

For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.

For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'
Mandatory fields are marked with an asterisk

Project Document

1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	Caritas Switzerland/Luxembourg		
(B) Type of Organization*	<input type="checkbox"/> UN Agency <input type="checkbox"/> International NGO <input type="checkbox"/> Local NGO <input type="checkbox"/> International NGO		
(C) Project Title* <small>For standard allocations, please use the CAP title.</small>	Emergency Response and Preparedness in Drought Affected Eastern Somaliland (Togdheer and Sool Regions)		
(D) CAP Project Code	SOM-11/WS/40069	Not required for Emergency Reserve proposals outside of CAP	
(E) CAP Project Ranking	Low	Required for proposals during Standard Allocations	
(F) CHF Funding Window*	Standard Allocation 2 (Feb 2011)		
(G) CAP Budget	770000	Must be equal to total amount requested in current CAP	
(H) Amount Request*	611999.00	Equals total amount in budget, must not exceed CAP Budget	
(I) Project Duration*	12 months	No longer than 6 months for proposals to the Emergency Reserve	
(J) Primary Cluster*	Water, Sanitation and Hygiene		
(K) Secondary Cluster	Only indicate a secondary cluster for multi-cluster projects		
(L) Beneficiaries <small>Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website (http://www.fsnau.org)</small>		Men	Women
	Total beneficiaries	34300	35700
	Total	70000	
	Total beneficiaries include the following:		
	Pastoralists	31507	32793
	Internally Displaced People/Returnees	2709	2991
		0	0
		0	0
(M) Location <small>Precise locations should be listed on separate tab</small>	Regions: <input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> L. Juba <input type="checkbox"/> M. Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer <input type="checkbox"/> Bakool <input type="checkbox"/> Bari <input type="checkbox"/> Galgaduud <input type="checkbox"/> Hiraaan <input type="checkbox"/> L. Shabelle <input type="checkbox"/> M. Shabelle <input type="checkbox"/> Nugaal <input type="checkbox"/> Sool <input type="checkbox"/> W. Galbeed		
(N) Implementing Partners <small>(List name, acronym and budget)</small>	1	Budget:	\$ -
	2	Budget:	\$ -
	3	Budget:	\$ -
	4	Budget:	\$ -
	5	Budget:	\$ -
	6	Budget:	\$ -
	7	Budget:	\$ -
	8	Budget:	\$ -
	9	Budget:	\$ -
	10	Budget:	\$ -
	Total	Budget:	\$ -
	Remaining	Budget:	\$ 611,999
Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).			
(O) Agency focal point for project:	Name*	Alex Voets	Title
	Email*	avoets@caritas.ch	Liaison Officer
	Address	P.O. Box 14954 00800 Nairobi, Kenya	Phone*
			254 20 4447699

