

For 'new-line' in text fields press [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)  
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.



For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'

## Project Document

### 1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	Oxfam GB		
(B) Type of Organization*	<input type="checkbox"/> UN Agency <input checked="" type="checkbox"/> International NGO <input type="checkbox"/> Local NGO		
(C) Project Title*	Emergency Water, Sanitation and Hygiene Intervention for Conflict- and Disaster-Affected Populations in Somalia		
Please use a precise and informative title that accurately reflects the project.			
(D) CAP Project Code	SOM-11/WVS/39920/5120	Not required for Emergency Reserve proposals outside of CAP.	
(E) CAP Project Ranking	High	Required for proposals during Standard Allocations.	
(F) CHF Funding Window*	Emergency Reserve		
(G) CAP Budget	\$ 4,368,830.00	Must be equal to total amount requested in current CAP.	
(H) Amount Request*	\$ 246,199.19	Equals total amount in budget. Grey cells are completed automatically.	
(I) Project Duration*	3 months	No longer than 6 months for proposals to the Emergency Reserve.	
(J) Primary Cluster*	WASH		
(K) Secondary Cluster	Livelihoods		
Only indicate a secondary cluster for multi-cluster projects.			
(L) Beneficiaries	Total*	Men	Women
Direct project beneficiaries. Specify target population disaggregated by number.			
40000			
9200			
10400			
20400			
Children under 18			
As part of the beneficiaries, list any other groups of relevance (e.g. children under 5, IDPs, pastoralists)			
People in HE			
People in AFLC			
Indicate group name			
Indicate group name			
(M) Location	Regions		
Regions) and District(s) only, precise locations should be annexed.			
<input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> L. Juba <input type="checkbox"/> M. Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer			
<input type="checkbox"/> Bakool <input type="checkbox"/> Bari <input type="checkbox"/> Galgaduud <input type="checkbox"/> Hirran <input type="checkbox"/> L. Shabelle <input type="checkbox"/> M. Shabelle <input type="checkbox"/> Nugaal <input checked="" type="checkbox"/> Sool <input type="checkbox"/> W. Galbeed			
(N) Implementing Partners	Budget		
(List name, acronym and budget)			
1	HAVOYOCO	\$	22,848
2		\$	-
3		\$	-
(O) Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).			
Agency focal point for project:	Name:*	Mesferd Hakiizamungu	Title: WASH Coordinator
	Email: *	Mhakizamungu@Oxfam.org.uk	Phone: *
	Address:	Oxfam GB, Shelter Afrique House, Mamlaka road, P.O.Box 40680 - 00100 GPO Nairobi	

### 3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted.*	The harsh dry season that has been occasioned by the failure of the Deyr rains continues to affect many parts of Somalia, including Somaliland and Puntland. The situation is getting worse, to the extent that on 25 December, the Somaliland National Environment Research and Disaster Preparedness (NERAD) issued a press release announcing severe drought and water shortages in Somaliland. NERAD said that Sool, Sanaag and Togdheer are the main regions of concern. Somaliland authorities have appealed to the UN and the international community to assist those affected by the drought in these regions. The Ministry of Mining, Energy and Water Resources (MEWR) conducted a survey on the water condition for all regions in Somaliland in mid December 2010. The assessment indicated that Sool region and parts of Togdheer are in dire need of assistance as the humanitarian situation is getting out of control. In late December 2010, HAVOYOCO and Oxfam GB have done a rapid assessment in Sool and Togdheer which reports worrying critical conditions (see attached report). In response to the unfolding crisis, Oxfam GB intends to provide humanitarian activities in Sool and Togdheer regions in order to avert the looming crisis. According to FSNANU December 2010 report, the severely hit regions are Mudug, Galgaduud, Hirran, M.Shabelle, Bakool, Sool, Snaag, Bora, Gedo, Lower Juba and Middle Shabelle. Based on this, Oxfam GB targets 40,000 people i.e. about 6,660 households in 11 villages by provision of water through water vendors and a voucher management system, as well as the rehabilitation of 3 strategic boreholes in Sool region. The community will also be trained on safe hygiene and proper management of water system. At total of 14 WES committees (11
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location.*	Generally, access to water in the assessed areas has been affected by the increasing drought situation. Community have been left with limited water options as almost all the surface water reservoirs, namely water pans, dams and berkad, have dried up or did not collect enough water. They are therefore relying on water trucking from the shallow wells and boreholes which are sometimes located far away. This has led to movements of animals and people to areas with boreholes. The boreholes are also at risk of inefficiency as they are overused due to increased water demand and low maintenance capacity due to lack of appropriate spare parts. For detailed information on beneficiaries, refer to the locations sheet.
(C) List and describe the activities that your organization is currently implementing to address these needs.	Oxfam GB has a long experience working in Somaliland in partnership with Havoyoco, a local NGO based in Togdheer and Sool regions. Currently Oxfam GB and Havoyoco are implementing a water, sanitation and hygiene project funded by DFID. The project is focusing on the rehabilitation of 30 shallow wells, rehabilitation of 2 boreholes, construction of 140 latrines for vulnerable groups including IDPs, as well as the distribution of 1,000 ceramic filters for household water treatment. However, this intervention is not enough to meet the increasing demand due to the ongoing drought.

