894</b>
<b>Grand TOTAL</b>										<b>1'113'292</b>

\* The Total Planned Budget by UN Organization should include both programme cost and indirect support cost

Signatures<sup>8</sup>:

<b>UN organizations</b>
<p><i>Name of Representative:</i> Peter Holmgren                      Director, Climate, Energy and Tenure Division</p> <p><i>Signature</i></p> <p><i>Name of Organization:</i> Food and Agriculture Organization of the United Nations</p> <p><i>Date &amp; Seal</i></p>
<p><i>Name of Representative:</i> Veerle Vandeweerd                      Director, Environment and Energy Group</p> <p><i>Signature</i></p> <p><i>Name of Organization:</i> United Nations Development Programme</p> <p><i>Date &amp; Seal</i></p>
<p><i>Name of Representative:</i> Tim Kasten                      Deputy Director, Division of Environmental Policy</p> <p><i>Signature</i></p> <p><i>Name of Organization:</i> United Nations Environment Programme</p> <p><i>Date &amp; Seal</i></p>

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<sup>8</sup> When CSOs/NGOs are designated Implementing Partners, they do not sign this Work Plan. Each participating UN Organization will follow its own procedures in signing Work Plans with CSOs/NGOs.