3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *	As a result of water shortage due to inadequate rains, prolonged droughts coupled with poor sanitary conditions, people (mainly women and young children) suffer from frequent outbreaks of water related diseases such as cholera/diarrhoea in Somaliland. In March 2010, an Acute Watery Diarrhoea (AWD) outbreak was reported in parts of Togdheer and Maroodi Jeeh regions. At least 65 cases and 6 deaths were reported during that period: Case Fatality Rate 9.2. Majority of the cases reported were children below 5 years. While the majority of people live in rural areas, most financial support for the water sector is concentrated on urban water supply schemes. This has resulted in a big proportion of the population remaining unserved whilst the water demand continues to increase due to population growth and the influx of returnees and IDPs from neighbouring conflict areas. Rural population/ IDPs are particularly vulnerable to drought because of their limited adaptive capacity and are in dire need of basic WASH services that sustain their livelihoods. The project will focus on the most vulnerable populations (35,000 people), mainly the Eastern Togdheer/Sool
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *	Somaliland, like the rest of Somalia, is regularly subjected to prolonged and recurrent droughts. In 2009 drought-affected populations increased in rural areas affecting community livelihood systems. This also exerted pressure on the existing water systems, particularly critical water systems leading to frequent breakdowns, low yields and lack of resources, unsustainable management and use of water sources that has created conflicts among communities. Caritas' preliminary assessments indicate that walking distances to water sources have increased significantly in severely affected areas. Widespread poverty, lack of Government capacity, limited private investment in WASH sector combined with severe shortage of water, existing water source pollution and high occurrence of waterborne diseases remain major obstacles to the protection of human health and the improvement of livelihoods in the 25 Community/ IDP-Returnee target villages Togdheer and Sool regions largely affecting women and children. Communities in these areas largely rely on berkads, balleys, shallow wells and limited number of boreholes. Most of this water sources are in poor condition
(C) List and describe the activities that your organization is currently implementing to address these needs. (maximum 1500 characters)	Since the beginning of its operation in Somaliland, Caritas and its partners have been active mainly in Water and Sanitation sector and capacity building of local institutions and partners in the last 16 years. Currently, Caritas is implementing a School WASH project co-funded by UNICEF, Emergency WASH funded by the Caritas Network, School Construction and WASH supported by Bachmann Foundation, Swiss Development Cooperation (SDC), Government of Luxembourg and Malaria Vector control project funded by Swiss Solidarity. Caritas was also awarded a three-year EC Water Facility project for Somaliland which will commence in March 2011 and is in the final stages of receiving funding for another 3 WASH proposals for Somaliland from the Caritas Network in 2011. All these and past projects focus on the improvement and the provision of clean water and promotion of safe hygiene and sanitation practices in Togdheer, Sool, Awdal, Sahiil and Maroodi Jeeh regions. The key activities being implemented/planned include construction, rehabilitation of water and sanitation infrastructure in communities and institutions, promotion through training and campaigns of safe

4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	To increase access to sustainable and safe water, improved sanitation facilities and hygiene promotion in an equitable and gender sensitive manner	
(B) Outcome 1*	Improved access and sustainably managed community WASH services through gender sensitive and participatory approaches by the community	
(C) Activity 1.1*	Rehabilitate community water sources (4 boreholes rehab/spares, 10 shallow wells, 4 ballies and 7 roof catchments, 400 latrines) and	
(D) Activity 1.2	Construct appropriate gender sensitive HH/institutional sanitation facilities together with solid community managed solid waste disposal	
(E) Activity 1.3	Support government/community managed strategic water boreholes provided with fast-moving spare parts.	
(F) Indicator 1.1*	Water, Sanitation and Hygiene	Number of people, disaggregated by gender, benefited from construction of WASH facilities Target* 35000
(G) Indicator 1.2	Water, Sanitation and Hygiene	Number of people disaggregated by gender benefit from appropriate WASH services Target
(H) Indicator 1.3	Water, Sanitation and Hygiene	Number of strategic community water sources rehabilitated and/or improved Target
(I) Outcome 2	Improved hygiene practices and adoption of behaviours that contribute to a reduction in diarrhoea and other water-borne illnesses and diseases	
(J) Activity 2.1	Train WASH committees, institutions and school health clubs on safe hygiene and sanitation practices through the PHAST and CHAS	
(K) Activity 2.2	Produce and disseminate hygiene promotion IEC/BCC materials to target communities and institutions	
(L) Activity 2.3	Support target communities and local authorities in conducting cleaning campaigns and other hygiene awareness raising and global WASH	
(M) Indicator 2.1	Water, Sanitation and Hygiene	Number of members of WASH committees and institutions trained Target 25
(N) Indicator 2.2	Water, Sanitation and Hygiene	Number and nature of IEC materials produced and disseminated Target
(O) Indicator 2.3	Water, Sanitation and Hygiene	Number of people, disaggregated by sex who have been reached Target
(P) Outcome 3	Strengthened capacity of communities, local authorities and relevant government institutions to plan and implement best-practices in community WASH	
(Q) Activity 3.1	Conduct a detailed participatory community vulnerability and capacity assessment of target communities/institutions in emergency preparedness	
(R) Activity 3.2	Establish, train and build the capacity of Water and Emergency Preparedness and Management Committees at grassroots level to implement	
(S) Activity 3.3	Support the preparation and implementation of integrated community/institutional emergency preparedness Action Plans that promote	
(T) Indicator 3.1	Water, Sanitation and Hygiene	Number of Emergency Preparedness Action Plans supported by the project Target 2
(U) Indicator 3.2	Water, Sanitation and Hygiene	Number of gender balanced Community Emergency Preparedness and Management Committees supported by the project Target
(V) Indicator 3.3	Water, Sanitation and Hygiene	Number of Emergency Preparedness Action Plans supported by the project Target
(W) Implementation Plan* Describe how you plan to implement these activities (maximum 1500 characters)	At the inception of the project, a systematic cross-sectional knowledge, attitude and practices (KAP) survey on WASH will be conducted in the target area in order to obtain information on the current situation. This information will be used for subsequent micro-planning of various project activities. Selection of beneficiaries (target households and trainees) will be done by Caritas staff together with the relevant authorities and community members in a gender-inclusive manner giving priority to the most affected groups (women and children in drought-affected areas and IDP settlements) in the target population. The implementation of the response on the ground will be carried out directly by Caritas staff together with carefully selected contractors and resource persons in cooperation with relevant authorities both locally and at national level. Accessibility to and safety of beneficiaries of the planned WASH facilities will be considered when designing and siting the facilities. The overall management and monitoring of the project will be supported by	