### 4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	To provide emergency public health support to 40,000 drought stricken persons in 11 villages in Sool region		
(B) Outcome 1*	40,000 drought stricken population have improved access to water for drinking and other domestic uses		
(C) Activity 1.1*	Provision of water through vouchers systems to 40,000 persons		
(D) Activity 1.2	Rehabilitation of 3 strategic boreholes in Sool		
(E) Activity 1.3	Training of 11 village WES committees (3 women and 2 men per committee) and technicians on boreholes management and water		
(F) Indicator 1.1*	WASH	WASH - Number of beneficiaries, disaggregated by sex, receive	Target: 40000
			men 10400 women 20400 children
(G) Indicator 1.2	WASH	% of people accessing at least 7.5 l/p/d.	Target: 9200men 10400 women 20400
(H) Indicator 1.3		3 boreholes rehabilitated	Target:
(I) Outcome 2	40,000 beneficiaries have improved knowledge on hygienic water handling		
(J) Activity 2.1	Conducting 3 community hygiene promotion campaigns including safe water use		
(K) Activity 2.2	Engage WES committees in monitoring safe water use at the delivery points and household level		
(L) Activity 2.3			
(M) Indicator 2.1	WASH	WASH - Number of beneficiaries, disaggregated by sex, participate	Target: 24000
			9,200 men, 10,400 women
(N) Indicator 2.2	please select	WASH- Number of WES committees involved in monitoring	Target: 22 men, 33 women
(O) Indicator 2.3	please select	No. of people trained and are practicing safe hygiene	Target: 9,000 men, 10,000 women
(P) Outcome 3			
(Q) Activity 3.1			
(R) Activity 3.2			
(S) Activity 3.3			
(T) Indicator 3.1	please select		Target:
(U) Indicator 3.2	please select		Target:
(V) Indicator 3.3	please select		Target:

<b>(W) Implementation Plan*</b> Describe how you plan to implement these activities	<p>Implementation plan</p> <p>Activity 1.1: Water provision through voucher system: Through a community-driven process, the most vulnerable persons will be identified for water vouchers. The process of registration will be done by the selected community village committees, religious leaders, special group representative (e.g. women groups and youth) to ensure all interests are considered and will be verified by the HAVOYOCO. A list of identified members will be maintained. A thorough training of the leaders, monitors and beneficiaries on how the voucher system works will be done. The cost of trucked water on average is \$3 per barrel of 200 litres i.e. \$0.015 per litre. Therefore each beneficiary will be issued with a voucher worth \$0.1125 which is equivalent to 7.5 litres per person per day. A registration of all beneficiaries will be done to identify the size of each household which will be used as a basis for the number vouchers to be issued per week. The water vendor will receive the voucher from the family according to the amount of water required to provide 7.5 l/p/d. WES committees will maintain a record of the beneficiaries as well as the amount of water received and use to tally with that of the vendor. Competitive and community involvement in the selection of the water vendors will be done to ensure cost are maintained at market rate. Oxfam GB will also contract a money remittance company who will pay upon verification of records by both community, Oxfam GB and HAVOYOCO and the water vendor.</p> <p>Activity 1.2: Rehabilitation of boreholes The activity involves rehabilitation of boreholes that don't function and are close to people who are affected. This will serve as exit plan as well as ensuring the cost of water trucking which is expensive is brought down as a result of proximity borehole being in operation. 3 strategic boreholes will be rehabilitated and equipped to ensure the effect of over-use is taken care of and that they are performing to the optimum capacity. Refer to the location sheet for indication of where the boreholes to be rehabilitated are located and the BoQ sheet for the boreholes requirements.</p> <p>Activity 1.3: Training of the technicians and WES committees. Water technicians selected from each of the boreholes rehabilitated will be trained on simple operation and preventive maintenance.</p>
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**5. MONITORING AND EVALUATION (to be completed by organization)**