5. MONITORING AND EVALUATION (to be completed by organization)

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) *

Caritas will ensure high quality planning and implementation of this project through the development of a comprehensive monitoring plan. This will include a start-up workshop which will provide awareness and training to the project management team, finance and operations staff on CHF regulations and reporting requirements. The project will be monitored continuously by project staff under the leadership of the Project Manager and in line with existing field tested monitoring and evaluation tools developed over the years in the Somaliland context. The manager will oversee all aspects of monitoring and evaluation data management and reporting. Continuous project monitoring will be carried out by project officers and an M&E Officer who will engage with the regional, district and community stakeholders. The basis of Caritas monitoring will be the project indicators outlined in the logical framework with special emphasis on measuring the efficacy of collection and timely analysis and reporting. This will include coordination with other sector actors in the target regions using the WASH cluster 3W tool and the SWALIM WASH mapping tool. Monitoring tools and reports will be shared in a timely manner as part of the coordination mechanism within the stakeholders. An end of project external evaluation will be carried out and findings shared with donor, partners, local beneficiary communities and stakeholders. Finally, Caritas will support and feed into the government WASH database at regional and national levels including sharing of experiences, lessons learnt with communities, local and national relevant government institutions and sector actors in country.

(B) Work Plan
Must be in line with the log frame. Mark "X" to indicate the period activity will be carried out

Activity	Timeframe					
	Please select 'weeks' for projects up to 6 months, and 'months' for projects up to 12 months					
	Month 1-2	Month 3-4	Month 5-6	Month 7-8	Month 9-10	Month 11-12
1.1* Rehabilitate community	X	X	X	X	X	X
1.2 Construct appropriate ge	X	X	X	X	X	X
1.3 Support government/cor	X	X	X	X	X	X
2.1 Train WASH committees	X	X	X	X	X	X
2.2 Produce and disseminat	X	X	X	X	X	X
2.3 Support target communit	X	X	X	X	X	X
3.1 Conduct a detailed partid	X					
3.2 Establish, train and build	X	X	X	X	X	X
3.3 Support the preparation	X	X	X	X	X	X

6. OTHER INFORMATION (to be completed by organization)

(A) Coordination with other activities in project area
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

Organization	Activity
1 Ministries of Water, Health and Education	Overall project planning, selection of priority target locations, participation in imple
2 Sector actors in the target regions	Planning of project activities in a coordinated approach to avoid overlap and enhan
3 WASH Cluster	Share the progress of the project through filling the 3W quarterly matrix
4 SWALIM	Share the details of various constructed/rehabilitated water sources for mapping
5 Communities stakeholders	Community mobilization, identification of vulnerable communities, project design, pla
6	
7	
8	
9	
10	

(B) Cross-Cutting Themes
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender	Yes	The specific needs, roles, responsibilities and risks of men, women, boys and
Capacity Building		