<b>(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy.</b>	<p>This is a 3-month project that is aimed at reducing stress for the drought stricken population. As a result, it very dynamic and close monitoring will need to be done objectively and changes reported in a timely manner. Baseline data will be collected before implementation and will be adapted depending levels of stress. To ensure this is done effectively, a participatory process of monitoring and evaluation will be adopted. This will ensure all stakeholders are informed and working towards desired results Two levels of monitoring will be applied 1) activity level and 2) impact level. The activity level will be done by the community members through the selected community WES committees with the use of developed tools/sheets, and in support of HAVOYOCO, and supervised by Oxfam GB. This in particular will be done to ensure the community is aware and they are getting their entitlements as listed as well as ensuring our project is addressing the intended purpose. Community level monitoring sheets will be filled daily, or per need and will address water access, frequency of deliveries of water, inefficiencies, BHs breakdown, diseases at community level and general community conception. Records of beneficiaries will be maintained as agreed and verified regularly with beneficiaries. The second level of monitoring will involve impact indicators namely,</p> <ul style="list-style-type: none"> <li>• % of people accessing at least 7.5 l/p/d</li> <li>• Amount of water provided after BH rehabilitation</li> <li>• No. of people trained and are practicing safe hygiene</li> <li>• No. of people reporting reducing stress as result of the water provision intervention</li> <li>• % reduction in diarrhoea disease</li> </ul> <p>To ensure all this happens, an Oxfam GB project manager will be the overall in charge for field operations and will work hand in hand with HAVOYOCO field staff, the remittance company and the water vendors to ensure the day to day running of the project done. In addition the manager will ensure weekly report on activity progress and monthly reports are generated. The project manager report to the program manger that will in charge of liaison of coordination with other stakeholders. The project will be supported by Oxfam GB technical teams in order to ensure conformity to WASH standard and result delivery. Oxfam and partners will continuously collect, collate, document and disseminate data from the field. Lessons and best practices learnt will be documented, correlated and disseminated to partners to contribute to organizational learning.</p>
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<b>(B) Work Plan</b> Must be in line with the log frame	<b>Timeframe</b> Please select 'weeks' for projects up to 6 months, and 'months' for projects up to 12 months						
	<b>Activity</b>	<b>Week 1-4</b>	<b>Week 5-8</b>	<b>Week 9-12</b>	<b>Week 13-16</b>	<b>Week 17-20</b>	<b>Week 20-24</b>
	1.1 Beneficiary identification	*****					
	1.2 Vouchered system modalities	*****					
	1.3 Water vendor identified	*****					
	2.1 Water provision through	*****	*****	*****			
	2.2 Boreholes rehabilitation	*****	*****	*****			
	2.3 WES committees training	*****	*****	*****			
	3.1 Hygiene monitoring	*****	*****	*****			
	3.2 Monitoring and evaluation	*****	*****	*****			
	3.3 Lesson learnt and documentation		*****				

**6. OTHER INFORMATION (to be completed by organization)**

<b>(A) Coordination with other activities in project area</b> List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them	<p><b>Organization</b></p> <p>1 DRC 2 CARE 3 Horn relief 4 Ministry of Water and NERAD 5 6 7 8 9 10</p>	<p><b>Activity</b></p> <p>Borehole rehabilitation Water infrastructure rehabilitation Water provision through voucher system Coordination</p>												
<b>(B) Cross-Cutting Themes</b> Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note	<table border="1"> <tr> <th style="text-align: left;">Cross-Cutting Themes</th> <th style="text-align: left;">(Yes/No)</th> <th style="text-align: left;">Outline how the project supports the selected Cross-Cutting Themes.</th> <th style="text-align: left;">Write activity number(s) from section 4 that supports Cross-Cutting theme.</th> </tr> <tr> <td>Gender</td> <td>Yes</td> <td>Gender consideration will be a key factor in the entire project cycle. In particular, women will be considered due to the critical role they play ensuring access to water for household and the role they play in health care for children. In particular, both men and women will be involved in selection of WESS/Village relief committees and representative involvement in the committees emphasised.</td> <td>1.1,1.2,1.3, 2.1,2.2</td> </tr> <tr> <td>Capacity Building</td> <td>Yes</td> <td>Capacity building of community beneficiaries will form part of the project. In particular, the project intends to train community BH technicians as well as training of beneficiaries in management of water voucher system, as well as safe promotion of hygiene. Communities will also be trained in monitoring and evaluation of community water systems.</td> <td>1.1,1.2,1.3,2.1,2.2</td> </tr> </table>	Cross-Cutting Themes	(Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.	Gender	Yes	Gender consideration will be a key factor in the entire project cycle. In particular, women will be considered due to the critical role they play ensuring access to water for household and the role they play in health care for children. In particular, both men and women will be involved in selection of WESS/Village relief committees and representative involvement in the committees emphasised.	1.1,1.2,1.3, 2.1,2.2	Capacity Building	Yes	Capacity building of community beneficiaries will form part of the project. In particular, the project intends to train community BH technicians as well as training of beneficiaries in management of water voucher system, as well as safe promotion of hygiene. Communities will also be trained in monitoring and evaluation of community water systems.	1.1,1.2,1.3,2.1,2.2	
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